

MINUTES
BROOKINGS COMMON COUNCIL
CITY OF BROOKINGS
NOVEMBER 12, 1974

The meeting was called to order at 8:05 p.m. by Mayor Wilma M. Kemp. Members present were Councilmen William J. Guthrie, Jack Ross, and Robert Earle. Absent was Councilman Rush Long.

APPROVAL OF MINUTES:

MOTION was made by Councilman Guthrie, seconded by Councilman Ross and carried unanimously that minutes of regular meeting October 8th and emergency meeting October 10th, 1974, be approved as posted.

MONTHLY REPORTS:

City Attorney - None.

City Engineer - Gary Dyer gave a brief report on the preliminary plans for water filtration plant.

Director of Public Works - Harry Parsi presented Council with reports from Department Heads of work reported for month of October. These reports are made a part of the minutes.

Chief of Police - C. M. Cross reported that he had just returned from a meeting in Coos Bay. This meeting was in reference to the Police Department's application for a possible grant for police equipment.

PUBLIC HEARINGS: - None

LEGISLATIVE ACTION:

1. Resolution No. 176 - TRANSFER OF MONIES.

Resolution No. 176 was read in full.

MOTION was made by Councilman Ross, seconded by Councilman Earle and carried unanimously that Resolution No. 176 be adopted.

2. OLD POLICE CAR.

Councils desire to either repair or sell the present police car.

After some discussion a MOTION was made by Councilman Guthrie, seconded by Councilman Earle and carried that the decision on old

police car be tabled until new police car arrives and the condition of present police car be evaluated.

3. LIBRARY APPOINTMENTS.

MOTION was made by Councilman Ross, seconded by Councilman Guthrie and carried unanimously that Mrs. Elizabeth Ruebush and Mrs. Jean Cunningham be appointed as Library Board members, terms effective January 1, 1975.

4. OREGON MUNICIPAL JUDGES ASSOCIATION FOR CITY COUNCILS OF OREGON.

To request the support of the League of Oregon Cities in opposing any legislation which might further eliminate local control of Municipal Ordinances and Traffic Offenses.

MOTION was made by Councilman Ross, seconded by Councilman Guthrie and carried unanimously that the City Recorder write letter supporting this request.

5. WATER CHARGES ON CONNECTIONS AND RATES - BOTH INSIDE AND OUTSIDE CITY.

It was suggested that outside City water users minimum rate be doubled. After more discussion, MOTION was made by Councilman Ross, seconded by Councilman Guthrie that this be tabled until next meeting. Mayor Kemp, Councilmen Ross and Guthrie voted yes on Motion. Councilman Earle voted no. Motion declared passed.

PAYMENT OF VOUCHERS:

MOTION was made by Councilman Guthrie, seconded by Councilman Ross and carried that vouchers in the amount of \$24,611.48 be paid.

OTHER MATTERS:

Discussion of rental fee received from Horton Bros. on diesel pump. Check was received for one month rental and pump was in their possession approximately three months. City Attorney was instructed to contact Horton Bros.

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ADJOURNMENT:

MOTION was made by Councilman Guthrie, seconded by Councilman Ross and carried unanimously that the meeting be adjourned. The meeting was adjourned at 9:10 p.m.

This Council meeting was recorded on tape and is on file in the Recorder's Office.

Wilma M Kemp
MAYOR

ATTEST:

Margaret B. Mc Kernan
RECORDER-TREASURER

To Director of Public Works:

Public Works Report - October 1974

Installed 1100 lineal feet of 12 inch storm drain piping.

Built 6 (six) storm drain catch basins with grill.

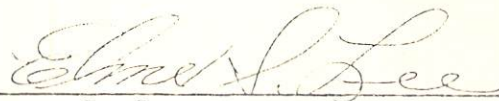
Cleaned approximately two miles of street ditches and many more to do if heavy rains hold off.

Installed three (3) out of district sewer connections, 32 man hours flushing sewer lines - several sewer lines unstopped.

Approximately 60 yards 1/2" and 3/4" crushed rock placed along various street shoulders.

Eight (8) ton of A.C. paving material placed in street cuts and chuck holes.

Installed additional stop signs and replaced several others that were faded or damaged.



Elmer S. Lee,
Supt. of Public Works
City of Brookings

To Harry Parsi

Month of October 1974

Reservoir Line Replaced

Man hours	390
Equipment time	140

Repaired two broken main lines

Repaired five broken service lines

Installed four meters

Moved one meter

Repaired or replaced 18 meters

General Maintenance on pumps and system

Month of November 1974

Moore Street extension if State approves plans

General Maintenance of system



CHETCO COMMUNITY PUBLIC LIBRARY

Brookings, Oregon 97415

December 5, 1974

STATISTICAL REPORT FOR NOVEMBER 1974

<u>BOOKS LOANED:</u>	<u>November 1974</u>	<u>November 1973</u>
Adult fiction	1628	1586
Adult non-fiction	1184	1226
State Library books	60	71
Magazines	160	210
Records	127	138
Pamphlets	5	12
Large Print Books	20	
Books from other libraries	13	
Children's fiction	862	745
Children's non-fiction	131	148
TOTAL	4190	4136
REFERENCE QUESTIONS ANSWERED:	187	177
NEW PATRONS REGISTERED:	70	88
FINES COLLECTED:	\$39.43	\$50.03
less: Supplies	3.78	4.88
Postage	15.42	16.35
To City: 12/6	20.23	28.80

