

# City of Brookings

## MEETING Minutes

### URBAN RENEWAL AGENCY

**Monday, September 27, 2010**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

#### **Call to Order**

Chair Anderson called the meeting to order at 8:21pm.

#### **Roll Call**

Agency Present: Chair Larry Anderson, Directors Ron Hedenskog, Dave Gordon, Jake Pieper, and Brent Hodges; a quorum present.

Staff Present: Executive Director Gary Milliman, Administrative Services Director Janell Howard, City Attorney Martha Rice, Cody Erhart (RARE), and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Reporter Arwyn Rice.

#### **Consent Calendar**

- Approval of June 28, 2010 Agency Minutes.
- Acceptance of May 13, 2010 Advisory Commission Minutes.
- Acceptance of June 10, 2010 Advisory Commission Minutes.
- Acceptance of July 8, 2010 Advisory Commission Minutes.

**Director Hedenskog moved, a second followed and the Agency voted unanimously to approve the Consent Calendar as written.**

#### **Staff Reports**

*Purchase of two location maps as recommended by Urban Renewal Advisory Commission for placement at Fred Meyer and Ray's.*

Executive Director Milliman reviewed the staff report.

Director Pieper proposed that the Agency entertain curtailing the expenditure of Urban Renewal funds until the Downtown project is completed. Coupled with the turnover in membership, Pieper said, "I thought it may be a good time to help narrow the scope of work for the Commission down." One way to do that, Pieper said, was to, "...clamp up on expenses."

Chair Anderson asked, "So, you're not in support of this recommendation from the [Commission]?" and Pieper said, "Well, that's not what I'm saying. To give you a background, there's been numerous projects that the Commission's been working on for the past...four [or] five months; numerous things put on the agenda, taken off the agenda, put back on the agenda, batted around back and forth, nothing really solidified, not much money spent on it...so there's not a whole lot getting done, anyway. So, I thought, I don't want to get into a position where the downtown project is near an end, needing a little money to finish the project, or something like that...that we might run into."

Director Gordon asked Pieper if he was recommending that the matter be deferred until the downtown project was completed and the vacancies filled. Pieper replied that his recommendation would be to curtail expenditures and narrow the Commission's scope of work to

the Downtown project. Pieper said that one of his biggest concerns was the amount of staff time being expended. "The Commission is winding down. Funds are dwindling and my objective has been to try to narrow it down and streamline it a bit and I thought this might be one way."

In response to questions from Director Hedenskog, Pieper said that he believed that the last time Council addressed this issue the consensus had been to have the City Manager call Commission meetings at his discretion. "If we give a directive that only the Downtown Project is to be worked on, or no more money is to be spent, well, that's going to narrow down that use of the Commission quite a bit, I think."

Director Hedenskog asked what reason the Agency might have to continue the Commission, and Pieper said that the Commission would meet to receive periodic project updates.

Chair Anderson remarked that the discussion seemed to be moving away from the matter at hand, and that, while he thought that the future role and operation of the Commission was an important subject, the item on the agenda was a proposal for signage. "I'm sure we're going to get into these other concerns sooner than later," Anderson said, "but I'm thinking that this isn't the time."

No motion was made on this matter and no action taken.

*Amend contract with Tidewater to add Alternative 1(Spruce Street) to the Downtown Streets Improvement Project.*

Executive Director Milliman reviewed the staff report.

Chair Anderson asked if road base conditions encountered during the project had been factored into the Spruce Street alternative, and if staff had discussed the possibility of costs exceeding the bid. Executive Director Milliman generally responded that staff did not anticipate this street costing more than any of the other streets, as quantities had under-run on all of the other project streets. Chair Anderson said, "As long as we have the ability to pay."

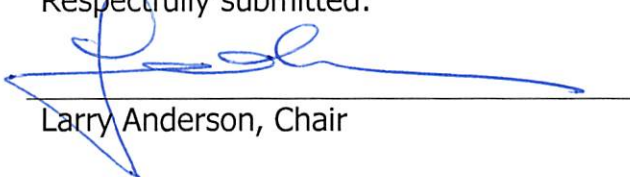
Director Hedenskog asked if the retaining wall around the rock was necessary and Milliman said that not having the retaining wall would result in an unsafe condition as the rock is crumbling.

**Director Pieper moved, a second followed and the Agency voted unanimously to amend the contract with Tidewater Construction to add Alternative No. 1 to the Downtown Street Improvement Project in an amount not to exceed \$232,000.**

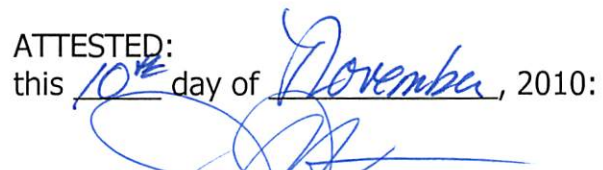
**Adjournment**

Director Gordon moved, a second followed and the Agency voted unanimously to adjourn by voice vote at 8:41pm.

Respectfully submitted:

  
Larry Anderson, Chair

ATTESTED:  
this 10<sup>th</sup> day of November, 2010:

  
Joyce Heffington, City Recorder