

MINUTES  
BROOKINGS COMMON COUNCIL  
CITY OF BROOKINGS  
June 8, 1982  
7:00 p.m.

I. CALL TO ORDER

Mayor Kerr called the meeting of the Brookings Common Council to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Members present: Mayor Bob Kerr; Councilman Walt Lovejoy, Vice Mayor Gil Batty, Councilman Ray Nidiffer, Councilman John Geraghty.

Staff Present: City Manager Lynn Stuart, City Recorder/Treasurer Naomi Bradfield, City Engineer Dick Nored, Administrative Assistant Georgia Shirilla, Librarian Ann Hicks.

IV. CEREMONIES/APPOINTMENTS

None.

V. MINUTES FOR APPROVAL/ACCEPTANCE

A. Approval of Council Meeting Minutes.

There was a MOTION by Councilman Nidiffer, seconded by Councilman Batty, to approve the regular Council Meeting Minutes of May 11, 1982; motion carried unanimously.

B. Acceptance of Commission/Board Minutes.

There was a MOTION by Councilman Geraghty, seconded by Councilman Lovejoy, to approve the April 26, 1982 Library Board Meeting Minutes; motion carried unanimously.

VI. SCHEDULED PUBLIC APPEARANCES

None.

VII. COMMUNICATIONS/ANNOUNCEMENTS

A. Mayors Announcements

1. Mayor Kerr briefed the audience on the Safe Boating Week proclamation which he had adopted to support the National Safe Boating Week.

2. Mayor Kerr read a letter from Mr. Andy Billings regarding July 4th celebration and flea market. There was a MOTION by Councilman Batty, seconded by Councilman Lovejoy, to support the Chamber of Commerce 4th of July celebration; motion carried unanimously.

**B. Council Announcements**

None.

**C. Manager's Announcements**

**1. 1982-1983 Budget Presentation**

Mr. Stuart presented a proposal to the City Council for an A Ballot to offset the defeat of the levy base. The A Ballot which is allowed within the state statute would be \$304,062 and added to the amount allowed within the 6% limitation. The proposed budget would total \$1,795,651. Mr. Stuart presented a series of methods of offsetting the \$59,932 deficit including

1. Increased Network and Capital
2. Reorganization
3. City Paying 6% Employee Retirement / Merit Increase
4. Limit Unnecessary Maintenance
5. Reduce nonproductive Spending
6. Adjust Library County Contribution
7. Increase Revenues by Adjusting Charges to Harbor Sanitary District, Adjusting Utility Rates, Addressing Coos-Curry Electric Franchise, Resolving Dawson Agreement, and Charging Harbor Rural Fire Department For Dispatch Services.

Mr. Stuart indicated that the budget would be formally presented to the City Council in the July meeting and the purpose of this agenda item was to receive direction from the City Council regarding the A Ballot. Following some discussion from the floor regarding Library Board requests and County Library Funding there was a MOTION by Councilman Lovejoy, seconded by Councilman Nidiffer to direct the staff to proceed with an A Ballot election in the amount of \$304,062; motion carried unanimously.

2. Mr. Stuart presented the results of the Hassett & Ransom waterline LID hearing indicating that the majority of the residents in the area had responded and the majority of the respondents were affirmative. The City Council had committed \$25,000 in support of the project; however, due to the failure of the levy base election the continued support would be contingent upon the approval of an A Ballot. There was a MOTION by Councilman Lovejoy, seconded by Councilman Nidiffer to direct the City Manager to continue with the engineering report on the Hassett & Ransom Water LID contingent upon the passage of the proposed A Ballot; motion carried unanimously.

3. Mr. Stuart presented the status report of the 5th Street LID. City Engineer Dick Nored distributed a map outlining traffic patterns at the intersection of 5th Street with U.S. 101. There was basic support for the traffic pattern proposed. Following a brief discussion, the City staff was directed to continue with the posting of a Public Hearing following a meeting with all businesses impacted by the proposed traffic pattern and contingent upon the passage of the proposed A Ballot.
4. Mr. Stuart briefed the City Council regarding the proposed tennis court repair. The City Council indicated that the repairs should be held in abeyance until after the levy election.
5. Mr. Stuart briefed the City Council and the audience regarding the cut in the county support of our library. He indicated that the original amount was \$36,750 which had been reduced to \$14,000. Three potential options were presented which included the City absorbing the deficit created by the lack of county funds or the potential reducing of the budget in a proportionate amount to the county cuts.

