

SPECIAL CALLED COUNCIL MEETING
CITY OF BROOKINGS
DECEMBER 30, 1977
CITY HALL AT 3:30 P.M.

Present: Mayor Kerr, Councilmen Allsup, Leeds, and Wheeler.

Staff: Al Hooten, City Manager

Meeting called to order at 3:30 p.m. by Mayor Kerr.

ITEM - ENGINEERING CONSULTANT

Discussion of the existing contracts for engineering services with H.G.E., Inc. was initiated and concensus was that there is an "open ended" or on going condition in each case.

Councilman Wheeler MOTIONED that the City cancel all on going agreements or existing engineering contracts and that all future projects be authorized on a job by job basis.

Councilman Leeds seconded. Voting was unanimous.

ITEM - ENGINEERING PROJECTS

The various projects going on at this time were discussed and it was felt that H.G.E., Inc. should be authorized to continue to completion of the following projects:

- (a) The Chetco Avenue Water Project with Sunset Underground.
- (b) The Water Treatment Plant Clear Well repair and the 1.5 million gallon storage tank blistering problem.
- (c) High Level Water System Improvement Project on Old County Road.

This would be three projects; one of which is two major parts.

Councilman Leeds MOTIONED, Councilman Allsup seconded. Voting was unanimous.

Councilman Wheeler MOTIONED to authorize Marquess and Associates to complete the engineering and ready the Oxford, Maple, Cedar Street project for bidding as soon as possible. Councilman Leeds seconded and a unanimous vote was given.

Discussion arose concerning the hourly rates proposed by the engineering firms and those of Marquess and Associates were approved for the Oxford, Maple, Cedar Street project.

Councilman Wheeler then proposed that as the various project load in the City increases that staff (the City Manager) be authorized

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to utilize various engineering firms keeping in mind that the filed rate charges are competitive for engineering services.

Councilman Allsup MOVED, Councilman Leeds seconded that the City utilize the lowest rates available from these firms and that Marquess and Associates' rate proposal for the Oxford, Maple, Cedar Street project be approved. Voting was unanimous.

ITEM - CITY ATTORNEY

The meeting with John Spicer, Attorney, was discussed and it was noted that his charges would be:

\$75.00 per Council meeting
\$40.00 per hour for office time spent

An arrangement will be established for his court appearances and work with the Police Department.

This will probably be based upon a minimum fee for making a trip from Gold Beach to Brookings and hourly rates for extra time spent.

Further discussion arose concerning the meeting night for City Council meetings and it was noted that City of Port Orford's meeting nights are the same as Brookings.

After considerable discussion it was MOVED by Councilman Allsup, seconded by Councilman Wheeler that the meeting dates be changed to:

1st Tuesday - Council Information
3rd Tuesday - Regular Council Meeting

and that:

John Spicer be named as City Attorney and his schedule of charges be approved deleting the services of Cameron Thom of Coos Bay.

Unanimous vote on this Motion.

It was further the Council's consensus that this change should not occur until the month of March so that the City Planning Commission would have time to change their meeting date to the 2nd Tuesday rather than the 1st Tuesday.

Notices of this action were to be sent out to the proper parties.

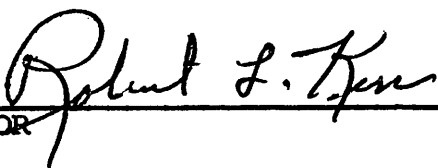
Further discussion came about on the subject of vacations for personnel in the City and it was noted that a new personnel ordinance is in the planning process.

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The existing City Ordinance is in confliction with procedures being followed which in effect allows a person two weeks vacation in their first year of employment and upon Council Action in 1975 creates a situation whereby a person could have four weeks off in their second year of employment.


The necessary changes will be presented to the Council for action at a later date.

Meeting adjourned at 4:40 p.m. by Mayor Kerr.



MAYOR

ATTEST:



CITY MANAGER

cc