

MINUTES  
BROOKINGS COMMON COUNCIL  
CITY OF BROOKINGS  
May 11, 1982

I. CALL TO ORDER

Mayor Kerr called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Members present: Mayor Bob Kerr; Councilman Walt Lovejoy, Vice Mayor Gil Batty, Councilman Ray Nidiffer, Councilman John Geraghty.

Staff present: City Manager Lynn Stuart, City Attorney John Coutrakon, City Recorder Naomi Bradfield, Administrative Assistant Georgia Shirilla, Police Chief Bob Babb, City Engineer Dick Nored.

IV. CEREMONIES/APPOINTMENTS

1. Planning Commission Appointment

Mayor Kerr announced a vacancy on the Planning Commission created by the retirement of Mr. Blain Gribble; the term of office will run from 4-21-82 through 4-21-86.

There was a MOTION by Councilman Geraghty, seconded by Councilman Batty, to appoint Leo Appel, II, to fill the Planning Commission vacancy; the motion carried unanimously.

V. MINUTES FOR APPROVAL/ACCEPTANCE

A. Approval of Council Meeting Minutes.

There was a MOTION by Councilman Geraghty, seconded by Councilman Lovejoy, to approve the regular Council Meeting Minutes of April 13, 1982, and the Special Council Meeting Minutes of April 19, 1982; motion carried unanimously.

B. Acceptance of Commission/Board Minutes.

There was a MOTION by Councilman Lovejoy, seconded by Councilman Batty, to accept the March 18, 1982 Planning Commission Minutes and the March 22, 1982 Library Board Minutes; motion carried unanimously.

VI. SCHEDULED PUBLIC APPEARANCES

1. Beer Garden Request.

City Manager Lynn Stuart outlined the request for permission to obtain a permit to serve and consume alcoholic beverages on city property in accordance with Section 4, Ordinance No. 315. Mr. Stuart pointed out that the request has been submitted by Mr. Dave Northum, President of the Brookings Harbor Slow Pitch League. Mr. Stuart indicated that one neighboring citizen had expressed concern over the issuance of such a permit. Mayor Kerr asked Police Chief Bob Babb if any official complaints had been registered regarding last year's activities at the Bud Cross Park. There were none.

There was a MOTION by Councilman Lovejoy, seconded by Councilman Geraghty, to approve the Beer Garden request with the stipulation that in the event any difficulties arose the permit would be immediately withdrawn and further that Mr. Northum notify the City Hall well in advance of the presently unscheduled tournament dates; motion carried unanimously.

2. Oceanview Mobile Estates.

City Manager Lynn Stuart presented a briefing to the City Council regarding the sewer line connection request from Oceanview Mobile Estates.

Following his presentation, Mr. Bill Cunningham spoke in objection to the proposed connection of the Oceanview Mobile Estates Subdivision to the City's wastewater treatment facility, expressing concern over the plant's treatment capacity.

Mr. Doug Ogden, representing the owners of the trailer park, made a brief statement expressing his desire to connect the facility to the City's wastewater treatment plant.

Councilman Batty indicated that, while he was sympathetic with the request, he felt as though it was not a function of the City of Brookings to expend taxpayers' dollars to resolve the problem. He indicated that the same options available to the City are available to the developer and he would suggest that the developer pursue these courses of action at his expense rather than at the expense of the City.

Councilman Lovejoy expressed concerns over totally closing the door on the Oceanview Mobile Estates project.

The following options were outlined by the City Manager as being potential options available to the City Council:

Options

- (a) Deny request
- (b) Deny request with potential for reopening when Park owner addresses:
  - (1) Formation of Sanitary District
  - (2) Construction of additional treatment plant
  - (3) Legality of temporary connection to regional plant
  - (4) Limits occupancy of park to existing or less
  - (5) Temporary connection be metered w/owner paying City and Harbor Sanitary District. Sharing in proportionate revenues.
  - (6) Specific schedule be set and followed
  - (7) All out-of-pocket costs to Brookings and Harbor Sanitary District
- (c) Approve as presented
- (d) Approve with conditions (see (b))
- (e) Any combination of the above
- (f) None of the above

Councilman Batty again expressed his concerns to ensure services to the residents of the City of Brookings and with that understanding made the MOTION to deny the request, motion seconded by Councilman Nidiffer; roll call vote, motion carried 4 to 1, Councilman Lovejoy dissenting.

