

MINUTES
BROOKINGS COMMON COUNCIL
CITY OF BROOKINGS
February 26, 1980

The meeting was called to order at 8:01 p.m. by Mayor Elmer Hitchcock.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Members present were: Councilmen Darrel Allsup, Robert Earle and Ralph Cheney.

Staff present were: City Manager/Recorder Frank Freeman and Praecilla Pruitt Secretary. Also present were City Attorney John Coutrakon and City Engineer Richard Nored.

III. APPROVAL OF MINUTES

MOTION by Councilman Cheney, seconded by Councilman Allsup that the January 8, 9, and 21st, 1980 minutes be approved. Motion carried unanimously.

IV. There were no communications.

V. PUBLIC HEARING

Continuation of Iowa Tract/Tanbark Water and Sewer Local Improvement District. Mr. Freeman informed the Council of correspondence from Attorney Mansfield and Attorney Lesan requesting that a date certain be set.

MOTION by Councilman Earle, seconded by Councilman Cheney that the two attorneys should set a date for the public hearing. Motion carried unanimously.

VI. PUBLIC PARTICIPATION

1. Murray Palmer made a protest to the Council that he was in receipt of a letter which stated that he needed a business license. He felt that the ordinance was not specific enough to require him to purchase a license and that the City was discriminatory in picking out certain buildings to be licensed and that everyone should be assessed. Mayor Hitchcock stated that the City had been lax in requiring businesses to have a license and they were now bringing them up to date. The City Attorney stated that he would review Ordinance No. 145 and bring it back to the Council at its next meeting.

2. Walter Cook stated that he had not received a water bill for 4 or 5 months and requested that the Council take action to get our bills out each month. Mayor Hitchcock stated that previously the City had been understaffed but felt that now they should be out.

3. Dr. Edmonde Samuel again questioned where the funds came from for putting in the P.A. system and carpeting. The City Manager explained that it was from State Revenue sharing funds and was budgeted under a line item of building and improvements. The voters had approved this expenditure and it was allowable.

4. Peggy Goergen stated that she had received a notice stating that she was required to obtain a business license and did not intend to do so. She owned a piece of property with a duplex on it. They had bought this adjoining property for a garden lot. She requested that the Council give her some guide lines. The City Attorney stated that he would try to draw up some guide lines. Councilman Cheney stated that the Citizens Finance Advisory Committee was revising this ordinance so that this will be spelled out and the business license requirements reviewed.

VII. CITY ENGINEER/S REPORTS

1. Engineer's report on proposed Arnold Lane Local Improvement District.

The City Engineer stated that a portion of the project had been deleted since the public hearing three months ago. The estimated cost would be \$1,200,000 which was to be assessed on an area basis. The cost would be approximately 52¢ per square foot for street improvements and an additional 15¢ per square foot for additional water improvements where needed. He recommended that a public hearing be held. If the property owners so desired any one of the streets could be deleted. The date set for the public hearing was March 25, 1980 at 7:00 p.m.

2. Progress report on improvements at the Waste Water Treatment Plant.

The City Engineer stated that there was tremendous progress and the Treatment Plant had exceeded what they had requested them to do. The City Manager stated that Eldon Gossett was responsible for the success of the Plant. Councilman Allsup and Cheney concurred with this statement.

3. Report on Mr. Walter Lovejoy's request to the Council on January 8, 1980 to determine a solution to a possible storm drainage problem in the vicinity of 5th Street and Ransom Avenue.

The City Engineer's recommendation was to allow Mr. Pope to construct a drainage way between Mr. Pope and Mr. Peterson's property, and to pick up the drainage that comes off 5th Street and take it away from the Lovejoy property. When there was future development along Ransom Street the drainage would be extended down to the culvert East of 5th and Ransom. There would be no cost to the City with the exception that the City had agreed to replace the culvert on 5th Street.

VIII. CITY ATTORNEY'S REPORTS

1. An ordinance establishing and providing for the operation of the Chetco Community Library.

The City Attorney informed the Council that he had reviewed the auditors report and Resolution No. 145. At the City Manager's request he had tried to summarize the findings of what the statutory law was and drafted a proposed ordinance by going through the statutes relating to libraries and governing bodies and municipalities to put this in proper prospective according to law. There had never been an enabling ordinance to get the library into legal existence. Councilman Earle asked that any discussion be tabled until the Library Board had a copy of the ordinance and allowed to come before the Council with any changes. He further stated that there were four Council members who felt the same way that there was a good library and that it should continue to operate as a good library. After discussion it was decided that Councilman Earle, Councilman Allsup, the City Manager, City Attorney, Librarian, Chairman Elizabeth Buebush and Shirley Kellis would meet to discuss the proposed ordinance to get the basic points clarified.

