

MINUTES
BROOKINGS COMMON COUNCIL
CITY OF BROOKINGS
November 20, 1979

The meeting was called to order at 8:00 p.m. by
Mayor Elmer Hitchcock.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Members present were: Councilmen Darrel Allsup, Ralph C. Cheney, Jack Lowrie and Ray Lockman.

Staff present were: City Manager, Frank Freeman and Recorder, Marge McKernan. Also present was Assistant City Attorney George Hoselton.

III. APPROVAL OF MINUTES

MOTION by Councilman Cheney, seconded by Councilman Lowrie that the October 9, 11; November 1 and 6th, 1979 minutes be approved.

IV. COMMUNICATIONS

1. Mr. Freeman read resignation from Ellis Watkins of the Parks and Recreation Commission.
2. Recorder read letter from C. A. Mike Page concerning the Brookings Cemetery. Staff was instructed to send a letter to the County.

V. LEGISLATIVE ACTION

1. Presentation by Mr. Roy Fietz, Yergen & Meyer Certified Municipal Accountants on City's 1978-79 Audit. Mr. Fietz read a letter written by him to the Council dated October 4, 1979. He stated that there was insufficient internal control in various areas. That the negative opinion they had issued in the audit report would not cause the City any problem as far as the Division of Audits was concerned. If corrective measures were not taken and these conditions corrected in the next year they would then be criticized by the Division of Audits and it could result in withholding of some State funds for the City. It was necessary for the City to take action in these matters. Councilman Cheney suggested setting up a study session to straighten out these policies as soon as possible. November 26, 1979 at

9:00 a.m. was set for a study session. Mr. Freeman stated that with the auditor's assistance we should prepare a supplemental budget for the Council's consideration. It was noted that the City's fund balances were quite satisfactory and no deficits except the water construction fund.

2. Request from Persons Endeavoring to Acquire the Chetco Hotel for Seniors (PEACHES) for City to apply for a \$460,000 H.U.D. Community Development Grant, Resolution for City Council approval. There was discussion about who would operate it and pay the bills. After 18 to 24 months it would be turned over to a non-profit organization. Another additional grant could be obtained from the Oregon State Housing Authority to make additional renovations. The organization would pay its own expenses. MOTION was made by Councilman Cheney to authorize the City Manager to apply for a grant. After discussion Councilman Cheney withdrew his motion. MOTION by Councilman Cheney, seconded by Councilman Allsup that we approve this resolution which does not obligate us in any way, but it does let us go ahead with the grant. Motion carried unanimously.
3. Resolution establishing stop signs on Tanbark Road at its intersection with Railroad Avenue and Memory Lane; and on Third Street at Ransom Avenue. MOTION by Councilman Cheney, seconded by Councilman Lowrie that we adopt this resolution. Motion carried unanimously.
4. Previous requirements by the Council to review Smugglers' Cove construction plans prior to issuance of building permit. Bud Jones, builder, stated that they would like to complete the project within one year. MOTION by Councilman Allsup, seconded by Councilman Cheney that we issue a permit on Smugglers' Cove with the requirements that Marshall has here in our possession. Motion carried unanimously. Requirements were: Developer to install approximately 370 lineal feet of 8 inch water line along Del Norte Lane between Musser Street and the North property line, connecting to existing 4 inch and 2 inch water lines. Install one fire hydrant at the entrance to complex and one hydrant within the complex grounds to a 6 inch water line. Install a fence along Del Norte Lane to screen parking areas. Four hour area separation fire walls are required between each unit to reduce the fire flow requirement of the Fire Department. All of these requirements are to be completed before any

units are sold or occupied. Water line and fire hydrant specifications are to be approved by the City.