VII. COMMUNICATIONS/ANNOUNCEMENTS

A. Mayor Announcements

1. Youth Appreciation Week.

Mayor Kerr announced the cancellation of Youth Appreciation Week due to the closure of the schools. He indicated that next fiscal year the City of Brookings should again pursue the feasibility of performing Youth Appreciation Week activities.

B. Council Announcements

None

C. Manager's Announcements

1. Hassett and Ransom (water LID)

City Manager Lynn Stuart briefed the Council regarding this local improvement district. Since there was very poor citizen participation in the staff meetings, the City Council directed the City Manager to again establish a new meeting date and requested that the property owners in the audience assist Mr. Stuart in achieving a good turnout at the next hearing. The City Manager was directed to ensure that all residents affected by the local improvement district did receive notice.

2. City Manager Lynn Stuart informed the City Council that the Oregon Coastal Zone Management Association will be holding their June 11, 1982 meeting at the City of Brookings. The exact time and location was to be announced.

3. Ad Hoc Committee Utility Rate Structure

Mr. Stuart outlined the purpose of the ad hoc committee:

- (1) Review deposit rates
- (2) Review construction water rates
- (3) Review method of calculating sewer rates for commercial and industrial users
- (4) Review meter installation rates
- (5) Review water and sewer connection fees.

Mr. Stuart, in response to the Council's direction from April 13, 1982, submitted the following list of names representing the ad hoc committee:

- (1) Mr. Don Horton
- (2) Mr. Al Finch
- (3) Mr. Ed Roszel
- (4) Mr. Dick Guthrie
- (5) Mr. Fritz Landauer

Staff representation would be City Manager Lynn Stuart, City Recorder Naomi Bradfield.

There was a MOTION by Councilman Nidiffer, seconded by Councilman Geraghty, to name the ad hoc committee as proposed; motion carried unanimously.

4. Deleted
5. Deleted

6. Infiltration and Inflow Briefing

City Manager Lynn Stuart outlined for the City Council the progress being made in the infiltration and inflow area of our wastewater facility. At this juncture the majority of the work being conducted to repair leaking manholes has been completed, the remaining work to be done in the area of cleanouts and deteriorated laterals will require private citizens' involvement since the deteriorated lines and cleanouts are located on private property.

Mr. Stuart indicated that the engineer's estimate for these repairs outlined in the 1979 Report was approximately \$12,000.00, total expenditures to do the repairs to date totalled less than \$3,000.00.

Mr. Stuart then referenced a positive letter received from the Department of Environmental Quality dated May 4, 1982, which commended the City on its approach to the problem.

7. Liquor License Renewal Endorsements

Mr. Stuart submitted eleven liquor licenses which had been presented for renewal. Each renewal request had a recommendation for renewal from Police Chief Bob Babb.

Mayor Kerr indicated his concern over prior activities at the Green Door Lounge and indicated that should there be any further difficulties with the Green Door Lounge the City Council would take action to reverse the recommendation for renewal.

With that understanding, there was a MOTION by Councilman Nidiffer, seconded by Councilman Batty, to recommend approval of the renewal requests as presented; motion carried unanimously.

8. Fifth Street LID

City Engineer Dick Nored presented an engineering report on the Fifth Street Local Improvement District. The purpose of this agenda item was to request authority to post and advertise a public hearing regarding the LID.

There was a MOTION by Councilman Batty, seconded by Councilman Geraghty, to direct the staff to schedule a public hearing for the Fifth Street LID; motion carried unanimously.

9. Coos-Curry Electric Cooperative - Franchise

City Manager Lynn Stuart requested a Council representative to participate with franchise negotiations with the Coos-Curry Electric Coop. Councilman Nidiffer offered to participate.

10. Third Quarter Auditor's Review

City Manager Lynn Stuart indicated that the third quarter review had been completed by the city audit firm of Burns & Updegrave. He indicated that, while we had not received any official document regarding this matter, the auditor expressed approval with the actions that had been taken between the mid-year and the third quarter review and had no additional guidance for the staff between now and the end of the fiscal year.

D. Engineer Announcements

City Engineer Dick Nored indicated that the two major projects presently being pursued by the Engineering Department were the Fifth Street LID and the Hassett and Ransom LID projects.

E. Attorney Announcements

None

VIII. CALL FOR BIDS

1. Cut-off Saw (Public Works)

Air-cooled, single cylinder two-stroke gasoline engine.  
Displacement: Not less than five cubic inches  
Fuel Capacity: Not less than 1.5 pints  
Weight: Approximately 30 lbs.  
Cutting Blade: 12 inch diameter; cutting depth 4 inches  
Sealed electronic ignition system  
All-position diaphragm carburetor with integral fuel pump

Mr. Stuart pointed out that the bid closing date would be 10:00 a.m., June 1, 1982, at which time the bids will be opened in the Council Chambers and the Staff will report back to the City Council on June 8, 1982, with bid results.