MOTION by Councilman Allsup, seconded by Councilman Cheney that a meeting date with the above named people be set as soon as possible. Motion carried unanimously.

2. Resolution permitting Curry County to name and rename streets within six miles outside of the City's corporate limits for a one year period.

The City Attorney informed the Council that previously we had a resolution about the naming of the streets. The proposed resolution was changed, passed and retyped and the executed copy should be sent to the Curry County Board of Commissioners.

3. Claim by Marjorie B. Mckernan, former employee.

The City Attorney recommended to the Council that the claim submitted to him should be turned over to the City's insurance company. The insurance company would provide any legal defense necessary for the City.

IX. CITY MANAGER'S REPORTS

1. Discussion concerning previous City Manager's administrative fiscal policy to provide a 10th of the month partial monthly salary payment.

Mr. Freeman read a letter from former City Manager, Al Hooten concerning a salary draw.

MOTION by Councilman Allsup, seconded by Councilman Cheney that the City would have payday twice a month. Motion carried unanimously.

The City Manager was to set the dates.

2. Report on possible contract with outside firm to have City water meters read monthly.

The City Manager recommended that the City Council budget to undertake this function if possible. Mr. Jack Maxwell of Corvallis who reads meters for Coos-Curry Electric had met today and went over some of the meters, but did not have sufficient time to prepare a final cost estimate. It was tabled until more information could be obtained.

3. Request from Councilmen Ralph Cheney and Darrel Allsup for report on status of City water meters.

A report by Account Clerk Betty Doan was read by Frank Freeman. There is presently 1,432 water meters installed and there is 23 meters serving 76 dwelling units. Mr. Freeman stated that the ordinance requires one meter per dwelling but prior to the City owning the water system there had been more than one family on some of the water meters. Councilman Allsup suggested that the City Attorney look into the matter and see what could be done.

MOTION by Councilman Cheney, seconded by Councilman Allsup that all persons required to have more than one water meter hookup be so notified by certified mail and given thirty (30) days notice to apply for additional meter installations, and if not applied for in this period of time that they be cited into Court by the Chief of Police.

The City Attorney stated that if the motion was framed to enforce the meter language of the ordinance that it was a valid motion. Motion carried unanimously.

4. New names or renames of roads in Harbor-Brookings area submitted by Curry County.

The names submitted were to have the final approval by the Council according to the Resolution and the City Attorney felt that this resolution had been passed at an earlier meeting and the Mayor suggested recessing the meeting until the Resolution could be obtained.

MOTION by Councilman Earle, seconded by Councilman Cheney to recess for ten minutes. Motion carried unanimously.

The meeting was recessed at 9:32 p.m. and reconvened at 9:42 p.m.

The Mayor stated that he could not see any reason for not approving the names submitted. There was no objection from the Council.

X. LEGISLATIVE ACTION

1. Proclamation acknowledging former Brookings Mayor Bruce Manley for past service to the City.

The Proclamation was read. Mayor Hitchcock stated that Mr. Manley had brought many of the ordinances up to date and it was an honor to make this proclamation.

2. Resolution acknowledging former Parks and Recreation Chairman Ellis Watkins for past service to the City.

Resolution No. 237 was read in its entirety. The Mayor stated that this was an honor for the past work that Mr. Ellis had done.

MOTION by Councilman Cheney, seconded by Councilman Earle that Resolution No. 237 be adopted. Motion carried unanimously.

3. Ordinance providing for the renaming of Pipeline Road to Marine Drive.

Russ Messer who lived on a spur off Pipeline Road stated that he lived on a street named Marine Drive and it had previously been duly authorized through petitions and passed by the Council. Mr. Messer and another property owner voiced their disapproval of the bad conditions of the road and the City Manager stated that the City Engineer could research the matter to see what could be done with the street. It was noted that this road was not a City Street. During discussion of this item it was the consensus of the Council that the street be named Marine Drive.

Ordinance No. 329 was read in its entirety.

MOTION by Councilman Allsup, seconded by Councilman Cheney to read Ordinance No. 329 by title only. Motion carried unanimously.

The Ordinance was read by title only.

MOTION by Councilman Earle, seconded by Councilman Allsup that we adopt Ordinance No. 329 under an emergency clause. Motion carried unanimously.

