

# AGENDA

## CANBY CITY COUNCIL REGULAR MEETING

February 18, 2009

7:30 PM

Council Chambers

155 NW 2<sup>nd</sup> Avenue

*Mayor Melody Thompson*

*Council President Walt Daniels*

*Councilor Robert Bitter*

*Councilor Tony Helbling*

*Councilor John Henri*

*Councilor Wayne Oliver*

*Councilor Jason Padden*

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### WORK SESSION

6:30 P.M.

City Hall Conference Room

182 N Holly

This Work Session will be attended by the Mayor and City Council to receive a mid-year budget update.

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### CITY COUNCIL REGULAR MEETING

#### 1. CALL TO ORDER

- A. Pledge of Allegiance and Moment of Silence
- B. Iwo Jima Remembrance Day Proclamation
- C. Update on Vietnam Memorial

Pg. 1

#### 2. COMMUNICATIONS

#### 3. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

*(This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Each citizen will be given 3 minutes to give testimony. Citizens are first required to fill out a testimony/comment card prior to speaking and hand it to the City Recorder. These forms are available by the sign-in podium. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter.)*

#### 4. MAYOR'S BUSINESS

#### 5. COUNCILOR COMMENTS & LIAISON REPORTS

**6. CONSENT AGENDA**

*(This section allows the City Council to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may be discussed if it is pulled from the consent agenda to New Business.)*

- A. Approval of Minutes of the January 28, 2009 City Council Special Meeting
- B. Approval of Minutes of the February 4, 2009 City Council Regular Meeting
- C. Reappointment to the Canby Utility Board Pg. 2

**7. RESOLUTIONS & ORDINANCES**

- A. Res. 1021, Authorizing Transfer of Appropriations from an Existing Category to Another Existing Category Within the General Fund and Authorizing a Transfer From the General Fund to the Transit Fund Pg. 3

**8. NEW BUSINESS**

**9. CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS**

**10. CITIZEN INPUT**

**11. ACTION REVIEW**

**12. EXECUTIVE SESSION: ORS 192.660(2)(b) Discipline of Public Employee and ORS 192.660(2)(h) Pending Litigation**

**13. ADJOURN**

\*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kim Scheafer at 503.266.4021 ext. 233. A copy of this Agenda can be found on the City's web page at [www.ci.canby.or.us](http://www.ci.canby.or.us). City Council and Planning Commission Meetings are broadcast live and can be viewed on OCTS Channel 5. For a schedule of the playback times, please call 503.263.6287.



Office of the Mayor

# Proclamation

## Iwo Jima Remembrance Day

**WHEREAS**, on February 23, 1945, this country's Armed Forces were engaged in one of the most strategic and bloodiest battles of World War II - the battle for Iwo Jima; and

**WHEREAS**, the Canby-Aurora Veterans of Foreign Wars of the United States and its Ladies Auxiliary have deemed it fitting to erect a flagpole at the Canby Adult Center in remembrance of those who took part in this great battle; and

**WHEREAS**, each year the members of the Veterans of Foreign Wars Post and Auxiliary 6057 and their fellow veterans organizations and service organizations i.e. Boy Scouts, Girl Scouts, Campfire, etc. conduct a ceremony to rededicate this memorial and replace the flags on the flagpole; and

**WHEREAS**, the flagpole located at the Canby Adult Center is the only memorial in the City of Canby dedicated to our veterans who made such significant personal sacrifices during World War II in defense of this great nation.

**NOW, THEREFORE**, I, Melody Thompson, by virtue of the authority vested in me as the Mayor of the City of Canby, do hereby proclaim February 21, 2009 as

Iwo Jima Remembrance Day

and call upon individuals, schools, churches, organizations and business establishments in the City of Canby to proudly remember the sacrifices made by servicemen who fought so gallantly in this bloody and decisive battle. I further call upon all members of this community to join in commemorating this great event with the rededication of the flagpole at the Adult Center on February 21 at 10:00 A.M.

Given unto my hand this 18<sup>th</sup> day of February 2009 in the City of Canby, Oregon.

