

ORDINANCE NO. 836

AN ORDINANCE AMENDING CHAPTER 2.24 OF THE CANBY MUNICIPAL CODE RELATING TO RECORDS OF THE CITY OF CANBY; PROVIDING FOR THEIR RETENTION; AND PRESCRIBING TIME PERIODS.

WHEREAS, certain records of the City of Canby have permanent value due to historical, statistical, legal, financial or unique considerations; and certain records have value for varying periods of time but do not need to be kept permanently, and

WHEREAS, a guide is needed by the City officers to determine which records must be retained, and for how long, and

WHEREAS, ORS Chapter 192 provides such guidance; now therefore:

THE CITY OF CANBY ORDAINS AS FOLLOWS:

Section 1. Section 2.24.010 is amended to read as follows:

City officers for the City of Canby shall be required to keep the public records for the periods setforth in accordance with ORS Chapter 192 concerning Custody and Maintenance of Public Records.

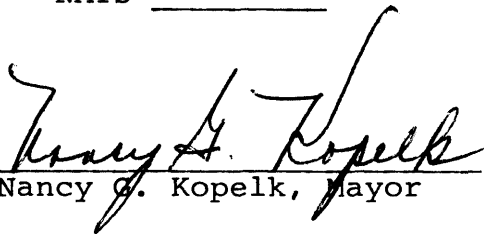
Section 2. Sections 2.24.020 and 2.24.030 shall remain in full force and effect.

SUBMITTED to the Council and read the first time at a regular meeting thereof on the 4th day of October, 1989, ordered posted in three (3) public and conspicuous places in the City for a period of five (5) days as authorized by the Canby City Charter; and to come up for final reading and action

by the Canby City Council at a regular meeting thereof on the 18th day of October, 1989, commencing after the hour of 7:30 o'clock p.m., at the Council's regular meeting chambers at the Canby City Hall in Canby, Oregon.


Marilyn K. Perkett, City Recorder

PASSED on second and final reading by the Canby City Council at a regular meeting thereof on the 18th day of October, 1989, by the following vote: YEAS 6 NAYS 0


Nancy G. Kopelk, Mayor

ATTEST:


Marilyn K. Perkett, City Recorder