

MINUTES
BROOKINGS COMMON COUNCIL
CITY OF BROOKINGS
SPECIAL COUNCIL MEETING
AUGUST 7, 1979

I. PLEDGE OF ALLEGIANCE

Meeting was called to order at 8:00 p.m. by Mayor Elmer Hitchcock.

II. ROLL CALL

Members present were: Councilman C. Dwight Allen, Darrell Allsup, Ray Lockman and Jack Lowrie.

Staff present were: Frank Freeman, City Manager, Betty Doan, Pro-tem Recorder and John Spicer, City Attorney.

Also present were Cliff Shaw of Marquess & Associates and his associate, Marshall Cuffe.

III. PUBLIC HEARINGS

1. North Brookings Sewer District

Mayor Elmer Hitchcock informed the audience that the Council will hear from all concerned parties and the meeting is open for discussion. The following questions and answers resulted from the open discussion:

What is the reason for the 18% increase in the project bid price? Cliff Shaw, City Engineering Consultant for the project, explained that the primary reason was due to inflation.

How many bids were received on the project? Mr. Shaw stated there were four.

How many remonstrances are needed to abandon the project? City Attorney, John Spicer, stated that the assessment could be defeated by remonstrances of the persons owning two-thirds of the front footage of the property to be subject to the assessment or by a remonstrance of persons owning two-thirds of the area within the boundaries of the District.

Has the contract for construction been let? City Attorney, John Spicer stated that the contract was let subject to interim financing and remonstrances to be filed by 5:00 p.m. August 6th.

Was a report to be made by the City to D.E.Q. by June 15, 1979 on the Sewage Treatment Plant? The City Manager stated that H.G.E., City's Consulting Engineers, submitted a report to the Council which was forwarded to D.E.Q. and staff is in the process of submitting a followup report to the Engineer's I.N.I. study.

The Council was asked to vote on extending this meeting to another date.

Cliff Shaw stated that a year ago a meeting was held and most of the people signed in favor of a District.

Page No. 2 - Minutes
Brookings Common Council
City of Brookings
Special Council Meeting
August 7, 1979

Mike Cremarosa stated that bids for the project are only good until August 26, 1979. The Council was asked why a study made on the District two years ago was not used instead of hiring another Engineering Firm. It was pointed out that the Engineer did not make an Engineering study just an overview for the project.

City Attorney, John Spicer explained that the Council's decision should it be to go ahead can be appealed in twenty (20) days to the Circuit Court.

MOTION by Councilman Jack Lowrie, seconded by Councilman Darrell Allsup to postpone a decision on this project for ten (10) days. Mayor Hitchcock stated if the project is delayed again it could result in higher costs. Councilman Lowrie withdrew his motion and Councilman Allsup his second.

Mayor Hitchcock asked the Council should we go ahead with the project?

MOTION by Councilman Darrell Allsup, seconded by Councilman Ray Lockman to continue the public hearing to 7:30 p.m., August 20, 1979. There were four ayes with Councilman Allen voting no.

MOTION by Councilman Ray Lockman, seconded by Councilman Darrell Allsup that the people in the sewer district be responsible for a ballot of "yes" or "no" on the project, and that it be filed in the City Hall office on or before 5:00 p.m., August 17, 1979. Motion carried unanimously.

2. Wharf Street Public Improvement Project

Mayor Hitchcock noted that no objections to the project had been received or voiced from the audience.

City Attorney, John Spicer read the Wharf Street Improvement District Resolution No. 225.

MOTION by Councilman Allen, seconded by Jack Lowrie to adopt the Wharf Street Improvement District Resolution. Motion carried unanimously.

City Attorney, John Spicer, read Ordinance No. 317 setting assessments for the Wharf Street Improvement District.

MOTION by Councilman Ray Lockman, seconded by Councilman Allen to read Ordinances by Title only. Motion carried unanimously.

MOTION by Councilman Ray Lockman, seconded by Councilman Allen to adopt Ordinance No. 317. Motion carried unanimously.

IV. LEGISLATIVE ACTION

1. Brookings-Harbor Industrial Water Line
Councilman Lockman stated that many citizens have contacted him and are not in favor of the project. Councilman Lowrie stated that the project would be beneficial to the City and give more improvement to the area.

MOTION by Councilman Allen, seconded by Councilman Allsup to reject the project and not accept Grant Funds. There were four ayes with Councilman Lowrie abstaining.

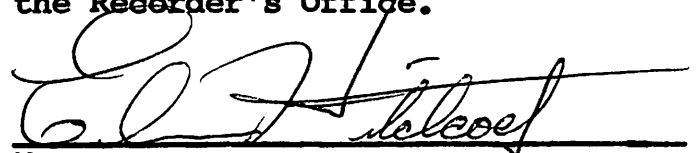
2. Recommendation from City Auditor to prepare 1979-80 FY Budget within the 6 percent limitation
City Manager Freeman informed the Council that he had been notified by the City Auditors that the Council should adopt a budget within the statutory 6 percent tax limitation and have it submitted to the County Assessor by September 15, 1979. He informed the Council that this was necessary so that the Assessor would have an adopted budget by the City with which to spread a property tax levy so the City could begin receiving funds for operation in the event that the current approved budget, which is outside the 6 percent tax limitation, is rejected by the voters on September 18, 1979.

