

ORDINANCE NO. 258

An Ordinance calling for a Special Municipal Election in the City of Brookings, Curry County, Oregon, to submit to the legal voters of said City a measure providing for the establishment of the Office of City Manager providing for the powers and duties of such office, calling and making provision for official election and declaring an emergency.

Section 1. A special municipal election shall be held in the City of Brookings on the 7th day of July, 1975. At said special election, the following Ordinance shall be submitted to the legal voters of said City for their approval or rejection, to-wit:

ORDINANCE NO. _____

An Ordinance creating the office of City Manager and establishing the powers and duties of the City Manager.

THE CITY OF BROOKINGS DOES ORDAIN AS FOLLOWS:

Section 1. The office of City Manager is hereby created.

Section 2. The City Manager shall be appointed by the Council, shall serve for an indefinite term, and shall be removed at the pleasure of the Council.

Section 3. The powers and duties of the manager shall be as follows:

(a) He shall devote his entire time to the discharge of his official duties, attend all meetings of the Council unless excused therefrom by the Council or the Mayor, keep the Council advised at all times of the affairs and needs of the City, and make reports annually, or more frequently if requested by the Council, of all the affairs and departments of the City.

(b) He shall see that all ordinances are enforced and that the provisions of all franchises, leases, contracts, permits and privileges granted by the City are observed.

(c) He shall have general supervision and control over appointive city officers and employees and their work with power to transfer an employee from one department to another. He shall supervise the departments to the end of obtaining the utmost efficiency in each of them. He shall have no control, however, over the Council or over the judicial activities of the Municipal Judge.

(d) He shall act as purchasing agent for all departments of the City. All purchases shall be made by requisition signed by him.

(e) He shall be responsible for preparing and submitting to the Budget Committee the annual budget estimates and such reports as that body requests.

(f) He shall supervise the operation of all public utilities owned and operated by the City and shall have general supervision over all City property.

(g) He shall act as business agent of the Council for the sale of real estate and other matters relating to franchises and leases.

(h) He shall serve as Police Commissioner.

Section 4. The Council may, by motion, resolution or otherwise, combine the office of City Manager with the office of City Engineer or with any other office or offices.

Section 2. The polling places for said election for legal voters of the City of Brookings, Oregon, for each of the voting precincts in the City shall be the City Hall in the City of Brookings, and said polls shall be open between the hours of 8:00 o'clock a.m. and 8:00 o'clock p.m. on said election day.

Section 3. The ballots of said election shall be in substantially the following form:

	:	
	:	
	:	
STUB	:	STUB
	:	
To be torn off by Chairman	:	To be torn off by Chairman
	:	

OFFICIAL BALLOT

For Special Municipal Election in the City of Brookings, Oregon, to be held July 7, 1975.

Vote Yes or No. Mark "X" in the square for the answer voted for.

PROPOSITION SUBMITTED TO THE VOTERS BY THE COUNCIL

ORDINANCE CREATING THE OFFICE OF CITY MANAGER

Shall the City of Brookings, Curry County, Oregon, adopt an Ordinance providing for the creation of the office of City Manager and providing for the powers and duties of the City Manager?

53 Yes

54 No

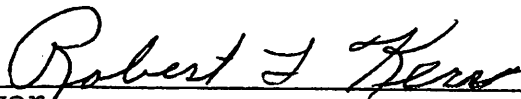
Section 4. The City Recorder is hereby instructed to give notice of said election by posting copies thereof as follows: one in the City Hall, one in three public and conspicuous places in each of the City's voting precincts at least ten days prior to said election and by publishing said notice in the Brookings Harbor Pilot, a newspaper printed and published within the corporate limits of the City of Brookings once a week for two weeks immediately prior to the date of said election. Said notice shall contain the proposal, ballot title and number in full together with the time and place that said election should be held. In addition to the above notices, the City Recorder shall not earlier than 20 and not later than 10 days prior to the election, give notice of the entire measure to be voted upon by (a) publishing in two consecutive issues of the Brookings Harbor Pilot, a newspaper of general circulation in the city, or (b) by posting in five public places in the city including the City Hall.

Section 5. The Recorder is hereby directed to appoint necessary election officials for said election and to obtain and prepare all necessary ballots and supplies and furnish the same to said election officials.

Section 6. The Council hereby finds that it is necessary for the peace, health and safety of the City of Brookings that this Ordinance take affect immediately upon its passage. It is therefore hereby declared that an emergency exists and that this Ordinance shall be in full force and effect upon its passage by the Council and approval by the Mayor.

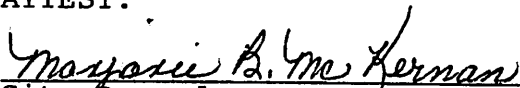
The foregoing Ordinance was duly passed by the Council of the City of Brookings and signed by the Mayor on this 10th day of June, 1975.

Approved:



Mayor

ATTEST:



City Recorder