

ORDINANCE NO. 775

AN ORDINANCE ESTABLISHING THE CANBY ADULT CENTER; APPOINTING A POLICY ADVISORY BOARD; DETERMINING THE DUTIES AND RESPONSIBILITIES OF SAID BOARD; AND DECLARING AN EMERGENCY

THE CITY OF CANBY ORDAINS AS FOLLOWS:

Section 1. An Adult Center in and for the City of Canby, Clackamas County, State of Oregon, is hereby established and its location shall be at 1250 South Ivy Street, Canby. It shall be known as the "Canby Adult Center", (CAC). The Canby City Council proposes to finance the CAC by annual tax levies in an amount necessary for the maintenance of said CAC.

Section 2. The CAC is organized to responsibly involve all members of the area in ways that dignify the aging process and enhance the community.

Section 3. Goal Statements.

1. To create an atmosphere and provide an opportunity for older persons and handicapped persons to get together with their peers.
2. To allow persons the option of choice by providing them with realistic alternatives.
3. To help older persons live independently and with dignity as long as possible.
4. To provide older persons and handicapped persons socially enriching experiences which would help preserve their dignity as human beings and enhance their feelings of self-worth.
5. To function for all older adults and handicapped persons in the community, not simply the participants at the center.

Section 4. Policy Advisory Board. A Policy Advisory Board (PAB) shall be appointed to serve in an advisory role to the Council. The PAB shall consist of seven (7) members and two (2) ex-officio, non-voting members, appointed by the Mayor and confirmed by the City Council. Said ex-officio members shall be the CAC Director and the CAC Steering Committee Chairman. Not less than four (4) members shall be residents of the City. No member of the board shall have any financial interest, either directly or indirectly, in any contract to which the CAC is a party, nor shall any such member receive a salary or any payment for materials or for any services rendered the board.

Board members may be reimbursed for expenses incurred in the performance of their duties.

Section 5. Terms of Office; Vacancies. At their first meeting, the seven (7) appointed members of the PAB shall choose their term of office by lot as follows: one (1) member shall initially hold office for one (1) year; one (1) for two (2) years; one (1) for three (3) years; and four (4) for four years from July 1 in the year of their appointment. At the expiration of the term of any board member, the Mayor shall appoint a new member or may reappoint a member for a term of four (4) years with the confirmation of the City Council. If a vacancy occurs, the Mayor shall appoint a new member to complete the unexpired term, with the confirmation of the City Council. No person shall hold appointment as a member for more than two (2) full consecutive terms, but any person may be appointed again to the board after an interval of one (1) year. Any board member failing to attend three (3) consecutive board meetings without approval of the board chairman, may be removed by the City Council and a new member appointed to complete the unexpired term.

Section 6. Officers; Procedures. At the first meeting of each year, the board shall elect a chairman, vice-chairman and secretary who shall serve for a term of one (1) year. Four (4) members of the board shall comprise a quorum. The board shall have authority to make and alter rules, with approval of the City Council, for its government and procedures.

Section 7. Duties and Powers. The duties of the Canby Adult Center Policy Advisory Board shall include:

1. Keeping informed about current trends in services for the aging process.
2. Studying CAC growth and needs in the City and its vicinity.
3. Developing long-range plans for CAC services and facilities, consistent with City priorities and with state, regional and national standards pertinent to senior centers.
4. Recommending types of service for the City and its vicinity.
5. Participating in the annual budgetary process of the City as that process pertains to the CAC.
6. Reviewing and recommending policies and procedures conducive to efficient and effective operation of the CAC.
7. Reviewing and recommending terms for contracts and working relationships within the best interest of the CAC.

8. Encouraging widespread public support and use of the CAC.
9. Submitting an annual report to the City Council.
10. Serving as a grievance committee.
11. Giving input on policy and facility use.
12. Performing other duties as authorized by the City Council.

Section 8. Location of Meetings. Unless and until another place is assigned to it by the City Council, the PAB shall maintain its office, hold its meetings, transact its business and keep its records at the Canby Adult Center. The board shall meet at least quarterly.

Section 9. User Fees. Any fees assessed and collected by the City from the rental of the CAC shall be placed in a budget line item to provide for future repairs and maintenance of the center.

Section 10. Emergency. An emergency is hereby declared to exist for the citizens of the City of Canby and in order to expedite the procedures and services of the Canby Adult Center, this ordinance shall therefore take effect immediately upon its enactment after final reading.


SUBMITTED to the Canby City Council and read the first time at a regular meeting thereof on August 21, 1985; ordered posted as required by the Canby City Charter and scheduled for second reading thereof on September 4, 1985, commencing at the hour of 7:30 o'clock, p.m., at the Council Meeting Chambers at the Canby City Hall in Canby, Oregon.


Marilyn K. Perkett, City Recorder

PASSED on final reading of the Canby City Council at a regular meeting thereof held on the 4th day of September, 1985, by the following vote: YEAS 5 NAYS 0.


William F. Pulver, Mayor

ATTEST:


Marilyn K. Perkett, City Recorder