

ORDINANCE NO. 1133

**AN ORDINANCE AMENDING CANBY MUNICIPAL CODE CHAPTER 2.56
CREATING A PARKS AND RECREATION ADVISORY BOARD, AND DECLARING
AN EMERGENCY.**

WHEREAS, Chapter 2.56 of the Canby Municipal Code created a Parks and Swim Center Advisory Board to advise the City Council about matters associated with the Canby Swim Center, and

WHEREAS, the City Council now wishes to expand the duties of the Advisory Board to include, not only swim center matters, but all parks and recreation matters that arise in the City, now therefore

THE CITY OF CANBY ORDAINS AS FOLLOWS:

Section 1. Chapter 2.56 of the Canby Municipal Code is renamed from "Canby Swim Center" to "Canby Parks and Recreation" with the Sections adopted as follows:

- CMC 2.56.010 "Established"
- CMC 2.56.020 "Governing body - advisory role"
- CMC 2.56.030 "Parks and *recreation* advisory board"
- CMC 2.56.040 "Terms of office - vacancies"
- CMC 2.56.050 "Officers - procedures"
- CMC 2.56.060 "Duties and powers"
- CMC 2.56.070 "Location of meetings"
- CMC 2.56.080 "Fees and charges"

Section 2. CMC 2.56.020 is amended to read as follows:

"The City's swim center, as established by CMC 2.56.010, shall be governed by the city council. A parks and *recreation* board shall be appointed to serve in an advisory role to the council."

Section 3. CMC 2.56.030 is amended to read as follows:

"2.56.030 Parks and *recreation* advisory board."

"The parks and *recreation* advisory board shall consist of seven members appointed by the *City Council upon recommendation of the board chairperson and the City Council Parks liaison. The Mayor may vote only to break a tie, if necessary. Board members shall serve at the pleasure of the City Council.* No member of the board shall have any financial interest, either directly or indirectly, in any contract to

which the Swim Center or *Parks Department* is a party, nor shall any such member receive a salary or any payment for materials or for any services rendered the board. Board members may be reimbursed by the City for expenses incurred in the performance of their duties.”

Section 4. CMC 2.56.040 is amended to read as follows:

“*Terms of office shall be for three years from July 1st in the year of their appointment. At the expiration of the term of any board member, the Council shall appoint a new member or reappoint an existing member for a term of three years. If a vacancy occurs, the Council shall appoint a new member to complete that unexpired term. All new members shall be appointed by the Council upon the recommendation of the Board chairperson and Council liaison. Any board member failing to attend three consecutive meetings without approval of the board chairperson, may be removed by the Council and a new member appointed to complete the unexpired term.*”

Section 5. CMC 2.56.050 is amended to read as follows:

“At the first meeting of each year, the board shall elect a chairman, vice-chairman and a secretary who shall serve for a term of one year. *Four* members of the board shall constitute a quorum. The board shall have authority to make and alter rules, with approval of the Council, for its government and procedures.”

Section 6. CMC 2.56.060 is amended to read as follows:

- “The duties of the parks and *recreation* advisory board shall include:
- A. Keeping informed about current trends in *parks and recreation* services and administration.
 - B. Studying growth and needs in the city and its vicinity for *parks and recreation* services.
 - C. Developing long-range plans for *parks and recreation* services and facilities, consistent with city priorities.
 - D. Recommending types of *parks and recreation* services for the city and its vicinity, including marketing of *such* services.
 - E. Investigating sources of funding for parks and recreation services and facilities.
 - F. Recommending policies for the acceptance and use of gifts for *parks and recreation purposes*.
 - G. Participating in the annual budgetary process of the city as that process pertains to *parks and recreation* services.
 - H. Recommending policies and procedures conducive to efficient and effective operation of *parks and recreation* services.
 - I. Reviewing and recommending terms of contracts and working relationships with other public agencies regarding *parks and recreation* services.

- J. Encouraging widespread public support and use of *park and recreation services and facilities*.
- K. Submitting an annual report to the City Council.
- L. *Advising the Planning Department regarding park land dedication and other park planning issues to meet the public needs identified in the Park Master Plan and Park Acquisition Plan.*
- M. Performing other duties as authorized by the City Council."

Section 7. CMC 2.56.070 is deleted and repealed.

Section 8. CMC 2.56.080 is renumbered to CMC 2.56.070 and is amended by **adding** the following:

"Advisory board meetings are subject to public meeting law and shall be open to the public."


Section 9. CMC 2.56.090 is renumbered to CMC 2.56.080 and is amended to read as follows:

"Fees and other parks and recreation charges shall be determined by the City Council with consideration given to recommendations from the advisory board. Current fees and lists of charges shall be set by Council resolution and conspicuously displayed at each facility."

Section 10. Emergency Declared.

In as much as it is in the best interests of the citizens of the City of Canby that the Park and Recreation Board be operating as soon as possible, an emergency is hereby declared to exist and this Ordinance shall take effect immediately upon second reading.

SUBMITTED to the Canby City Council and read the first time at a regular meeting thereof on Wednesday, February 4, 2004, and ordered posted in three (3) public and conspicuous places in the City of Canby as specified in the Canby City Charter and to come before the City Council for final reading and action at a regular meeting thereof on Wednesday, February 18, 2004, commencing at the hour of 7:30 P.M. in the Council Meeting Chambers at Canby City Hall in Canby, Oregon.



Chauncey Seifried
City Recorder - Pro Tem

PASSED on second and final reading by the Canby City Council at a regular meeting thereof on February 18, 2004, by the following vote:

YEAS 6

NAYS 0

Melody Thompson
Melody Thompson, Mayor

ATTEST:

Chaunee Seifried
Chaunee Seifried, City Recorder - Pro Tem