City Manager Freeman requested that this Council meeting be continued until 10:30 a.m., Wednesday, August 8, 1979, in order that the Council could consider necessary budget reductions so that a 1979-80 FY City operating budget could be prepared which was within the statutory 6 percent tax limitation and in keeping with the City Auditor's recommendation.

MOTION by Councilman Allen, seconded by Ray Lockman to continue this meeting to Wednesday, August 8, 1979, at 10:30 a.m. Motion carried unanimously.

ADJOURNMENT

MOTION was then made by Councilman Allsup, seconded by Councilman Lowrie and carried that this meeting be adjourned. The meeting then adjourned at 10:37 p.m. This meeting was recorded on tape and is on file in the Recorder's Office.



Mayor

ATTEST:



Recorder/Treasurer

HGE INC./ENGINEERS & PLANNERS
401 NORTH FIFTH / COOS BAY / BROOKINGS, OR 97426 / TEL: 268-1166

July 27, 1979

C.C.D. Economic Improvement Association
874 S.E. Stephens Street
Roseburg, OR 97470

Attn: Mr. Peter Holmes-Graff
Senior Economic Analysis

Re: Brookings/Harbor Waterline
Project #2518

Dear Mr. Holmes-Graff:

This is to offer additional information relative to questions raised in conjunction with the above referenced project.

The original cost estimate of \$300,000 was submitted to the City of Brookings in April, 1978 by Marquess and Associates, Inc. The initial pre-application to EDA in October, 1978 was based on this estimated project cost of \$300,000. The original route of the pipeline in Brookings was along Old County Road and included 4,000 lineal feet of waterline.

HGE, INC. re-evaluated the cost estimate and the pipeline routing in early 1979 at which time an alternate route was selected. The alternate route involved 3,500 lineal feet extending along Oak Street and Chetco Avenue. The estimated project cost by HGE, INC. was \$401,625. Our review of the estimate confirms that the pricing used by Marquess and Associates was too low. Based on our experience with projects in the Brookings area, and waterline projects of similar scope, we have concluded that the original estimate of \$300,000 does not accurately reflect the construction value of this project. In summary, the discrepancy in the cost estimates is based on the difference in the assessment of construction cost and not the change in routing of the waterline.

The present understanding of the source of capital funds for this project is as follows:

\$ 207,627	- Federal Share (EDA)
32,373	- State 304 Grant
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240,000	- Sub-total
161,625	- Loan from Oregon Department of Economic Development to Port's Revolving Fund
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\$ 401,625	- Total Project

The expense to the City of Brookings should be limited to minor administrative costs, and significant revenue should result from the sale of water to industrial users.

The current capacity of the Brookings Water Treatment Plant is 1,500,000 gpd, and the City has experienced a maximum sustained daily demand as high as 1,060,000 gpd. This maximum daily demand equates to a maximum daily per capita consumption of about 303 gpcd based on the estimated 1978 population of 3,500.

Assuming a population growth rate identical to the last 8-year period, the population and domestic water demand is projected as follows:

<u>Year</u>	<u>Population</u>	<u>Maximum Daily gpd</u>
1970	2,720	N/A
1978	3,500	1,060,000
1980	3,700	1,121,000
1985	4,250	1,288,000
1990	4,880	1,479,000
1995	5,600	1,697,000

The Brookings Treatment Facility can be readily expanded to a capacity of 2,160,000 gpd by increasing the pumping capacity and raising the filter rate from 3.5 to 5.0 gpm per square foot. With this increase in treatment capacity, the following projection applies:

<u>Year</u>	<u>Expanded Plant Capacity gpd</u>	<u>Maximum Daily Domestic Demand, gpd</u>	<u>Maximum Daily Water Available for Industry gpd</u>
1980	2,160,000	1,121,000	1,039,000
1985	2,160,000	1,288,000	872,000
1990	2,160,000	1,479,000	681,000
1995	2,160,000	1,697,000	463,000

Provision should be made to reserve water for residential use as a first priority.

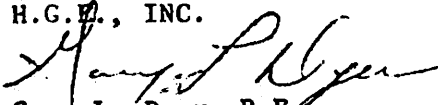
If you need additional information or clarification, please contact us.

Very truly yours,

GLD/cb

cc: Steve Cox
Richard Nored
Frank Freeman

H.G.F., INC.


Gary L. Dyer, P.E.
Vice President

Brookings Sanitary Service
Box 987
Brookings, Oregon



July 12, 1979

Mr. Mayor & City Counsel
City Hall
Brookings, Oregon

Gentlemen:

This is a request by Brookings Sanitary Service for a review of the rates for Garbage & Trash removal.

The present rate structure has been in effect since Oct-1975. A period of time lacking 2-months of being 4-yrs.

In this same period of time inflation has approached 35-per cent. However in our Business costs have even increased more. Listed below are only the Major increases.