There was a MOTION by Councilman Lovejoy, seconded by Councilman Nidiffer, to authorize the City Manager to call for bids on the equipment outlined; motion carried unanimously.

IX. REPORT ON BIDS

1. Custodial Services - Library

City Manager Lynn Stuart indicated that, due to a technical error in the advertisement, the bids for custodial services in the Library should be declined and that the same bid schedule as outlined in the prior request for bids again be followed.

There was a MOTION by Councilman Batty, seconded by Councilman Lovejoy, to decline all bids and authorize the City Manager to re-open bids as outlined; motion carried unanimously.

2. Diaphragm Pump - Public Works

Mr. Stuart outlined bids received for the proposed 3 inch diaphragm pump:

- (a) Harbor Equipment - \$1,385.00
- (b) Snappy Electric & Plumbing Supply - \$1,490.80
- (c) Dick's Chetco Saw Shop - \$1,147.50
- (d) Square Deal - \$1,540.20 (less hoses)

Mr. Stuart indicated that he had reviewed all of the bids and would recommend that the apparent low bidder, Dick's Chetco Saw Shop, be awarded.

There was a MOTION by Councilman Lovejoy, seconded by Councilman Nidiffer, to award the diaphragm pump bid to Dick's Chetco Saw Shop in the amount of \$1,147.50; motion carried unanimously.

X. ORDINANCES

1. State Revenues - Ordinance No. 359

City Recorder Naomi Bradfield read Ordinance No. 359 for the record. There was a MOTION by Councilman Lovejoy, seconded by Councilman Batty, to adopt Ordinance No. 359; motion carried unanimously.

Mayor Kerr requested the second reading of Ordinance No. 359; City Recorder Naomi Bradfield read Ordinance No. 359 by title only.

There was a MOTION by Councilman Lovejoy, seconded by Councilman Batty, to adopt Ordinance No. 359; motion carried unanimously.

2. Zoning Ordinance Amendments - Ordinance No. 360 - (Public Hearing)

Mr. Stuart outlined the fact that the purpose of Ordinance No. 360 was to amend the zoning ordinance to bring our zoning ordinances in compliance with LODC requirements.

City Recorder Naomi Bradfield read Ordinance No. 360 into the record.

Mr. Bill Cunningham expressed concern over the allowance of manufactured housing in residential areas.

Mr. Joe Wilson, representing Leisure Living by the Sea, attempted to define the rationale behind the ordinance.

Members of the City Council expressed concern regarding this matter and directed the City Staff to review the ordinance and return to the City Council with recommendations.

XI. RESOLUTIONS

1. Comprehensive Plan Amendments - Resolution No. 304 - (Public Hearing)

City Manager Lynn Stuart requested that this item be removed from the agenda and be re-presented in conjunction with Ordinance No. 360.

2. Library Appropriations - Resolution No. 305

City Recorder Naomi Bradfield read Resolution No. 305 for the record.

There was a MOTION by Councilman Geraghty, seconded by Councilman Lovejoy, to adopt Appropriations Resolution No. 305; motion carried unanimously.

XII. UNSCHEDULED PUBLIC APPEARANCES

None

XIII. PAYMENT OF VOUCHERS


There was a MOTION by Councilman Nidiffer, seconded by Councilman Lovejoy, to pay vouchers in the amount totalling \$22,209.34; motion carried unanimously.

XIV. ADJOURNMENT

There was a MOTION by Councilman Lovejoy, seconded by Councilman Batty, to adjourn the May 11, 1982 meeting; motion carried unanimously.

The meeting was adourned at

  
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Mayor Bob Kerr

  
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Naomi Bradfield, City Recorder

