

MINUTES
BROOKINGS COMMON COUNCIL
CITY OF BROOKINGS
February 24, 1981

I. CALL TO ORDER

The meeting was called to order at 8:02 p.m. by Mayor Kerr.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Those present were: Mayor Kerr; Councilmen Gil Batty, John Geraghty, Walt Lovejoy and Ray Nidiffer.

Staff present were: City Manager Lynn Stuart, City Recorder Sue Pruden, Secretary Praecilla Pruitt and City Attorney John Coutrakon.

IV. MINUTES FOR APPROVAL/ACCEPTANCE

A. MOTION by Councilman Batty, seconded by Councilman Lovejoy that we approve the February 10, 1981 a.m. workstudy session minutes. Motion carried unanimously.

B. MOTION by Councilman Nidiffer, seconded by Councilman Geraghty that the Council rescind its motion made on February 10, 1981 in connection with the termination of Mr. Steve Herman's employment with the City; and further that reference to said motion and action taken thereon be expunged from the minutes of February 10, 1981, including all reference thereto under Section IX (Legislative Action) contained within said minutes. Motion carried unanimously.

MOTION by Councilman Geraghty, seconded by Councilman Batty that we accept the minutes of the Council meeting held on February 10, 1981 as corrected and expunged in accordance with the passage of the prior motion. Motion carried unanimously.

MOTION by Councilman Nidiffer, seconded by Councilman Lovejoy that we terminate Mr. Steve Herman from his employment with the City of Brookings as City Recorder and Finance Director, said termination to be effective February 10, 1981; and further, that as of said effective termination date, Mr. Herman will be accorded one month's severance pay. Motion carried unanimously.

C. MOTION by Councilman Lovejoy, seconded by Councilman Batty that we accept the January 20, 1981 Planning Commission minutes. Motion carried unanimously.

V. RECESS TO EXECUTIVE SESSION

MOTION by Councilman Geraghty, seconded by Councilman Lovejoy to recess into an executive session under O.R.S. 192.660 (1) (h). The Council was polled and all voted "yes". Motion carried unanimously.

The meeting was recessed at 8:07 p.m.

The meeting was reconvened from executive session by Mayor Kerr at 9:07 p.m.

VI. CEREMONIES/APPOINTMENTS

MOTION by Councilman Geraghty, seconded by Councilman Lovejoy that we approve the Parks & Recreation Commission's recommendation and appoint Jim Harness to the Parks & Recreation Commission. Motion carried unanimously.

VII. PUBLIC PARTICIPATION

Mae Blunt who owns the Little Red Shoe House on Chetco Avenue requested that the alley behind their property be abandoned. The City Manager informed the Council that the alley would need to be surveyed and then a hearing set before the Planning Commission. Mayor Kerr instructed the City Manager to take the necessary proper procedures needed.

Mrs. Blunt also requested Council authorization to construct a five foot sidewalk the full length of their property on Chetco Avenue. The City Manager informed the Council that an embankment existing on the property would not allow the required eight foot sidewalk to be constructed and suggested that a 42" guardrail be built for safety to pedestrians.

MOTION by Councilman Nidiffer, seconded by Councilman Lovejoy that the Blunts be allowed to construct a five foot sidewalk and a 42" guardrail along the full length of their property on Chetco Avenue. Motion carried unanimously.

VIII. COMMUNICATION/ANNOUNCEMENTS

A. Mayor Announcements

1. Budget Committee appointments

The Mayor reported that there were three applicants for the Budget Committee which were: Don Croucher; Terry Phillips and Ellis Dowden.

MOTION by Councilman Nidiffer, seconded by Councilman Batty that Don Croucher and Ellis Dowden be appointed as Budget Committee members. Motion carried unanimously.

2. Mayor Kerr informed the public that it had been necessary to hire three outside consultants to bring the City's books up to date since the previous accountant, Lee Musser had informed the City Manager by letter which Mayor Kerr read, that the City's accounting system had not been changed significantly since June 30, 1980 and no entries had been made in any of the ledgers or journals for the fiscal year, and the previous fiscal year had not been closed.

B. Councilman Announcements

1. O.C.Z.M.A. report - Councilman Lovejoy

Councilman Lovejoy gave a report of his meeting with CCOG on February 12, 1981 and also the February 13, 1981 meeting with the OCZMA. He reported that the O.C.Z.M.A. Director had suggested a mock hearing be held in Bandon sometime during the month of April.

