

MINUTES  
BROOKINGS COMMON COUNCIL  
CITY OF BROOKINGS  
March 9, 1982

I. CALL TO ORDER

Mayor Kerr called the meeting to order at 8:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council present: Mayor Bob Kerr; Councilmen Walt Lovejoy, Gil Batty, Ray Nidiffer and John Geraghty.

Staff present: City Manager Lynn Stuart, City Attorney John Coutrakon, City Engineer Dick Nored, Recorder/Treasurer Naomi Bradfield.

IV. MINUTES FOR APPROVAL/ACCEPTANCE

MOTION by Councilman Lovejoy, seconded by Councilman Nidiffer to approve the minutes of February 9, 1982 regular Council meeting. Motion carried unanimously.

MOTION by Councilman Nidiffer, seconded by Councilman Batty to accept the minutes of the January 25, 1982 Library Board meeting. Motion carried unanimously.

V. COMMUNICATION/ANNOUNCEMENTS

Council Announcements

1. Coos-Curry Electric Coop Engineering Program

Councilman Geraghty reported that the Coos-Curry Electric Coop had reviewed a number of potential small head hyrdo projects for the City of Brookings. These were located at the City's reservoir, the Water Treatment Plant and the Waste-water Treatment Plant. He indicated that any interested citizens could voluntarily become involved in the project by contacting City Hall.

Manager's Announcements

1. Smuggler's Cove Site Plan Amendment Request

Mr. Stuart presented a request to construct two 2 car garages at the Smuggler's Cove condominium development. Since the City Council had previously reviewed and approved the site plan, it was Staff's interpretation that the site plan would then have to be reviewed and again approved as amended with two 2 car garages added prior to the issuance of building permits. After a brief discussion, the City Council concurred with the Staff's interpretation and directed Mr. Stuart to bring the site plan review to the Planning Commission for their review and approval.

MOTION by Councilman Batty, seconded by Councilman Lovejoy that the request to add two 2 car garages to the Smuggler's Cove site plan be referred to the Planning Commission for their review. Motion carried unanimously.

2. Chamber of Commerce - Fund Request

Mr. Stuart reported that this request from the Chamber of Commerce was for funding the sum of \$1,200 for printing brochures at the Chamber of Commerce. A letter presented to the Council by Mr. Ron Gandy, representing the Chamber of Commerce, was presented to the record.

MOTION by Councilman Nidiffer, seconded by Councilman Batty to allocate the sum of \$1,200.00 to the Chamber of Commerce to support their printing activities. Motion carried unanimously.

3. Ambulance Association - Lease Agreement

Mr. Stuart presented a request to the City Council which would allow the Southern Curry Ambulance Association to construct a 40' x 60' building on the City property located between Wharf Street and Center along Railroad Avenue. The Ambulance Association would construct a new facility on the site if the City would agree to lease the property to them for that purpose.

The purpose of this request was to receive direction from the City Council allowing Staff to draft an agreement between the Ambulance Association and the City Council. This agreement when finalized would be presented to the City Council for final action.

MOTION by Councilman Lovejoy, seconded by Councilman Geraghty to direct the City Staff to draft an agreement with the Southern Curry Ambulance Association. Motion carried unanimously.

4. Arnold Lane Waterline Acceptance.

Mr. Stuart reported that Mr. Keith Rowland, developer of the Spruce Knoll Subdivision had constructed an 8" water main from U.S. 101 to Rowland Lane along Arnold Lane. This 8" water main has been constructed in accordance with all City standards, and has been adequately inspected to insure proper construction. The City Engineer Dick Nored stated there was approximately 1,100 lineal feet of line with an estimated value of approximately \$30,000. He indicated minor repaving work was still necessary at each pavement cut and should be made as a stipulation of approval.

MOTION by Councilman Nidiffer, seconded by Councilman Lovejoy to accept the 8" water main as described, with the stipulation that the pavement work and all pavement cuts be properly replaced. Motion carried unanimously.

5. 911 Review - Letter of Intent

Mr. Stuart briefed the City Council regarding the 911 telephone system proposal. There is a State law which requires all public and private and emergency agencies to participate in this 911 system by January 1, 1991. The costs of these 911 systems would be supported by a tax imposed by the 1981 Oregon Law, Chapter 533. It is the purpose of this Agenda item to request Council's authority that a letter of intent to participate in the 911 program be authorized.

