

MINUTES  
BROOKINGS COMMON COUNCIL  
CITY OF BROOKINGS  
October 28, 1980

The meeting was called to order by Mayor Hitchcock at 8:02 p.m.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Members present were: Councilmen Darrel Allsup, Roy Brimm, Ralph Cheney, Ray Lockman and Mayor Hitchcock.

Staff present were: City Recorder Steve Herman and Secretary Praecilla Pruitt. Also present were the City Attorney John Coutrakon and the City Engineer Dick Nored.

III. APPROVAL OF MINUTES

MOTION by Councilman Cheney, seconded by Councilman Allsup that the minutes of the October 14, 1980 meeting be approved. Motion carried unanimously.

IV. COMMUNICATIONS

A letter received from the League of Oregon Cities was read concerning the termination of the Federal Revenue Sharing Program and need to contact your senator or representative for support to reauthorize the necessary bills as soon as Congress reconvenes. The City would lose \$34,000 if these bills are not reauthorized.

Memo from Finance Director concerning exchange of holiday.

A request that all City employees be given the Friday after Thanksgiving as a day off in exchange for Veteran's Day.

MOTION by Councilman Cheney, seconded by Councilman Lockman that the Council accept the exchange. Motion carried unanimously.

V. CITY ATTORNEY REPORTS

1. The City Attorney informed the Council that there was a public improvement agreement to post a bond for half street improvement on Marina Heights Drive and old County Road above the Riviera Heights Subdivision. Riviera Heights was desiring to obtain an L.I.D.
2. The City Attorney stated that those people who are not hooked up to the sewer and never have been charged could be charged according to the ordinance and that it can become liens against their property. Since there has been no enforcement for many years it would be a Council policy decision as to how far back the City should bill them.

MOTION by Councilman Allsup, seconded by Councilman Lockman that the payments for sewer charges be started as of the next billing date, and that they be required to hook up to the sewer within 90 days after notice. Motion carried unanimously.

VI. CITY ENGINEER'S REPORTS

The City Engineer had filed for a community development block grant for \$500,000. CCOG was to do the major portion of the grant preparation. The City Engineer and the Mayor had talked to Sandy Dietrich about obtaining street grants and she had suggested that the City apply for the grants. The City Engineer suggested that if money was obtained that there should be improvement on Mill Beach Road from the highway to the South end of Spruce Knolls.

VII. FINANCE DIRECTOR REPORTS

The Finance Director reported that the auditors were still at City Hall.

VIII. LEGISLATIVE ACTION

1. Council discussion/decision on Gary and Julie Derr North Brookings Sewer District interest.

The Mayor stated that whatever we decided on this matter a precedent would be set on all future property owners concerning interest. The City Attorney gave a summary of the events which had happened. He informed the Council that in August of 1979 and April of 1980 notices were sent to the property owners of the assessments due. During this time the property owners' list had not been updated. The Derrs did know that there would be an assessment on the property but they were complaining that they did not receive the actual notice so that they could get under the bonding act and they felt that the City should waive the interest. It stated on the notices that were sent to the Menascos that "if you don't own this property please return the notice to City Hall immediately with the name and address of the present owner, and call the City Recorder's office so that a correction could be made". The Menascos should have sent it back to the City. There was no legal duty for the City to forgive the interest and it would be a matter of Council policy. Mr. Derr stated that they had never received a bill nor a statement from the City and could not see why they should be expected to pay for the interest, and that the City should have updated their list. The City Attorney stated that the Menascos in one sense did damage the Derrs by not returning the notices. Councilman Brimm stated that we have other cases similar and would need to treat everyone alike and Mr. Derr should straighten the matter out with the Menascos.

MOTION by Councilman Brimm, seconded by Councilman Allsup that we deny the request made by Gary and Julie Derr on waiving the interest on the bonding assessment. Motion carried unanimously.

2. Ordinance on floodplain zoning.

The Ordinance was read in its entirety.

