

MINUTES
BROOKINGS COMMON COUNCIL
CITY OF BROOKINGS
AUGUST 9, 1977

The meeting was called to order at 8:00 p.m. by Mayor Robert L. Kerr. Members present were: Councilmen Tony Leeds, Ray Lockman, Darrell Allsup and John Wheeler. Also present were City Manager Al R. Hooten and Recorder-Treasurer Marjorie B. McKernan.

APPROVAL OF MINUTES

MOTION was made by Councilman Wheeler, seconded by Councilman Leeds and carried unimously that the regular Council meeting of July 12, that was reconvened to July 26, 1977 be approved as presented.

MOTION was made by Councilman Lockman, seconded by Councilman Allsup and carried unimously that the Budget meeting minutes of July 25, 1977 be approved as presented.

PUBLIC HEARING - ZONE CHANGE

This meeting was held for the purpose of holding a public hearing on the request from South Coast Lbr. Co. for a zone change from RL to RH on tax lot 800, Map 41-13-6AC. The Brookings Planning Commission had held a public hearing on this zone change request at the regular meeting of July 5, 1977 and was approved unimously.

MOTION was then made by Councilman Lockman, seconded by Councilman Wheeler and carried unimously that this zone change be approved.

MONTHLY REPORTS

City Attorney - None

Consultant Engineer- Joe Stonecypher advised that the engineering plans were completed for the High Level Water System and requested authorization to advertise for bids.

MOTION was made by Councilman Allsu, seconded by Councilman Leeds and carried unimously that HGE, INC. be authorized to advertise for bids, opening date to be September 27, 1977.

LEGISLATIVE ACTION

1. REQUEST FROM MRS. PALM STOUT FOR NO PARKING SIGNS AT PINE AND OAK AND AT PINE AND FERN.

This request had been discussed at the regular Council meeting of July 12, 1977. The Police Department were instructed to investigate and make their recommendation to the Council. They advised that the City has a 40 foot easement on these streets, but the average paved areas is 18 feet. They recommended that no parking signs could be installed along the street bordering Mrs. Stout's property without causing anyone any inconvenience because of the lack of parking space off the pavement area. Limited parking could be maintained in front of the other dwellings along the street. Most of the dwellings along this portion of Pine St. set very close to the 40 foot right-of-way. Much discussion followed. One Citizen ask the Council, if these streets were allowed to have no parking on them, then why couldn't he have it on his street ?

MOTION was made by Councilman Allsup, seconded by Councilman Leeds and carried unimously that these streets be widened to 40 foot

width and the request for no parking be denied.

2. OREGON STATE HIGHWAY DIVISION - CONTROL OF SIGNAL LIGHTS FOR
FIRE PUMPIERS.

Merle Frank, Fire Chief, had inquired from the Oregon State Highway Division the possibility to add fire preemption equipment to the proposed new signal at Center Street and also to the existing signal at Oak Street. The purpose of this is that when a fire truck is in the process of answering a fire call and it comes to the signal light it would provide for a Southbound green "HOLD" for truck clearance. The approximate cost is \$2,000.

MOTION was made by Councilman Leeds, seconded by Councilman Lockman and carried unimously that the City proceed with the above named proposal.

3. RESIGNATION OF PLANNING COMMISSIONER

MOTION was made by Councilman Wheeler, seconded by Councilman Allsup and carried unimously that the resignation of Thelma A. Huovila be accepted.

4. QUITCLAIM DEED TO SEVENTH DAY ADVENTIST CHURCH

This is a small portion of land adjacent to Tax Lot no. 10900, owned by the Seventh Day Adventist Church, Brookings, Oregon. The land transfer would provide the Seventh Day Adventist Church with an additional parking area. The City has no need for this property which is not included in the street right-of-way of Park Avenue which also adjoins the above named portion of land. At the present date the said property is being utilized as a parking area by the Seventh Day Adventist Church, the First Baptist Community Church, and the Curry Good Samaritan Center.