MOTION by Councilman Batty, seconded by Councilman Lovejoy to proceed with the submittal of the 911 Letter of Intent. Motion carried unanimously.

6. Public Works Project

City Manager Lynn Stuart stated that the City Staff had reviewed the availability of funds for fiscal year 1981-82, and was requesting authority to proceed with the bid call on the following projects:

a. Construct a 10" water main from Hassett and 7th Streets along the westerly extension of Hassett to Fifth Street, then southerly along Fifth Street to Ransom, and westerly along Ransom to the existing Highland Subdivision, where it again connects with a 10" water main. Estimated cost of \$25,000 to be included as a part of an LID program for the balance of the expenditure.

b. To construct storm drainage facilities, streets, curbs and sidewalks on Fifth Street from Easy to U.S. 101. The City would contribute \$25,000 toward the over-all project.

c. Placement of an 18' wide wearing surface on existing dirt streets as follows: Seascape Court; Cushing Court; Matot Street; Pioneer Lane and Hemlock

Street. The bid would include two alternates:

1. Oil penetration coat
  2. Asphaltic concrete mat
- Total estimated cost: \$10,000

It was also recommended that the same approach be taken to the Mill Beach roadway surfacing and allocate \$11,000 toward completion of the local improvement district in that area.

MOTION by Councilman Lovejoy, seconded by Councilman Nidiffer to direct the City Manager to proceed with the project as presented. Motion carried unanimously.

7. Fire Department Employee Proposal

Mr. Stuart reported that after researching the method of filling the Fire Department vacancy it appears that focusing the City's attention on fire prevention rather than fire suppression would generate a higher number of points toward a better fire rating. He therefore recommended the creation of the position of Building and Fire Safety Officer, and returning the Fire Department to a Volunteer Fire Chief position.

MOTION by Councilman Nidiffer, seconded by Councilman Lovejoy to authorize the City Manager to proceed with the formation of the Building and Fire Safety Officer position. Motion carried unanimously.

8. Midyear Audit Compilation

The City Manager reported that the review by the auditors of the accounting records had indicated that the financial statements between July 1st and December 31, 1981 were properly maintained, and the auditors were impressed with the accuracy which the accounting records had been posted. The Council commended the City Treasurer for her efforts.

9. Engineer Report

The Engineer reported that all of the projects were on a status quo basis.

10. 6 x 6 Army vehicle - Gardner Ridge Fire District

The City Manager stated that the City of Brookings Fire Department presently has a 6 x 6 Army vehicle with a 6,000 gallon tank on the back which was not presently being used by the Fire Department, and the Manager was requesting authority to transfer this equipment from the City of Brookings to the Gardner Ridge Fire District now being formed.

MOTION by Councilman Batty, seconded by Councilman Nidiffer to authorize the transfer of the 6 x 6 Army vehicle to the Gardner Ridge Fire District. Motion carried unanimously.

11. Beachcomber Festival Banner Request

The City Manager read a request from Vi Croucher, Chairman of the Beachcomber Festival to place a banner across Highway 101 from March 15th to the 22nd, 1982.

MOTION by Councilman Lovejoy, seconded by Councilman Geraghty to allow the Beachcomber Festival banner to be placed across U.S. 101. Motion carried unanimously.

Attorney Announcements

1. Elizabeth Tract Park

The City Attorney reported that the City now had the deeds on the Elizabeth Tract Park at no cost to the City.

2. A delinquent assessments resolution for bancroft bond payments due the City had been prepared, and there would probably be some similar resolutions for the next meeting. The purpose of the resolution was to place the City in a position to forelose if necessary, and also provide the City with a good record whenever the City desired to obtain bonds in the future.

VI. CALL FOR BIDS

1. Typewriter Bid

The City Manager reported that the Police Department was requesting to call for bids for the purchase of an electronic typewriter with the bid opening prior to the next Council meeting.

MOTION by Councilman Nidiffer, seconded by Councilman Geraghty to authorize the City Manager to call for bids on the electronic typewriter for the Police Department. Motion carried unanimously.