4. Approval of North Brookings Sewer District Change Order No. 1, \$7,100, due to construction conditions unforeseen at the time the plans and specifications were approved.

The Mayor stated that everything was to be put back to its original condition, and that payment should be withheld. Engineer Cliff Shaw stated that this was not an approval for payment but only a change order which was necessary because of unforeseen drainage problems on Meadow Lane.

MOTION by Councilman Cheney, seconded by Councilman Allsup that we accept the change order for \$7,100. Motion carried unanimously.

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5. Approval of North Brookings Sewer District Change Order No. 2, \$1,038.76, due to construction conditions unforeseen at the time the plans and specifications were approved and to purchase T.V. inspection tapes.

The City Manager stated that they had only thirty days in which to purchase the tapes. It was noted that these tapes would be a benefit to the City at a later date.

MOTION by Councilman Earle, seconded by Councilman Cheney that we accept Change Order No. 2. Motion carried.

It was clarified that these change orders would not increase the assessments to the taxpayers.

MOTION by Councilman Allsup, seconded by Councilman Cheney that we continue the meeting until February 27, 1980 at 10:00 a.m. Motion carried unanimously.

The meeting was adjourned at 10:40 p.m.

This meeting was recorded on tape and is on file in the City Recorder's office.


MAYOR

ATTEST:

CITY RECORDER

VOUCHERS PAYABLE
CITY OF BROOKINGS
As of January 31, 1980

<u>NAME</u>	<u>AMOUNT</u>
Abba's Lock & Safe	271.50
Action Instrument Co.	52.74
Albert R. Allyn	10.20
Akin Motor Co.	267.50
Robert Babb	8.45
Barco Coastal Supply	110.25
Becco Inc. (Curry Communications)	240.85
Blue Star Gas N.W.	90.05
Brookings Fire Department	375.00
Brookings Office Supply	50.68
Brookings Shell	400.13
Brookings Supply, Inc.	204.17
Budge McHugh Supply	532.86
Chetco Rexall Drug	4.29
Coastal Petroleum Sales	1,104.05
Coutrakon & Hoselton	2,231.70
Creative Cloth Co.	21.17
Curry Co. Printing	111.90
Curry Coastal Pilot	12.00
Dans Photo & Camera	5.55
Del-Cur Supply Co-Op	37.40
Dept. of General Services	75.00
DeZurick (Unit of General Signal)	131.16
Dick's Chetco Saw Shop	43.00
Doc's Upholstery	34.00
Samuel Dotson	5.90
Doyle Electric	180.10
Frank Freeman	47.00
Frank's Office Equipment	76.79
Getty Upholstery	80.00
Glasser Fanitorial	600.00
Green Door Cafe	23.50
Greenwood's Uniforms	21.90
Greyhound Bus Lines	5.20
Hach Chemical Co.	50.31
Robert Hager	13.20
Hanscom's Center	15.48
Harbor Logging Supply	23.20
Anne Hicks	27.12
Hinds Supply Co.	374.70
Mayor E. Hitchcock	114.18
Independent Business Forms	32.02
Kerr Ace Hardware	97.00
League of Oregon Cities	2.29
Littrell Parts	169.28
Long Electric Inc.	87.00
Christina Lucas	187.75
Medford Laboratories, Inc.	30.00
Moore Business Forms	269.21
Mack Trucks Inc.	27.26

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 Vouchers Payable
 City of Brookings
 As of January 31, 1980

<u>NAME</u>	<u>AMOUNT</u>
Northgate Mobil	141.96
Northwest Law Enforcement Equipment	391.60
Nudelman Brothers	437.45
Tom Oglesbee	20.00
O'Hollerans	1.75
Oregon Municipal Judge Association	15.00
OK Tire Stores	315.85
Lyle Owens	6.33
J.C. Penney Co.	38.11
Pacific N.W. Bell	117.00
Paramount Pest Control	13.00
Pacific Water Works Supply Inc.	1,574.96
Pool & Patio Place	117.00
Postmaster, Brookings	75.00
Ray's Sentry Market	363.98
Ray's Auto Supply	1.85
Sam's A&W	29.95
Wayne Sheffel	19.70
South Coast Stationery	7.00
Square Deal Builders Supply	204.39
Steiner Corp-Linen Division	173.16
Scientific Products	131.65
Stamper's Fire Co.	9.65
Shell Oil Co.	1,863.28
3M BPSI FGL1582	194.22
VWR Scientific Inc.	770.20
Western City Magazine	15.00
Western Fire Equipment	1,178.40
Yergen & Meyer (Nov)	3,075.00 pd
Yergen & Meyer (Dec-Jan)	2,776.20
Department of Civil Engineering	65.00 pd
Coos-Curry Electric	3,014.42
General Telephone	564.37
City of Brookings	69.25
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TOTAL	\$26,777.67