MOTION was made by Councilman Allsup, seconded by Councilman Leeds and carried unimously that this Quitclaim deed be granted with the stipulations that it is to be used for parking lot in conjunction to general public. In the event such use is discontinued, title to the property shall revert back to the City of Brookings. Detailed drawing attached.

5. PARKS AND RECREATION REQUEST FOR A SPECIAL FUND TO BE ESTABLISHED.

No action was taken on this request.

6. REQUEST FOR THE NAME IN THE PARKS CONTEST

No action was taken on this request.

7. MAYOR'S PROCLAMATION - DISABLED AMERICAN VETERANS

Mayor Kerr proclaimed August 8-13 week as Disabled American Veterans Foreget-Me-Not week and urged the support of all citizens, interested groups and organizations for that week.

8. PLANNING COMMISSION RECOMMENDATION NO. Z-77-7

Planning Commission had held a public hearing on August 2, 1977 on zone change request from Dr. & Mrs. Gerrid C. Joy on Tax Lot 8000, Map 41-13-5CD, to change from RL to RH to allow a cluster-type garden condominium development. This request was approved unimously by the Planning Commission. The question was brought up about the feasibility of water being available in this area. MOTION was made by Councilman Allsup, seconded by Councilman Lockman and carried unimously that the Recorder set up a public hearing on this zone change for the regular Council meeting of September 13, 1977. In the interium the City Engineer Department will check to see if water is available in this area.

9. RESOLUTION NO. 202 - AGREEMENT WITH STATE OF OREGON

Resolution for the City of Brookings to enter into an agreement with State of Oregon, Department of Transportation, Highway Division, for the installation of a traffic signal on Center St. MOTION was made by Councilman Allsup, seconded by Councilman Lockman and carried unimously that this agreement be accepted and that the Mayor and Recorder be authorized to sign said agreement.

PAYMENT OF VOUCHERS

MOTION was made by Councilman Allsup, seconded by Councilman Lockman and carried unimously that vouchers in the amount of \$28,291.05 for July, 1977 be paid.

OTHER MATTERS

Harry Parsi, Engineering Department, was given authorization to go to Coos Bay to work with HGE, INC. for the preparation of the as-built plans on the North Bank of Chetco Water Line.

MANAGER'S REPORT - Copy attached.

Al R. Hooten, City Manager, advised the Council that Mr. Dexter Williams had approached the City Planning Commission with preliminary plans for a 40-50 home development south of Hassett Road. This is called the Sundown Sub-Division. Mr. Williams was in the audience and presented his plans to the Council. He advised that his surveyer's information shows that the City's water main along Hassett Street is located on his property. Mr. Williams offered to deed to the City a ten foot strip along Hassett which would make a 40' width rather than the current 30' in exchange for this property deed the City would extend a sewer main from a manhole on Hassett and the intersecting sub-division street towards Old County Road and from that main provide 3 services to 3 properties. Mr. Willimas stated that he had been advised by the Supt. of Public Works that this would cost the City \$2,200.00 to install the sewer line. Mr. Parsi, Engineer, advised that the least it would cost would be \$8,000.00. Mayor Kerr advised that the City was in no position financially to purchase property for street purposes.

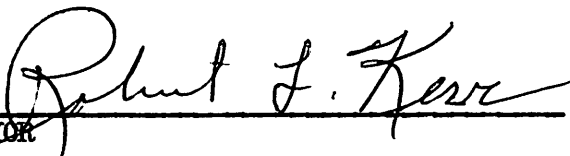
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Brookings Common Council
City of Brookings
August 9, 1977

The Council instructed Mr. Parsi to survey this property and establish where the City water line is located. No further action was taken on this proposed Sundow Sub-Division.

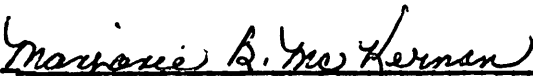
ADJOURNMENT

MOTION was made by Councilman Allsup, seconded by Councilman Lockman and carried unimously that the meeting be adjourned. The meeting then adjourned at 10:00 p.m.

