

AGENDA

CANBY CITY COUNCIL REGULAR MEETING

November 17, 2010

7:30 PM

Council Chambers

155 NW 2nd Avenue

Mayor Melody Thompson

Council President Walt Daniels

Councilor Richard Ares

Councilor Robert Bitter

Councilor John Henri

Councilor Brian Hodson

Councilor Jason Padden

CITY COUNCIL REGULAR MEETING

1. CALL TO ORDER

A. Pledge of Allegiance and Moment of Silence

2. COMMUNICATIONS

3. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

(This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Each citizen will be given 3 minutes to give testimony. Citizens are first required to fill out a testimony/comment card prior to speaking and hand it to the City Recorder. These forms are available by the sign-in podium. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter.)

4. MAYOR'S BUSINESS

5. COUNCILOR COMMENTS & LIAISON REPORTS

6. CONSENT AGENDA

(This section allows the City Council to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may be discussed if it is pulled from the consent agenda to New Business.)

A. Approval of Minutes of the November 3, 2010 City Council Regular Meeting

7. RESOLUTIONS & ORDINANCES

8. NEW BUSINESS

A. Wait Park Event Impacts

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9. CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS

10. CITIZEN INPUT

11. ACTION REVIEW

12. EXECUTIVE SESSION: ORS 192.660(2)(h) Pending Litigation, ORS 192.660(2)(i) Performance Evaluation of Public Officer, and ORS 192.660(3) Labor Negotiations

13. ADJOURN

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kim Scheafer at 503.266.4021 ext. 233. A copy of this Agenda can be found on the City's web page at www.ci.canby.or.us. City Council and Planning Commission Meetings are broadcast live and can be viewed on OCTS Channel 5. For a schedule of the playback times, please call 503.263.6287.



M E M O R A N D U M

TO: *Honorable Mayor Thompson and City Council*
FROM: *Matilda Deas, AICP, Long Range Planner*
DATE: *November 8, 2010*
THROUGH: *Bryan Brown, Planning Director*
ISSUE: *Wait Park Event Impacts*

Issue:

Council directed staff to revisit the Wait Park events issue regarding the impacts of events in the park on nearby residents and businesses.

Background:

In response to a citizen's concern regarding loud music issuing from events at the park in the early morning hours, in November 2009, staff mailed a survey to 53 properties located within an area bounded by NW 5th to the north, NW 2nd to the south, N Ivy to the east, and N. Fir to the west. In addition staff contacted the event organizers regarding citizen complaints.

Twenty one surveys were returned. Survey respondents indicated that their primary concerns during events were street closures and parking issues. Thirteen respondents had some concerns regarding parking and/or street closures. Three respondents indicated concerns with noise. Two of the noise related comments specifically noted engine noise from the Cruise In, and one respondent noted concern with music amplification, including early morning music amplification.

The Council reviewed the results of the 2009 survey and event organizer's input at its December 15, 2009 Council meeting. Since that meeting the citizen with the initial amplification complaint expressed concerns regarding the survey results, more specifically that the responses could not be identified as to their origin i.e. whether the response was from a business or a resident. The concerned citizen also noted that due to the position of the gazebo stage facing west, her immediate neighborhood was most affected by amplified music/noise.

Council asked staff to provide an update on this issue in November of this year.

Staff approach:

Surveys depend on people having the time and inclination to fill out and return the document, which can be problematic. Contacting individuals via phone or in person greatly increases response rates and also enables staff to ask for clarifications/explanations of specific responses. Therefore, staff contacted business and residents initially by phone, and followed up with door to door visits. Staff expanded the initial survey boundaries to include residents along NW 3rd west of Fir, as this was the specific area of concern noted by the concerned citizen. Staff conducted the in person interviews on a Saturday, as many residents were not at home during the week. We almost doubled the number of respondents by using this method (40 responses as opposed to 21 last year). My interview approach was as follows:

Staff introduced herself to the interviewee (I wore my City identification tag) and told them that as part of the City's good neighbor policy we were following up on last year's survey regarding events at Wait Park. I asked them if they had any concerns with any event at the park, including noise, parking, start times etc, and if so, would they share those concerns with me. Staff also encouraged them to share any suggestions they might have for improving the events and making them a win-win for event organizers and nearby residents/businesses.

Staff contacted event organizers by phone to determine if they had received any complaints this year, and if so, how they had addressed those complaints. Staff reviewed City Hall complaint records for last year and found none for events at Wait Park.

Results

Event organizers contacted:

General Canby Days, Junior Festival of Jazz; Slice of Summer; Rotary Three on Three Basketball Tournament; Canby Christian Church Worship in the Park; Cutsforth's Cruise In; Canby Cares.

Only one event had an unresolved issue this past year. That event organizer is actively working to resolve the issue with the business owner. That issue is parking related.

One music event organizer noted that requiring no music amplification prior to 10 a.m. would not work for them as it would push the performers too late to finish the event on time.

Businesses:

21 businesses in the survey area are closed on weekends or conduct business by appointment only. Staff contacted 16 businesses that are open during all or some of the events. Only one business has an unresolved parking issue (as noted above). The event organizer is aware of this concern and is actively working with the business owner to resolve this issue before next year's event.