Item No. 6 was then incorporated with item No. 5 which was a request from the Library Board of Trustees suggesting the Foundation be approached to pay the deficit created by the loss of county funding.

Following a brief discussion the City's Council expressed a consensus that the most austere approach should be taken to the Library budget and as funds became available supplemental budgeting could be pursued. Mr. Stuart was further directed to approach the Curry County Commissioners to question the method of apportionment of the funds in an effort to achieve more equitable apportionment based upon population. There was a brief discussion about the need for the formation of a recreational district to support both the Parks program and the library.

6. There was a brief discussion regarding the Library Board Requests for
  1. Expansion of the Library Facility
  2. Supplemental Funding

Both requests were to approach the Library Foundation to assist the City in expanding the Library facility or supporting the funding of the Library department.

It was the general consensus that expansion of the Library at this time in our economy would be unreasonable and that project should be held in abeyance until a future date.

The City Manager was directed to approach the Library Foundation to discuss the feasibility of the Library Foundation supporting the Library department to continue the funding of this program through fiscal 1982-83.

7. Mr. Stuart presented a request from the School District 17C for a cooperative program to study the school and community problems.

It was the consensus of the City Council that the study request should be held in abeyance until additional funding could be available.

8. A proposal involving No Parking sign installations on the East side of 3rd Street for the extent of the Bud Cross Park. This parking has been creating a problem for access for emergency vehicles as well as difficulties for the residents of the area. Following a brief discussion, there was a MOTION by Councilman Batty, seconded by Councilman Lovejoy to direct the City staff to install No Parking signs on the East side of 3rd Street for the full extent of the Bud Cross Park; motion carried unanimously.
9. The City Manager presented the difficulties being encountered with the installation of a left-turn refuge from Pacific Avenue to the Bankus Fountain Park. Mayor Kerr urged the City Council to support his efforts to install the proposed left-turn refuge and the City staff was directed to again approach the State Highway Department with the feasibility of reducing speeds through that area, thus allowing for the installation of the left-turn refuge. There was a MOTION by Councilman Lovejoy, seconded by Councilman Nidiffer to direct the City Manager to contact the State Highway Department regarding the installation of the left-turn refuge; motion carried unanimously.
10. Mr. Stuart presented a request for road abandonment by Mr. Leo Appel at the end of Seascape Court. After a brief discussion there was a MOTION by Councilman Lovejoy, seconded by Councilman Batty to direct the City staff to proceed with the necessary posting and advertising to consider the abandonment of Mr. Appel's right-of-way; motion carried unanimously.
11. Deleted.
12. Mr. Stuart presented a report regarding the terminal date of the city's Water Treatment Plant.  
The conclusion of the report indicated that the Ordinance 322 limiting water connections outside the city limits had no real significant impact on the terminal date of the plant which was apparently some time between the years 1985-1990. The City Council expressed their appreciation for the Staff presentation and directed staff to continue with the financial feasibility and impact statements regarding the Ordinance 322.
13. Dawson Fire Contract was discussed and following a brief discussion there was a MOTION by Councilman Lovejoy, seconded by Councilman Geraghty to direct the City Manager to continue the Dawson Fire Services Agreement for a three month period providing for termination date of September 30, 1982; motion carried unanimously.
14. There was a MOTION by Councilman Batty, seconded by Councilman Lovejoy to renew the requested liquor license for the Cliff House Restaurant; motion carried unanimously.

15. Mr. Stuart presented a request from Rance Eagleton Postmaster, Brookings, OR, to consider the installation of a mail drop box in front of the Brookings Inn Motel on the south side of U.S. 101. Property owners in the area had expressed concern over the loss of parking through the installation of the box; the City Engineer expressed concern regarding traffic safety in the area and the City Council expressed concern over the location. Following a brief discussion the City staff was directed to approach the Postal Department and assist them in finding a more acceptable location in a less congested and less hazardous area.
16. Mayor Kerr responded to a request from a citizen in the audience regarding traffic delineation in the area of Mill Beach Road and U.S. 101. He directed the City Manager to pursue the feasibility of better traffic delineation for that intersection.