This meeting was recorded on tape and is on file in the Recorder's Office.


MAYOR

ATTEST:


RECORDER-TREASURER

To: Brookings Common Council

August 9, 1977

PROPOSAL - QUITCLAIM DEED

A certain tract of land once owned by Elmer Bankus deeded to the City of Brookings on the 28th day of March, 1968.

This certain tract of land, lying in the Northeast quarter of the South quarter of Section 6, Township 41 South, Range 13 West, Willamette Meridian, in the City of Brookings, Curry County, Oregon is described as follows:

Beginning at the most Easterly corner of Lot 5, Block 14, Plat #1 of the City of Brookings.

Thence along the South boundary of Park Avenue South 74° 35 min. West 46.68 feet.

Thence South 13° 25' East 47.7 feet.

Thence North 29° 57 min. 30 sec. East 67.87 feet to the point of beginning.

Plus a portion of land vacating a city street on the 15th day of August 1968 in the City of Brookings Ordinance No. 201. (See Map)

The said property is adjacent to Tax Lot No. 10900, owned by the Seventh Day Adventist Church, Brookings, Oregon.

This land transfer would provide the Seventh Day Adventist Church with an additional parking area. The City of Brookings has no real need for this property which is not included in the street right-of-way of Park Avenue.

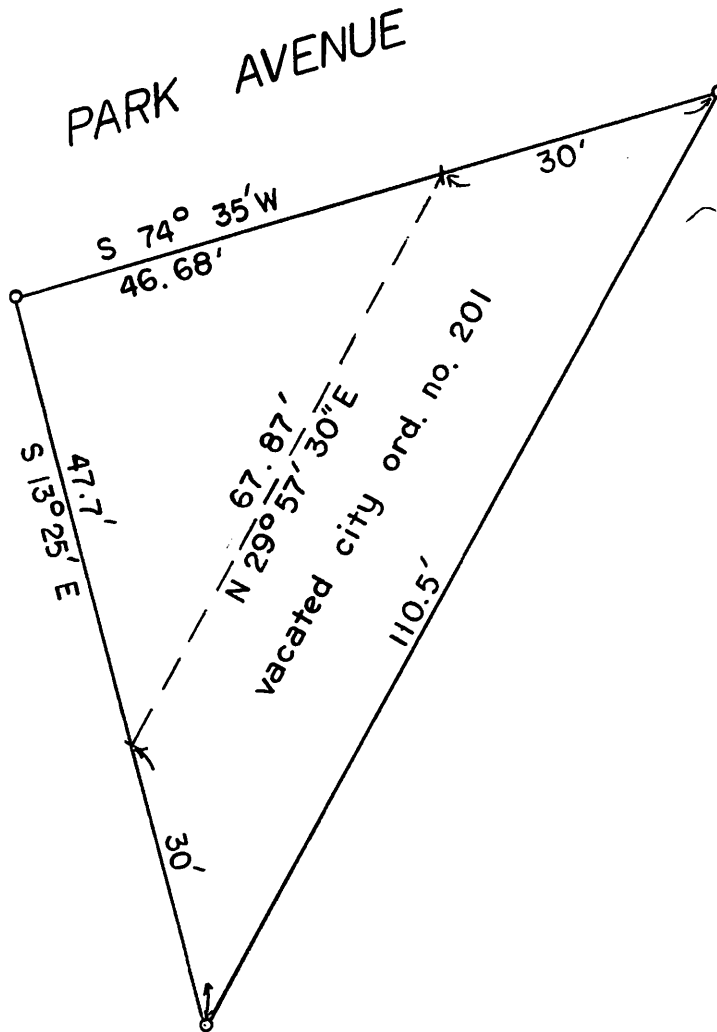
At the present date the said property is being utilized as a parking area by the Seventh Day Adventist Church, the First Baptist Community Church, and the Curry Good Samaritan Center.