In 1971- New Truck & Compactor Refuse Body- \$15,200.00

In 1978 Compareable Unit cost \$35,000.00.

Fuel costs 1975 56¢ per Gal.

Fuel costs 1979 87¢ per Gal.

an increase exceeding 50- per cent.

Insurance cost corresponds to increase value of New Unit-100-per cent.

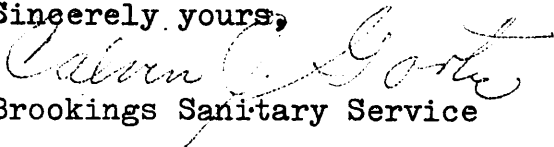
All Mis. Expenses as Printing, Postage, Parts, Repairs, have also increased.

The rate increased requested is about 33-per cent which is less than the 4-yr inflation rate.

SCHEDULE of RATES

Present Rate Class--	Calls---	Requested Rate
Individual Residence	Once a week	
	1-Can 3.00 per Mo.	1- Can to \$4.00
	2-Cans 4.50 per Mo.	2- Cans to \$6.00
	\$1.00 for each additional Can	\$1.00 Each Add. Can
Special Call to Residence	\$1.00-per call	\$1.50 Mimimum
Commercial	Once a week.	
	1- Can 3.00 per Mo. Plus 3.00 Each additional Can.	1-Can \$4.00 Per Mo Plus 4.00 each additional can.
Container Service-	1-yd= 7- 30 Gallon cans	1-yd to \$17.50
	1-yd- 1 pick up per wk. \$15.00 per Mo.	each additional time \$3.00.
	Each additional time \$2.50	
	1½yds 1-pick up Per Wk. \$17.50	1½yds to \$20.00
	Per Mo. Each additional time \$3.50	Each additional ti \$4.00

Sincerely yours,



Brookings Sanitary Service

MINUTES
BROOKINGS COMMON COUNCIL
CITY OF BROOKINGS
SPECIAL COUNCIL MEETING
AUGUST 8, 1979

I. This meeting was a continuance of the Council Meeting of August 7, 1979. Meeting was called to order at 10:30 a.m. by Mayor Elmer Hitchcock.

II. ROLL CALL

Members present were: Councilmen C. Dwight Allen, Darrell Allsup, Ray Lockman and Jack Lowrie.

Staff present were: Frank Freeman, City Manager and Betty Doan, acting Secretary.

III. LEGISLATIVE ACTION

1. Mayor Hitchcock informed the City Council that this meeting is to bring the 1979-80 FY budget within the 6 percent limitation in the event the voters fail to approve the special budget election on September 18, 1979, asking for \$147,043.59 outside the 6 percent tax limitation.

The City Manager stated he had received a letter from the City's Accountant, Mr. Roy L. Fietz of Yergen and Meyer, stating that the City should prepare and file with the County Assessor's office a budget based on a tax levy within the 6 percent limitation by September 18, 1979. He stated that this was necessary because if the present budget set for September 18th election should fail that the County Assessor would be unable to spread any levy on the tax rolls in the time remaining and tax payments to the City would be delayed.

The City Manager stated that the City Recorder had informed him that in closing the 1978-79 fiscal year books she had found an additional \$40,000 in the General Fund and approximately \$13,000 in the State Street Tax Fund. She said an additional \$20,000 had been placed in a Land and Improvement Fund. However, the City Manager stated that because it was State Revenue Sharing Funds it could also be used to finance General Fund organizational units.

The Council in taking an overview of the currently approved budget requested that the City Manager delete the following items in order that the City might have a 1979-80 fiscal year budget within the 6 percent tax limitation and report back on the changes as soon as possible:

Police car \$6,500.00; Pool \$6,000; Consulting Engineer's fees \$2,000; and close the pool on December 31, 1979, deleting \$6,412 in operational costs. In addition, the Council recommended combining the duties of the Building Official and the Public Works Inspector at a reduction of \$14,600. It was also suggested that \$1,000 be deleted from the operating supplies in the Engineering Division. In addition, it was recommended

Page No. 2 - Minutes
Brookings Common Council
City of Brookings
Special Council Meeting
August 8, 1979

that no salary increases be awarded for the next fiscal year which would reduce the budget by approximately an additional \$30,000.

It was pointed out to the Council by the City Manager, that the budget being prepared within the statutory 6 percent tax limitation was at this time basically a theoretical budget so that the County Assessor could spread a tax levy on the tax roll for the City budget upon an approved budget if the voters failed to approve the currently adopted budget at the September 18th special election.

3. Councilman Allen suggested that at the August 21, 1979 City Council meeting the Council consider a ninety (90) day moratorium on the water service connections outside of the City limits until the Planning Commission submits their report to the Council concerning this matter. Councilman Allen requested that this item be placed on the August 21, 1979 Council Agenda for Council consideration.

ADJOURNMENT

MOTION was then made by Councilman Allen, seconded by Councilman Lowrie and carried that the meeting be adjourned. The meeting then adjourned at 12:00 noon. This meeting was recorded on tape and is on file in the Recorder's Office.



Mayor

ATTEST:



Recorder/Treasurer