**D. Attorney Announcements**

None.

**E. Engineer Announcements**

City Engineer Dick Nored outlined the project status report for the City Council.

**VIII. CALL FOR BIDS**

None.

**IX. REPORT ON BIDS**

1. Custodial Services (Library) - Mr. Stuart briefed the City Council on the bids that had been received for janitorial services as follows:
  1. Brite Spot \$175.00 per month
  2. Jerry Conant Janitorial \$195.00 per month
  3. Marilyn Costa \$200.00 per month
  4. Jerry's Janitorial \$207.00 per month
  5. Al Glasser \$212.00 per month
  6. Carl Marcus \$240.00 per month

There was a MOTION by Councilman Lovejoy, seconded by Councilman Geraghty, to authorize the City Manager to award custodial services contract to the Brite Spot contracting service with the low bid of \$175.00 per month; motion carried unanimously.

2. Gas Powered Cut-off Saw (Public Works) - Mr. Stuart indicated two bids had been received on the proposed power cut-off saw
  1. Dick's Chetco Saw Shop \$572.96
  2. Harbor Equipment \$650.00

Mr. Stuart indicated that both pieces of equipment met the minimum qualifications and it would be the staff recommendation to purchase the saw proposed by Dick's Chetco Saw Shop.

There was a MOTION by Councilman Batty, seconded by Councilman Lovejoy to accept the low bid from Dick's Chetco Saw Shop in the amount of \$572.96; motion carried unanimously.

**X. ORDINANCES**

- A. Mr. Stuart indicated that the legal description for the proposed Annexation Ordinance had not been received until approximately noon on the day of the Council Meeting and a quick review by the City Engineer indicated some potential problems, therefore the City staff requested that Ordinance No. 360 be held in abeyance until the legal description problems could be resolved, the Council concurred with the City's request.

**XI. RESOLUTIONS**

**1. Election Tally Resolution No. 304**

City Recorder Naomi Bradfield read Resolution 304 into the record. City Manager Lynn Stuart pointed out that the abstract of votes had been received on June 8, 1982 and the total amounts by precinct, do correspond to Resolution 304. There was a MOTION by Councilman Nidiffer, seconded by Councilman Batty to approve Resolution 304 as presented; motion carried unanimously.

**XII. UNSCHEDULED PUBLIC APPEARANCES**

Mr. Fritz Landauer discussed a potential problem with traffic at the intersection of Arnold Lane and U.S. 101. Mayor Kerr directed City Manager Lynn Stuart to pursue a possible resolution to this problem.

**XIII. PAYMENT OF VOUCHERS**

A MOTION by Councilman Nidiffer, seconded by Councilman Lovejoy, to pay vouchers in the amount of \$35,504.23; motion carried unanimously.

**XIV. ADJOURNMENT**

There was a MOTION by Councilman Nidiffer, seconded by Councilman Lovejoy to adjourn the June 8, 1982 Council Meeting at 8:50 p.m.; motion carried unanimously.

