

RESOLUTION NO. 481

A RESOLUTION CREATING AND ESTABLISHING A COMMISSION FOR THE PURPOSE OF DEVELOPMENT AND IMPLEMENTATION OF COORDINATED TRAFFIC SAFETY PROGRAMS WITHIN CANBY TO BE KNOWN AND DESIGNATED AS THE CANBY TRAFFIC SAFETY COMMISSION

WHEREAS, the City Council is of the opinion that it is in the public interest to provide the citizens of Canby with traffic safety programs and services; and

WHEREAS, it is recognized that there is a need in the City of Canby for coordinated traffic safety programs that will have full public support, now therefore

IT IS HEREBY RESOLVED BY THE CANBY CITY COUNCIL:

Section 1. Traffic Safety Commission

There is hereby created and established a commission to be entitled and designated as the Canby Traffic Safety Commission under authority granted by Oregon law.

Section 2. Duties and Responsibilities of the Commission

The commission shall be specifically responsible for but not limited to the following:

- A. Developing and implementing coordinated traffic safety programs that meet local needs.
- B. Act in an advisory capacity to the City Council in the coordination of traffic safety activities of the official agencies and departments of Canby.
- C. Reviewing and recommending project applications for funding to the City Council.
- D. Serving in a liaison capacity between the City of Canby and the Oregon Traffic Safety Commission in developing the State Highway Safety Program and in meeting the National Highway Safety Program Standards.
- E. Promoting public acceptance of official programs proposed or instigated by the City.
- F. Fostering public knowledge and support of traffic law enforcement and traffic engineering problems.
- G. Cooperating with Canby schools in promoting educational traffic safety aids.
- H. Educating the public in traffic safety aids.
- I. Generally aiding the overall reduction of traffic accidents, injuries and deaths on the City streets.

Section 3. Organization of the Commission

- A. **Membership:** The commission shall consist of a five (5) member board with at least one additional member representing the Police Department and one additional member representing the Public Works Department. The members of the commission shall be appointed by the Mayor and confirmed by the City Council and serve at the pleasure of the Council.
- B. **Terms of Office:** At their first meeting the five (5) appointed members of the commission shall choose their term of office by lot as following: one (1) member shall initially hold office for one year; two (2) for two years; and two (2) for three years from July 1st in the year of their appointment. Succeeding appointees shall hold office for a term of three years from July 1st in the year of their appointment. At the expiration of the term of any member, the Mayor shall appoint a new member or may reappoint a member for a term of three years with the confirmation of the City Council. If a vacancy occurs during the term of a member, the Mayor shall appoint a new member to complete the unexpired term, with the confirmation of the City Council. No person shall hold appointment as a member for more than two (2) full consecutive terms, but any person may be appointed again to the commission


after an interval of one year. Any member failing to attend three (3) consecutive meetings without approval of the commission chairman, may be removed by the City Council and a new member appointed to complete the unexpired term.

C. Officers: At the first meeting of each year the commission shall select a chairman, vice-chairman and secretary who shall serve for a term of one year. It shall be the duty of the secretary to send all notices for the meetings; keep and preserve all minutes; have custody and keep all documents and papers while with said commission; advise and consult with the City Council and City officials as to the work and recommendations of said commission; work with said commission and its subcommittees; work with organized community groups and other to carry forward all plans and policies of the commission as to accident prevention, which may be approved by the commission; and perform such other duties as may be prescribed by said commission.

D. Meetings: The commission shall meet at least once each month and shall meet on the call of the Chairperson or on call by a majority of its members. A majority of the members shall constitute a quorum.

ADOPTED by the Canby City Council at a regular meeting thereof this 7th day of August, 1991.

ATTEST:


Marilyn K. Perkett, City Recorder


Shawn P. Carroll, Mayor