MOTION by Councilman Cheney, seconded by Councilman Allsup that we adopt Ordinance No. 347. Motion carried unanimously.

MOTION by Councilman Cheney, seconded by Councilman Lockman that we read Ordinance No. 347 by title only. Motion carried unanimously.

Ordinance No. 347 was read by title only.

3. Resolution adjusting appropriations within the Water Enterprise Fund.

Resolution No. 261 was read in its entirety.

MOTION by Councilman Brimm, seconded by Councilman Allsup that we adopt Resolution No. 261. Motion carried unanimously.

4. Resolution establishing policy for dividing bonded assessments.

Resolution No. 262 was read in its entirety.

MOTION by Councilman Cheney, seconded by Councilman Lockman that we adopt Resolution No. 262. Motion carried unanimously.

5. Resolution establishing a liquor license application fee.

Resolution No. 263 was read in its entirety.

MOTION by Councilman Cheney, seconded by Councilman Allsup that we adopt Resolution No. 263. Motion carried unanimously.

6. Resolution formally establishing a policy for purchase of supplies and materials.

Resolution No. 264 was read in its entirety.

MOTION by Councilman Cheney, seconded by Councilman Allsup that we adopt Resolution No. 264. Motion carried unanimously.

IX. OTHER ITEMS

1. Ken MacLeod asked the Council for a report on two unsightly houses located at 721 Pacific and on Moore St. The Mayor stated that the house on Moore St. was to be burned and the one on Pacific had been turned over to the City Attorney. The City Attorney stated that an ordinance to incorporate the Building, Plumbing and Housing Codes and Abatement of Dangerous Buildings Code should first be completed to avoid any legal problems.
2. MOTION by Councilman Cheney, seconded by Councilman Brimm that we investigate and select a new City Administrator at least within the next two weeks. The motion carried, with Councilman Lockman voting "no".
3. Engineer John Thorp complained of the engineering inspection fee being set at \$4,000 on Velopa Subdivision. He felt that with minimum problems it should require a lesser fee and not be compared with the Riviera Heights Subdivision. Councilman Cheney stated that the \$4,000 would go into a trust account and the unused portion would be refunded, together with the interest that had accrued. The City Engineer stated that he would require the \$4,000 for inspection fees and also a subdivision bond. The City Attorney stated that it would be considered a deposit under Section 2.060 of the Subdivision Ordinance for construction inspection, engineering costs and other related costs.

X. PAYMENT OF VOUCHERS

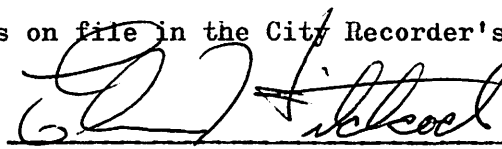
MOTION by Councilman Cheney, seconded by Councilman Allsup that we pay the vouchers. Motion carried unanimously.

XI. ADJOURNMENT

MOTION by Councilman Cheney, seconded by Councilman Allsup that the meeting be adjourned. Motion carried unanimously.

The meeting was adjourned at 9:20 p.m.

This meeting is recorded on tape and is on file in the City Recorder's office.



Mayor Elmer Hitchcock

ATTEST:



S. E. Herman, City Recorder

VOUCHERS PAYABLE  
October 14, 1980

<u>Voucher #</u>	<u>Check #</u>	<u>Vendor</u>	<u>Amount</u>
1		Abba's Lock and Safe	\$ 15.00
2		Robert E. Babb	8.45
3		Albert R. Allyn	10.20
4		Samuel W. Dotson	8.55
5		Robert Hager	13.20
6		Lyle K. Owens	10.30
7		Wayne Sheffel	19.70
8		American Forestry Association	22.30
9		American Museum of Natural History	26.00
10		Architectural Digest	36.00
11		Art & Antiques	17.95
12		Atlantic	24.00
13		Bob Babb	53.49
14		Baker & Taylor	44.74
15		Barron's	9.56
16		Boys' Life	15.00
17		BECCO, Inc.	95.00
18		Blue Star Gas - Northwest	651.42
19		City of Brookings	109.25
20		Brookings Firefighters' Association	739.99
21		Brookings Supply, Inc.	95.96
22		Budge-McHugh Supply Company	324.45
23		Burroughs Corporation	290.53
24		Butterick Publishing	92.68
25		Ralph Cheney	80.00
26		Coastal Petroleum Sales-Mobil	831.70
27		Coos-Curry Electric Coop.	101.30
28		Coutrakon, Hoselton & Babin	3,286.75
29		Curry Coastal Pilot	13.87
30		Curry County Printing	69.50
31		Dan's Photo and Cameras	42.15
32		Dave's Rent-All	19.00
33		Dick's Chetco Saw Shop	195.00
34		Doubleday Book Club	46.12
35		Doubleday & Co., Inc.	503.22
36		Duane's Radio & TV	17.15
37		Ecodyne, Smith & Loveless Division	25.64
38		Europe	6.00
39		Frank's Office Equipment	5.50
40		Fyr-Fyter Sales & Service	9.00
41		General Telephone	21.91
42		All Glasser Janitorial	600.00
43		Greyhound	2.30
44		G.K. Hall & Company	47.63
45		S.E. Herman	8.45
46		HGE Inc.	894.00
47		Anne Hicks	37.00
48		Hinds Supply Company	153.85
49		Elmer Hitchcock	80.94
50		Kerr Ace Hardware	27.40
SUBTOTAL			\$ 9,859.10

VOUCHERS PAYABLE  
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<u>Voucher #</u>	<u>Check #</u>	<u>Vendor</u>	<u>Amount</u>
51		Ideals	\$ 15.95
52		J.G. Koehler	60.00
53		Littrell Parts	142.51
54		Long Electric Inc.	86.00
55		Christina Lucas	187.75
56		McNaughton Book Service	1,225.92
57		Medford Laboratories, Inc.	12.00
58		Mill Beach Garden Shop	24.80
59		Ken Moon-Water Main Tapping	350.00
60		Mory's Arts	6.46
61		National Geographic Society	6.95
62		New Era Press	126.94
63		Next Magazine	9.99
64		Northgate Mobil	43.10
65		Northwest Law Enforcement Equipment	29.91
66		Nudelman Brothers	144.25
67		C.D. O'Donnell Plumbing	204.90
68		Edward Olsen	7.95
69		Oregon Coastal Zone Management Association, Inc.	10.00
70		Oregon Coastal Zone Management Association, Inc.	200.00
71		Oregon St., Department of Commerce	153.40
72		Kent Owens	11.50
73		Pacific Northwest Bell	88.67
74		Pacific Pumping Company-PACO	484.68
75		Pacific Water Works Supply Co., Inc. of Oregon	4,907.51
76		Paramount Pest Control, Inc.	17.00
77		Lu Peterson	450.00
78		Ray's Sentry	81.16
79		RCA Musci Service	13.17
80		Ritz's Repair, Inc.	172.35
81		Salem Press	292.00
82		Salem Press	83.00
83		Scoggins Accounting	70.00
84		Shell Oil Company	1,091.06
85		Sam's A & W	131.30
86		Square Deal Builders Supply	56.56
87		Steiner Corporation	174.80
88		3M B.P.S.I. FGL 1582	259.40
89		John F. Thorp, P.E., Inc.	360.50
90		Tidewater Contractors, Inc.	955.90
91		Time/Life	20.11
92		Water Metrics Company	97.70
93		Western Fire Equipment Company	42.08
94		World Book Encyclopedia, Inc.	10.95
95		Worlton Auto Body	108.50
96		U.S. Postmaster	90.00
97		Yergen and Meyer	1,810.00
TOTAL			<u>\$24,787.78</u>