

MINUTES  
CITY COUNCIL STUDY SESSION  
CITY OF BROOKINGS  
July 3, 1980

The meeting was called to order by Mayor Elmer Hitchcock at 10:35 a.m.

ROLL CALL:

Those members present were: Darrel Allsup, Roy Brimm and Ralph Cheney.

Staff members present were: Praecilla Pruitt, Secretary and Lucile Peterson, City Recorder.

DISCUSSION:

Mayor Hitchcock informed the Council that at this session there were to be no motions or decisions made and that it was strictly a work shop.

The main topic of discussion was concerning the problem of water in our City. Councilman Allsup suggested going outside the City with up to 300 water connections. He also mentioned that H.G.E. had stated that the City could handle up to 800 water connections before doing anything to our Treatment Plant. He further suggested raising the water rates and placing it in a sinking fund for Water Treatment Plant expansion. Councilman Cheney was now in favor of allowing water outside the City if a portion could be placed in a sinking fund. There was discussion about the Ordinance for water and that it should be made more clear. Mayor Hitchcock stated the City Attorney should review the water ordinance and he felt that water was the biggest priority. It was the consensus of the Council that the water problems be straightened out. The Finance Director stated that the water revenue was not paying for the water bonds.

There was discussion about new employees being required to get physical examinations before being hired.

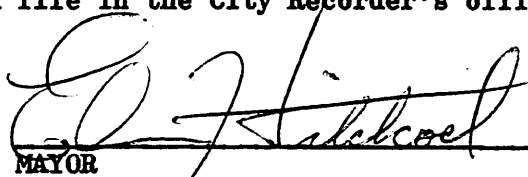
The need for more careful examination of contracts and a one year guarantee period on contracts was brought up.

Better organization in the Public Works Department was mentioned in order to have more efficiency.


The decision on advertising for City Manager/City Administrator and necessary qualifications were to be decided at the July 8, 1980 Council meeting.

The meeting was adjourned at 11:29 a.m.

This meeting is recorded on tape and is on file in the City Recorder's office.

  
MAYOR

ATTEST:

  
CITY RECORDER

VOUCHERS PAYABLE  
7/08/80  
(Balance of 79-80  
Bills)

| <u>Voucher #</u> | <u>Check #</u> |                                 | <u>Amount</u>      |
|------------------|----------------|---------------------------------|--------------------|
| 1A               |                | Blue Star Gas                   | \$ 41.88           |
| 1B               |                | Blue Star Gas                   | 4607.62            |
| 2                |                | Brookings Sanitary Service      | 55.00              |
| 3                |                | Brookings Supply Inc.           | 4.57               |
| 4                |                | C&L Office Supplies             | 15.34              |
| 5                |                | Dans Photo & Camera             | 3.40               |
| 6                |                | Daves Rent All                  | 49.00              |
| 7                |                | Draheim, Lonny                  | 2000.00            |
| 8                |                | General Telephone Co.           | 274.60             |
| 9                |                | Glasser Janitorial              | 600.00             |
| 10               |                | Greyhound                       | 5.45               |
| 11               |                | Hach Chemical Co.               | 10.19              |
| 12               |                | Hinds Supply Co.                | 74.30              |
| 13               |                | Industrial Electric Service Co. | 90.98              |
| 14A              |                | Littrell Parts                  | 46.98              |
| 14B              |                | M&F Building Co.                | 35,102.50          |
| 15               |                | Medford Labs                    | 12.00              |
| 16               |                | Mill Beach Garden Shop          | 40.00              |
| 17               |                | Morys                           | 23.55              |
| 18               |                | New Era Press                   | 14.00              |
| 19               |                | Norco Printing                  | 25.98              |
| 20               |                | Northgate Mobil                 | 53.75              |
| 21               |                | O'Neale Supply Inc.             | 17.40              |
| 22               |                | Peterson, Lu                    | 628.42             |
| 23               |                | South Coast Stationery          | 13.14              |
| 24               |                | Square Deal Builders            | 175.89             |
| 25               |                | Stampers J&J Tire Co.           | 12.25              |
| 26               |                | State Treasurer                 | 23.66              |
| 27               |                | Steiner Corp                    | 174.18             |
| 28               |                | VWR Scientific Inc.             | 28.28              |
| 29               |                | Diane Williams                  | 6.50               |
|                  |                | <b>TOTAL</b>                    | <b>\$44,230.81</b> |

