

MINUTES  
BROOKINGS COMMON COUNCIL  
CITY OF BROOKINGS  
APRIL 17, 1979

I. PLEDGE OF ALLEGIANCE

Mayor Elmer Hitchcock called the meeting to order at 8 p.m.

II. ROLL CALL

Members present were Councilmen C.Dwight Allen, Bill Canet, Darrell Allsup and Ray Lockman.

Staff present were: City Manager Frank Freeman, Chief of Police Robert E. Babb, Fire Chief Tony Keeling, Recorder-Treasurer Marge McKernan, and City Attorney John Spicer.

III. APPROVAL OF MINUTES

MOTION was made by Councilman Allen, seconded by Councilman Allsup and carried that the minutes of March 20 and March 26, 1979 be approved as presented.

IV. COMMUNICATIONS

1. Request from Kay Lathrop, Chairman of Community Center Optimists, concerning use of Council Chambers.

Mrs. Lathrop ask to use the Council Chambers for a meeting on April 30, 1979 and if the meeting seems to be advantageous them they would like the use of the Chambers the last Monday of each month.

MOTION was made by Councilman Canet, seconded by Councilman Lockman and carried that this request be approved.

2. Request from Rance Eagleton concerning vacancy on State Regional Health Planning Commission.

MOTION was made by Councilman Allsup, seconded by Councilman Canet and carried that this be tabled due to the fact that there was no one in the audience to discuss the request.

3. Don Ratisseau, Chairman of Azalea Festival, ask permission from the Council to have Beer Garden during the Festival, to be held on the Elks Parking Lot. Council gave their approval.

4. Tony Anusich, Director of Coos-Curry Housing Authority, discussed the possibility of a elderly housing unit be proposed and constructed in the City of Brookings. This would be a low cost housing unit for the Elderly only. The State Housing Commission would loan 80% on the project. and the remaining 20% could possibly be from donation of property. It would have to be constructed close to facilities such as grocery stores and medical facilities. It was suggested that maybe the Palm Stout property deeded to the City could be used for this project, but was advised that this property can be used for park purposes and Community center only. No action was taken on this information.

V. APPOINTMENTS

Appointment of two Planning Commission Members:

MOTION was made by Council Allsup, seconded by Councilman Allen and carried that Richard Swigert be appointed.

MOTION was made by Councilman Lockman, seconded by Councilman Canet and carried that Bill Bloom be appointed.

These terms fill the expired terms of Chet Thompson and Bill Robinson. Terms to expire on April 21, 1983.

VI LEGISLATIVE ACTION

1. Amendment and update of Ordinance No 37 dated November 5, 1952 pertaining to City Fire Department and personnel.

Ordinance No. 309, An Ordinance creating a FIRE DEPARTMENT PROVIDING FOR THE APPOINTMENT OF A CHIEF, TWO VOLUNTEER ASSISTANT OFFICERS, OTHER VOLUNTEER OFFICERS, AND MEMBERS THEREOF: PRESCRIBING DUTIES OF THE CHIEF: RELATING TO EQUIPMENT, THE PREVENTION AND SUPPRESSION OF FIRED, PROVIDING A PENALTY FOR VIOLATION THEREOF, AND DECALRING AN EMERGENCY was read in full.

MOTION was made by Councilman Lockman and seconded by Councilman Allsup that Ordinance No. 309 be read the second time by title only.

Roll Call was as follows:

Mayor Hitchcock	Aye
Councilman Allen	Aye
Councilman Allsup	Aye
Councilman Canet	Aye
Councilman Lockman	Aye

Ordinance No. 309 was then read the second time by title only.

MOTION was made by Councilman Lockamn, seconded by Councilman Allen and carried unanimously that Ordinance No. 309 be adopted.

2. Request to accept sewer and water lines in Bird Island Subdivision. This is Anderson Subdivision.

After some discussion a MOTION was made by Councilman allen seconded by Councilman Canet and carried that this subdivision is not to be accepted until all of the work is complete.

4. Request to accept water system in Van Pelt Subdivision, First Addition, for operation.

Councilman Allsup abstained from taking any participation in this request for it is a potential conflict.

MOTION was made by Councilman Allen, seconded by Councilman Canet and carried that this request be accepted.

5. Agreement between Curry County and the City of Brookings regarding mutual utilization of a Road Department Road Grader.

MOTION was made by Councilman Allen, seconded by Councilman Canet and carried that this agreement be approved., and Mayor is authorized to sign said agreement.

6. Police Service Mutual Aid Agreement between cities and counties of Coos And Curry Counties.

MOTION was made by Councilman Lockman, seconded by Councilman Allen and carried that this agreement be approved and the Mayor be authorized to sign said agreement.

7. Short-Term Promissory note for \$60,000. for High Level Water System project.

MOTION was made by Councilman Allsup, seconded by Councilman Lockman and carried unanimously that short term note be approved.