Ann L. Culbertson
Librarian

CHETCO COMMUNITY PUBLIC LIBRARY

Bills submitted for approval at the 12/5/74

Board of Trustees Meeting

Allen Office Equipment	(Supplies)	5.84
American Linen Supply	(Maintenance)	11.60
Baker & Taylor	(Books, periodicals, etc.)	31.89
R.R. Bowker Company	(Books & periodicals)	66.43
Brookings Office Supply	(Supplies)	2.45
Chapman, Christine	(Probationary clerk)	60.80
City of Brookings Water Dept.	(Utilities)	7.50
Coos-Curry Electric Coop	(Utilities)	28.42
Culbertson, Ann	(Librarian)	600.00
Freeburne, Sharon	(Ass't. Librarian)	193.50
General Learning Corporation	(Books)	8.60
General Telephone	(Utilities)	25.38
E.M. Hale & Co.	(Books)	188.78
Macmillan Publishing Co., Inc.	(Books)	11.32
Regent Book Company, Inc.	(Books)	15.55
Ross, Peggy	(Clerk)	79.80
Sanders, Maryann	(Ass't Librarian)	189.00
South Coast Stationery	(Supplies)	6.50
Strand Book Store, Inc.	(Books)	236.15
Te-Cum-Tom Publications	(Books)	3.95
Western Union Telegraph Company	(Supplies)	8.44
Western Union	(Utilities)	33.16
Whirry, Jan	(Probationary Ass't Lib'n)	81.70

INVOICES TO BE PAID BY TRUSTEES' ACCOUNT

Brewold, John (\$5.00 temporary deposit paid-patron now owns prop. the Winchuck)	5.00
Oregon Historical Society	14.50
Mrs. Jessie Thomas (Lost book returned)	2.00

November 4, 1974

The monthly meeting of the Board of Trustees of the Chetco Community Public Library was called to order at 8:05 p.m. Wilma Kemp presided in the absence of Elizabeth Ruebush, chairman. Others attending were Pat Franklin, Des Moody, Ken Black, and Ann Culbertson, librarian.

The minutes of the October 7th meeting were approved.

Pat gave the treasurer's report: Balances were \$904.08 in checking and the same as October 7th in savings.

Ann distributed copies of the librarian's report (copy attached to these minutes) and summarized some of the points.

It was decided that the transplanting of the shrubs to be re-located because of the construction should be charged against the construction funds. Steve Shapiro is to move such items as needed to temporary locations.

The Board felt any decisions on budgetary direction would have to await the results of the forthcoming Harbor-Brookings, Dawson Tract consolidation vote.

It was unanimously decided that meeting nights be changed to Tuesdays during football season.

Communications: A copy of the letter to the Curry County court asking for methods for payment of construction costs was passed around for the Board's benefit.

Ann summarized the billing methods for the SOLF teletype network. We will pay line charges to Western Union, but forward our bill to the Jackson County Library where they will pay the rental fee of the machine from LSCA grant funds.

Committee reports: Friends of the Library will hold their monthly meeting next Friday, November 8th, at Tubby's.

A list of the bills approved is attached to these minutes.

Old business: The City has notified us that both Maryann and Sharon have worked more than 600 hours this fiscal year and will therefore have to begin paying into the Public Employees Retirement System along with Ann. Ann asked for direction on how to cover the Library's share in her budget as this was begun after our budget had been established. She was instructed to underspend where she saw fit in order to balance our funds.

New business: The terms on the Board for both Des and Elizabeth will expire December 31st of this year. Elizabeth had indicated a willingness to serve again at the last meeting; and Des declined accepting a second term on the Board. He suggested Mrs. Bill (Jean) Cunningham as a replacement, saying that she had expressed a willingness to serve when he approached her. A letter will be sent to the City asking that Elizabeth be re-appointed and that Mrs. Cunningham be appointed to four year terms on the Board, such terms to expire December 31, 1978.

There being no further business the meeting was adjourned at 8:30 p.m. The next meeting will be held Tuesday, December 3rd, at 8:00 p.m.

Ken Black, Secretary

December 5, 1974

Librarian's Monthly Report
to the
Chetco Community Public Library Board of Trustees

Circulation statistics and fines received: Please see report submitted to City.