Respectfully submitted by,

B. Louis James
S. James

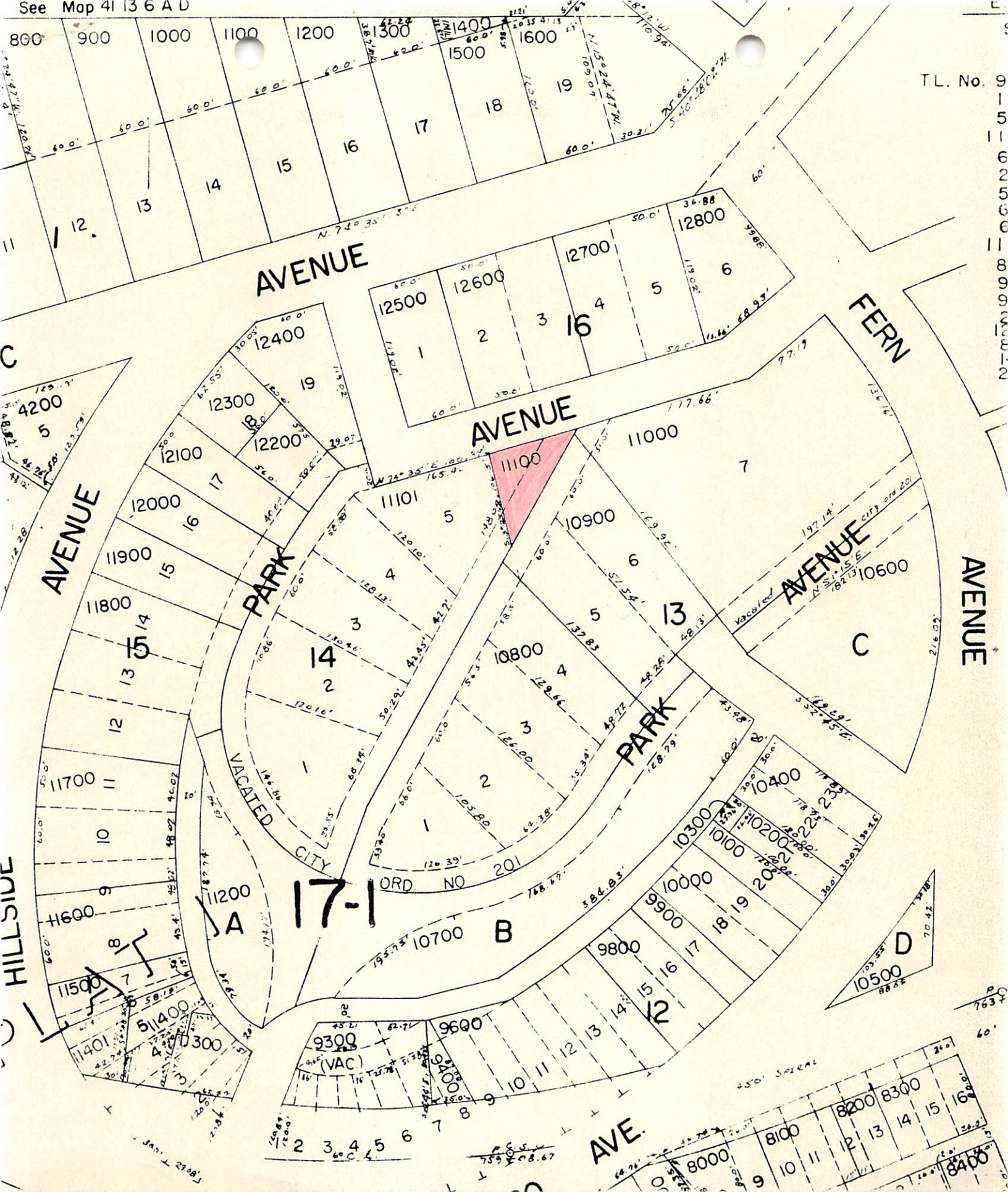
SJ:cc

DESCRIBED PROPERTY IS SHOWN AS:



SCALE : 1" = 20'

COUNTY TAX LOT MAP
41-13-6 DA
NO. 11100



August 9, 1977

MANAGER'S REPORT

ITEM - Having approached the Bondes' and given them all the information regarding the land requirements for the Upper Level Water System on Old County Road - (Aug. 17 entry) - This transaction, has now been made with the City agreeing to provide 4 water services in exchange for the property required for the storage tank and access roadway.

At the time of construction it will be determined if a parcel 200' x 200' is actually necessary for this installation.

ITEM - Sundown Sub-division

Mr. Dexter Williams has approached the City Planning Commission with preliminary plans for a 40-50 home development that lies south of Hassett Road and north of the easterly end of the Ransom Ave. R.O.W.

His surveyor's information shows that the City's water main along Hassett Street may be located upon Mr. Williams' property. If this is a fact then Mr. Williams has made a proposal to the City:

#1 - That he deed to the City a 10' (feet) strip along Hassett that will allow for a 40' (feet) width R.O.W. rather than the current 30' (feet) R.O.W.

For this property deed the City would extend a sewer main from a manhole on Hassett and the intersecting sub-division street in an easterly direction towards Old County Road and from that main provide 3 services to 3 properties.

He stated further that on the Ransom Ave. end of the sub-division he would provide the necessary sewer extensions, a 6" (inch) water main and construct the street with sidewalks and drainage if the City will:

(a) Pay the difference between the 6" and a 10" water main on Ransom Ave. and;

(b) Assure Mr. Williams that the School District who owns the property on the south side of Ransom Ave. will eventually pay their share of the street costs. [Staff is to check this surveying and determine where the Hassett Street R.O.W. actually is]

ITEM - East-West Highway Project

Brookings, as a member of CCCOG has been asked to adopt a resolution or give a written statement in support of the Highway "42" effort. [Staff will write a letter for this purpose].

ITEM - Highway Division Agreement - (Resolution #202 as stated!) was adopted.

To agree upon the installation of the traffic light at 101 and Center Street.

ITEM - Action of Advisory Board on Manpower Consortium Program Operation

Reported that Employment Service was granted their bid and Community Action Program is to operate a youth program.

ITEM - Marina Heights Public Meeting on roadways.

Discussed in detail.

ITEM - SAIF Accident Analysis for - 7/1/76 to 6/30/77

8 Claims:

- 2 - Fire Department - Poison Oak
- 4 - Public Works - Shoulder, Back, Neck and Cut Finger
- 1 - Police Department - Strained Neck
- 1 - Library - Back Strain

ITEM - Mill Beach Sewer Project Discussion

Explained that Thorpe & Niemie, Engineers, were in the process of designing a system that was in keeping with the Brookings Sanitary Sewerage Area Plan and this would be presented at a later date.

MANAGER'S REPORT

July 12, 1977

Mayor & Council

ITEM-STATE REVENUE SHARING:

Brookings will receive \$16,500.00.

Before July 31 we must:

- (a) Hold a Budget Committee public hearing;
- (b) Hold a Public Hearing before the Council;
- (c) Adopt an Ordinance accepting the monies.

Note: The publication will be in this week's Pilot and the dates for these hearings are proposed for July 25th (Monday) for the Budget Committee and (Tuesday) July 26th for the City Council hearing which would be at your special 4th Tuesday meeting.

At this Council session there will be two things to act upon:

- (1) The Ordinance levying the specific assessments for the Oxford, Maple Cedar street project, and,
- (2) This Revenue Sharing public hearing.

ITEM-PROPOSED INTERSECTION OF 5TH STREET & CHETCO AVENUE (COAST HIGHWAY).

See enclosed letter.

