

MINUTES OF THE REGULAR COUNCIL MEETING

City of Brookings

August 10, 1965

Meeting called to order at 8:00 P. M., Council President Ernest Christensen presiding.

Members present:           Lloyd Mosier  
                                  Ben Franklin, Jr.

Reporters present:       Marge Barrett  
                                  Dick Keusink

Minutes of the previous meetings were read by the Recorder and approved as read.

Present to discuss the Spruce Street set back in front of the new Post Office was Mr. Jerry Phillips of the Phillips Construction Company. After discussion and deliberation regarding the problem, the following was brought out; the present grade level was given by the City Draftsman with the assumption that State Aid would be available which now seems doubtful, a street improvement program would be up to the individual owners of properties which also would be doubtful as they would not want to be assessed for the amount that would be needed. A minor suggestion was that the City take off the over burdened and pave this part only. It was suggested that this be tabled for further discussion when the entire Council would be present, and a letter of the outcome be sent to the Phillips Construction Company.

A letter from the Ferguson Oil Company was presented to the Council by their representative Mr. Ron Culley. It is the desire of this company that they be permitted to operate a diesel and gasoline pumping station on Railroad Street. This station would consist of two 10,000 gallon tanks which would be above ground, but would be completely enclosed by fence and would be maintained by a key-lock system. Service would be primarily for the Company's use and in the future if they decided to stay here permanently, they would install their tanks below ground. Being that they comply with all State and local regulations a motion was made by Lloyd Mosier and seconded by Ben Franklin that they be allowed to begin work immediately. Motion carried.

A letter from the Planning Commission stating that it was their desire that the Attorney be present at the Planning Commission meetings was submitted to the Council for discussion. In discussing this the Council felt that before any possible meeting date be changed or any other action be taken the Planning Commission should work out a schedule with possible ideas and present it to the Council for discussion.

A letter from the Bureau of Municipal Research along with a recommendation No. 102 from the Planning Commission was presented and read to the Council. It was the opinion of the Council that

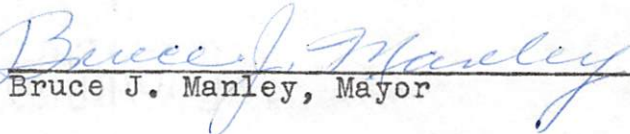
this study program be started immediately, but no action was taken pending a work shop meeting when all Council could be present.


The Engineering Department report was given by the City Draftsman Jerry Swanson, in which the following was brought out. The matter of the Memory Lane relocation will be done by he and Mr. Martin, City Engineer, by the time of the next Council meeting, and presented at the same. A right of way from Memory Lane to Railroad Street be deeded to the City by Elmer Bankus, this matter to be discussed with the full Council and Planning Commission.

Vouchers for the month of July were submitted in the amount of ~~\$4,358.26~~<sup>3/B-41-121-87</sup>. A motion was made by Ben Franklin and seconded by Lloyd Mosier that they be paid. Motion carried.

In other matters regarding buildings to be condemned, it was the suggestion of the City Attorney that they be given to him as they come up for legal action. The Fire truck bond issue was tabled to the work shop meeting.

A motion to adjourn was made by Ben Franklin and seconded by Lloyd Mosier. Motion carried and meeting adjourned at 9:45 P.M.

  
Bruce J. Manley, Mayor

  
City Recorder-Treasurer

VOUCHERS PAYABLE  
 JULY 31, 1965  
 CITY OF BROOKINGS, OREGON

<u>NAME</u>	<u>AMOUNT</u>
Akin Motor	49.44
Auto & Marine Electric	4.32
W. W. Balderree	200.00
Brookings Water Co.	215.52
Brookings Supply	86.36
Brookings Market	24.07
Brizzard Mathews	35.14
State of Oregon	3.00
C. M. Cross	107.04
Coffee Mill Cafe	2.75
Sophia Colegrove	200.00
Curry County	33.60
Curry County Lbr.	5.47
Coos Bay Stationery	1.25
Certified Laboratory	127.69
Curry County Clerk	5.00
Chapman Electric	6.00
Coos-Curry Electric	418.17
Ed's Electric	27.06
Ed & Mendys	7.90
Lee Fountain	6.72
Fauerso-Lesmeister	277.92
Green Door Cafe	37.80
Gaylord Bros.	78.34
George Herman	11.60
Harbor Logging Supply	29.30
Herschey Sparling	25.00
Hillfiker Pipe	914.96
Kerr Hardware	72.53
Lee Stationery	270.94
Littrell Parts	20.53
Mobil Oil	260.93
Motorola	27.75
Nudelman Bros.	97.50
O. K. Tire Shop	29.52
Ostenbergs	17.00
Oregon News	67.80
Paramount Pest Control	5.00
Pennsalt Chemicals	37.50
Richfield Oil Corp.	76.41
Silver Burdett	4.30
Jerry R. Swanson	11.26
Shell Oil Co.	5.82
Elton Smith	19.20
Thompson Lumber	43.19
Union Oil Co.	128.00
Whiteys Richfield	3.00
Weavers Machine	18.00
Wards Propane	19.07
West Coast Telephone	181.59
Wardings Sales & Service	6.95
Miller Paint	90.61
Zoning Bulletin	15.00
Pitney Bowes	18.00
Curry County Comm.	4.15