Funds deposited to the Trustees' checking account 12/6/74: \$35.00, as follows:

photocopy income	\$22.00
Christensen memorial	8.00
Nonresident fee	5.00

Meetings attended: eight, summarized as follows:

- 6, 20, 27 - Soroptimists weekly luncheon meetings
- 8 - Friends of the Library monthly luncheon meeting
- 12 - City Council evening meeting
- 13 - Curry Library Council meeting at Langlois
- 14 - Nomination Committee meeting for the Friends of the Library, at the Library
- 18 - Staff "brown bag luncheon" meeting at the Library.

Other activities:

- 15 - Kindergarten class of 18 pupils visited the Library for orientation
- 19 - Speech to the 8th grade career exploration class at Azalea School

Personnel:

A total of 19 volunteers were at the library on 6 different mornings during November. The number of volunteers participating vary from one to five per morning session.

Other matters:

At the Curry Library Council meeting the possibility of having all five libraries linked by a telephone system was discussed, should the LSCA tele-type network proposal not be renewed. Should we investigate the possibility of the charges for such a set-up in the event of the non-renewal?

It was learned at the CLC meeting that we are the only library in the county that does not charge a small fee for requesting a book for patrons through interlibrary loan. Our costs are mounting in this area, and perhaps the Board might want to consider imposing such a fee in the future.

Recommendations:

The Library sponsor a Great Decisions discussion group as it has in the past three years. We would host a weekly meeting during February and March of an eight to fifteen person discussion group which studies current foreign policy issues, submits opinion ballots, and discusses various solutions to the problems. Members of the group pay for the cost of their materials; and the Library furnishes water and instant coffee, with the group taking a free-will donation to cover their cost.

VOUCHERS PAYABLE
CITY OF BROOKINGS
NOVEMBER 12, 1974

<u>Name</u>	<u>Amount</u>
Akin Motor Co., Inc.	\$ 38.05
American Linen Supply	84.60
Donna Ashley	68.63
Atlantic Richfield Co.	146.97
Automotive Equipment	79.81
Barco Coastal Supply, Inc.	38.30
Baker & Taylor Co.	35.93
Brookings Fire Department	200.00
Robert E. Babb	10.80
Brookings-Harbor Pilot	639.97
Brookings Office Supplies	35.72
Brookings Plywood Corp.	13.00
Brookings Supply, Inc.	8.87
Brookings Tire Service, Inc.	12.50
Budge-McHugh Supply Co.	592.20
Chetco Gas	39.36
Chetco Rexall Drug	2.13
City Water Operation & Maintenance Fund	268.05
Clyma's Catalog Sales Agency	64.77
Coast to Coast Stores	7.28
Coastal Printing	41.40
Coos-Curry Electric	1,392.38
Cora C. Cooley	5.00
C. M. Cross	110.00
Curry County Assessor	1.00
Curry County Clerk	7.00
Curry County Communications	319.50
Curry County Road Dept.	3.09
Curtin Matheson Scientific, Inc.	30.53
Dodge Bldg. Costs Services	14.95
Duane's Radio & T.V.	3.20
Electronic Service Co., Inc.	66.00
Ed & Mendy Chevron Serv.	28.75
Frank's Office Equipment	328.75
The Green Door	4.45
Gaylord Bros. Inc.	76.25
General Telephone Co.	343.14
H.G.E., Inc.	6,039.35
Harbor Equipment	7.65
Halprin Supply Co.	680.00
Hanscam's Center, Oreg. Ltd.	36.58
Hatch Bros. Chemical Co.	292.50
Hinds Supply Co.	114.04
Industrial Steel & Supply Co.	24.35

*covered by
warranty* →

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<u>Name</u>	<u>Amount</u>
Jackson County Library Systems	\$ 10.00
Josten's Catalog Card Corp.	10.81
B & L Kawasaki, Inc.	16.00
Kerr Ace Hardware	118.04
Littrell Parts	74.58
Long Electric	62.00
Christinia Lucas	80.00
McInturff, Thom, Collver & Rossi	600.00
Marjorie B. McKernan	10.00
McNaughton Book Services	1,646.69
Mobil Oil Corp.	387.03
Motorola Inc.	45.25
National Geographic Society	8.15
Neptune Meter Co.	903.89
North Coast Paving & Rock	141.41
O K Tire Store	179.66
Oregon Volunteer Firemens Associationa	15.00
Pacific Water Works Supply Co.	23.00
Paramount Pest Control	5.00
Harry Parsi	68.28
Ray's Sentry	43.27
Red Cove Gun & Tackle	18.45
Rodda Paint Co.	9.90
Scranton Publishing Co., Inc.	12.00
Simonson Lumber Co.	50.00
South Coast Stationery	3.10
Stalcup Equipment Co.	7,136.25
Stark Research Corp.	10.13
Square Deal Lumber Yard, Inc.	20.09
U. S. Post Office	200.00
Vogel Book Co.	3.95
Western Union	40.50
Water Analysis & Consulting	10.00
Water Metrics Co.	127.30
Weaver's Machine Shop	18.00
Charles C. Williams	25.00
Whitey's Richfield	28.45
Sam Williams	54.00
H W. Wilson Co.	39.50
Total	\$24,611.48

- 79.81

24,531.67 m.m.