VOUCHERS PAYABLE  
6/30/80  
Presented to Council June 25, 1980

| <u>Voucher #</u> | <u>Check #</u> | <u>Vendor</u>                                     | <u>Amount</u>      |
|------------------|----------------|---|--------------------|
| 1                |                | Albert R. Allyn                                   | \$ 10.20           |
| 2                |                | Robert E. Babb                                    | 8.45               |
| 3                |                | Samuel W. Dotson                                  | 5.90               |
| 4                |                | Lyle K. Owens                                     | 10.30              |
| 5                |                | Robert Hager                                      | 13.20              |
| 6                |                | Wayne Sheffel                                     | 19.70              |
| 7                |                | City of Brookings                                 | 109.25             |
| 8                |                | Brookings Fire Department                         | 375.00             |
| 9                |                | Brookings Fire Department                         | 295.00             |
| 10               |                | Brookings Masonry                                 | 4,100.00           |
| 11               |                | Brookings Office Supplies                         | 478.06             |
| 12               |                | Brookings Supply, Inc.                            | 20.62              |
| 13               |                | Budge-McHugh Supply Company                       | 23.57              |
| 14               |                | C. & L. Office Supplies                           | 12.80              |
| 15               |                | Cantel of Medford, Inc.                           | 7.00               |
| 16               |                | Chetco Rexall Drugs, Inc.                         | 21.80              |
| 17               |                | Coastal Petroleum Sales-Mobil                     | 1,939.82           |
| 18               |                | Consolidated Freightways                          | 17.87              |
| 19               |                | Coos-Curry Elec. Cooperative, Inc.                | 5,268.54           |
| 20               |                | Coos-Curry Elec. Cooperative, Inc.                | 111.18             |
| 21               |                | Coutrakon, Hoselton & Babin                       | 2,262.45           |
| 22               |                | Orville E. Cox Agency                             | 765.00             |
| 23               |                | Curry Coastal Pilot                               | 336.30             |
| 24               |                | Curry County                                      | 6,000.00           |
| 25               |                | Curry County (Assessor)                           | 5.90               |
| 26               |                | Curry County Printing                             | 48.40              |
| 27               |                | Dan's Photo & Cameras                             | 31.89              |
| 28               |                | Doyle Electric                                    | 78.68              |
| 29               |                | Four Seasons Department Store-Radio Shack         | 61.20              |
| 30               |                | Irv Elliot  | 58.58              |
| 31               |                | Gasquet Fire Protection District                  | 1,356.60           |
| 32               |                | General Electric Company                          | 592.49             |
| 33               |                | General Telephone                                 | 484.64             |
| 34               |                | The Green Door                                    | 5.10               |
| 35               |                | General Telephone (Library)                       | 23.68              |
| 36               |                | Harbor House                                      | 2.40               |
| 37               |                | Heritage Ironworks                                | 30.00              |
| 38               |                | Hinds Supply Company                              | 242.73             |
| 39               |                | Hood River Volunteer Fire Fighters                | 3.00               |
| 40               |                | Howard Hutchinson                                 | 35.00              |
| 41               |                | International Conference of Building<br>Officials | 32.40              |
| 42               |                | Larry's Auto Specialties                          | 19.26              |
| 43               |                | Littrell Parts                                    | 27.70              |
| 44               |                | Christina Lucas                                   | 187.75             |
| 45               |                | Mike's Printing Company                           | 33.65              |
| 46               |                | Mobil Mini Mart                                   | 17.00              |
| 47               |                | Mory's Arts                                       | 15.00              |
| 48               |                | National Fire Protection Association              | 58.00              |
| 49               |                | National Geographic Society                       | 6.95               |
| 50               |                | Northwest Law Enforcement Equipment               | 52.34              |
| SUBTOTAL         |                |   | <u>\$25,722.35</u> |

## VOUCHERS PAYABLE

6/30/80

Presented to Council 6/25/80

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| <u>Voucher #</u> | <u>Check #</u>   | <u>Vendor</u>                                     | <u>Amount</u> |
|------------------|--|---|---------------|
| 51               |  | Nudelman Brothers                                 | \$ 39.90      |
| 52               |  | C.D.O'Donnell Plumbing                            | 10.80         |
| 53               |  | Pacific Northwest Bell                            | 117.00        |
| 54               |  | Pacific Water Works Supply Co.,<br>Inc. of Oregon | 1,084.04      |
| 55               |  | PACO  | 85.36         |
| 56               |  | Paramount Pest Control, Inc.                      | 17.00         |
| 57               |  | Pennwalt Corporation                              | 247.50        |
| 58               |  | Phenix Technology Corporation                     | 317.27        |
| 59               |  | Pool & Patio Place                                | 596.50        |
| 60               |  | Ray's Sentry Market                               | 32.70         |
| 61               |  | Reflecto Products Company                         | 3.84          |
| 62               |  | Gerald Ross Agency, Inc.                          | 949.00        |
| 63               |  | Sam's A & W                                       | 39.35         |
| 64               |  | Scoggins Accounting                               | 11,816.13     |
| 65               |  | Shell Oil Company                                 | 2,478.67      |
| 66               |  | Chet Singleton Plumbing                           | 3,972.43      |
| 67               |  | Traffic Safety Supply Company                     | 43.26         |
| 68               |  | 3M B.P.S.I. FGL 1582                              | 180.48        |
| 69               |  | Umpqua Research Company                           | 109.00        |
| 70               |  | U.S. National Bank of Oregon                      | 21.25         |
| 71               |  | U.S. Postmaster                                   | 106.74        |
| SUBTOTAL         |  |   | \$47,990.57   |
| 72               |  | HGE, Inc. - Bills to May 17, 1980                 |               |
| 1.               | I/I/Removal Project (1979)   | Basic Engineering Design                          | \$ 206.00     |
| 2.               | 1980 Paving Improvements   | Basic Engineering Design                          | 413.00        |
| 3.               | Tanbark Sewer & Water<br>Extension   | Engineering Report                                | 1,671.50      |
| 4.               | Repair of Hasset St. &<br>Old County Road  | Additional Engineering &<br>Field Services        | 606.39        |
| 5.               | Arnold Street Improvement  | Engineering services/reports<br>studies, etc.     | 13,237.30     |
| 6.               | Lower Chetco Water & Sewer<br>Improvements   | Engineering services/reports                      | 3,631.82      |
| 7.               | S.T.P. Services  | Engineering Services                              | 756.25        |
| 8.               | Swimming Pool Cover-BOR<br>Application   | Engineering Planning/<br>Application Services     | 450.00        |
| 9.               | Council Meeting Retainer   | Engineering Services                              | 200.00        |
| 10.              | Miscellaneous<br>(includes \$3,367.50 to be billed to owners/developers of certain subdivisions) | Engineering Services                              | 4,949.50      |
| TOTAL            |  |   | \$ 26,121.76  |
| TOTAL            |  |   | \$ 74,112.33  |