

MINUTES  
BROOKINGS COMMON COUNCIL  
CITY OF BROOKINGS  
October 11, 1983  
7:00 p.m.

I. CALL TO ORDER

Mayor Kerr called the meeting to order at 7:01 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Bob Kerr, Vice Mayor Gil Batty, Councilman John Geraghty, Councilman Ray Nidiffer, Councilman Walt Lovejoy.

City Recorder announced a quorum was present with which to conduct business.

Staff Present: City Manager Lynn Stuart, Administrative Assistant Georgia Shirilla, City Recorder Naomi Bradfield, Public Works Supervisor Cecil Smith, Assistant Public Works Supervisor Dennis Barlow, Police Chief Sam Dotson, City Engineer Dick Nored, City Attorney John Coutrakon.

Media Present: Bob Rodriguez, Curry Coastal Pilot, Marge Barrett, KURY Radio.

IV. CEREMONIES/APPOINTMENTS

1. Proclamation

Mayor Kerr read the proclamation from the Veterans of Foreign Wars to the Council. The proclamation was for the Voice of Democracy Scholarship Program. Mayor Kerr then signed the document.

V. MINUTES FOR APPROVAL/ACCEPTANCE

A. Approval of Council Meeting Minutes

1. September 13, 1983 Regular Council Meeting Minutes

Mayor Kerr asked if there were any corrections or additions to the minutes. Vice Mayor Batty stated that the minutes reflected his presence and he was not present. Mayor Kerr asked for the deletion of Councilman Batty's name from the roll call.

There was a MOTION by Councilman Lovejoy, seconded by Councilman Batty, to approve the September 13, 1983 Regular Council Meeting Minutes; motion carried unanimously.

B. Acceptance of Commission/Board Minutes

1. August 2, 1983 Regular Planning Commission Minutes

There was a MOTION by Councilman Lovejoy, seconded by Councilman Geraghty, to accept the August 2, 1983 Regular Planning Commission Minutes; motion carried unanimously.

VI. SCHEDULED PUBLIC APPEARANCES

None.

VII. COMMUNICATIONS/ANNOUNCEMENTS

A. Mayor Announcements

None.

B. Council Announcements

None.

C. Manager Announcements

1. Audit Presentation

City Manager Lynn Stuart stated the results of the audit were very positive. Jerry Burns was unable to attend this Council meeting but he will be present at the November meeting of the City Council. Mr. Stuart then gave a brief presentation of the auditor's report.

2. Emergency Repair Hemlock Waterline

Mr. Stuart briefed Council on the problems with the present waterline on Hemlock Street. He then stated that what he was asking for this evening was the approval to pay for the purchase of materials for the new waterline on Hemlock Street from the Contingency Fund. The Fund Number is 03-11-726. The cost of the materials and installation was \$1,897.85.

There was a MOTION by Councilman Lovejoy, seconded by Councilman Nidiffer, to approve the payment of the Hemlock Street waterline repair from the Contingency Fund; motion carried unanimously.

3. November City Council Meeting.

Mr. Stuart then explained to Council that the regularly scheduled Council meeting date in November was in direct conflict with the November election. He then asked for official action to change the Council meeting to Thursday, November 10th or any other date that was agreeable with Council.

There was a MOTION by Councilman Nidiffer, seconded by Councilman Batty, to change the November meeting date of the Brookings City Council to November 10, 1983; motion carried unanimously.

4. Thanksgiving Holiday

Mr. Stuart briefed Council on the changing of the November 11th holiday to the day after Thanksgiving thus, giving the employees a four day weekend. The City Council has done this in the past and he was again requesting that the holiday be changed.

There was a MOTION by Councilman Batty, seconded by Councilman Lovejoy, to move the November 11th holiday to the day after Thanksgiving in order to provide a four day weekend for the City employees; motion carried unanimously.