VOUCHERS PAYABLE

June 8, 1982

<u>VOUCHER #</u>	<u>CHECK #</u>	<u>VENDOR</u>	<u>AMOUNT</u>
349	4460	Akin Motor Co., Inc.	67.50
383	4461	Ray Allyn	10.20
259	4462	American Library Assoc.	40.00
380	4463	Robert E. Babb	11.50
353,366,390	4464	Baker & Taylor Co.	22.39
358	4465	BECCO, Inc.	696.50
321	4466	Better Homes & Gardens	12.00
246	4467	Big A Auto Parts	43.45
239,261,271,295	4468	Blue Star Gas	1,125.15
262	4469	Brodart, Inc.	103.35
313,337	4470	Brookings Firefighters	2,950.00
324	4471	Brookings Glass	33.32
283,302,305	4472	Brookings Office Supply	668.68
240	4473	Brookings Plumbing	32.40
389	4474	Brookings Sanitary Serv.	110.00
237,286,387	4475	Brookings Supply, Inc.	63.45
298	4476	Bureau of Govt. Research	8.00
347	4477	Burroughs Corporation	133.24
330	4478	Cascade Athletic Supply	51.80
378	4480	Larry Cass	18.00
100 (Duplicate Voucher)		Chandler Sheet Metal	(17.34)
288	4481	Chetco Rexall Drugs	7.49
253	4482	Chickering/Green Empire	630.00
284	4483	Coast to Coast	59.95
273,344,367	4484	Jerry Conant	725.95
385	4485	Michael J. Cooper	7.20
363	4486	Coutrakon, Hoselton, etc.	2,718.00
247	4487	Curry Coastal Pilot	96.22
241	4488	Dan's Photo & Cameras	20.10
276,301,315,334	4489	Dave's Rent-All	228.50
343	4490	Delta	435.96
370	4491	Dept. of Commerce	45.00
314,342	4492	Dick's Chetco Saw Shop	1,157.45
331	4493	Doyle Electric	1,100.64
309	4494	Engineered Control Prod.	380.33
296	4495	Everton Publishers	14.50
300	4496	Executive Dept.	300.00
266	4497	Fire Chief Magazine	17.00
274	4498	Patrick R. Foley	425.00
290,360	4499	Frank's Office Equip.	78.10
379	4500	Robert O. Furrow	22.02
258,345	4501	Grants Pass Water Lab.	54.00
255,375	4502	Greyhound	29.00
245,248	4503	Hanscam's Center	22.07
250	4504	Harbor Logging Supply	61.60
327	4505	Harper's Magazine	18.00
368	4506	H.G.E., Inc.	3,710.00
267,270,293,365	4507	Hinds Supply Co.	307.99
282,372	4508	Hubbard's Lawn & Garden	31.50
244,318	4509	Hubbard Wray Co., Inc.	2,789.62

<u>VOUCHER #</u>	<u>CHECK #</u>	<u>VENDOR</u>	<u>AMOUNT</u>
277	4510	Independent Business Forms	386.21
243	4511	Internat. City Mnmgt.	46.00
280, 303, 328, 352	4512	Kerr Ace Hardware	192.10
		Less Discount	(21.01)
323	4513	Lincoln Equipment, Inc.	230.18
275, 289, 299, 341, 391	4514	Littrell Parts	196.56
310	4515	Long Electric	24.00
364	4516	Christina Lucas	212.00
356	4517	M & K Restaurant	3.65
306, 320, 357, 374	4518	Mory's Arts	401.40
269, 307, 316	4519	New Era Press	54.00
371	4520	Nudelman Brothers	437.25
256, 361	4521	O'Neale Supply	143.25
312	4522	Ore. Park & Rec. Society	25.00
382	4523	Kent Owens	10.30
297	4524	Pacific Search Press	13.91
294, 319, 332	4525	Pacific Water Works	934.23
304	4526	PACO Pumps	139.83
252	4527	Pape Bros., Inc.	75.70
285	4528	Paramount Pest Control	17.00
251, 333, 348	4529	Pennwalt Corporation	1,930.55
336, 362, 373	4530	Portland Elec. & Plumb.	155.79
272, 311, 338, 351	4531	Ray's Sentry Market	93.99
335	4532	Margie Riecke	7.50
384	4533	Wayne Sheffel	12.00
279	4534	Singleton Plumbing	27.65
281, 287	4535	Slatons Auto & Marine Elec.	19.95
392	4536	Smithsonian Institution	17.00
377	4537	Cecil K. Smith, Sr.	24.73
376	4538	Keith Smith	350.00
264	4539	S.O.S.C. Library	15.00
249, 257, 260, 268, 308, 317, 322, 326, 339, 350, 394	4540	Square Deal Builders	946.41
359	4541	Stamper's J & J Tire Co.	302.50
354	4542	Steiner Corporation	259.67
263	4543	Swenson Electric	839.25
291	4544	3M	115.00
236, 278, 355, 369	4545	Tidewater Contractors	1,633.16
292, 346	4546	Tradex/Central Pacific	115.17
242	4547	Umpqua Research Co.	177.30
329	4548	U.S. Leasing Corp.	200.00
388	4549	U.S. National Bank	402.79
238	4550	Western Fisheries	24.00
386	4551	H.W. Wilson Co.	94.00
325, 393	4552	Wilson Distributing	2,526.98
340	4553	Your Story Hour	6.95
381	4554	Samuel W. Dotson	8.55
265		James H. Nelson	500.00

		TOTAL:	36,004.23
265 (Voided in June)		James H. Nelson	(500.00)
		TOTAL:	35,504.23