2. Police Department Radar

The City Manager reported that the Police Department had requested to purchase new equipment costing over \$500.00. Ordinance No. 326 as amended, allowed the Brookings City Council to be designated as the Local Contract Review Board pursuant to ORS 279.135, and would have all the powers granted by the State Public Contract Review Board. In Section 3 of Ordinance No. 326, under ORS 279.015, and Oregon Administrative Rules 127-10-010 to 127-10-160, the Contract Review Board could make purchases as long as they did not exceed \$10,000 and it was a single project. There was only one source available from MPH Industries for two separate models of radar in the sum of \$1,495 and \$1,295. Chief Babb's recommendation was to purchase the radar equipment totaling \$1,495.00.

MOTION by Councilman Batty, seconded by Councilman Lovejoy that by the authority granted under Ordinance No. 326, the Local Contract Review Board authorize the purchase of a radar unit for the Police Department in the sum of \$1,495.00. Motion carried unanimously.

VII. REPORT ON BIDS

1. Water Surface Pool Cover

The City Manager reported that at the February Council meeting there was a request for authority to call for bids on a water surface pool cover and three bids were submitted as follows: Liberty Enterprises bid - \$4,466.90; Lincoln Equipment, Inc. bid - \$4,637.50; and Recreonics bid - \$4,705.20. The City Manager recommended the low bid from Liberty Enterprises.

Ms. Norma Van Horn appeared before the Council and stated that the Council should consider purchasing a plastic bubble cover so that patrons could swim all year long rather than obtaining the water surface pool cover. Mayor Kerr explained that this had been explored earlier and was not feasible economically or technically. Councilman Geraghty stated that the pool cover would save about 40% of the energy cost.

MOTION by Councilman Nidiffer, seconded by Councilman Batty that we authorize the City Manager to purchase the water surface pool cover from Liberty Enterprises in the sum of \$4,466.90. Motion carried unanimously.

VIII. RESOLUTIONS

1. Resolution No. 297 - Delinquent Assessment

Resolution No. 297 was read in its entirety.

Councilman Batty questioned if there was a period of redemption and the City

Manager replied in the affirmative.

MOTION by Councilman Nidiffer, seconded by Councilman Batty to adopt Resolution No. 297. Motion carried unanimously.

2. Library Appropriations Resolution No. 295.  
Resolution No. 295 was read in its entirety.

MOTION by Councilman Lovejoy, seconded by Councilman Geraghty to adopt Resolution No. 295. Motion carried unanimously.

3. Resolution No. 296 - financial management

The City Manager stated that the auditor had requested a financial management resolution authorizing specific funds to be formed.

Resolution No. 296 was read in its entirety.

MOTION by Councilman Geraghty, seconded by Councilman Lovejoy to adopt Resolution No. 296. Motion carried unanimously.

IX. PAYMENT OF VOUCHERS

MOTION by Councilman Nidiffer, seconded by Councilman Lovejoy to pay the vouchers totaling \$21,338.93. Motion carried unanimously.

X. ADJOURNMENT

MOTION by Councilman Lovejoy, seconded by Councilman Batty that the meeting be adjourned. Motion carried unanimously.

The meeting was adjourned at 9:49 p.m.

  
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Mayor Bob Kerr

ATTEST:

  
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Naomi Bradfield, City Recorder