5. Hassett & Ransom LID Meeting

Mr. Stuart informed Council that the purpose of this agenda

item was to announce to the City Council that we are planning to reopen this Hassett and Ransom LID by conducting a neighborhood meeting tomorrow evening. He explained that somewhere along the line there was a problem with the City's mailout system and all of the neighborhood members were not notified. He went on to explain that they would have the meeting tomorrow evening and then a re-mailing to the balance of the people that were not notified about tomorrow's meeting. This second meeting would be conducted next Tuesday, to discuss the Hassett and Ransom Local Improvement District. He told Council that as soon as the two meetings were conducted, the City staff would then be making a report back to the City Council.

6. Work Day Tax Change Briefing

Mr. Stuart explained the rate changes that have taken place in the Workmen's Compensation deductions in the employee payroll.

7. EDA Grant

Mr. Stuart informed Council that he would fill this vacant agenda item with information just received about the EDA grant for the waterline out US 101. The grant has been denied. He also stated that staff was moving forward, attempting to come up with some other source of funds for the 10" main at Ransom Street.

8. NEU Location Standard

Mr. Stuart briefed Council on the Neighborhood Box Units currently being placed in new subdivisions by the Post Office and the location standards that have been established for them. These specifications will be incorporated into our standard construction document. He went on to explain what was involved in placing a NEU in the public right-of-way.

There was a MOTION by Councilman Nidiffer, seconded by Councilman Geraghty, to incorporate these location standards into the City's standard construction document; motion carried unanimously.

9. Operator II Class Change

Mr. Stuart informed Council as to the change that was being requested tonight. The request was for an Equipment Operator I with a range of 8 be changed to an Equipment Operator II with a range of 10. He stated that the employee filling this position was doing an extremely good job and progressed rapidly. He then requested Council's permission to change that position from a grade 8 to a grade 10. Mayor Kerr stated that he felt this change should be authorized at the City Manager's discretion.

There was a MOTION by Councilman Lovejoy, seconded by Councilman Batty, to authorize the change left up to the City Manager's discretion; motion carried unanimously.

10. Fire Association Fund Raiser

Mr. Stuart briefed the Council on the Brookings Fire Fighters Associations attempt to raise money to purchase 'the Jaws of Life' for the Fire Department, and the film that was shown on Channel 4 showing the equipment in action. This film is also available to show to organizations.

Mayor Kerr thanked Skyline Cable for the excellent job they did in making the video tape. He also stated that this piece of equipment, when purchased, would be available to the entire community through the mutual aid system.

John Coutrakon, speaking as a private citizen, spoke of the great job the fire fighters did when there was a fire near his house a few weeks ago. He then donated \$100 to the 'Jaws of Life Fund' and encouraged everyone to do the same.

11. Water Ad Hoc Committee Report Review

Mr. Stuart spoke of the three recommendations made by the Ad Hoc Committee that had yet been addressed. He then asked Council what approach they would like to take on these issues.

Mayor Kerr agreed that these issues needed to be addressed. Councilman Batty and Lovejoy were then asked to serve as a liason from the Council to work with the Ad Hoc Recommendations. They agreed.

12. Comprehensive Plan Implementation Grant Agreement

Mr. Stuart informed Council of the LCDC Basic Implementation Grant for \$2,000 for which we have entered into an agreement. This money is to be used for pre-acknowledgement and post-acknowledgement of our comprehensive plan as it relates specifically to Goals 16 and 17. He also told of the option the City Staff had to either doing the work locally or having someone else do the work for us. He felt the City staff and elected officials in the community had had such success so far that they would like to take a shot at it locally and take this money and place it into the General Fund of the City to offset administrative costs.

Mayor Kerr highly recommended that idea. There was a MOTION by Councilman Lovejoy, seconded by Councilman Geraghty, to authorize City Staff to receive this grant and put the money into the General Fund to offset administrative costs; motion carried unanimously.

13. Planning Commission (Agenda Review)

Georgia Shirilla, Administrative Assistant, briefed the Council on the Commission vacancy. She also told of 2 minor patritions that were approved. There was also a request for two variances of the City's zoning ordinances, these were denied and an appeal was going to be filed by the landowner. There was also a recommendation by staff that certain zone changes be made in different-areas of the City.