5. Bid opening on new Police vehicle. One bid from Coast Chrysler of \$6,936.22. Only \$6,500 budgeted so City Manager and Police Chief were to check with the State and report back to the Council.
6. Bid opening on City fuel purchasing. One bid submitted from Shell Station.
MOTION by Councilman Allsup, seconded by Councilman Lowrie to accept bid. Motion carried unanimously.
7. Request from Azalea Community Center, Inc., for Council adoption of a resolution of endorsement of the proposed Southern Curry Parks and Recreation District. It was stated that the lines had been redrawn and included all of Districts 17C and 23 which is from the State border to about Whaleshead. Rick Sterry explained that the purpose was to allow for development of additional parks and recreation facilities and to maintain what facilities we have.
MOTION by Councilman Cheney, seconded by Councilman Lowrie that we accept the resolution. Motion carried unanimously.

VI. CITY ATTORNEY REPORTS

1. Request from Lee and Fern Van Duzee for formation of Local Improvement District. There was discussion on this matter. Attorney William Mansfield, representing the Van Duzee's stated that this district would provide water and sewer service for five lots. There were two easements that needed to be acquired. There would be no cost to the City and it would be assessed back to the property owners.
MOTION by Councilman Allsup, seconded by Councilman Cheney to accept Resolution No. 231. After discussion as to whom would pay the Engineering costs if the district should fail, Councilman Cheney and Councilman Allsup withdrew their motion. Attorney Mansfield wanted the Council's assurance that it is favorable and will go forward and enact the project. City Attorney made amendment to the resolution as follows: Section 4: That petitioners Lee and Fern Van Duzee have agreed to pay all reasonable expenses of creating this special benefit assessment district should it not be created. Attorney Mansfield was agreeable to this addition.

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MOTION by Councilman Allsup, seconded by Councilman Lowrie that we enter Section 4 into the resolution. Motion carried unanimously.
MOTION by Councilman Allsup, seconded by Councilman Lowrie that we accept the full resolution with the amendment. Motion carried unanimously.

VII. CITY MANAGER'S REPORTS


1. Request from Barbara Ashworth, Brookings-Harbor Little League Soft Ball Vice President, to plant a tree as a memorial at Bud Cross Park.
MOTION by Councilman Cheney, seconded by Councilman Lockman that we accept the proposal but with the restrictions that we consult the Parks Commission before the tree is planted. Motion carried.
2. Request from Peggy E. Gould for reimbursement from the City resulting from sewer assessment and not having sewer hook-up Staff recommended that this item be referred to City Attorney for review and recommendation.
3. Request from the Church of Jesus Christ of Latter Day Saints to again reconsider negotiating a deed of right-of-way across church property. Mr. Freeman stated that the church had requested that this item be placed on the next Council Agenda.

VIII. PAYMENT OF VOUCHERS

1. The total amount of bills was \$25,127.78.
MOTION by Councilman Cheney, seconded by Councilman Allsup to pay bills. Motion carried unanimously.
MOTION by Councilman Cheney, seconded by Councilman Lowrie to continue the meeting until 9:00 a.m., November 21, 1979.

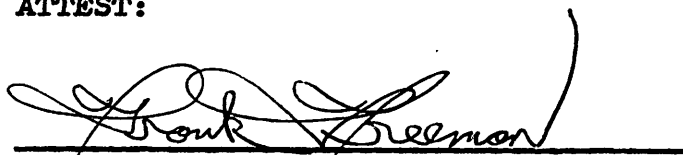
Meeting was adjourned at approximately 10:40 p.m.

This meeting was recorded on tape and is on file in the Recorder's Office.



Mayor

ATTEST:



