

# City of Brookings MEETING Minutes

## URBAN RENEWAL AGENCY

Monday, May 9, 2011, City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

### Call to Order

Chair Anderson called the meeting to order at 7:16 pm.

### Roll Call

Agency Present: Chair Larry Anderson, Directors Ron Hedenskog, Dave Gordon, Jake Pieper, and Brent Hodges; a quorum present.

Staff Present: Executive Director Gary Milliman, Administrative Services Director Janell Howard, City Attorney Martha Rice, Utilities Superintendent Ray Page, Parks Facilities Planner Cody Erhart and City Recorder Joyce Heffington.

Others Present: Curry Coastal Pilot Reporter Arwyn Rice and one member of the public.

### Consent Calendar

- Approve February 28, 2011 Agency minutes.
- Accept February 9, 2011 Advisory Committee minutes.

**Director Hedenskog moved, a second followed and the Agency voted unanimously to accept the Consent Calendar as written.**

### Staff Reports

*Approve Pocket Park Funds for the Hillside Street Pedestrian Oasis project.*

Pete Chasar, 935 Marina Heights Road, stated that he was available to answer any questions.

Executive Director Milliman reviewed the staff report.

Director Hodges pointed out some of the issues associated with the sand box area and asked if these had been considered. Parks Facilities Planner Erhart said that they had and that the Committee had agreed to remove the sand if it became a problem.

Director Pieper expressed concern about the possibility that the telephone poles may be treated with a harmful material and asked if this had been looked into. Erhart responded that it had, and other types of poles were being looked at as well. Chasar added that the utility poles being considered did not appear to be coated with creosote.

**Director Hodges moved, a second followed and the Agency voted unanimously to approve Pocket Park Funds for the Hillside Street Pedestrian Oasis project in an amount not to exceed \$2,505, as recommended by the Urban Renewal Advisory Commission.**

*Accept the audit services proposal from Boldt, Carlisle & Smith, LLC.*

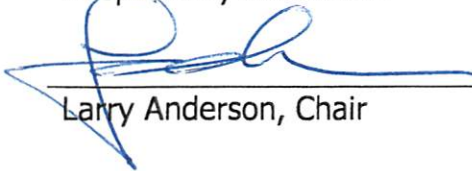
Director Howard reviewed the staff report.

**Director Hedenskog moved, a second followed and the Agency voted unanimously to accept the audit services proposal from Boldt, Carlisle & Smith, LLC, and authorize the Executive Director to execute a three year contract.**

**Adjournment**

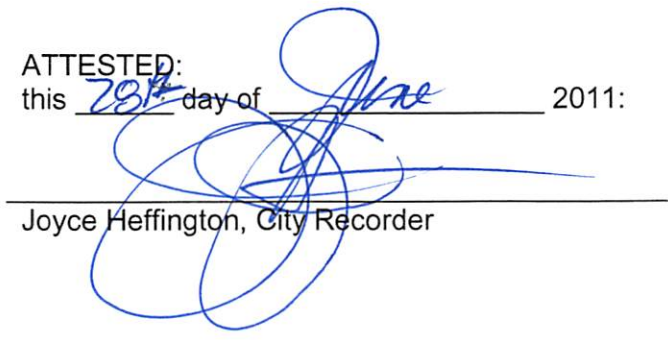
Director Gordon moved, a second followed and the Agency voted unanimously to adjourn by voice vote at 7:28 pm.

Respectfully submitted:



Larry Anderson, Chair

ATTESTED:  
this 28<sup>th</sup> day of June 2011:



Joyce Heffington, City Recorder