

MINUTES
BROOKINGS COMMON COUNCIL
CITY OF BROOKINGS
November 11, 1980

The meeting was called to order by Mayor Hitchcock at 8:00 p.m.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Members present were: Councilmen Darrel Allsup, Roy Brimm, Ralph Cheney, Ray Lockman and Mayor Hitchcock.

Staff present were: City Recorder Steve Herman and Praecilla Pruitt. Also present were the City Attorney John Coutrakon and the City Engineer Dick Nored.

III. APPROVAL OF MINUTES

MOTION by Councilman Cheney, seconded by Councilman Lockman that the minutes of the October 28, 1980 meeting be approved. Motion carried unanimously.

IIIA. FIRE CHIEF ANNOUNCEMENT

Mayor Hitchcock asked Councilman Cheney to make an announcement for the new Fire Chief recommendation. Councilman Cheney reported that they had chosen six top applicants and that John Warren Gay had the highest point average with 332.0.

MOTION by Councilman Cheney, seconded by Councilman Lockman that we hire John Warren Gay as Fire Chief for the City of Brookings. Motion carried unanimously.

Jim McKoy, Acting Co-Fire Chief asked three questions about unfinished business which included a fire extinguisher for the computer room that was to be taken out of the Fire Department budget. Also the Public Works Department had put a dump bed on a truck chassis belonging to the Fire Department which had previously been agreed upon that the chassis was to be sold and the money placed in the Dawson Tract Fund. Mr. McKoy questioned into what fund an out of District insurance check for using fire equipment should go. The Finance Director informed Mr. McKoy that it would go into the General Fund.

IV. CITY ENGINEER REPORTS

The City Engineer informed the Council that there would probably be a street grant fund available after January of next year in the sum of \$25,000, which would be applied for after that time.

V. CITY ATTORNEY REPORTS

The City Attorney had prepared an ordinance on permits for social gaming devices, amusement devices, blackjack and pool tables which would repeal Ordinance No. 256 and setting the fees.

Ordinance No. 348 was read in its entirety.

MOTION by Councilman Cheney, seconded by Councilman Brimm that we read Ordinance No. 348 by title only. Motion carried unanimously.

The Ordinance was read by title only.

MOTION by Councilman Cheney, seconded by Councilman Brimm that we adopt Ordinance No. 348. Motion carried unanimously.

VI. FINANCE DIRECTOR REPORTS

A memo was read from the Finance Director requesting that the \$4,000 subdivision inspection deposits on Velopa and Seaview Subdivisions be placed in special interest

bearing accounts at the Chetco Federal Credit Union. The Mayor and the City Recorder's signatures would be required on all withdrawals.

MOTION by Councilman Cheney, seconded by Councilman Allsup that the interest bearing accounts be set up as specified by the Finance Director and also that an itemized billing be sent to the developer ten days prior to any money being withdrawn. The motion carried unanimously.

The Finance Director announced that two Council meeting dates needed to be changed since there was conflict with the League of Oregon Cities convention. The November meeting was to be changed to November 21st (this date was inadvertently announced as November 28th), and move the Christmas week meeting to Monday December 22, 1980.

MOTION by Councilman Brimm, seconded by Councilman Allsup that the two Council meeting dates be changed as specified. Motion carried unanimously.

VII. LEGISLATIVE ACTION

1. Planning Commission recommendation on Marvin Pope minor land partitions.

Mr. Pope presented maps of all the minor land partitions along with a letter he had written to the Council stating that he only needed a letter from the City that his minor partitions met with the approval of the City. Each minor partition had been approved beginning in 1976 and ending on July 15, 1980. Mr. Pope felt that he should have been informed long ago when the Planning Commission passed these partitions that he was in violation. On November 3rd, he had talked with Alberta Raefke from the Real Estate Division, and she had stated that the State would require a letter stating that all lots are fronting on existing City streets which are maintained by the City and that Mr. Pope had not created new streets that would have to be brought up to City specifications. Mr. Pope contended that the Planning Commission and the Building Official should not have made a recommendation to rescind the last minor partition as it would mean that Mr. Pope would have to sell to someone else who could then divide it into the same three lots without violating any State or City rules. Marshall Ferg, Building Official stated that he had questioned the approval of Mr. Pope's last minor land partition in July of 1980. He had told Chairman Breuer and Vice Chairman Brimm that the partition might be in violation of the subdivision regulations. The Planning Commission still granted the minor land partition. Mr. Ferg had then sent the material to Mr. Roe of the Real Estate Division and Mr. Roe informed Mr. Ferg that Mr. Pope was in violation of the subdivision section by creating a subdivision. In discussing the matter with the City Attorney, he had suggested that the last partition be rescinded. Mr. Ferg was not aware at the July 1980 meeting that Mr. Pope had partitioned all of this land since he had come to Brookings in 1978.

