

**CITY OF BROOKINGS**  
**URBAN RENEWAL AGENCY MEETING MINUTES**  
**City Hall Council Chambers**  
**898 Elk Drive, Brookings, OR 97415**  
**Monday, September 11, 2006**

**I. Call to Order** - Chair Sherman called the meeting to order at 8:04 p.m.

**II. Roll Call**

*Agency Present:* Chair Pat Sherman, Directors Jan Willms, Larry Anderson, Dave Gordon and Craig Mickelson; a quorum present

*Staff Present:* Administrative Services Director Paul Hughes and Joyce Heffington

*Media:* Valliant Corley, Curry Coastal Pilot

*Others:* Urban Renewal Advisory Committee Chair, Pete Chasar and approximately 2 other citizens

**III. Approval of minutes for meeting of: August 28, 2006**

**Director Anderson moved, a second followed, and the Agency voted unanimously to approve the minutes of August 14, 2006.**

**D. Regular Agenda**

**A. Façade Improvement Program Applications**

1. Discussion and possible approval of Matching Grant Funds for application submitted by Don and Vikki Nuss for Coastal Copiers Sales and Leasing, 1041 Chetco Avenue, in the amount of \$587.50.

Pete Chasar discussed the application for Coastal Copiers and the recommendation by the Urban Renewal Advisory Committee to fund the project.

**Councilor Gordon moved, a second followed, and the Agency voted unanimously to approve Matching Grant Funds for the Coastal Copier project.**

2. Discussion and possible approval of Matching Grant Funds for application submitted by Rich Roberts for Roberts and Associates Land Surveying, 611 Spruce Street, in the amount of \$9,970.

Pete Chasar discussed the application for Roberts and Associates Land Surveying and the recommendation by the Urban Renewal Advisory Committee to fund the project.

**Director Mickelson moved, a second followed, and the Agency voted unanimously to approve the application for Roberts and Associates Land Surveying for Matching Grant Funds of \$9,970.**

In answer to a question by Director Anderson, Paul Hughes advised that projections for next year's fund should be available sometime after the first of the year.

**V. Adjournment**

**Director Willms moved, a second followed, and the Agency unanimously voted by voice vote to adjourn at 8:15 p.m.**

Respectfully submitted:

  
\_\_\_\_\_  
Pat Sherman, Chair

ATTEST by City Recorder this 27 day of September, 2006.

  
\_\_\_\_\_  
Paul Hughes, Administrative Services Director/City Recorder