City's obligation would be to:

- (a) Adopt a "No Parking ordinance for this specific area;
- (b) Construct the new access;
- (c) Close the Westerly access now in use. (You should decide when this becomes a public matter.)

ITEM-THE WHARF STREET PROJECT.

It has been accepted and Engineering people will be here Thursday A.M. to check the site and obtain information on this.

ITEM-PERSONNEL

Having carried four full time budgeted positions within the Public Works Department for some time (2 - 4 months) we have filled two (Phil and Herbie) of these as of July 1.

We acquired an operator and a carpenter both of whom will be good solid employees for the City.

We have also made plans to move two CETA people to the other two positions.

Dan Hall (Sewer Plant Operator) and Mike Owens (Water Meter maintenance and reading) will fill the Plant Operator #1 and #2 slots.

This will then allow us to acquire two other CETA paid individuals to fill these vacancies.

Our OJT (On Job Training) position of draftsman now filled by Sue James will be extended into a regular CETA position which will give Brookings four full time CETA positions. This shift allows us to further evaluate this drafting position and more time to plug it into a permanent budgeted position.


July 12, 1977

ITEM-COUNTY/CITY STREET IMPROVEMENTS.

A petition has been filed with the County by a number of the residents of the Marina Heights to abate the dust on that roadway.

John Thorp, County Engineer, was in today and explained his feelings on the project. He feels that the land owners should expect to carry part of the burden of the cost for any permanent road improvement and this dust abatement only prolongs the improvement actually needed.

Upon calling Commissioner Fitzgerald he assured me that a dust treatment project would be implemented with an understanding that the further improvement to that road would be shared by those owners whose property abuts the road in a district assessment effort.


 Al R. Hooten
 City Manger

ARH:cc

- ① - ITEM - ORDINANCE 281 (REVENUE SHARING)
- ② - ITEM - ORDINANCE 282 (ZONE CHANGE ORDINANCE)
 TAX LOT 1000, MAP 41-13-6DD
- ③ - ITEM - LETTER TO CITY (NOBLE HOWARD)
- ④ - ITEM - PETITION FOR SEWER SERVICE FACILITIES ON
 PARKVIEW DRIVE (DISTRICT REQUESTED)
 (ACTION NEEDED) -
- ⑤ - ITEM - ALL CITY SUPPLIERS AND DEALERS WERE SEEKING
 BUYERS FOR THIS UNIT.
 UNIVERSAL EQUIP. (MEDFORD)
 STALCUP EQUIP. (COOS BAY)
 COLUMBIA EQUIP. (PORTLAND)
 LAYTON ENTERPRISES (PORTLAND)
- PUBLISHED LOCALLY -
 F&C CONSTRUCTION - DEPOSITED \$14,500⁰⁰