D. Attorney Announcements

John Coutrakon, City Attorney, informed Council that he had filed a petition for review of the Hearings Officers Findings and Recommendations in the Oceanview Mobile Estates hearing. He also requested that the City be granted 60-days for the City to submit a written argument of its position.

E. Engineer Announcements

None.

VIII. CALL FOR BIDS

1. Police Car

Mr. Stuart asked for City Council's authorization to call for bids for a new police vehicle as outlined in the specifications document and bid opening be scheduled for 10:00 a.m. Tuesday, November 1st, with a report back to the City Council at the November meeting which is Thursday, November 10th. There was a MOTION by Councilman Batty, seconded by Councilman Lovejoy, to authorize City Staff to call for bids on a new police vehicle; motion carried unanimously.

Mayor Kerr then asked if the other police vehicle was going to be traded in. Police Chief Sam Dotson informed Council that the old car would be used as an unmarked staff car. The present staff car was to be included in the call for bids as a trade in. This was incorporated into the previous motion.

2. Police Department Typewriter

Mr. Stuart briefed Council on the need to replace the existing typewriter in the dispatch area of the Police Department. He then asked for the authorization from Council to call for bids for a new typewriter as outlined in the specifications document. Bid opening to be at 10:00 a.m. November 1st, with a report back to Council at the November meeting. There was a MOTION by Councilman Geraghty, seconded by Councilman Nidiffer, to authorize the call for bids for a typewriter for the Police Department; motion carried unanimously.

3. Railroad Street Bike Path Construction

Dick Nored, City Engineer, made a presentation to the City Council regarding the construction of the bike path.

Mr. Stuart then asked for authorization to call for bids for the construction of the bike path along Railroad Avenue. Bid opening to be at 10:00 a.m. November 1st, with a report back to Council at the November meeting. There was a MOTION by Councilman Nidiffer, seconded by Councilman Geraghty, to call for bids on the bike path construction; motion carried unanimously.

Mayor Kerr then brought up the issue of mentioning how much money the City had to spend. He feels that if we do not announce the amount of money it will save the City money. He asked for comments from the audience. There were none.

4. Tanbark Park Construction

Mr. Stuart again turned the floor over to Dick Nored.

Mr. Nored briefed the Council on the Tanbark Park project.

Mayor Kerr then asked for any questions on the Tanbark Park. Councilman Batty asked if there were provisions for fencing. Mr. Nored stated that there were none. Mr. Stuart explained that the funds would not stretch that far. Again, if authorized, bid opening will be at 10:00 a.m. on November 1st, with a report back to the City Council at the November meeting.

Mrs. Cunningham stated that she felt this was going to be a very dangerous place for children to play due to visibility. She felt the park should not be done without a fence.

Councilman Batty stated that he felt the park would be a good place for children to play and the only way to get the project underway was to start. He stated that he felt the same way about the park on Easy Street when it was first constructed. There was a MOTION by Councilman Batty, seconded by Councilman Lovejoy, to authorize the call for bids for Tanbark Park project; motion carried unanimously.

5. High Level Piping

Mr. Stuart explained that through miscommunication, the call for bids that was authorized at last month's meeting had not appeared in the Pilot so he was back this evening asking if we can readvertise for the same piping and materials that we called for last time. There was a MOTION by Councilman Lovejoy, seconded by Councilman Nidiffer, to authorize the call for bids for the high level piping; motion carried unanimously.

IX. REPORT ON BIDS

None.

X. ORDINANCES

1. Ordinance No. 380 - CATV Franchise

Mayor Kerr stated that the cable TV franchise ordinance did not get delivered soon enough for Council to study it. There was a MOTION by Councilman Lovejoy, seconded by Councilman Geraghty, to extend the cable franchise until the next City Council meeting; motion carried unanimously.

XI. RESOLUTIONS

1. Resolution No. 338 - \$20,000 Federal Revenue Sharing

Mr. Stuart informed Council that this resolution was allocating the monies already approved for the paving of Mill Beach Road.