Most businesses said they have no issues at all, and several noted that although parking can be a challenge, the overall impact to them is positive. Other comments received:

- Great! Have all the events you want and make all the noise you want!
- More events are better, even if we have to work around them
- Events at the park are great, even if it takes up parking
- As a business owner I have no issues. I do not live in town, but think requiring no amplification before 10 a.m. is reasonable.
- Have more events when businesses are open
- Events are good for my business
- We love Canby!
- We support Wait Park activities
- We are closed on weekends, but like the 4th events and sit outside and enjoy it

Residents:

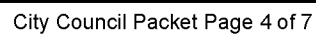
Staff interviewed 24 residents. All the interviewed residents supported the events in the park, and said they have no problem with the events. Two residents commented that a "heads up" flier

for the cruise in would be helpful, just to remind them of the event. In addition to indicating they had no problem with events, I received the following comments:

- Enjoy them!
- Park crew does a great job with clean up
- We love the events-need more! Parking doesn't bother us. People need to stop fussing and have more fun!
- Love the events!**
- Love the events! Next door neighbor has garage sales during events and does great! *
- Love the events. Keep 'em coming!
- 16 yrs in Canby and never a problem with events**
- Love the music-not too loud or early. Wouldn't change anything. We "cope" with the parking.*
- Love the events!
- Happy with events. I sit in my back yard and enjoy it
- Love the bands! Sit in the backyard and enjoy them
- 20 yrs in Canby and have no problem with events**
- Totally fine with events! **

*Directly across from Wait Park

** Neighbors of concerned citizen



Management Team Meeting Minutes
November 1, 2010
2:00 PM
City Hall Conference Room

In attendance: Greg Ellis, Penny Hummel, Bret Smith, Amanda Klock, Sue Engels, John Kelley, Eric Laitinen, Julie Wehling, Darwin Tramel, Bryan Brown, and Kim Scheafer.

Kim Scheafer

- Melissa will be out of office this week

Bret Smith

- IACP Conference was very good. Brought back some good information.

Amanda Klock

- Information on another deferred compensation plan will be handed out with paystubs on Friday

Julie Wehling

- OTA Conference was very informative
- Received grant to purchase two large buses
- Transit Center is looking good

Bryan Brown

- Markus Mead will be serving as the staff liaison for the Bike & Pedestrian Committee

Eric Laitinen

- Winter swim schedule will start next week
- CAPRD is having a fundraising event at pool on December 5

Darwin Tramel

- DEQ approved the TMDL Implementation Plan
- Winter sewer cleaning is being done
- Both vacuum trucks are running to pick up leaves
- Biosolids dryer should arrive tomorrow

Greg Ellis

- A salmon recovery plan meeting will be held at the Adult Center tonight
- Economic Development Director position has been posted
- Will contact Clackamas County regarding dog control issues

Sue Engels

- Supplemental Budget is still scheduled for December 1 City Council Meeting
- Still working on issuing city credit cards to certain staff members
- Auditors are on-site this week

Minutes taken by Kim Scheafer

Management Team Meeting Minutes
November 9, 2010
2:00 PM
City Hall Conference Room

In attendance: Greg Ellis, Amanda Klock, Sue Engels, John Kelley, Catherine Comer, Jorge Tro, Julie Wehling, Bryan Brown, and Kim Scheafer.

Kim Scheafer

- Reviewed Agenda for November 17 City Council Meeting
- Will email Janie Malloy about Wait Park Events Impact on Agenda

Amanda Klock

- Reminded Management Team to let her know if an employee is out more than three days other than vacation. Will send out email citywide reminding all staff that a doctor's note is required if absent from work three or more days.
- Looking at using the CIS Risk Management Grant for security pole cameras and keycards
- Need to make sure proper procedures are followed for submitting IT Work Orders so they can be properly prioritized
- Five Public Works Director candidates were interviewed. Two will be brought back for a second interview

Jorge Tro

- Joe Witt is doing an excellent job on setting up cars
- Officer will be going to schools and civic organization doing presentations on prescription drug abuse

Julie Wehling

- Easy Rides software went live last Thursday
- Three buses that were given to City are being returned to Smart because the cost of repair would be too high
- Lots of applications for funding are coming up

Sue Engels

- Gave an update on the bond for First Avenue
- Answering questions for property owners regarding Walnut Street LID. About half have paid and the others have signed notes.
- Still working on audit

Greg Ellis

- Attended an Economic Development Conference in Cottage Grove
- Canby Telcom gave a presentation last Friday on different types of phone systems

Bryan Brown

- Approached by a citizen who wants to do an AFD. Will contact Curt McLeod to get history on AFD's in Canby
- Curt is working on vacating the old Walnut Street
- Reviewing a report from the Associate Planner on a memory care facility

Catherine Comer

- Gave an update on a business that may be expanding
- Bella Fleur is planning on starting operations the first of the year
- Union Pacific is selling the railroad property to the City
- Reviewed Agenda for November 10 URA meeting
- Her email will need to be forwarded to someone for follow-up after she leaves

Minutes taken by Kim Scheafer