

MINUTES  
BROOKINGS COMMON COUNCIL  
CITY OF BROOKINGS  
MARCH 11, 1975

The meeting was called to order at 8:00 p.m. by Mayor Robert L. Kerr. Councilmen present were William Guthrie, Jack Ross, Ellis Dowden, and Darrell Allsup.

APPROVAL OF MINUTES:

MOTION was made by Councilman Guthrie, seconded by Councilman Ross and carried unanimously that the minutes of February 11, 1975, be approved as posted.

MONTHLY REPORTS:

City Attorney - Cameron Thom recommended to the Council they sign a complaint against the Brookings Plywood Corp. in District Court for damage done to Mill Beach sewer pressure line. The amount it cost the city to repair this damage was \$1,186.00.

MOTION was made by Councilman Ross, seconded by Councilman Dowden and carried unanimously that Mayor Kerr be authorized to sign the complaint against Brookings Plywood Corp.

City Engineer - Gary Dyer gave a progress report on the following projects: Memory Lane Pump Station Addition, Brookings-Harbor Interceptor, Water Reservoir, Easy Manor Drive Sewer Replacement, and Wharf Street Storm Drain. The plans and specifications on the Brookings-Harbor Interceptor are being reviewed by EPA and DEQ and when they are approved the city will then be in the position to advertise for bids.

Director of Public Works - Harry Parsi gave a summary of work for the month of February done by the Public Works Department. Copy of this report is made a part of these minutes.

Harry Parsi was instructed to check into sewer lines for lots on the north end of Crissey Circle and also to apply to the State for permit to cut into streets for water extensions.

Chief of Police - Bud Cross ask that the condemned houses within the city be torn down for they are attracting young children. Building Inspector is to proceed with this request.

PUBLIC HEARINGS: - None.

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LEGISLATIVE ACTION:

1. GASOLINE BIDS.

Two bids were received - Brookings Mobil Service and Brookings Shell.

MOTION was made by Councilman Guthrie, seconded by Councilman Allsup and carried unanimously that the low bid of Brookings Mobil Service be accepted.

2. PUBLIC LIABILITY INSURANCE BIDS.

Two bids were received, Fraser-Yamor & Associates for the amount of \$7,742.00, and Gerald Ross Ins. Agency for the amount of \$5,876.00.

MOTION was made by Councilman Dowden, seconded by Councilman Guthrie and carried unanimously that the low bid of Gerald Ross Insurance Agency be accepted.

3. RESIGNATION OF PLANNING COMMISSIONER.

MOTION was made by Councilman Guthrie, seconded by Councilman Dowden and carried unanimously that the resignation of Les Curtiss be accepted.

4. PLANNING COMMISSION RECOMMENDATIONS NO. 167, 168 & 169.

Recommendation No. 167.

MOTION was made by Councilman Guthrie, seconded by Councilman Allsup and carried unanimously that Herb Herzog be reappointed Commissioner to serve a full four year term from April 21, 1975 to April 21, 1979.

Recommendation No. 168, Reappointment of Commissioner Carl Rust.

Mr. Rust was in the audience and he declined from being reappointed.

MOTION was made by Councilman Guthrie, seconded by Councilman Ross and carried unanimously that this recommendation be tabled.

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Recommendation No. 169, Recommending to the City Council that the zone change request of Darrell Allsup on tax lots 1600 and 1601, map 41-13-5B, from RH to CT be approved.

City Recorder was instructed to proceed with the necessary procedure for a public hearing for the regular Council meeting of April 8, 1975.

5. LETTER FROM AGNEW TIMBER PRODUCTS RE ACCESS ROAD FROM WHARF STREET TO CENTER STREET.

This is in regard to a barricade of public road placed by Agnew Timber Products. This letter was directed to Agnew Timber Products from Law Offices of Cunningham & Agnew, which reads in part:

"In the event he is agreeable that the city have the use of the road subject to Jay's right to terminate such use upon thirty days' written notice to the city, the city would be responsible for ordinary repair and maintenance occasioned by its use or the use of its permittees and would indemnify and save Jay harmless from any and all liability occasioned by such use."

City Attorney advised that no agreement as such be accepted. Harry Parsi, Director of Public Works, was instructed to supply City Attorney with a legal description of this road. City Attorney will then apply for title suit.

6. REQUESTS FOR ANNEXATION TO CITY OF BROOKINGS.

- A. Rainbow Rock Mobile Home Village
- B. Harris Beach Properties

City Recorder was instructed to advise that the city is not in the position to proceed with annexation to the above named properties because they are not contiguous to the City of Brookings.