*Magnum*  
*total*  
*4,358.26*

Total \$4,358.26

UNIVERSITY OF OREGON



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July 27, 1965

Mayor and Council  
City of Brookings  
City Hall  
Brookings, Oregon

Dear Sirs:

In accordance with your request at the joint council and planning commission meeting on July 21, I am preparing this letter to summarize our discussion regarding the planning assistance program and to outline a possible planning program for your area.

There are several items regarding the planning assistance grant program that might be well to review first. The federal grant program is administered by the Housing and Home Finance Agency as provided for under Section 701 of the Housing Act of 1954, as amended. The Act provides that the federal government would grant two-thirds of the cost of the planning assistance work. The local jurisdictions would furnish the remaining one-third. According to the Act:

"Planning assisted under this section shall, to the maximum extent feasible, cover entire urban areas having common or related urban development problems. The Administrator shall encourage cooperation in preparing and carrying out plans among all interested municipalities, political subdivisions, public agencies, and other parties in order to achieve coordinated development of entire areas."

In Oregon this federal planning assistance program is administered by the State Board of Higher Education through the Bureau of Municipal Research and Service of the University of Oregon. If your city decides to go ahead with a program, we will furnish you with a form which you may use to request the assistance. The city's one-third of the total cost of the work is payable to the University upon receipt of the federal grant; although partial payments may be made over a longer time period, if this is desired. Costs may not be incurred until the grant is made. During the past year or so, we have received approval of federal grants varying from four to ten months after the requests were made.

July 27, 1965

The attached outline of a possible planning project for the Brookings area covers the items that were discussed at the July 21 meeting. The scope of the project, and the tentative cost estimates, could change depending on the extent and detail of the work that you decide should be undertaken. For example, it might be desirable to include the preparation of a subdivision ordinance as part of this project. In the attached outline, I have tried to gear the scope of the program to the items that were discussed at the July 21 meeting. The outline as shown provides for preparation of reports and maps, travel to Brookings, and attendance at meetings. The maps, plans, and reports prepared would be turned over to the city at completion of the project.

Please let me know if you have any questions or suggestions regarding the program.

Very truly yours,



Donald N. Johnson  
Associate Director

DNJ:jb

## Suggested Planning Program

### Brookings Area, Oregon

<u>Item</u>	<u>Explanation</u>	<u>Tentative Cost Estimate</u>
Mapping	Determine boundaries of planning areas and prepare a base map for the area at a scale suitable for use in presentation of planning information and for reduction to smaller scale.	\$ 300
Land Use Survey	Collect land use information for all land within the planning area. Prepare tabulations, maps, and analyses of existing land uses.	1,200
Economic and Population Analysis	Analyze past trends and prepare forecast of employment and population levels in 1985 based on such factors as trends in recreation, lumber and wood products industry, and development of the Port of Brookings.	1,300
Population and Employment Distribution	Estimate future distribution of forecasted employment and housing units within planning area based on such factors as topography, availability of land suitable for industry, etc.	1,200
Public Land Use	Analyze requirements for schools, parks and public buildings.	900
Street Analysis	Analyze general locational requirements for local streets to serve future housing units, commercial and industrial activities, etc.	900
Plan Preparation	Based on above information, prepare a plan showing the suggested use of land for residential areas, commercial and industrial areas, schools, parks, and other uses.	1,700
Capital Improvement Program	Prepare a suggested capital improvement program for the city of Brookings.	2,000
Zoning Ordinance	Prepare a suggested zoning ordinance for the city of Brookings.	2,500
Estimated total cost of above items . . .		\$ 12,000
	2/3 federal grant . . .	\$ 8,000
	1/3 local contribution . . .	\$ 4,000