8. Review of City Liability Insurance by Mr. Jerry Ross.

Mr. Ross explained to the Council the coverage that they now have on the Liability Insurance, and suggested that the City take out an additional policy for Liability Insurance which would amount to approximately \$1,800. Councilman Alæen requested that this additional coverage be taken out immediately but was advised by the City Recorder that there is no money available in the current budget. Councilman Allen then made a MOTION that this additional coverage be included in the 79-80 budget. MOTION was seconded by Councilman Canet and carried unanimously, Copy of Insurance break down attached.

9. Proposed bylaw Amendment by the Coos-Curry Council of Government (CCCOG).

MOTION was made by Councilman Allsup, seconded by Councilman Allen and carried that this be tabled.

10. Liquor Application Renewals

MOTION was made by Councilman Canet, seconded by Councilman Allsup and carried that the following application renewals be approved.

Elks- GreenDoor- Ray's Sentry- M & J Grocery Inc.- McKays- Innfield- Pine Cone Tavern - Kens Tavern- O'Hollerns- Coast House Thomas & Son Distributor- Rubios- and Flying Gull.

11. RESOLUTION NO 216, A RESOLUTION ESTABLISHING A SEWER DISTRICT WITHIN THE CITY OF BROOKINGS was read in full.

MOTION was made by Councilman Lockman, seconded by Councilman Canet and carried unanimously that Resolution No. 216 be adopted.

12. NOTICE OF HEARING ON ASSESSMENTS FOR SEWER DISTRICT WITHIN THE CITY OF BROOKINGS - Authorization to advertize for bids was read, and approved.

13. ORDINANCE NO. 310 AN ORDINANCE AMENDING THE ZONING MAP AND COMPREHENSIVE PLAN OF THE CITY OF BROOKINGS was read in full.

MOTION was made by Councilman Lockman and seconded by Councilman Allsup that Ordinance No. 310 be read the second time by title only.

Roll call was as follows:

Mayor Hitchcock	Aye
Councilman Allen	Aye
Councilman Allsup	Aye
Councilman Canet	Aye
Councilman Lockman	Aye

Ordinance No. 310 was then read the second time by title only.

MOTION was made by Councilman Lockman, seconded by Councilman Allsup and carried unanimously that Ordinance No. 310 be adopted.

#### VII. PARKS AND RECREATION COMMISSION

1. Parks Commission recommendation on Iris Street open space Viewpoint.

MOTION was made by Councilman Lockman, seconded by Councilman Allen and carried that money proposed in the forthcoming budget be considered for buying a fence to install at this location.

#### VIII. CITY MANAGER

1. Informational report on establishment of Explorer Post 546.

Fire Chief Keeling advised that the Fire Explorer Post 546 went into operation on March 1. That all helmets, coats, ect., have been obtained at no cost to the City (enough for 15 members. Through their initiative they have raised \$363.00 to date to obtain more equipment. Their purpose will be to help in cases of emergency, But they will not ride "Code 3" or make interior fire attacks. Ages will range from 14 years to 19 years of age. Chief is very pleased with enthusiasm they have expressed.

2. Increase in previously authorized purchase price of police vehicle from State Department of General Service.

MOTION was made by Councilman Canet, seconded by Councilman Allen and carried that the increase of \$125.73 be approved in order to purchase the police car.

3. Request from HGE Consulting firm for an additional \$2,000. to complete City Infiltration and Inflow waste water study.

Mayor Hitchcock advised that he felt when a contract price is submitted and approved there should not be any additional charges. Dick Nord, Engineer, advised that when they submitted the proposed price of approximately \$8,500. that there was a possibility it might go higher for this study has been done on hourly base.

MOTION was then made by Councilman Allen, seconded by Councilman Allsup and carried that the additional amount of \$2,000. be approved.

Mr. Nored will present a progress report at the next regular Council meeting, also an estimate on costs for repair to the sewer system.

4. Request from Dawson Fire District Board to discuss existing Fire protection contract.

Per request this was withdrawn from the agenda.

Mayor Hitchcock called an executive meeting under ORS 192.622, Section 2(d).

When the Mayor and Council returned from the executive session the following motions were made:

- a. MOTION was made by Councilman Allen, seconded by Councilman Allsup and carried unanimously that the City of Brookings contest the writ of review case no. C79-4-40 in the Circuit Court of the State of Oregon for Curry County of Francis A. Arrell, and Helen E. Arrell, Don F. Gibbs and Sheryn K. Gibbs, Petitioners vs The Common Council of the City of Brookings and that Mr. Fallert be contacted and ask for their help in this case.
- b. MOTION was made by Councilman Canet, seconded by Councilman Lockman and carried that the City contest the case of the Underworld business vs City of Brookings on Ordinance No. 308 an Ordinance prohibiting dealing in drug paraphernalia and City Attorney be authorized to obtain outside help.

#### IX. PAYMENT OF VOUCHERS

MOTION was made by Councilman Allen, seconded by Councilman Canet and carried that vouchers in the amount of \$51,174.43 for the month of March, 1979 be paid.