VOUCHERS. PAYABLE

May 11, 1982

<u>VOUCHER #</u>	<u>CHECK #</u>	<u>VENDOR</u>	<u>AMOUNT</u>
212	4292	Air-Oil Products Corp.	377.60
233	4293	Ray Allyn	10.20
137	4294	Arco Publishing, Inc.	31.22
220	4295	Aviation Week	50.00
230	4296	Robert E. Babb	11.50
188, 213, 221	4297	Baker & Taylor	138.32
215	4298	BECCO, Inc.	383.25
195	4299	Big A Auto Parts	182.04
112, 174, 218	4300	Blue Star Gas	1,753.88
140	4301	Brodart, Inc.	103.35
160	4302	Brookings Beach Bakery	40.00
108, 175, 181	4303	Brookings Office Supp.	226.12
173	4304	Brookings Plumbing	1,015.33
200	4305	Brookings Supply	19.69
103, 194	4306	Budge McHugh Supply	136.84
155	4307	Burns & Updegrove	58.60
193	4308	Burroughs Corp.	33.00
136	4309	Business Week	79.95
147	4310	Cantel of Medford	14.80
169	4311	Larry Cass	18.00
198	4312	Coastal Petroleum	46.61
117	4313	Columbia Equipment	414.94
153, 192, 217	4314	Jerry Conant	545.10
144	4315	Consolidated Supply	658.39
235	4316	Michael Cooper	7.20
206	4317	Coutrakon	2,451.80
116	4318	Creative Cloth	9.98
145	4319	Dan's Photo & Cameras	5.49
132, 139	4320	Dave's Rent-All	171.50
107	4321	Dick's Chetco Saw Shop	5.95
231	4322	Samuel Dotson	8.55
170	4323	Europe Magazine	8.00
146	4324	Executive Dept.	300.00
154	4325	Patrick R. Foley	1,125.00
126, 138, 158	4326	Robert O. Furrow	78.81
125, 185	4327	George's Muffler Shop	91.00
182	4328	Harbor Logging Supply	19.90
205	4329	Anne Hicks	173.24
189	4330	Hinds Supply Co.	286.90
149	4331	Industrial Control Co.	83.21
141	4332	Internat. City Mnmgt.	38.25
225	4333	Internat. Conf. Bldg.	60.00
128, 131, 152, 179,	4334	Kerr Ace Hardware	418.90
203, 204		Less Discount	(18.30)
191	4335	Law Enforce. Data System	9.50
123, 130, 134, 142,	4336	Littrell Parts	335.97
150, 180, 202, 216			
228	4337	Walt Lovejoy	40.00
208	4338	Christina Lucas	212.00
157	4339	McPherson Supply	107.82
187	4340	Mory's Arts	142.95
118	4341	Mother Earth News	15.00

<u>VOUCHER #</u>	<u>CHECK #</u>	<u>VENDOR</u>	<u>AMOUNT</u>
110	4343	Multnomah County	49.57
223	4344	Nat. Fire Protection	60.00
168	4345	OMNI Subscription Dept.	18.00
109,159,207	4346	O'Neale Supply, Inc.	116.10
210	4347	Oregon Magazine	15.00
119,232	4348	Kent Owens	120.30
111,227	4349	Pacific Water Works	989.07
214	4350	Pandora's Treasures	13.96
122	4351	Pape Bros., Inc.	24.68
104	4352	Paramount Pest Control	17.00
156	4353	Portland Electric & Plumb.	4.08
197	4354	Power Transmission Prod.	74.88
226	4355	Publisher's Central Bureau	24.00
121,135	4356	Quinlan Publishing Co.	67.00
224	4357	Ray's Auto Supply	28.00
115,165,199	4358	Ray's Sentry Market	124.27
164,186	4359	RCA Music Service	34.40
148	4360	Margie Riecke	15.00
124	4361	Ritz's Repair, Inc.	16.45
234	4362	Wayne Sheffel	12.00
219	4363	Georgia Shirilla	116.00
167	4364	Simmons Duplicating	146.74
120,229	4365	Cecil K. Smith, Sr.	49.46
151	4366	Keith Smith	350.00
106	4367	South Coast Med. Center	35.00
105,114,143, 171,201	4368	Square Deal Builders	299.94
176	4369	Stamper's J & J Tire	144.88
184	4370	Steiner Corporation	227.55
161	4371	Swenson Electric	839.25
172	4372	G.A. Thompson Co.	59.40
129	4373	3M Bus. Equip. Center	58.84
113	4374	3M	115.00
177	4375	Tidewater Contractors	335.65
162,211	4376	Time-Life Books	23.56
166	4377	United States Leasing	200.00
222	4378	U.S. National Bank	364.69
163	4379	U.S. News Books	27.50
178	4380	U.S. Postmaster	100.00
133	4382	Cliff West	10.34
127,209	4383	Wilson Tire Service	967.75
183	4384	World Book Encyclopedia	11.95
196	4385	Your Story Hour	27.80
	4386	HGE, Inc.	1,831.96
	4383	Wilson Tire Service	1,504.97
		<b>TOTAL:</b>	<b>22,209.34</b>
	4387	Clackamas Commun.	250.00
			<b>22,459.34</b>