

ORDINANCE NO. 2

AN ORDINANCE ADOPTING CERTAIN RULES GOVERNING THE PROCEEDINGS OF THE COUNCIL, PROVIDING FOR THE APPOINTMENT OF A MAYOR PRO TEM, PRESCRIBING THE TIME AND PLACE OF COUNCIL MEETINGS, AND DECLARING AN EMERGENCY.

The City of Brookings does ordain as follows:

Section 1. During the 3 months' period immediately following the effective date of this ordinance, the Council shall hold its regular meetings on Tuesday of each week at the hour of 8:00 o'clock, P. M., Pacific Standard Time, except when said day falls on a legal holiday, in which event the Council shall meet at the same hour on the day following such legal holiday, and upon the expiration of said ~~six~~<sup>3</sup> months' period and thereafter the Council shall hold its regular meetings on the second Tuesday of each month at the hour of 8:00 o'clock, P. M., Pacific Standard Time, except when said day falls on a legal holiday, in which event the Council shall meet at the same hour on the day following such legal holiday.

Section 2. The Council shall meet at such place as it may, from time to time, determine upon, which place shall be within the City limits of the City of Brookings. The minutes of Council meetings shall be kept in a book to be known as the journal. The journal shall contain a statement advising the public as to the location of the regular meeting place, and if at any time, the regular meeting place shall be changed, a statement as to such change shall be included in the journal.

Section 3. At any regular meeting the Council may adjourn to a specified time thereafter, and the adjourned meeting shall be deemed a regular meeting at which all business may be transacted in the same manner and with the same force and effect as at a regular meeting held at the time appointed by this ordinance.

Section 4. Special meetings may be called by the Mayor and may be held at any time when all members of the Council are present or have given their unanimous consent to the holding of such special meeting, which consent shall be entered in writing in the journal.

Section 5. The order of business of Council meetings shall be as determined by the Mayor, except as hereinafter provided in Section 6 of this ordinance.

Section 6. The minutes of the last regular meeting and the minutes of adjourned or special meetings, if any, shall be read at each regular meeting before proceeding with other business. If there be no objections to the minutes as read, the Mayor shall approve, and if there be one or more objections to the minutes as read and the minutes be corrected, the Mayor shall approve the minutes as corrected.

Section 7. All parliamentary questions which may arise before the Council, a determination of which has not been provided for by ordinance, shall be determined by Robert's Rules of Order.

Section 8. No action taken by the Council shall be binding upon the Council unless concurred in by not less than three members.

Section 9. At the first regular meeting of the Council following the effective date of this ordinance, the Mayor shall designate one of the other members as Mayor Pro Tem during the remainder of the Mayor's term of office. The Mayor's designation of the Mayor Pro Tem shall be recorded in the journal. During the absence of the Mayor from the City, the Mayor Pro Tem, while acting in that capacity, shall have all the powers and authority of the Mayor, and at any Council meeting not attended by the Mayor, the Mayor Pro Tem shall preside over such meeting with the same power and authority of the Mayor.

Section 10. The Mayor shall appoint one or more councilmen on such standing committees as he shall deem advisable, but all such appointments shall be ratified by the Council.

Section 11. It is hereby adjudged and declared that existing conditions are such that this ordinance is necessary for the immediate preservation of the public peace, health and safety of the City of Brookings, and an emergency is hereby declared to exist, and this ordinance shall take effect and be in full force and effect from and after its passage.

Read by title and in full this 19th day of October, 1951.

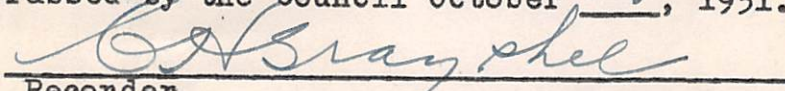
Read a second time by title this 23rd day of October, 1951.

Read a third time by title and passed by the Council this 23 day of October, 1951.

Authenticated this 23 day of October, 1951.

  
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Robert O. Dimmick, Mayor

Passed by the Council October 23, 1951.

  
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Recorder

