

MINUTES  
BROOKINGS COMMON COUNCIL  
CITY OF BROOKINGS  
FEBRUARY 11, 1975

The meeting was called to order at 8:00 p.m. by Mayor Robert L. Kerr. Councilmen present were William Guthrie, Jack Ross, Ellis Dowden, and Darrell Allsup.

APPROVAL OF MINUTES:

MOTION was made by Councilman Ross, seconded by Councilman Dowden and carried unanimously that minutes of January 14 & 21, 1975, be approved as posted.

MONTHLY REPORTS:

City Attorney - None.

City Engineer - Gary Dyer reported on the following:

1. Harbor Sewer Interceptor.  
Plans and Specifications are complete and are being sent to D.E.Q. for approval. Authorization to advertise for bids will be requested at the next regular Council meeting.
2. Easy Manor Drive Sewer Replacement.  
Easements from three different owners are to be obtained before this project can proceed. As of this date, one easement has been signed and it is anticipated the other two will be forthcoming.

MOTION was made by Councilman Ross, seconded by Councilman Allsup and carried unanimously that City Engineer be authorized to advertise for bids on Easy Manor Drive Sewer Replacement contingent upon receipt of easements.

3. Water Treatment Plant.  
Plans are little behind schedule but looking good.
4. Water Filtration Plant Property.  
The Proposal on what property to purchase from Robert Allsup and Sonny Chapman will be mailed to City for their approval.
5. Change Order No. 1 - Reservoir Site Work.  
Request of Change Order to Ferry Creek Rock & Concrete for the following:

|  |        |            |
|--|--------|------------|
| A) Raise subgrade elevation<br>from 278.0 to 281.0 | DEDUCT | \$3,788.00 |
|--|--------|------------|

Page 2 - Minutes  
Brookings Common Council  
City of Brookings  
February 11, 1975

- B) Install 14" piping in lieu of  
10" piping and make connection  
to existing 8" line in accord-  
ance with plan dated Feb. 3, 1975      ADD      \$3,886.00

City to acquire ownership of  
10" piping and fittings which  
have been deleted from project.

- C) Extend time of project completion  
to March 15, 1975 for all sitework  
necessary to begin tank erection.  
All other work to be completed by  
May 1, 1975.

MOTION was made by Councilman Ross, seconded by  
Councilman Allsup and carried unanimously that City  
Engineer proceed with the Change Order of Ferry Creek  
Rock & Concrete.

Director of Public Works - Harry Parsi gave an oral report  
on work done by the Sewer, Street, and Water Departments  
for the month of January.

Daily inspections are being done on construction at the  
reservoir and reports of inspections are being forwarded  
to City Engineer Gary Dyer.

Informed Council there are some problems with issuing new  
house numbers and asked if the entire city is to be re-  
numbered.

At the bi-weekly meetings of Public Works Employees two  
suggestions were made; that City purchase a street sweeper  
and a paycheck savings plan for city employees be started.

Mayor inquired about notifications being mailed to property  
owners for repair to faulty sewer connections on private  
property. Elmer Lee, Supt. of Public Works advised that  
this is in the process.

PUBLIC HEARINGS: None.

Page 3 - Minutes  
Brookings Common Council  
City of Brookings  
February 11, 1975

LEGISLATIVE ACTION:

1. GASOLINE BIDS.

Two bids were received - Brookings Mobil Service and Brookings Shell. Both bids were similar in discount.

After some discussion a MOTION was made by Councilman Dowden, seconded by Councilman Ross and carried that bid forms be presented to the bidders to be resubmitted for next regular Council meeting.

2. PLANNING COMMISSION RECOMMENDATION NO. 166.

Recommended that Chris Jones be appointed as Planning Commissioner to replace the unexpired term of Gladys Kanick.