City Recorder

VOUCHERS PAYABLE
CITY OF BROOKINGS
OCTOBER 31, 1979

<u>NAME</u>	<u>AMOUNT</u>
Abba's Lock & Safe	\$ 16.00
A R Allyn	10.20
Auto & Marine Electric	30.58
R E Babb	8.45
Baker & Taylor	52.19
Barco Coastal Supply, Inc.	43.00
Becco, Inc.	146.15
Bernie Bishop Volkswagon	53.23
Best Chem Co.	151.53
Blue Star Gas	107.45
Brookings Beach Bakery	15.13
Brookings-Harbor High School	10.00
Brookings Office Supplies	226.16
Brookings Fire Department	750.00
Brookings Firemens Assoc.	228.73
Brookings Supply Inc.	56.43
Budge-McHugh Supply Co.	518.45
Burroughs Corp.	86.40
C & L Office Supplies	30.95
Chetco Rexall Drug, Inc.	33.14
City-Water Fund	69.25
Coos-Curry Electric (Library)	86.80
Coast Auto Center, Inc.	100.64
Coastal Petroleum Sales	1,293.93
Coast ot Coast Store	128.87
Couger Chemical Corp.	49.58
Country Maid Dairy	10.80
Current History	20.25
Connelly, Heinsoo & Kuntz	100.00
Curry County Assessor	1.31
Curry County Clerk	680.67
Curry County Printing	171.50
Curry Coastal Pilot	6.65
Dan's Photo & Cameras	8.14
Daves Hardware	1.38
Del-Cur Supply Co-op	60.20
Direct Safety Co.	7.86
S D Dotson	5.90
Doyle Electric	132.50
Duanes Radio & T V	17.76
Envirotech	89.77
Ed's Garage	16.15
Freeman Rock Enterprises	3,141.81
Fire Equipment Co.	68.10
Franks Office Equipment	52.92
General Telephone (Library)	34.50
Al Glasser	600.00
Greyhound	12.60

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<u>NAME</u>	<u>AMOUNT</u>
Hach Chemical	\$ 116.48
H.G.E.INC.	1,668.50
Hanscams Center	72.14
Industrial Electric Service	235.12
A. Keeling	42.00
Kerr Ace Hardware	50.50
Long Electric	107.64
Littrell Parts	238.05
Christinia Lucas	192.51
3 M Business Products	162.02
M B McKernan	25.00
McNaughton Book Service	115.58
Medford Laboratories, Inc.	40.00
Mill Beach Garden Shop	26.95
National Library Services	312.74
National Chemsearch	101.36
National Fire Protection Assoc.	33.60
Virgil Nave	3.50
Norco Printing	22.17
Northgate Mobil	33.37
Nudelman Broa.	45.00
O. K. Tire Store	14.00
Or Fire Chiefs Assoc.	35.00
Or State Library	15.00
Or Volunteers Firemen Assoc.	26.00
L K Owens	4.70
Pacific Northwest Bell	117.00
Pacific Search	9.85
Pacific Waterworks Supply	1,370.07
Pacco	190.30
Paramount Pest Control, Inc.	13.00
Pennwalt Corp.	1,100.00
Rays Auto Supply	9.03
Rays Sentry	170.38
R C A Music Service	20.74
Sand Dune Fire Ext.	6.00
Wayne Sheffel	19.70
Shell Oil Company	1,382.51
Sanppy Electric	35.33
South Coast Stationery	111.92
Southern Or State College	130.00
Steiner	167.50
Square Deal Builders	142.58
Suiters Paint & Body	178.36
Supt. Of Documents	4.50
Traffice Control Signs, Co.	119.12
Traffic Safety Supply Co.	727.60

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<u>NAME</u>	<u>AMOUNT</u>
Ulverscroft/Oscar Stiskin	\$ 45.00
V. W. R. Scientific, Inc.	99.33
Waterworks Supplies Co.	187.57
Widing Transportation	658.90
H. W. Wilson Co.	80.00
Wilson Tire Service	39.00
American Press	6.75
Robert Hager	13.20
Pool & Patio	117.00
Western Fire Equipment	80.00
General Telephone	684.96
Total	\$ 21,324.14

Additions:

Coos-Curry Elec.	2,480.24
J. G. Koehlers	60.00
Pearl Rice	165.76
Elmer Hitchcock	258.83
Ralph Cheney	313.05
Frank Freeman	193.90
Mary Jane Brimm	331.86
	<u>3,803.64</u>
	<u>21,324.14</u>
	<u>\$ 25,127.78</u>