



AGENDA

CANBY CITY COUNCIL MEETING

February 3, 2016

7:30 PM

Council Chambers

155 NW 2nd Avenue

Mayor Brian Hodson

Council President Tim Dale

Councilor Clint Coleman

Councilor Tracie Heidt

Councilor Traci Hensley

Councilor Greg Parker

Councilor Todd Rocha

CITY COUNCIL MEETING

1. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance
- C. Canby Fights Hunger Days Proclamation
- D. Swearing in of Two Police Officers

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2. COMMUNICATIONS

3. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

(This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Each citizen will be given 3 minutes to give testimony. Citizens are first required to fill out a testimony/comment card prior to speaking and hand it to the City Recorder. These forms are available by the sign-in podium. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter.)

4. MAYOR'S BUSINESS

5. COUNCILOR COMMENTS & LIAISON REPORTS

6. CONSENT AGENDA

(This section allows the City Council to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may be discussed if it is pulled from the consent agenda to New Business.)

- A. Approval of Minutes of the January 20, 2016 Regular Meeting
- B. New Outlet Liquor License for Born and Raised

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7. RESOLUTIONS & ORDINANCES

8. NEW BUSINESS

9. CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS

10. CITIZEN INPUT

11. ACTION REVIEW

12. EXECUTIVE SESSION: ORS 192.660(2)(h) Litigation

13. ADJOURN

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kim Scheafer at 503.266.0733. A copy of this Agenda can be found on the City's web page at www.ci.canby.or.us. City Council and Planning Commission Meetings are broadcast live and can be viewed on CTV Channel 5. For a schedule of the playback times, please call 503.263.6287.



Office of the Mayor

Proclamation

Canby Fights Hunger Days

WHEREAS, nationally, one in six people struggle to put food on their plate each month; and

WHEREAS, hunger and food insecurity are serious problems and are recognized as affecting people across the City of Canby; and

WHEREAS, the Canby St. Vincent de Paul Food Bank at St. Patrick's Church, the Food Pantry at Canby Alliance Church and The Canby Center collectively provide food to 5,300 individuals per month; and

WHEREAS, these organizations rely on donations of food from local business, churches, civic organizations, and individuals to help feed the hungry in Canby; and

WHEREAS, during March 1 - 13, 2016 bins will be set out at participating organizations where food donations can be made to help these three organizations replenish their inventory so they can continue to provide food to the hungry.

NOW, THEREFORE, I, Brian Hodson, by virtue of the authority vested in me as the Mayor of the City of Canby, do hereby proclaim March 1 - 13, 2016 as

Canby Fights Hunger Days


and call this observance to the attention of everyone in our community.

Given unto my hand this 3rd day of February 2016 in the City of Canby, Oregon.



Brian Hodson
Mayor

Memo

To: Mayor Hodson & Members of City Council
From: Bret J. Smith, Chief of Police 
CC: Kim Scheafer, City Recorder
Date: January 13, 2016
Re: Liquor License Application / Born & Raised

I have reviewed the attached liquor license application completed by the applicant, Rachelle Davis, for the business, "Born & Raised", located at 486 NW 3rd Ave, Canby, Oregon.

On January 13, 2016, I spoke with applicant Ms. Davis and we discussed the laws involving the sale of alcoholic beverages. She told me she is familiar with the Oregon liquor laws, stating she has prior experience in the liquor industry. Ms. Davis said she was well as the other business partners (Ben McKay, Martin Nash and Marilyn Nash) have recently received training on the liquor laws from OLCC.

Ms. Davis said at this time, the business is only open on Fridays and Saturdays, and in addition to the listed business partners, there are only two part-time employees. She said she will ensure the employees are trained on the liquor laws as well. Additionally, she said she understands the consequences for failure to comply with the rules as set forth by Oregon State law.

It is my recommendation that the Canby City Council approve this application to the Oregon Liquor Control Commission (OLCC).



OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION

Pd \$100 1-13-16 K

Application is being made for:

LICENSE TYPES

- ☐ Full On-Premises Sales (\$402.60/yr)
- ☐ Commercial Establishment
- ☐ Caterer
- ☐ Passenger Carrier
- ☐ Other Public Location
- ☐ Private Club
- ☒ Limited On-Premises Sales (\$202.60/yr)
- ☐ Off-Premises Sales (\$100/yr)
- ☐ with Fuel Pumps
- ☐ Brewery Public House (\$252.60)
- ☐ Winery (\$250/yr)
- ☐ Other: _____

ACTIONS

- ☐ Change Ownership
- ☒ New Outlet
- ☐ Greater Privilege
- ☐ Additional Privilege
- ☐ Other _____

90-DAY AUTHORITY

☐ Check here if you are applying for a change of ownership at a business that has a current liquor license, or if you are applying for an Off-Premises Sales license and are requesting a 90-Day Temporary Authority

APPLYING AS:

- ☐ Limited Partnership ☐ Corporation ☒ Limited Liability Company ☐ Individuals

CITY AND COUNTY USE ONLY

Date application received: 1-13-16

The City Council or County Commission:

City of Canby
(name of city or county)

recommends that this license be:

☐ Granted ☐ Denied

By:

(signature) (date)

Name: Brian Hodson

Title: Mayor

OLCC USE ONLY

Application Rec'd by: KD

Date: 12/30/15

90-day authority: ☐ Yes ☐ No

1. Entity or Individuals applying for the license: [See SECTION 1 of the Guide]

Nash, McKay & Davis LLC

Martin Nash

Born & Raised

3. Business Location: 486 NW 3rd Ave Canby Clackamas Co 97013
(number, street, rural route) (city) (county) (state) (ZIP code)

4. Business Mailing Address: Same
(PO box, number, street, rural route) (city) (state) (ZIP code)

5. Business Numbers: 503-758-2439 N/A
(phone) (fax)

6. Is the business at this location currently licensed by OLCC? ☐ Yes ☒ No

7. If yes to whom: _____ Type of License: _____

8. Former Business Name: _____

9. Will you have a manager? ☒ Yes ☐ No Name: Rachelle Dawis
(manager must fill out an Individual History form)

10. What is the local governing body where your business is located? Canby
(name of city or county)

11. Contact person for this application: Rachelle Dawis 503-758-2439

(address)

(tax number)

(e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant(s) Signature(s) and Date:

[Signature]

Date 12/15/15

[Signature]

Date 12/22/15

[Signature]

Date 12/18/15

[Signature]

Date _____