Mayor Kerr advised he has been attending the Planning Commission meetings and after reviewing what the needs are on the Commission, was of the impression that we need someone who has the time to go out to explore and check into proposed plots and et cetera. Several people have indicated they have the time and are interested in being on the Planning Commission.

Ralph Renn, retired F.H.A. architect, advised Mayor Kerr and Planning Commissioners that he was interested in being appointed, and that he has the time available to contribute to this position.

Mayor Kerr then appointed Ralph Renn as Planning Commissioner to replace the unexpired term of Gladys Kanick. Term to expire April 21, 1977.

MOTION was made by Councilman Dowden, seconded by Councilman Guthrie and carried unanimously that the appointment of Ralph Renn be approved.

3. PAYMENT OF VOUCHERS - JANUARY 1975.

MOTION was made by Councilman Allsup, seconded by Councilman Ross and carried unanimously that vouchers in the amount of \$23,391.11 be paid.

Page 4 - Minutes  
Brookings Common Council  
City of Brookings  
February 11, 1975

4. AUTHORIZATION TO ADVERTISE FOR PUBLIC LIABILITY INSURANCE.

MOTION was made by Councilman Ross, seconded by Councilman Guthrie and carried unanimously that City Recorder advertise for Public Liability Insurance. Bids to be presented at the next regular Council meeting of March 11, 1975.

OTHER MATTERS:

Sewer Improvement District on Third Street between Easy and Ransom Avenue un the Bancroft Act.

Oliver Jacobsen, property owner in the above named district, was in the audience and requested that Council consider this Sewer Improvement District. Council had been informed that in the year 1970 this improvement district was engineered at the request of property owners, but at Public Hearing was defeated because of too much opposition. It was suggested that Council should proceed with preliminary plans, especially since the engineering has already been done and paid for.

MOTION was made by Councilman Ross, seconded by Councilman Allsup, and carried unanimously that engineer be authorized to proceed with preliminary plans.

City-County Agreement on Curry County Recreational Association RE: Swimming Pool.

County has applied for three employees through CETA Program and been tentatively approved for work at the swimming pool.

City has Parks & Recreation Commission that could possibly be the administrators over the operation of swimming pool.

After more discussion, MOTION was made by Councilman Dowden, seconded by Councilman Guthrie and carried unanimously that Council delegates meet with Parks & Recreation Commission and authorize them to proceed on this basis, that County furnish employees under CETA Program and Parks & Recreation Commission be the administrators who will approve the employees to be hired and prepare a budget subject to approval of Council.

Mayor Kerr announced that City has hired Merle Frank to serve as Fire Chief, employment to begin March 1, 1975.

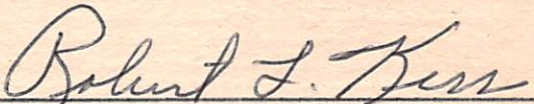
Page 5 - Minutes  
Brookings Common Council  
City of Brookings  
February 11, 1975

Mr. Frank succeeds Neil Nelson who has been serving an interim appointment as Chief of Brookings Fire Department.

ADJOURNMENT:

MOTION was made by Councilman Guthrie, seconded by Councilman Dowden and carried unanimously that the meeting be adjourned. The meeting then adjourned at 9:40 p.m.

This Council meeting was recorded on tape and is on file in the Recorder's Office.

  
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MAYOR

ATTEST:

  
\_\_\_\_\_  
RECORDER-TREASURER

VOUCHERS PAYABLE  
CITY OF BROOKINGS  
JANUARY 31, 1975

| <u>Name</u>                      | <u>Amount</u> |
|----------------------------------|---------------|
| Allen Office Equipment           | \$ 6.59       |
| A-1 Service - Ben Young          | 9,043.90      |
| Akin Motor Co., Inc.             | 37.25         |
| American Linen Supply            | 55.20         |
| American Library Assoc.          | 26.00         |
| Auto & Marine Electric           | 172.58        |
| Baker & Taylor Co.               | 65.58         |
| R. R. Bowker                     | 53.00         |
| Brookside Construction Co.       | 25.00         |
| Brookings Fire Department        | 200.00        |
| Brookings-Harbor Pilot           | 191.35        |
| Brookings Florist                | 15.15         |
| Brookings Plywood Corp.          | 1.40          |
| Brookings Supply, Inc.           | 35.70         |
| Brookings Shell                  | 100.25        |
| Building Code Division           | 17.00         |
| Brookings Tire Service           | 32.01         |
| C & E Auto Repair                | 153.98        |
| City - W.O.M.F.                  | 254.65        |
| Consolidated Freightways         | 25.00         |
| Coast Fire Extinguishers         | 7.80          |
| Coastal Printing                 | 10.25         |
| Coast to Coast Stores            | 7.56          |
| Coos-Curry Electric              | 1,937.49      |
| C. M. Cross                      | 145.00        |
| Curtin Matheson Scientific, Inc. | 36.12         |
| Curry County Clerk               | 4.00          |
| Curry County                     | 225.00        |
| Curry County Communications      | 609.55        |
| General Telephone Co.            | 449.50        |
| Frank's Office Equipment         | 26.27         |
| Hatch Bros. Chemical Co.         | 182.00        |
| H.G.E., Inc.                     | 4,391.74      |
| Hanscam's Center Oreg. Ltd.      | 90.89         |
| Harbor Logging Supply, Inc.      | 38.22         |
| Hinds Supply Co.                 | 205.72        |
| James L. Jamieson                | 100.00        |
| Kerr Ace Hardware                | 97.69         |
| Landmark Construction            | 10.00         |
| Littrell Parts                   | 85.15         |
| Christina Lucas                  | 80.00         |
| Mid-West Instruments             | 225.00        |
| McInturff, Thom, Collver & Rossi | 360.70        |
| Marjorie B. McKernan             | 5.00          |

Page 2 - Vouchers Payable  
 City of Brookings  
 January 31, 1975

| <u>Name</u>                                  | <u>Amount</u>      |
|--|--------------------|
| McNaughton Book Service                      | \$ 39.91           |
| Mobil Oil Corp.                              | 343.67             |
| Motorola Inc.                                | 45.25              |
| Neptune Meter Co.                            | 432.00             |
| O K Tire Store                               | 83.58              |
| Oregon State University                      | 28.00              |
| Pacific Water Works Supply Co., Inc.         | 218.89             |
| Harry Parsi                                  | 23.28              |
| Proctor's                                    | 13.08              |
| Jean Pyne                                    | 28.50              |
| Ray's Sentry                                 | 50.17              |
| Salishan Lodge                               | 51.00              |
| Sam's A & W                                  | 9.05               |
| Scaler Sales Co.                             | 76.67              |
| Scranton Publishing Co., Inc.                | 12.00              |
| South Coast Stationery                       | 11.50              |
| Strand Book Store, Inc.                      | 248.88             |
| Square Deal Lumber Yard, Inc.                | 92.09              |
| Stan's Tool & Equipment                      | 2.50               |
| G. A. Thompson Co.                           | 50.95              |
| Tubby's Restaurant, Inc.                     | 1.25               |
| U. S. Post Office                            | 150.00             |
| V. W. R. Scientific                          | 697.84             |
| Weaver's Machine Shop                        | 16.50              |
| Western Union                                | 25.15              |
| Whitey's Richfield                           | 132.45             |
| Charles C. Williams                          | 25.00              |
| American Scientific & Chemical               | 30.60              |
| Atlantic Richfield Co.                       | 321.98             |
| Ed & Mendy                                   | 43.30              |
| Traffic Safety Supply Co.                    | 42.85              |
| Brookings Office Supplies                    | 30.98              |
| Universal Equipment, Inc.                    | 170.00             |
| A-1 Service- Ben Young -For payment due City | (370.00)           |
|  | <u>\$23,021.11</u> |