7. PAYMENT OF VOUCHERS - FEBRUARY 1975.

MOTION was made by Councilman Ross, seconded by Councilman Dowden and carried unanimously that vouchers in the amount of \$15,324.89 be paid.

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OTHER MATTERS:

PARK & RECREATION COMMISSIONERS.

MOTION was made by Councilman Ross, seconded by Councilman Guthrie and carried unanimously that Dellis Oliver, Ellis Watkins, and Al Phillips be appointed Commissioners to the Parks & Recreation Commission, each for a four year term ending December 31, 1978.

CHANGE ORDER FOR FERRY CREEK ROCK & CONCRETE ON BROOKINGS WATER RESERVOIR.

- (1) Delete the 6" perimeter drain line, thereby deleting the associated trench excavation, furnishing and installing the piping, and the 1 1/2" round gravel backfill.
- (2) Revise the slopes in the 6 foot area outside the tank to allow drainage away from the tank foundation.
- (3) Delete 6" A.C. drain line between tank and endwall, thereby deleting the associated excavation and backfill and the pipe materials and installation.
- (4) Reduce the width of the end wall from 5'-0" to 3'-0" to accomodate the single 14" tank overflow line only.
- (5) Delete the 6" angle flap gate.

MOTION was made by Councilman Guthrie, seconded by Councilman Ross and carried unanimously that Mayor Kerr be authorized to sign the change order.

PLUMBING AND FIRE CODES.

City Attorney was directed to prepare an ordinance for adoption of plumbing and fire code for next regular Council meeting.

ACQUISITION OF JOE HALL CREEK SITE FOR WATER FILTRATION PLANT.

Gary Dyer, City Engineer, and Cameron Thom, City Attorney, were directed to prepare purchase agreement for Joe Hall Creek Site, to be presented to Mayor and Council for approval.

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ZONE CHANGE APPLICATION TO CURRY COUNTY.

MOTION was made by Councilman Dowden, seconded by Councilman Allsup and carried unanimously that City of Brookings apply for zone change on tax lot number 900, map number 40-13-33DA, from R-2 zone to R-A zone. This property is where the water intake is now located.

NATIONAL FLOOD INSURANCE PROGRAM.

This is a request for the City of Brookings to apply for flood insurance. After some discussion, MOTION was made by Councilman Guthrie, seconded by Councilman Ross and carried unanimously that this be tabled.

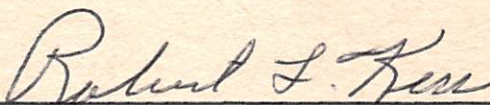
WATER EXTENSION PROGRAM FOR MOORE STREET.

Ken Ketchum, who built a new home over a year ago, asked if there was any possibility of a water connection to this home. This house has never been occupied. Mr. Ketchum was advised that there are approximately 9 lots in this area that have requested city water connections. The engineering for this area has been done with the exception of a cost factor. Harry Parsi was directed to prepare a cost for this water extension program on Moore St.

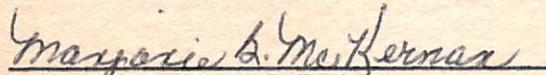
ADJOURNMENT:

MOTION was made by Councilman Ross, seconded by Councilman Allsup and carried unanimously that this meeting be adjourned. The meeting then adjourned at 10:10 p.m.

This Council meeting was recorded on tape and is on file in the Recorder's Office.

  
MAYOR

ATTEST:

  
RECORDER-TREASURER

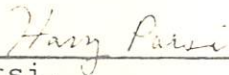
MEMORANDUM

To: The City Council  
From: Harry Parsi

Date: March 17, 1975  
Re: Monthly Report  
February 1975

1. The crew has continued with routine maintenance of sewer, streets, and water.
2. We are prepared to work on Sewer District 3 now, and would like a public hearing on this matter as soon as the city council approves and set the time.
3. I attended a school board meeting about filling the ditch behind the football field. I explained the situation with the 36" aluminum storm drainage pipe and also the feelings of the mayor and city council, that any damage to it should be their responsibility.
4. We have received approval to cut into 101 North of Brookings for the water line from Highway Engineer.
5. We interviewed a young man from the Neighborhood Youth Corps and have him working two hours daily.
6. By March 31 the grades 3 to 6 students will clean up some lots. These lots don't have extremely heavy material in them.
7. We found the cost for raising Fern Street 16 feet to be \$14,000. Mr. Fox, owner of adjacent property, has agreed to half of the desired height.
8. The Federal government is funding 3 or 4 men to work with the city crew.
9. We are working on an easement in Easy Manor Drive and Moore Street for sewer and water lines.
10. We have notified Mr. Van Duzee that he has thirty days to asphalt the street, weather permitting. We are open to any further recommendations from the city council on this matter.
11. We have been looking into computerizing the water and sewer bills if the cost and plans work out.
12. We have sent the pre-application forms for Federal funds through HUD (Housing & Urban Development) so that we can obtain enough money (\$650,000) to add sewer lines in Sewer District 5.

