

RESOLUTION NO. 486

A RESOLUTION APPOINTING THE POSITION OF OFFICE OF THE CITY
RECORDER TO RECORDS MANAGEMENT

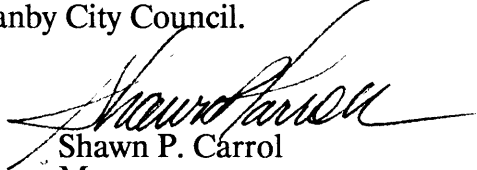
WHEREAS, the 1991 Oregon Legislature enacted HB 2974 "Public Records
Advisory Council; and

WHEREAS, an amendment to ORS 192.105 2(a), states that each state agency and
political subdivision shall designate a records officer to coordinate its records management
program and to serve as liaison with the State Archivist; and


WHEREAS, the City of Canby Records Management Coordinator will be
responsible to oversee and delegate records retention and destruction in the City of Canby,
Oregon.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of
Canby, Oregon, that the Office of the City Recorder is hereby designated to the statutory
position of "Records Management Coordinator" for the City of Canby, Oregon.

ADOPTED this 2nd day of October, 1991, by the Canby City Council.


Shawn P. Carroll
Mayor

ATTEST:


Marilyn K. Perkett
City Recorder