## VOUCHERS PAYABLE

March 9, 1982

<u>CHECKER #</u>	<u>CHECK #</u>	<u>VENDOR</u>	<u>AMOUNT</u>
	3956	Akin Motor Co., Inc.	40.70
	3957	Ray Allyn	20.40
	3958	Al's Electronics	24.00
	3959	American Water Works Assoc.	43.00
	3768	Ashland Hills Inn	165.36
	3960	Robert E. Babb	110.83
	3961	Baker & Taylor Co.	267.27
	3962	BECCO, Inc.	523.10
	3963	Bernie Bishop Volkswagen, Inc.	18.20
	3964	Richard L. Blandau, M.D.	30.00
	3965	Blue Star Gas Northwest	328.86
	3966	Brodart	516.75
	3967	Brookings Firefighters Association	745.00
	3968	Brookings Office Supplies	49.59
	3969	Brookings Paint & Floor Covering	35.70
	3970	Brookings Sanitary Service	55.00
	3971	Brookings Supply, Inc.	77.04
	3972	Budge-McHugh Supply Co.	564.85
	3973	Bureau of Govt. Research & Service	6.25
	3974	Cantel of Medford, Inc.	23.00
	3975	Larry A. Cass	12.00
	3977	Chandler Sheet Metal	97.34
	3978	Chetco Rexall Drugs, Inc.	54.21
	3979	Coastal Petroleum Sales	673.95
	3981	Jerry Conant	307.50
	3982	Congressional Quarterly Inc.	171.00
	3983	Michael Cooper	14.40
	3984	Coutrakon, Hoselton & Babin	1,501.00
	3985	Curry County Reporter	22.00
	3986	Curry General Hospital	240.80
	3987	Eric D. D'Alcorn	16.00
	3785	Martha A. Damato	10.80
	3988	D & H Auto Repair	22.00
	3989	Samuel W. Dotson	58.85
	3990	Doyle Electric	401.14
	3991	Executive Department	1,035.12
	3992	F & C Construction, Inc.	622.12
	3993	Robert O. Furrow	68.26
	3994	General Chemical Co.	203.73
	3995	Grants Pass Water Laboratory	48.00
	3996	Greyhound	10.20
	3997	Robert Hager	48.85
	3998	Hanscam's Center	59.90
	3783	Eileen Hardison	10.20
	3999	HGE Inc.	1,297.50
	4000	Hinds Supply Co.	551.34
	4001	Impression Products	51.07
	3780	Kathryn C. Johnstone	10.20
	4002	Kerr Ace Hardware	336.41
	4003	League of Oregon Cities	959.75
	4004	Legislative Counsel Committee	360.00
	4005	Listening Library Inc.	20.90
	4006	Littrell Parts	1,059.80
	4007	Christina Lucas	212.00

<u>IER #</u>	<u>CHECK #</u>	<u>VENDOR</u>	<u>AMOUNT</u>
	4008	M & K Restaurant	11.10
	4009	Mory's Arts	25.58
	4010	Newman-Traffic Control Division	207.00
	4011	Russell A. Nickels, M.D.	35.00
	4012	Northwest Law Enforcement Equipment	108.24
	4013	Nudelman Brothers	25.00
	4015	Lloyd H. Olds	716.66
	4016	O'Neale Supply, Inc.	22.10
	3769	Oregon Assoc. Chiefs of Police	138.00
	4017	Oregon Coast Association	100.00
	3773	Oregon Mayors Association	12.50
	4018	Kent Owens	22.60
	4019	Pacific Water Works Supply Co., Inc.	762.07
	4020	Pape Bros., Inc.	132.68
	4021	Paramount Pest Control, Inc.	17.00
	3786	Marvin H. Pope	10.20
	4022	Publishers Central Bureau	55.56
	4023	Ray's Sentry Market	60.17
	4024	Ronald L. Rennick, M.D.	30.00
	3781	Marilyn R. Riddle	10.40
	4025	Margie Riecke	15.00
	4026	Ritz's Repair, Inc.	56.12
	4027	Wayne E. Sheffel	24.00
	4028	Singleton Plumbing	77.90
	4029	Cecil K. Smith Sr.	24.73
	4030	Snappy Electric & Plumbing Supply	185.85
	3778	Spindrift Motor Inn	406.93
	4031	Square Deal Builders Supply, Inc.	181.94
	4032	Steiner Corporation	480.24
	4033	Tidewater Contractors, Inc.	489.90
	4034	United States Leasing Corporation	197.23
	4035	University of Washington Press	27.99
	4036	Wallace & Tiernan Division	9.00
	3779	Ronald Wellock	10.80
	4037	Cliff W. West	10.35
	4038	Western City Magazine	15.00
	4039	Wilson Tire Service	1,689.80
	3782	Wilfred S. Winter	10.20
	4040	The World	78.00
	3784	Vernen Zac	10.60
	3830	Oregon State Building Official Assoc.	75.00
	3831	Red Lion Inn	108.00
	3911	Al Glasser Janitorial	300.00
	4041	Marshall Ferg	139.25
<b>TOTAL:</b>			<b>21,338.93</b>