

MINUTES  
BROOKINGS COMMON COUNCIL  
CITY OF BROOKINGS  
MARCH 8, 1977

The meeting was called to order at 8:00 p.m. by Mayor Robert L. Kerr. Members present were Councilmen Tony Leeds, Ray Lockman, and Darrell Allsup. Also present was City Manager Al R. Hooten. Absent was Councilman Ellis Dowden.

APPROVAL OF MINUTES:

MOTION was made by Councilman Allsup, seconded by Councilman Leeds and carried unanimously that the minutes of February 8, 1977, regular Council meeting be approved as presented.

PUBLIC HEARINGS:

ZONE CHANGE REQUEST BY KENNETH KETCHAM FROM RM TO RH.

To permit the construction of a building containing four dwelling units on Parcel 1 of Tax Lot 3101, Map 41-13-5BB.

The purpose of this Public Hearing was to receive remonstrances or approval on this request for zone change. All property owners within 250 feet of this property were notified of this request. There were no remonstrances received.

MOTION was made by Councilman Lockman seconded by Councilman Leeds and carried unanimously that this zone change be approved.

ORDINANCE NO. 275, AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF BROOKINGS.

Ordinance No. 275 was read in full.

MOTION was made by Councilman Allsup and seconded by Councilman Lockman that Ordinance No. 275 be read the second time by title only.

Roll call was as follows:

Mayor Kerr	Aye
Councilman Leeds	Aye
Councilman Lockman	Aye
Councilman Allsup	Aye
Councilman Dowden	Absent

Ordinance No. 275 was then read the second time by title only.

MOTION was made by Councilman Allsup and seconded by Councilman Lockman that Ordinance No. 275 be adopted.

Roll call was as follows:

Mayor Kerr	Aye
Councilman Leeds	Aye
Councilman Lockman	Aye
Councilman Allsup	Aye
Councilman Dowden	Absent

Ordinance No. 275 was declared adopted.

Page 2 - Minutes  
Brookings Common Council  
City of Brookings  
March 8, 1977

MONTHLY REPORTS:

City Attorney - None.

Consultant Engineer - Joe Stonecypher, H.G.E., Inc., advised that the Mill Beach Pressure Main project has been completed. During this project some damage was done to the pumps by the contractor. Ken Curry of Ferry Creek Rock and Concrete stated that if anything should go wrong with these pumps in the future he would be responsible.

The Chetco Water Line project is progressing satisfactorily but Sunset Underground inquired if the City would pay half of the cost for cold patch being placed in the roadway cuts while under construction. This would cost the City \$1.30 per foot and approximately 600 feet will be placed. On other projects gravel has been placed in these cuts rather than cold patch while the project is under construction, then the permanent paving is installed.

Mayor and Council were in agreement with this cost to the City.

Sunset Underground also requested the City pay for the additional cost of cement to encase the sewer laterals which are at unknown depths. The City does not have records available to show the exact depth or location and unless a physical inspection is made this information is unobtainable. The cost for each lateral is \$110.00 and there are 8 or 9 laterals involved.

No action was taken by the Council at this time on Sunset Underground's request.

LEGISLATIVE ACTION:

1. PUBLIC LIABILITY INSURANCE BIDS.

The one bid received was from Gerald Ross Insurance Agency in the amount of \$22,241.00 which includes \$1 million "umbrella" clause.

MOTION was made by Councilman Leeds, seconded by Councilman Allsup and carried unanimously that the bid of Gerald Ross Insurance Agency be accepted.

2. RESIGNATION OF BUDGET COMMITTEE MEMBER GIL BATTY.

MOTION was made by Councilman Allsup, seconded by Councilman Leeds and carried unanimously that this resignation be accepted.

3. PAYMENT OF VOUCHERS.

MOTION was made by Councilman Lockman, seconded by Councilman Allsup and carried unanimously that vouchers in the amount of \$27,046.26 for the month of February 1977 be paid.

MANAGER'S REPORT:

This report is attached to the minutes.

Page 3 - Minutes  
Brookings Common Council  
City of Brookings  
March 8, 1977

OPEN DISCUSSION:

Mr. Van Duzee advised that he had sold property to Richard G. Jensen to build a home on with the stipulations that sewer and water would be available. Mr. Van Duzee was advised by the City that sewer and water are available, but checking further into this property, which is Tax Lot 1801, Map No. 41-13-8BB, located in the Tanbark area, it was found that it is landlocked. Mr. Van Duzee advised that he had tried to obtain easements from adjoining property owners but to no avail. Mr. Van Duzee inquired from the Council if the City could resolve this problem.

Condemnation was suggested, which would be an expense to the City if it is taken to court. Mr. Van Duzee stated that he would pay any expense incurred.

City Manager was instructed to contact the property owners involved to see if this situation could be resolved.

Mr. Lathrop was in the audience and advised the Council that the Garden Club is proposing to form a Community Garden on four and one-half acres belonging to the high school. They have authorization to use this property from the Brookings-Harbor High School. The possibility of obtaining water still has to be resolved.

City Manager was instructed to set up a meeting between the Planning Commissioners and Council Members to discuss the request of a zone change by Frank M. Cembellin on Tax Lot 300, Map 41-13-6CD.