2. Parks & Recreation report - Councilman Geraghty

Councilman Geraghty reported to the Council that there was no park maintenance scheduled with the exception of the swimming pool and that no additional parks should be developed until the present parks are maintained. The City Manager stated that the most urgent need was to get maintenance work complete on the pool, and gave a report on the conditions of all of our park facilities. It was the consensus of the Council that the City Manager be directed to assign City personnel to begin a parks maintenance program. Mayor Kerr also directed that the City Manager implement the summer youth program in our pool area and parks maintenance area for a short time.

MOTION by Councilman Geraghty, seconded by Councilman Nidiffer that the City Manager be directed to look into the possibility of a summer youth program. Motion carried unanimously.

C. Manager Announcements

1. Budget Officer appointment

MOTION by Councilman Batty, seconded by Councilman Geraghty that the City Manager, Lynn Stuart be appointed as Budget Officer for the fiscal year 1981-82. Motion carried unanimously.

2. Fiscal Accounting report

The City Manager gave a graphic report showing the present status of the City's fiscal accounting.

3. Street sign request

Chief Babb presented recommendations for street signs which were:

Stop signs: Marine Drive and Old County Road; Coral Court and Third St.; English Court and First Street; Second Street and Ransom Avenue; Musser St. at both ends; Kindle St. and Memory Lane; Cushing Court and Tanbark Lane, Four-way stop signs: Railroad Ave. and Alder St.; Willow St. and Spruce St.; Fern St. and Spruce St. Street signs: Ransom Ave. and Pioneer Road; Richard St. and Easy St.; Coral Court and Third St.; Tanbark Extension; Dead end sign on Midland Way; Sign naming Midland Way; two signs (Slow - Children Playing) on Easy Manor Drive. Remove left turn sign at Center and Chetco Avenue.

MOTION by Councilman Lovejoy, seconded by Councilman Batty that the Council authorize the installing of the signs as presented depending upon the City's financial status. Motion carried unanimously.

4. Comprehensive Plan - Work schedule

The City Manager reported that DLCD had given the City an offer of the 120 day extension on the Comprehensive Plan. It would be placed on the next Council Agenda for Council consideration. He suggested a combined workstudy session with the Planning Commission immediately following the regular meeting on Tuesday, March 17th, 1981, and was directed by the Council to schedule this workstudy session.

Mayor Kerr requested that Senate Bill 300 concerning the future of LCDC after the Plans are all completed be obtained and send a copy to the City Attorney for his review.

5. The Melvin Brooks Sewer Connection problem had been resolved and the City Manager requested that this item be taken off the Agenda.

6. Budget Calendar

The City Manager gave a visual presentation of the schedule of budget events for the fiscal year 1981-82. He stated that Staff meetings and Budget Staff meetings were being held each week and all the salary and fringe benefits being proposed to the Budget Committee would have a general consensus of all the Department Heads.

7. Striping - Downtown onstreet parking

The City Manager informed the Council that previously there were parking bays striped too close to crosswalks thus creating safety hazards and was in violation of State requirements. The City crews would be blocking out these areas. Councilman Geraghty expressed concern of traffic not stopping for pedestrians in the crosswalks along Highway 101 through town. Chief Babb stated that there would be increased enforcement of crosswalk violations. The City Manager reported that he had received a survey regarding parking in the downtown area from the Brookings Merchant's Association. When the information was assembled it would be brought to the Council with a recommendation.

D. Attorney Announcements

1. The City Attorney informed the Council that the Iowa Tract hearing would need to be reset to a different date since the Attorneys would be unable to be present at the time previously scheduled. The Council agreed that April 28, 1981 would be the new date set for the Iowa Tract hearing.
2. The City Attorney stated that he had just been handed a foremat for adopting the Safety Codes and he would have a draft of these Codes for the next Council meeting.

VII. REPORT ON BIDS

Fire Chief Gay informed the Council that the bid opening had been held on February 17, 1981 at 10:00 a.m. and due to the accounting process now being done that final recommendations be delayed until the next Council meeting.

VIII. PAYMENT OF VOUCHERS

The City Manager requested that Item No. 24 in the amount of \$490 be withheld for payment for further itemization and that a bill to Charles Benz for the sum of \$820 be added to the list.