Mayor Kerr asked the City Recorder to read Resolution No. 338 into the record. There was a MOTION by Councilman Lovejoy, seconded by Councilman Batty, to adopt Resolution No. 338; motion carried unanimously.

XII. UNSCHEDULED PUBLIC APPEARANCES

Mayor Kerr asked if there was anyone with any items that they would like to bring before the Council at this time.

Gerry Hudson stated that he had property on the north bank that he would like to hook-up to City water and he was wondering when it would be possible. Mayor Kerr stated that the Councilmen had to meet and discuss the Ad Hoc Committee recommendations and make a recommendation to the Council, which should be at the next meeting.

Lou Viera asked how much money was in the Contingency Fund. Naomi Bradfield, City Treasurer, stated that there was \$15,000. He then asked how much money there was in the General Fund. Mrs. Bradfield stated that the budget was \$800,942.

Mr. Viera asked how much money the Motel Tax brought in this year to date. Mr. Stuart estimated between \$60,000 and \$70,000.

Mr. Viera stated that he felt the minutes from the Council meetings should be published in the newspaper.

Mayor Kerr stated that he felt this would be putting a burden on the taxpayers paying to have these minutes published.

Mr. Viera felt that this would create a lot of interest and input if the minutes were published.

Dan Sutton, speaking for the Curry County Taxpayer, Inc., addressed the Council on the water and how much it was going to be costing the taxpayers in the future. His concern was that the taxpayers would be picking up the expense of running waterlines outside the City limits to the new hook-ups if that was the recommendation made.

Mayor Kerr asked Mr. Sutton where his residence was located.

He stated that he had a business in Brookings, a residence in Brookings and a residence in Harbor.

Mayor Kerr stated that it was not taxpayers dollars but users dollars that were used. He also said that the Public Hearing involved had been advertised in the paper and anyone that was interested could attend so that they would know what was going on.

There was then a discussion regarding where the information was available so that people would understand where the dollars were coming from. The discussion then went on to the concerns of the people, that they would end up paying for water hook-ups outside the City limits.

Mayor Kerr suggested that Mr. Sutton get a copy of the Ad Hoc Committee Recommendations.

There was then a brief discussion about the water being a commodity of the City.

Bill Cunningham then spoke of Ordinance No. 322 which he felt was put into being to encourage people outside to participate in our tax base. He felt the taxpayer was going to be paying for these new waterlines, not the people that would be living outside the City limits and receiving the new water service.

Lou Viera asked if he could go down to City Hall and get a full set of minutes a day or two after the City Council meeting.

Mayor Kerr stated that he could pick up a set of approved

minutes of the previous meeting.

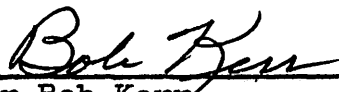
XIII. PAYMENT OF VOUCHERS

There was a MOTION by Councilman Nidiffer, seconded by Councilman Lovejoy, to pay the vouchers in the amount of \$23,911.00; motion carried unanimously.


XIV. ADJOURNMENT

Mayor Kerr adjourned the meeting at 8:40 p.m.

EXECUTIVE SESSION ORS 192.660 (1) ( )

  
\_\_\_\_\_  
Mayor Bob Kerr

ATTEST:

  
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Naomi Bradfield, City Recorder