Herb Herzog, Superintendent of Public Works, asked if it would be possible to block off one street, possibly on Sunday, to provide an area where children could ride their skate boards.

Mayor and Council suggested that Mr. Herzog check with the Police Department and possibly this could be arranged.

City Manager advised that the first Budget Meeting is tentatively set for March 29, 1977.

Mayor Kerr suggested that Brookings citizens notify the Police when they witness offenders on speeding, etc. It would be a great help to the Police for it is impossible for them to be at all places in the City at all times.

Mayor Kerr suggested that the Council write a letter of appreciation to Maryann Sanders for serving as interim-librarian. The new librarian, Joyce Sharf, started to work at the library on March 1, 1977.

Page 4 - Minutes  
Brookings Common Council  
City of Brookings  
March 8, 1977

Wendell Bartholomew, Building Inspector, advised the Council that Mrs. Helen Plumlee recently donated an overhead film projector to the City. The Council expressed their appreciation.

ADJOURNMENT:

MOTION was made by Councilman Lockman, seconded by Councilman Allsup and carried unanimously that the meeting be adjourned. The meeting then adjourned at 9:30 p.m.

This meeting was recorded on tape and is on file in the Recorder's Office.

  
MAYOR

ATTEST:

  
RECORDER-TREASURER

MANAGER'S REPORT  
March 8, 1977

ITEM - THE CURRY UTILITY COORDINATING COUNCIL

469-2114 is the number to call.  
All utilities involved are alerted.  
System is expanding now into Gold Beach area.  
Contractors are being informed that they may receive a discount on their liability insurance because of this service.  
Brookings could also receive a discount on this also.

ITEM - INDUSTRIAL ADVISORY COUNCIL (CURRY CO.)

650 letters sent in February.  
2% response.  
Specialized mailings (boat building, furniture manufacturing, wood products).  
British Columbia concerns were contacted in February, personally and 2 out of 5 are coming to this area for information. (Fisheries & Forest Products Mfg.)  
Gerry Gilbertson is the Industrial Prospector Staff member.  
A large German manufacturing firm received the Fact Book from Douglas and Coos Counties and the report came from them that this was the finest assemblage of information that they have seen anywhere.

ITEM - THE BROOKINGS TECHNICAL ASSISTANCE PROGRAM

Requests have been mailed out to 10 consultant firms to provide services for completing this Industrial Expansion Feasibility Study for this area.  
March 25 is deadline for these replies and 3 - 5 will then be asked to come for interview before April 10.  
Final selection will be made and a 4 - 6 month time element for completion is expected.

ITEM - ANNUAL OREGON SECTION ICMA

City Manager Conference  
Cottage Grove @ The Village Green  
March 17 - 19 (Thurs., Friday, & Sat.)

I will be attending this conference.

ITEM - CITY BUDGET

City Budget Committee - First meeting being planned for March 29 (Tues.).

ITEM - CITY CENSUS

JC's are planning the pre-count project for March 28, 29, 30.  
Total estimated cost for this is \$200 - \$300.  
Current Population is 3240 (Certified Estimate).  
One indication: 1976, Jan. - Dec., 50 new water meters.  
1977, Jan. - Feb., 24 new meters.

*ITEM - Establish a Committee to evaluate a sewer user fee structure to replace current charge schedule. -*

MANAGER'S REPORT  
March 8, 1977

THE ENERGY EFFICIENCY CONSULTING CONTRACT

ITEM -

400-5114 is the number to call.  
All utilities involved are listed.  
System is expanding now into Gold Beach area.  
Contractors are being informed that they may receive a discount on  
their liability insurance because of this service.  
Bookings could also receive a discount on this also.

INDUSTRIAL ADVISORY COUNCIL (OCEAN CO.)

ITEM -

670 letters sent in February.  
24 response.  
Specialized mailings (post building, furniture manufacturing,  
wood products).  
British Columbia concerns were contacted in February, personally and  
2 out of 3 are coming to this area for information. (Fineries &  
Forest Products Mfg.)  
Gerry Gilbertson is the Industrial Prospector Staff member.  
A large German manufacturing firm received the best look from Douglas  
and Coos Counties and the report came from them that this was the  
finest assemblage of information that they have seen anywhere.

THE PROGRESS THROUGH ASSISTANCE PROGRAM

ITEM -

Requests have been mailed out to 10 consultant firms to provide  
services for completing this Industrial Expansion Feasibility  
Study for this area.  
March 22 is deadline for these replies and 2 - 5 will then be asked  
to come for interview before April 10.  
Final selection will be made and a 6 - 8 month time element for  
completion is expected.

ANNUAL REGIONAL MEETING TOPA

ITEM -

City Manager Conference  
Cottage Grove @ The Village Green  
March 17 - 19 (Thurs., Friday, & Sat.)  
I will be attending this conference.

CITY BUDGET

ITEM -

City Budget Committee - first meeting being planned for March 29 (Thurs.).

CITY FINANCIAL

ITEM -

We are planning the pre-count project for March 28, 29, 30.  
Local estimated cost for this is \$300 - \$700.  
Current population is 3240 (Certified Estimate).  
One indication: 1976, Jan. - Dec., 50 new water meters.  
1977, Jan. - Feb., 24 new meters.

*Handwritten notes at the bottom of the page, including the name 'Gerry Gilbertson' and other illegible scribbles.*