VOUCHERS PAYABLE
CITY OF BROOKINGS
7-31-77

<u>NANE</u>	<u>AMOUNT</u>
Acco Contractors, Inc.	\$ 760.90
American Library Association	24.00
American Linen Supply	126.68
American Water Works Assoc.	100.00
Armbruster Motor Repair	181.00
Joe K. Andrews	1,225.00
B & E Kawasaki, Inc.	2.00
Robert E. Babb	8.45
Barco Coastal Supply, Inc.	83.50
Wendell Bartholomew	50.00
Brookings Fire Dept	270.00
Baker & Taylor Companies	12.76
P. Beres	27.00
Brookings-Harbor Pilot	59.30
Brookings Florist & Nursery	10.00
Brookings Land & Townsite Co.	93.00
Brookings Office Supplies	176.48
Brookings Plywood Corp.	66.72
Brookings Supply, Inc.	49.93
Brookside Construction Co.	400.00
Blue Star Gas	44.99
Budge-McHugh Supply Co.	1,436.36
Burroughs Corporation	409.88
C. & L. Office Supplies	108.90
Cantrell of Medford	21.60
Chambers Plumbing & Heating, Inc.	157.45
Chetco Electric Co.	198.11
Chetco Rexall Drugs, Inc.	36.49
Childrens Book Council, Inc.	42.94
Consolidated Freightways	53.24
Coastal Petroleum Sales	1,036.88
Coast to Coast Stores	90.98
Coastal Pringing	30.00
Coast Steel & Equip., Inc.	117.46
Coos-Curry Electric	2,884.92
Orville E. Cox Agency	612.00
C. M. Cross	9.35
Coast Fire Extinguishers	7.92
Curry County Assessor	5.00
Curry County Communications	207.20
Curry County Printing	405.65
Curry County Road Dept.	116.00
Demco Educational Corp.	128.16
Dan's Photo & Camera	38.04
Del-Curr Supply Co-op	64.94
Dennis Uniforms	11.72
Dicks Chetco Saw & Rental Co.	4.50
Samuel W. Dotson	5.90
Duanes Radio & T.V.	43.08
Emerson-Chromalox	93.45
Entenmann-Rovin Co.	171.60
Avery D. Hnsley, Jr.	7.85
F & C Construction	94.09
Feed, Etc.	5.20
Fire Chief Magazine	12.00
Frank's Office Equip.	34.25
Freeman Rock Enterprises	34.42
Gaylord Bros., Inc.	48.50

<u>NAME</u>	<u>AMOUNT</u>
General Telephone Co.	\$ 733.57
Greenwood Press	14.95
Green Door Cafe	8.80
Hanscam's	110.30
Harbor Drug Center, Inc.	23.25
Harbor Equipment	20.00
Hemlock Bookkeeping Service	8.80
Homer's Rent-All	31.40
H. G. E., INC.	1,111.50
Hings Supply Co.	349.13
International City Management Association	60.00
Oregon Section of I C M A	23.63
Independent Business Forms	634.70
Jo-Lo's	17.25
Klips Stationers	40.45
Kerr Ace Hardware	527.31
Robert L. Kerr	304.60
League of Oregon Cities	745.20
Lorings Lighthouse Sporting Good	56.20
Littrell Parts	571.39
Christinia Lucas	125.00
Marshfield Electric Co.	33.54
Menasco Motor Co., Inc.	9.10
Mill Beach Garden Shop	7.94
McInturff, Thom & Collver	350.00
Marjorie B. McKernan	25.00
McGraw-Hill Publications Co.=	42.00
McNaughton Book Service	1,818.48
National Register Publishing Co.	76.00
New York Times	11.00
Nationa Pen Corp.	116.11
J. G. Newman Co.	163.00
Norcham Corp.	70.28
O. K. Tire Store	173.22
O'Neale Supply, Inc.	39.55
Oregon Coast Association	100.00
Oregon Mayor's Assoc.	84.25
Or. Municipal Finance Officers Assoc.	5.00
Lyle K.Owens	4.70
Pacific Water Works Supply Co., Inc.	3,452.31
Paramount Pest Control, Inc.	8.00
Pennwalt Corp.	229.50
Pine Cone Publishers	76.50
Pruett Publishing Co.	6.00
Ray's Auto Supply	12.55
Ray's Sentry	80.29
Gerald Ross Ins. Agency	13.00
Sam's A & W Drive In	62.55
Schocken Books, Inc.	15.90
Slaters Communications & Electronics	468.47
Shell Oil Co.	850.65
Singleton Plumbing	48.82
South Coast Stationery	17.41
Southwestern Community College	48.00
Office of Secretary of State	8.62
James L. Buck	297.40
Ann Sowa	87.50

<u>NAME</u>	<u>AMOUNT</u>
Sprouse-Reitz	16.26
Square Deal Lbr. Yd.	1,051.12
Timber Press	29.90
U. S. Post Office	65.00
Waterworks Supplies Co.	121.36
Wilson Distributing Co.	1.02
Sam Williams	45.19
Wittenberg Motor Co.	1,427.42
Total	<u>\$29,745.02</u>

Sears

123.45
29,441.05