13. We are looking into funds available through the State Highway and League of Oregon Cities.
14. I have been inspecting the reservoir. The concrete foundation is almost completed. The drainage, over-flow, and part of the intake pipes have been installed. Work is progressing satisfactorily.
15. We have a main water pipeline that is only 4" AC. This is not large enough to allow any new hook-ups. There have been requests for 125 units for buildings, but we are unable to serve them. I suggest that the city council encourages a comprehensive plan for water distribution. This plan can help us in applying for any sort of funds.
16. We have planned and estimated costs for work on street, storm drainage.

  
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Harry Parsi,  
Director of Public Works

HP:cc

VOUCHERS PAYABLE  
CITY OF BROOKINGS  
FEBRUARY 28, 1975

<u>Name</u>	<u>Amount</u>
Allen Office Equipment	\$ 9.27
American Linen Supply	66.80
Donna M. Ashley	28.84
Atlantic Richfield Co.	335.16
Baker & Taylor	17.46
Barco Coastal Supply Co.	25.80
Balck Angus Motel	37.80
Brookings-Harbor Pilot	62.05
Brookings Fire Department	200.00
Brookings Office Supplies	31.34
Brookings Plywood Corp.	55.65
Brookings Tire Service	93.72
Budge-McHugh Supply Co.	495.78
C & Auto Repair	6.00
Cake Co.	26.74
Chetco Gas	99.05
Chetco Rexall Drugs, Inc.	8.70
Brookings Shell Service	47.95
City Water Operation & Maintenance Fund	245.95
Command Law Enforcement Equipment	20.95
Coast to Coast Stores	69.92
Cora C. Cooley	5.00
Coos-Curry Electric	1,713.99
C. M. Cross	199.70
Curry County	274.18
Curry County Reporter	6.50
Division of State Lands	50.00
Dorr-Oliver Incorporated	41.81
Dyna Med Inc.	92.38
General Telephone Co.	388.61
Hanscam's Center, Ore. Ltd.	36.99
Hatch Bros. Chemical Co.	1,048.00
H.G.E., Inc.	5,600.91
Hinds Supply Co.	571.34
Hearst Books	34.24
Howard Construction	14.08
James L. Jamieson	35.66
Kerr Ace Hardware	111.95
James E Koeller	45.00
Elmer S. Lee	52.16
Littrell Parts	183.80
Mrs. Christina Lucas	80.00
Mattie's Cafe	64.99



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<u>Name</u>	<u>Amount</u>
Mobil Oil Corp.	\$ 579.02
Motorola Inc.	45.25
McInturff, Thom, Collver & Rossi	300.00
Marjorie B. McKernan	5.00
National Chemsearch	108.00
O K Tire Store	21.12
Oregon Library Assoc.	35.00
Oregon State University	28.00
Paramount Pest Control	5.00
Harry Parsi	12.96
Pacific Water Works Supply	244.98
Ray's Sentry Market	31.82
Gerald Ross Ins. Agency	35.00
Ray's Auto Supply	6.75
Sam's A & W Restaurant	21.25
Sheriff & Tax Collector	72.20
South Coast Stationery	9.30
State Engineer of Oregon	5.00
Buzz Stewart Signs	35.00
Traffic Safety Supply Co.	184.97
U. S. Post Office	126.40
VWR Scientific	312.09
Water & Sewage Works	15.00
Water Metrics Co.	155.50
Weaver's Machine Shop	6.00
Western Guide Publishers	5.14
Western Union	32.85
Whitey's Richfield	39.00
Charles C. Williams	25.00
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Total	\$15,138.82
Add:	
Oregon Municipal Judges Assoc.	10.00
Frank's Office Equipment	2.75
Robert L. Kerr	26.20
Northcrest Motors, Inc.	12.75
Jean Pyne	86.93
Square Deal Lumber Yard	47.44
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Grand Total	<u>\$15,324.89</u>