VOUCHERS PAYABLE

October 11, 1983

Vouchered in September - Payable in October

<u>VOUCHER NO.</u>	<u>CHECK NO.</u>	<u>VENDOR</u>	<u>AMOUNT</u>
2429		AKIN MOTOR COMPANY	\$ 57.15
2443		BEN ARNDT	13.84
2427		DENNIS BARLOW	13.70
2459		BECCO, INC.	333.70
2380, 2398, 2402 2408, 2473, 2424		BLUE STAR GAS, NORTHWEST	1,379.32
2446		BRITE SPOT JANITORIAL	175.00
2469		BRODART, INC.	113.50
2392		BROOKINGS OFFICE SUPPLIES	50.20
2470		BROOKINGS SANITARY SERVICE	55.00
2381, 2395, 2466		BROOKINGS SUPPLY, INC.	286.46
2472		BROOKINGS VOLUNTEER FIREFIGHTERS ASSOCIATION	1,035.00
2442		GOLDIA BROWN	19.09
2422, 2423		BUDGE-McHUGH SUPPLY CO.	1,676.37
2388		BURNS & UPDEGROVE, CPAs	2,640.00
2391, 2417		CURRY COASTAL PILOT	36.32
2419		COMPUTER & ELECTRONICS	14.97
2471		COAST AUTO CENTER	21.95
2456		JERRY CONANT JANITORIAL SERVICE	475.00
2437		MICHAEL COOPER	11.31
2444		COUTRAKON & BABIN	1,708.50
2404		CURRY COUNTY CLERK, EUGENE BAUMAN	969.87
2458		DEL-CUR SUPPLY CO-OP	22.40
2439		GEORGE DOMINY	18.95
2434		SAMUEL W. DOTSON	9.84
2383		V.W. EIMICKE, ASSOCIATES INC.	47.01
2405		EXECUTIVE DEPARTMENT	322.00
2438		CURTIS FOX	24.25
2377, 2399		FRANK'S OFFICE EQUIPMENT	77.67
2412		GOOD HOUSEKEEPING	12.97
2450		GRANTS PASS WATER LABORATORY	39.00
2449		GREYHOUND LINES, INC.	27.60
2452		HGE, INC.	1,498.50
2406		HANSCAM'S CENTER, ORE. LTD.	22.68
2385		HARBOR EQUIPMENT CO.	64.65
2382, 2394		HARBOR LOGGING SUPPLY, INC.	44.65
2393		HARBOR PAINT CENTER	34.90
2430		HARBOR R.V. REPAIR & SUPPLY	100.00



<u>VOUCHER NO.</u>	<u>CHECK NO.</u>	<u>VENDOR</u>	<u>AMOUNT</u>
2384, 2426, 2433		KERR ACE HARDWARE	\$ 1,631.68
2431		KOONTZ MACHINE & WELDING	385.99
2432, 2460		LITRELL PARTS OF BROOKINGS	83.71
2441		CAMERON LYNN	16.65
2463		M & K CAFE	4.75
2465		MORY'S ARTS	137.31
2445, 2400		NEW ERA PRESS	180.00
2421		NEWMAN SIGNS	104.05
2462		NORWEST SAFETY	45.59
2389, 2428		NUDELMAN BROTHERS	247.00
2376, 2403		O'NEALE SUPPLY, INC.	150.65
2451		OREGON DEPARTMENT OF COMMERCE	96.20
2425		OREGONIAN-OREGON JOURNAL	7.50
2435		KENT OWENS	12.22
2378, 2390, 2401			
2414, 2416, 2447		PACIFIC WATER WORKS SUPPLY CO.	2,854.33
2396		PARAMOUNT PEST CONTROL	17.00
2409, 2461		RAY'S SENTRY MARKETS	77.42
2411		READER'S DIGEST FUND FOR THE BLIND	9.95
2419		MARGIE RIECKE	54.00
2415		RON'S STARTER & ALTERNATOR SERVICE	44.95
2436		WAYNE SHEFFEL	13.25
2379		CECIL SMITH	32.05
2387, 2453, 2454		SQUARE DEAL BUILDERS SUPPLY	537.76
2467		STEINER CORPORATION	200.96
2375, 2418		TIDEWATER CONTRACTORS, INC.	319.97
2397		TRAFFIC SAFETY SUPPLY CO.	255.43
2420		U.S. LEASING CORPORATION	200.00
2455		U.S. NATIONAL BANK OF OREGON	869.15
2464		U.S. POSTMASTER	100.00
2440		DONNA VAN NEST	14.36
2407, 2468		WILSON TIRE SERVICE	1,753.80
			<u>23,911.00</u>