X. OTHER BUSINESS

1. Mayor Hitchcock read a letter of resignation from Councilman Bill Canet. Mr Canet advised that due to a large number of conflicting dates of other activities this time to devote the necessary time and effort to do a proper job for the community he serves.

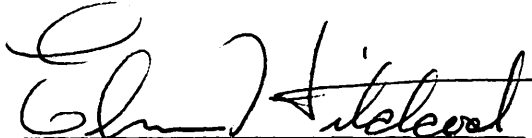
MOTION was made by Councilman Allsup, seconded by Councilman Allen and carried that this resignation be accepted.

2. MOTION was made by Councilman Allen, seconded by Councilman Allsup and carried that the City Manager has permission to notify LCDC that they can do the Planning for the City of Brookings due to the work load the City Manager has.

XI. ADJOURNMENT

MOTION was made by Councilman Allsup, seconded by Councilman Allen and carried that the meeting be adjourned. The meeting then adjourned at 11:35 p.m.

This meeting was recorded on tape and is on file in the Recorder's office.

  
\_\_\_\_\_  
Mayor

Attest:

  
\_\_\_\_\_  
Recorder- Treasurer



# Gerald Ross Insurance Agency

P. O. BOX "R" • BROOKINGS, OREGON 97415 • TELEPHONE (503) 469-3144

January 24, 1979

CITY OF BROOKINGS  
P. O. Box C  
Brookings, Oregon 97415

## I N S U R A N C E   B R E A K D O W N

Providence Washington Insurance Company  
Policy Number PS 500068  
Term: March 18, 1978 to March 18, 1979  
Comprehensive Liability - Public Entity

Bodily Injury/Property Damage Limits: \$300,000  
\$250.00 Deductible on all Property Damage

Includes: Errors and Omissions  
Personal Injury

Automobiles (schedule attached) Annual Premium - - - - \$18,729.00

Gulf Insurance Company  
Policy Number CU 577 11 44  
Term: March 18, 1978 to March 18, 1979

\$1,000,000.00 - Umbrella Liability - - - - - Annual Premium - - - - \$ 3,911.00

Providence Washington Insurance Company  
Policy Number IM 14 49 80  
Term: March 18, 1978 to March 18, 1979

\$7,000 - 1962 922 Loader - #563A208  
17,000 - John Deere r10 Backhoe & Tractor  
4,000 - 1952 Allis Chalmers Grader #893  
17,000 - Burroughs Accounting Mini-Computer #L85430P  
15,000 - Wayne 3 Wheel Street Sweeper  
8,000 - 1978 Myers SR Sewer Cleaner - #1049Y  
24,332 - 1979 John Deere Backhoe Loader - #JD-310

Annual Premium - - - - \$ 831.00

All Risk - \$100.00 Deductible

Hartford Steam Boiler Inspection & Insurance Company

Policy Number SE-0972935-02

Term: August 26, 1978 to August 26, 1979

Location #1 - Sewage Disposal Plant - \$100,000 limit

Location #2 - Swimming Pool - \$100,000 limit

Location #3 - City Hall - \$100,000 limit

Providence Washington Insurance Company

Policy Number F 22 87 85

Term: February 20, 1978 to February 20, 1979

\$2,471,000 - Buildings and Equipment - (schedule attached)

Fire, Extended Coverage, Vandalism & Malicious Mischief

\$1,000 Deductible

Earthquake (except City Hall Building)

Deductibles per policy - - - Annual Premium - - - - - \$10,960.00

Ideal Mutual Insurance Company

Policy Number 98392

Term: November 7, 1978 to November 7, 1979

FALSE ARREST - - - - - Annual Premium - - - - - 3,736.00

BONDS - Blanket Fidelity Bond

Transamerica Insurance Company

\$50,000 - Public Official Bond - Marjorie McKernan

Annual Premium - - - \$225.00

\$20,000 - All Employees

Three Year Prepaid Premium - \$633.00





# Gerald Ross Insurance Agency

P. O. BOX "R" • BROOKINGS, OREGON 97415 • TELEPHONE (503) 469-3144

April 17, 1979

City of Brookings

## INSURANCE RECOMMENDATIONS

1. Select a date where all coverage expirations will be concurrent.

Advantages:

1. Simplify handling and understanding of program.
2. Requesting Bids.
3. For Budget purposes.

2. Consider Directors and Officers Liability coverage, for council individuals and policy making persons.

This covers policy making individuals for any WRONGFUL ACT.

Present coverage under Personal Injury section does afford coverage for breach of duty. To compare present coverage with Directors coverage you are considering the term BREACH OF DUTY as used in the present form and the term ANY WRONGFUL ACT used in the Directors form.

This could be termed as double insulation for the councilmen.

For limit of \$1,000,000.00 - Estimated Annual Premium - \$1,800.00

3. Blanket Liability including Automobiles -

Specifications are published annually. Beginning with the 1979-80 term Umbrella Liability - Limit \$1,000,000.00 will be included in the specifications for bid.