



AGENDA

CANBY CITY COUNCIL REGULAR MEETING

April 4, 2012

7:30 PM

Council Chambers

155 NW 2nd Avenue

Mayor Randy Carson

Council President Walt Daniels

Councilor Richard Ares

Councilor Tim Dale

Councilor Traci Hensley

Councilor Brian Hodson

Councilor Greg Parker

WORK SESSION

6:30 P.M.

City Hall Conference Room

182 N Holly

This Work Session will be attended by the Mayor and City Council to discuss the Clackamas County fiber project.

CITY COUNCIL REGULAR MEETING

1. CALL TO ORDER

- A. Pledge of Allegiance and Moment of Silence
- B. National Library Week Proclamation
- C. Grange Month Proclamation

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2. COMMUNICATIONS

3. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

(This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Each citizen will be given 3 minutes to give testimony. Citizens are first required to fill out a testimony/comment card prior to speaking and hand it to the City Recorder. These forms are available by the sign-in podium. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter.)

4. MAYOR'S BUSINESS

5. COUNCILOR COMMENTS & LIAISON REPORTS

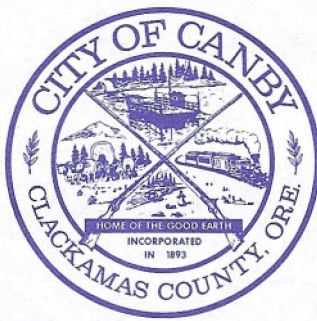
6. CONSENT AGENDA

(This section allows the City Council to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may be discussed if it is pulled from the consent agenda to New Business.)

- A. Approval of Minutes of the March 12, 2012 City Council and Planning Commission Work Session
- B. Approval of Minutes of the March 14, 2012 City Council Special Meeting
- C. Approval of Minutes of the March 21, 2012 City Council Regular Meeting

- 7. RESOLUTIONS & ORDINANCES**
- 8. NEW BUSINESS**
 - A. Consolidation of City Offices
- 9. CITY ADMINISTRATOR’S BUSINESS & STAFF REPORTS**
- 10. CITIZEN INPUT**
- 11. ACTION REVIEW**
- 12. EXECUTIVE SESSION: ORS 192.660(2)(h) Pending Litigation**
- 13. ADJOURN**

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kim Scheafer, MMC, City Recorder at 503.266.4021 ext. 233. A copy of this Agenda can be found on the City’s web page at www.ci.canby.or.us. City Council and Planning Commission Meetings are broadcast live and can be viewed on OCTS Channel 5. For a schedule of the playback times, please call 503.263.6287.



Office of the Mayor

Proclamation

National Library Week

WHEREAS, libraries everywhere play a vital role in supporting the quality of life in their communities; and

WHEREAS, our nation's school, academic, public and special libraries make a difference in the lives of millions of Americans, today, more than ever; and

WHEREAS, librarians are trained professionals, helping people of all ages and backgrounds find and interpret the information they need to live, learn and work in a challenging economy; and

WHEREAS, libraries serve as crucial technology hubs for people in need of free Web access, computer training, and assistance finding job resources; and

WHEREAS, libraries are part of the American Dream – places for opportunity, education, self-help and lifelong learning; and

WHEREAS, library use is up nationwide among all types of library users, continuing a decade-long trend; and

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, I, Randy Carson, by virtue of the authority vested in me as Mayor of the City of Canby, do hereby proclaim April 8-14 as National Library Week and call upon individuals, schools, churches, organizations and business establishments in the City of Canby to visit the library this week to take advantage of the wonderful library resources available at your library. You belong at your library.

Given unto my hand this 4th day of April 2012 in the City of Canby, Oregon.

Randy Carson
Mayor





Office of the Mayor

Proclamation

Grange Month

WHEREAS, since 1867, the Grange has been a grassroots movement for the benefit of American families and local communities, which are the backbone of America; and

WHEREAS, Grange programs are family oriented, beginning with Junior Grange for children of ages 4 through 13 for the purpose of getting children involved with their community, with agriculture, and with good citizenship, and Grange membership includes full voting rights and the right to hold office at age 14; and

WHEREAS, Grange activities support personal development, leadership seminars, and foster a wide range of useful skills and abilities for personal growth through social, cultural, and educational programs; and

WHEREAS, Grange members contribute thousands of volunteer hours in their communities and raise millions of dollars for important causes; and

WHEREAS, Whereas, Grangers attend public meetings, inform themselves of local, state, and national issues, and speak for the rights of all Americans, especially those working in agriculture, producing our food, fuel, and fiber; and

WHEREAS, the Grange has been instrumental in helping rural America from rural mail delivery to electricity; supporting social reform including women's suffrage; and assisting groups such as the deaf and hard-of-hearing through financial contributions and awareness campaigns; and

WHEREAS, the Grange promotes the ideals of American values; offers membership to every person of good character, and insures that every member is afforded ample opportunity to attain their full potential as a human being and as an American citizen.

