

MINUTES
BROOKINGS COMMON COUNCIL
CITY OF BROOKINGS
NOVEMBER 18, 1976

RECONVENED COUNCIL MEETING FROM NOVEMBER 9, 1976.

The meeting was called to order at 7:40 p.m. by Mayor Robert L. Kerr. Members present were: Councilmen Jack Ross, Ellis Dowden, and Darrell Allsup. Also present was Al R. Hooten, City Manager. Absent was Councilman William Guthrie.

LEGISLATIVE ACTION:

1. APPROVAL OF ENGINEER CONTRACT WITH H.G.E., INC. FOR ENGINEERING 2ND LEVEL WATER SYSTEM IMPROVEMENTS.

H.G.E. Inc. has submitted an A-95 application to Economic Development Administration under Title I of the Public Works Employment Act of 1976 for a grant in the amount of \$335,000 for the above named project. The cost for preparation of A-95 application to the City will not exceed the amount of \$750. If the grant from EDA is denied, then the Engineering Contract with H.G.E. Inc. for 2nd Level Water System Improvements will be nil.

MOTION was made by Councilman Dowden, seconded by Councilman Ross and carried unanimously that the contract with H.G.E. Inc. for engineering 2nd Level Water System Improvements be approved and Mayor Kerr be authorized to sign said agreement.

Joe Stonecypher, Project Engineer, advised the Council bids on the Chetco Avenue Water Line project will be opened at 2 p.m. on December 14, 1976.

2. APPROVAL FOR PURCHASE OF NEW PHOTO COPY MACHINE.

No action was taken on this request.

3. EMPLOYEES HOLIDAY ON FRIDAY, NOVEMBER 26, 1976, THE DAY AFTER THANKSGIVING.

After some discussion a MOTION was made by Councilman Ross and seconded by Councilman Allsup that this be approved. Councilman Dowden opposed. Motion carried.

4. AGREEMENT WITH FIRE STANDARDS AND ACCREDITATION BOARD.

Merle Frank, Fire Chief, presented this information to the Council. A copy of this information is made a part of the minutes.

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Brookings Common Council
City of Brookings
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OPEN DISCUSSION:

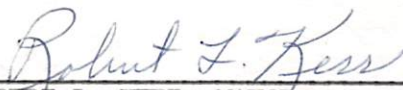
Councilman Ross advised that he had been in contact with a representative of the Mentally Retarded Association who are trying to obtain contracts for small jobs such as weeding and mowing lawns so that they can be self-supporting. Councilman Ross will check into this further and advise.

Councilman Allsup inquired about the house that had been moved and set up on blocks on Moore Street. Asked if Building Inspector could force them to put a permanent foundation under this house for safety precautions.

Wendell Bartholomew, Building Inspector, advised that before the City has authority to proceed with enforcement of destruction, condemnation, etc., of dangerous buildings they must adopt the State Code on abatement of dangerous buildings. The Building Inspector was instructed to contact the City Attorney to initiate an ordinance.


ADJOURNMENT:

MOTION was made by Councilman Allsup, seconded by Councilman Dowden and carried unanimously that the meeting be adjourned. The meeting then adjourned at 8:30 p.m. This meeting was recorded on tape and is on file in the recorder's office.

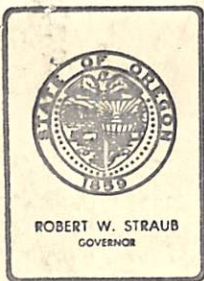


ROBERT L. KERR, MAYOR

ATTEST:



MARJORIE B. MC KERNAN
RECORDER-TREASURER



Fire Standards and Accreditation Board

111 LABOR & INDUSTRIES BUILDING, SALEM, OREGON 97310 PHONE 378-5210

November 12, 1976

Merle Frank, Chief
Brookings Fire Department
Brookings, OR 97415

Dear Chief:

After our recent review of your training section and past application for accredited training, it appears your training system meets all minimum requirements as established by the board. As a result, your training program is accredited in accordance with the following items which we understand are acceptable to you:

1. Training Officer - Accredited training programs are required to be under the direction of a qualified training officer. A. R. Stebbins as the training officer, is acceptable.
2. Instructors - Instructor resources must be adequate to present the proposed training. Your instructors are acceptable in the areas as noted on the instructor registrations. Please update applications as skills increase and as time permits. We recommend that all your instructors complete at least twenty hours of instructor training as outlined in Fire Fighter III, Subject #35-1 "Instructor Training".
3. Subject Outlines - Appropriate subject or course outlines and a suitable method for scheduling training are required.
4. Basic Text - Where applicable, the basic text for the prescribed training shall be, but not limited to, the appropriate IFSTA manual.
5. Evaluations - Appropriate written and/or task performance evaluations shall be periodically conducted to determine each fire fighter's success in the program. Supervision of the examination process shall be conducted by the training officer to insure credibility.
6. Records - Maintenance of a personal record for each fire fighter's training and education is required for at least five years. In addition, reasonable access to your training schedule and records shall be extended to board representatives as it relates to accreditation.

7. Task Performance Evaluation - As time permits, task performance evaluations shall be conducted for your fire fighters in accordance with testing criteria developed by the board. The following evaluators are acceptable. (1) A. R. Stebbins, (2) Earl Tuininga, (3) Tom Kerr, or (4) Merle D. Frank.
8. Personnel Accreditation - As time permits, applications for accreditation for each of your fire fighters shall be submitted on the appropriate forms (Form A-1). Credit will be given where documented past experience and training clearly indicate the specific requirement has been met. Fire fighters with three or more years experience may challenge any of the specific requirements by examinations conducted by the board.
9. Notice of Personnel Action - Notification to the board shall be submitted within thirty days after any personnel action which may substantially affect a fire fighter's accreditation status.

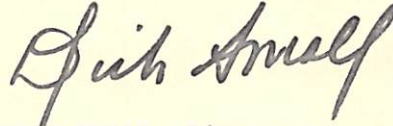
As a result of this accreditation, your fire fighters will receive appropriate credit for successful completion of the training. The following subject areas are accredited: ALL FIRE FIGHTER I SUBJECTS.

Please sign both copies of the agreement, retain the original for your records, and return the second copy to this office. This agreement is subject to board ratification. As specified in the regulations, should you wish to terminate the agreement, you may do so without delay by written notification. The board may cancel with 60 days notice. For continued accreditation, the regulations require a review of your program at least every two years.

Chief Merle Frank
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We hope to continue our close working relationship with all members of your organization and perhaps extend accreditation to other areas. We look forward to receiving your signed agreement as proposed.

Very truly yours,



DICK SMALL, Director

DS-CM:th

On behalf of the Brookings Fire Department, we concur with the terms stated in the above agreement, fully understanding that we may cancel any or all portions immediately by notifying the Fire Standards and Accreditation Board in writing.

Signed

Merle D Frank
Chief of Department

11-16-76
Date

Training Officer

Date