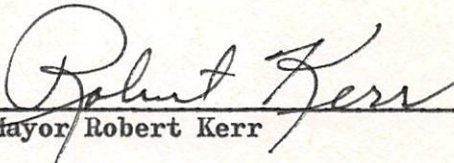
MOTION by Councilman Lovejoy, seconded by Councilman Geraghty that the vouchers be paid in the sum of \$11,720.36. Motion carried unanimously.

IX. ADJOURNMENT

MOTION by Councilman Nidiffer, seconded by Councilman Lovejoy that the meeting be adjourned. Motion carried unanimously.


The meeting was adjourned at 10:17 p.m.

This meeting is recorded on tape and is on file in the City Recorder's office.



Mayor Robert Kerr

ATTEST:



Sue Pruden, City Recorder

VOUCHERS PAYABLE

February 10, 1981

<u>Voucher #</u>	<u>Check #</u>	<u>Vendor</u>	<u>Amount</u>
1		Abba's Lock and Safe	\$ 5.00
2		Akin Motor Co., Inc.	128.45
3		Alkem Labs, Inc.	401.50
4		Robert E. Babb	8.45
5		Samuel W. Dotson	8.55
6		Robert Hager	13.20
7		Lyle K. Owens	10.30
8		Wayne Sheffel	19.70
9		Cecil Smith, Sr.	17.80
10		Baker & Taylor	83.23
11		BECCO, Inc.	171.90
12		Blue Star Gas Northwest	150.86
13		City of Brookings	69.25
14		Brookings Electronic Service Co., Inc.	276.30
15		Brookings Firefighters' Association	433.33
16		Brookings Office Supplies	252.49
17		Brookings Supply, Inc.	175.79
18		C. & L. Office Supplies	9.20
19		D.G. Chandler Sheetmetal	8.60
20		Chetco Rexall Drugs, Inc.	37.29
21		Colene Copeland/Genealogy Supplies	2.00
22		Coutrakon, Hoselton & Babin, P.C.	3,078.00
23		Curry Coastal Pilot	17.50
24		Curry County Printing	154.50
25		Del-Cur Supply Co-op	3.90
26		Frank's Office Equipment	5.25
27		Fyr-Fyter Sales & Service	20.75
28		Al Glasser Janitorial	600.00
29		Cheryll D. Grear	81.00
30		Guideposts	6.82
31		G.K. Hall Co.	61.27
32		Harbor Logging Supply, Inc.	306.90
33		Harbor Paint Center * (see 2nd page)	490.00
34		Hinds Supply Company	200.41
35		The International City Management As'n.	142.19
36		Kerr Ace Hardware	1.30
37		Bob Kerr	10.80
38		Littrell Parts of Brookings	820.33
39		Long Electric Inc.	1,116.56
40		Christina Lucas	206.50
41		Mike's Printing Company	24.40
42		Mill Beach Garden Shop	11.00
43		Mory's Arts	24.80
44		NAFCO	139.67
45		James H. Nelson	450.00

SUBTOTAL

\$10,257.04

VOUCHERS PAYABLE
 February 10, 1981
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<u>Voucher #</u>	<u>Check #</u>	<u>Vendor</u>	<u>Amount</u>
46		Northgate Mobil	\$ 89.17
47		OK Tire Center	80.00
48		O'Neale Supply, Inc.	82.90
49		Oregon Magazine	12.00
50		Pacific Northwest Bell	120.33
51		Pacific Water Works Supply Co., Inc.	1,427.53
52		Paramount Pest Control, Inc.	17.00
53		Publisher Central Bureau	2.77
54		Ray's Auto Supply	37.25
55		Ray's Sentry	76.30
56		Saturday Review	18.00
57		Dave Slatons Auto & Marine Electric	32.80
58		Keith Smith	1,300.00
59		Sparling Division-Envirotech Corp.	107.73
60		Spicer & Downer	529.20
61		Square Deal Builders Supply	173.91
62		St. Martins Press	17.06
63		Steiner Corporation	222.36
64		Lynn R. Stuart	187.25
65		Tidewater Contractors, Inc.	972.00
66		Time/Life	11.58
67		U.S. Divers Company	72.28
68		U.S. Postmaster	95.00
69		VWR Scientific Inc.	148.63
70		Wilson Distributing Service Inc.	1,363.86

TOTAL \$17,453.95

* Voucher #33, disallowed by Council pending further
 itemization - 490.00

Al's Furniture (added during Council
 meeting) + 300.00

\$17,263.95