Melody Thompson  
Mayor





**CITY OF CANBY  
APPLICATION  
BOARD/COMMITTEES/COMMISSIONS/COUNCIL**

*Instructions: By using either your tab key or arrow keys, navigate to each field and type in your information. When complete, save the document to your computer and either mail, fax or email to the addresses listed below.*

Date: 1/30/2009

Name: Virginia E. Molamphy

Occupation: Administrative Asst.

Home Address:

Employer: Providence Health & Services

Position: Administrative Assistant

Daytime Phone:

Evening Phone:

E-Mail Address:

For which position are you applying? Canby Utility Board

What are your community interests (committees, organizations, special activities)? Canby Utility Board, Canby Fire Dist. CERT Steering Committee

Experience and educational background: Currently serving on the Utility Board, College graduate

Reason for your interest in this position: I have a desire to continue to serve our community; over the past 4 years I have gained knowledge of power and water supply issues, and wish to continue to use this knowledge to better our community

List any other City or County positions on which you serve or have served: Canby Emergency Operations; Canby Area Chamber of Commerce, Canby Business Development

Information on any special membership requirements:

Referred by (if applicable):

Feel free to attach a copy of your resume and use additional sheets if necessary

**THANK YOU FOR YOUR WILLINGNESS TO SERVE CANBY**

*Please return to:*      **City of Canby**  
**Attn: City Recorder**  
**182 N Holly Street**  
**PO Box 930**  
**Canby, OR 97013**

Phone: 503.266.4021 Fax: 503.266.7961 Email: [scheaferk@ci.canby.or.us](mailto:scheaferk@ci.canby.or.us)

**Note: Please be advised that this information may be made available to anyone upon a public records request and may be viewable on the City's web site.**

12-4-07

**RECEIVED**

**JAN 30 2009**

CITY OF CANBY



# **M E M O R A N D U M**

**TO:** *Honorable Mayor Thompson and City Council*  
**FROM:** *Sue Engels, Finance & Court Services Director*  
**DATE:** *February 10, 2009*  
**THROUGH:** *Mark C. Adcock, City Administrator*

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Issue: The Transit Master Plan, which is a component part of the City's Transportation System Plan, is not completed. The Transit Fund does not have sufficient resources to complete the plan in this budget year. The City Council would like to use contingency funds from the General Fund to hire a consultant to complete the Transit Master Plan.

Synopsis: Contingency funds are available for unforeseen expenses. However, expenditures are not made directly from contingency. Transfers must be made to an existing appropriation category. This can be accomplished by resolution of the Council.

Recommendation: Approve Resolution 1021 which transfers general operating contingency in the General Fund to the transfers category of general fund expenditures.

Attached: Resolution 1021

**RESOLUTION NO. 1021**

**A RESOLUTION AUTHORIZING TRANSFER OF APPROPRIATIONS FROM AN EXISTING CATEGORY TO ANOTHER EXISTING CATEGORY WITHIN THE GENERAL FUND; AND AUTHORIZING A TRANSFER FROM THE GENERAL FUND TO THE TRANSIT FUND**

**WHEREAS**, the City Council wishes have the Transit Master Plan completed as soon as possible because it is a component part of the City's Transportation System Plan; and

**WHEREAS**, resources available in the Transit Department are not sufficient to complete the Transit Master Plan without engaging consultant help for \$20,000, which was not anticipated in the current year's budget; and

**WHEREAS**, funds are available in General Fund Contingency, and the City wishes to keep expenditures within authorized appropriations for all funds,

**NOW THEREFORE, BE IT RESOLVED THAT:**

Section 1. The City Administrator shall transfer or caused to be transferred the following appropriation.

<u><b>FROM</b></u>		<u><b>TO</b></u>	
<b>GENERAL FUND</b>		<b>GENERAL FUND</b>	
Contingency	20,000	Transfers Out –Transit Fund	20,000

This resolution shall take effect on February 18, 2009.

**ADOPTED** by the Canby City Council at a regular meeting thereof on February 18, 2009.

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Melody Thompson  
Mayor

ATTEST:

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Kimberly Scheafer, CMC  
City Recorder Pro-Tem