VOUCHERS PAYABLE
CITY OF BROOKINGS
December 31, 1979

<u>NAME</u>	<u>AMOUNT</u>
Abba's Lock & Safe	116.50
Albert R. Allyn	10.20
BPSI FGL 1582	150.00
Robert E. Babb	8.45
Robert E. Babb	90.10
Linda Blehm	12.90
Brookings Fire Department	750.00
Brookings Glass	39.68
Brookings Office Supplies	111.00
Brookings Office Supplies	180.93
Brookings Shell	117.51
Budge McHugh	104.06
Butterworth, Inc.	181.30
C & L Office	15.39
Cantel of Medford, Inc.	21.00
Chetco Rexall Drugs, Inc.	37.78
City of Brookings (Water)	62.25
City of Brookings (Water)	7.00
Coast to Coast	25.90
Coastal Petroleum	617.10
Coastal Printing	69.30
Coast Auto Center, Inc.	100.11
Coos Curry Electric	112.00
Coos Curry Electric	5,568.09
Coutrakon & Hoselton	1,105.50
Curry County Clerk-Eugene Baumann	45.50
Curry County Printing	377.20
Curry Coastal Pilot	16.45
Demco	49.39
DeZurik - A Unit of General Signal	26.17
Dick's Chetco Saw Shop	1.75
Lonny Draheim	1,549.00
Samuel W. Dotson	5.90
Duane's Radio & T.V.	105.91
Eugene Register-Guard	30.80
Ecodyne Smith & Loveless Division	72.33
Frank's Office Equipment	41.36
Gaylord Bros.	93.67
General Telephone Company	687.78
General Telephone Company	23.47
Al Glasser	600.00
Green Door Cafe	10.30
Green's Jewelers	21.95
Greyhound Bus Lines	6.90
Robert Hager	13.20
Hanscam's Center, Ore., Ltd.	68.08
Harbor Loggine & Supply, Inc.	48.10
Hinds Supply Co.	454.28
Horton Bros., Inc.	3,288.00
Industrial Electric Service Company	225.96
The International City Management Assoc.	142.75
Jo-Lo's	7.50
Kerr Hdwe & Electric	43.78

VOUCHERS PAYABLE
CITY OF BROOKINGS
December 31, 1979

<u>NAME</u>	<u>AMOUNT</u>
League of Oregon Cities	302.00
Littrell Parts	57.96
Christina Lucas	195.55
McPherson Supply Company	48.00
Medford Laboratories, Inc.	25.00
Moore Business Forms	291.01
Michael K. Morris	33.75
Motorola, Inc.	191.00
National Fire Protection Association	33.60
Northcoast Paving & Rock	53.00
Northgate Mobil	13.84
Northwest Law Enforcement Equipment	65.76
Nudelman Brothers	28.95
OK Tire Stores	50.00
The Oregon Statesman	44.80
Lyle K. Owens	64.89
C.J. O'Neil and Company	233.00
Dave's True Value Hdwe.	14.54
Pacific Water Works Supply Co., Inc.	264.29
Pacific Northwest Bell	117.00
Paramount Pest Control, Inc.	13.00
Photo & Sound Company	10.34
Pony Village Motor Lodge	19.00
Ray's Sentry Market	130.65
San Francisco Newspaper Agency	240.92
Sam's A & W Restaurant	9.10
Shell Oil Company	816.67
Wayne Sheffel	19.70
Chet Singleton Plumbing	1,552.50
South Coast Stationery	2.78
Spicer & Downer	3,959.88
State Forester-State of Oregon	9.84
Steiner Corp-Linen Division	132.18
Square Deal Builders Supply	111.25
Streamlight Inc.	37.40
C. Guy Stem, Jeweler	9.95
Supt. of Documents	6.50
The Mail Tribune	44.80
Tidewater Contractors	907.20
Traffic Safety Supply Company	495.02
U.S. Pencis & Stationery Company	35.67
U.S. Postmaster (g.f.)	150.00
U.S. Postmaster (w/s)	150.00
VWR Scientific, Inc.	358.96
Van Waters & Rogers	2,337.72
Wallace & Tiernan	176.00
Western Fire Equipment	564.60
Worlton Auto Body	1,500.00

TOTAL..... \$ 33,601.10