NOW, THEREFORE, I, Randy Carson, by the virtue of the authority vested in me as the Mayor of the City of Canby, hereby proclaim the month of April as:

Grange Month

in the City of Canby and do urge all those in the Canby area to support and promote this observance.

Given unto my hand this 4th day of April 2012.

Randy Carson
Mayor



Management Team Meeting Minutes
March 19, 2012
2:00 PM
City Hall Conference Room

In attendance: Greg Ellis, Amanda Klock, Darvin Tramel, Julie Wehling, Bret Smith, Sue Engels, Bryan Brown, Renate Mengelberg, Sue Ryan, Eric Laitinen and Penny Hummel.

Greg Ellis

- URA approved 1st Avenue redevelopment; Parking Study, and Library Scoping Study
- Office consolidation talks to be held at April 4 CC meeting
- Urban Renewal annual report presented

Amanda Klock

- CPI will be 2.9 % in July
- Canby Telcom is putting in new test phones this week

Renate Mengelberg

- Art Banner reception today at Wallflowers
- How to survive construction meeting with business owners to go ahead

Darvin Tramel

- Canby chosen for DEQ Environmental Audit in one week

Bryan Brown

- Working on pre-application issues with Fred Meyer fuel station

Sue Engels

- Budget Preparation worksheets will be returned this afternoon for corrections, needs documents back by April 3
- Reserve Expenditure transfers need to be done
- Need a meeting among Public Works lead workers regarding Combined Sewer Fund reserves

Julie Wehling

- Met with Chamber regarding Light the Night event
- BETC credit piece going in newsletter

Penny Hummel

- Attended National Library Association conference in Pennsylvania

Minutes taken by Sue Ryan

Management Team Meeting Minutes
March 26, 2012
2:00 PM
City Hall Conference Room

In attendance: Greg Ellis, Amanda Klock, Joe Lindsay, Julie Wehling, Sue Engels, Bryan Brown, Renate Mengelberg, and Kim Scheafer.

Kim Scheafer

- Reviewed April 4 City Council Agenda
- Please let front office staff at City Hall know if you are going to be out a day
- If you book the Conference Room at City Hall let the front office staff know so they can print out a new schedule

Greg Ellis

- Working on City budget. Will be meeting with each Department Director to go over numbers
- Only four people showed up for the Surviving the Construction Workshop last week. There were 166 meeting notices that were mailed and hand delivered inviting people to attend it.

Bryan Brown

- Working with Habitat for Humanity regarding locating a building salvage resale shop in Canby
- Staff is working on closing out old building permits
- Working with Fred Meyer fuel station regarding scope of work

Renate Mengelberg

- Property behind Providence is selling for \$2.50 square foot
- Welcome Celebration for Product Manufacturing will be held tomorrow at 1:30 PM
- Revolving loan program will be on April 11 URA Agenda
- At Main Street Conference March 28 – April 5

Julie Wehling

- The Jughandle Project in Oregon City only slowed down buses by 20 minutes on Friday
- Out of office March 30 – April 8

Sue Engels

- RFP for Auditing Services must be submitted by 4 PM on March 29, 2012
- Attended a meeting about selling BETC credits. Will be doing a press release.

Minutes taken by Kim Scheafer

CITY COUNCIL / URA MEETING FOLLOW-UP ITEMS

ORIG. CC / URA MTG. DATE	ITEM	STATUS	ASSIGNED TO	FOR CC OR URA MTG. OF
11/2/2011	Knights Bridge Road - Entrance Sign	Waiting for TSP	Renate - Annie?	TBD
10/12/2011 URA	Entrance Sign Power - ODOT	Contact appropriate person at ODOT	Dan	March 14, 2012
10/12/2011 URA	Other use or market for Solar Panels	Researching	Dan	March 14, 2012
11/2/2011	NW 3rd Ave. Parking	Researching	Greg	March 14, 2012
11/9/2011 URA	Sequoia Parkway to 13th Extension Design	Need Authorization to Proceed from URA	Greg	March 14, 2012
2/1/2012	Clackamas County Broadband Project	Determine Need @ City Owned Facilities	Greg	April 4, 2012

OTHER STAFF ITEMS

DATE	ITEM	STATUS	ASSIGNED TO	TARGET DATE
	Home Business Survey	Compiling Data From Returned Surveys	Renate	???
	Property Purchase Negotiations - CUB & Oliver Insurance	Meeting W/ Property Owners / Representatives	Greg	On-going Updates
12/7/2011	Road Improvement & Sidewalk Extension on NE 4th Avenue by CC Event Center	Getting Easements & Right-of-Way; Proceeding With Design	Greg	On-Going
	Selling Property Partitioned Next to Maple Street Park (former location of Marshall House)	Waiting for better econmic times to sell property.		On-Going