MOTION by Councilman Cheney, seconded by Councilman Allsup that the matter be tabled and that the City Attorney, Marshall Ferg and the Planning Commission Chairman should meet to try and resolve the problem. Motion carried unanimously.

2. Council discussion/decision concerning Robert Oaks septic tank hookup.

Marshall Ferg stated that Mr. Oaks had told him that he did not wish to connect to the City sewer as he had two septic tanks that were pumping regularly. Councilman Cheney stated that according to the ordinance any property adjoining a sewer district must hookup within 90 days and the 90-day period after notification would be January 9, 1981. There had been many complaints about odor from the septic tanks within the City.

MOTION by Councilman Brimm, seconded by Councilman Cheney that the request by Bob Oaks be denied. Motion carried. Councilman Lockman voted "no".

3. Council discussion/decision for authorization to dispose of surplus property.

MOTION by Councilman Allsup, seconded by Councilman Brimm that the old cars and truck be sold by sealed bids. Motion carried unanimously.

4. Consider bids for purchase of hydraulic jackhammer attachment for backhoe.
There were two bids submitted from Columbia Equipment Co. in the total sum of \$2,101.25 and Universal Equipment in the sum of \$2,138.40.

MOTION by Councilman Allsup, seconded by Councilman Brimm that we accept the low bid from Columbia Equipment Company in the sum of \$2,101.25. Motion carried unanimously.

5. Council authorization concerning call for bids for gas and oil for City vehicles.

MOTION by Councilman Cheney, seconded by Councilman Lockman that we call for bids for the current year for gasoline, tires and batteries. Motion carried unanimously.

6. Resolution exempting certain expenditures from the authorization requirements of Resolution No. 264 adopted October 28, 1980.

Resolution No. 265 was read in its entirety. The Council requested that the words "budget transfers" be eliminated from the Resolution.

MOTION by Councilman Brimm, seconded by Councilman Lockman that we adopt Resolution No. 265 as amended. Motion carried unanimously.

7. Council acceptance of County Clerk's election results.

The Finance Director reported that the election results were unable to be obtained from the County Clerk's office.

VIII. PAYMENT OF VOUCHERS

There were three vouchers added including Yergen and Meyer in the sum of \$7,910.00; Velopa Subdivision in the sum of \$202.00 and Jerrid Joy in the sum of \$50.00.

MOTION by Councilman Cheney, seconded by Councilman Allsup that we pay the bills in the total amount of \$70,312.58. Motion carried unanimously.

IX. OTHER ITEMS

1. Pauline Olsen, Chairman of the Library Board reported that the alarm system had been installed in the Library in June of 1978, and she read a list of numerous malfunctions since that time. The Board of Trustee's recommendation was that if the alarm system could not be repaired within 30 days then it should be given to another firm. Mayor Hitchcock reported that keys had been made and given to the Police Department and only the Police Department was to turn the alarm system off.

MOTION by Councilman Cheney, seconded by Councilman Allsup that the Finance Director request that the money be returned on the present alarm system contract and that we call for bids from another company for an alarm system. Motion carried unanimously.

2. Pauline Olsen also requested the present status of the funds left in Mr. Morgan's will. The Council informed her that it was in the hands of the Attorney and the Library Board would be informed when the matter was settled.

Page 4 - Minutes
Brookings Common Council
November 11, 1980

3. Councilman Cheney reported that one pump was inoperable at the Mill Beach Lift Station and the other pump was in a bad state of repair and could go out at any time.

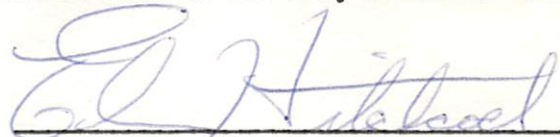
MOTION by Councilman Allsup, seconded by Councilman Brimm that we purchase a pump for the Mill Beach Lift Station since it was an emergency situation. Motion carried unanimously.

X. ADJOURNMENT

MOTION by Councilman Cheney, seconded by Councilman Allsup that the meeting be adjourned. Motion carried unanimously.

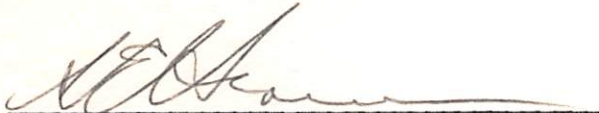
The meeting was adjourned at 9:23 p.m.

This meeting is recorded on tape and is on file in the City Recorder's office.



Mayor Elmer Hitchcock

ATTEST:



S. E. Herman, City Recorder