

MINUTES  
BROOKINGS COMMON COUNCIL  
CITY OF BROOKINGS  
April 18, 1983  
7:00 p.m.  
BUDGET HEARING

I. CALL TO ORDER

Mayor Kerr called the meeting to order at 7:00 p.m.

II. ROLL CALL

Council Present: Mayor Bob Kerr, Vice Mayor Gil Batty, Councilman Ray Nidiffer, Walt Lovejoy.

Council Absent: Councilman John Geraghty

Staff Present: City Manager Lynn Stuart, Administrative Assistant Georgia Shirilla, City Recorder/Treasurer Naomi Bradfield, Police Chief Sam Dotson.

Media Present: Bob Rodriguez, Curry Coastal Pilot

III. FEDERAL REVENUE SHARING

Mayor Kerr announced a Public Hearing for the purposes of reviewing Federal Revenue Sharing receipts and expenditures. He turned the meeting over to Mr. Stuart. Mr. Stuart outlined for the Council and audience the proposed receipts of revenues and expenditures for Federal Revenue Sharing. These resources and expenditures were compared with fiscal 1981-82 and 1982-83. Proposed resources \$81,128 Proposed Budgeted expenditures, street projects \$30,000, water projects \$20,000 wastewater projects \$20,000, unappropriated fund balance \$11,128. Total expenditures \$81,128.

Mayor Kerr asked if the City Council or audience had any comments regarding the proposed Federal Revenue Sharing Expenditures. Being none, Mayor Kerr directed the City Staff to continue with the budget process as outlined.

IV. STATE REVENUE SHARING

Mayor Kerr announced a public hearing for the purposes of discussing receipts and expenditures in State Revenue Sharing funds in accordance with state requirements. At this time he turned the meeting over to City Manager, Lynn Stuart who outlined the proposed receipts and expenditures as follows: After briefing the Council and Staff on the fiscal 1981-82 and 1982-83 resources and expenditures, Mr. Stuart indicated that the 1983-84 State Revenue Sharing budget was \$16,000. It is proposed that 100% of the State Revenue Sharing Funds be used to offset general fund expenditures as in years past.

Mayor Kerr asked if there were any comments from the audience; there being none, Mayor Kerr directed the City Staff to continue with the State Revenue Sharing program as outlined.

V. BUDGET HEARING

Mr. Stuart indicated that a correction to the newspaper public notice in fiscal 1981-82 total expenditures and requirements were identified as \$742,721 with total all other expenditures and requirements totalling \$42,895. He indicated that the total all other expenditures and requirements should be 0 and the total expenditures and requirements should be reduced by that amount to \$699,826.

He indicated that the detail was accurate, only the total was in error. Mr. Stuart then proceeded with presenting to the City Council and the audience the information regarding the 1983-84 budget. Mr. Stuart outlined for the City Council that the Council, following the approval of the budget by the Budget Committee, may not increase the taxes over the amount published in the Budget Summary. That the City Council could not increase expenditures in any fund by more than 10% and any changes that might be made would have to be advertised prior to the adoption of the Budget. He also indicated that the adoption of the Budget should follow the election and would be done officially by Resolution. Mr. Stuart then outlined the budget as follows:

**Highlights on division by division basis:**

Legislative/Judicial would have a part-time clerk become a full time clerk.

In the Administrative Department, an Engineering Technician position was being created and would be off-set by minimizing utilization of an engineering contract. In addition, the auditor recommended the City Staff begin the transition to computer activities in the area of payroll and utility billing and in addition, the administrative division has absorbed all planning activities.

In the Police Department no major adjustments, however, the City Staff was directed to continue the rotation of vehicles by the purchase of a new police vehicle for the fiscal year 1983-84.

In the Fire Department the major changes for the department was the department was now paying a hydrant rental fee totalling approximately \$2,000 per year. A reserve fund was being created totalling \$10,000 for equipment, \$5,000 for building modifications. In addition, the Building and Planning Department had been separated with the Planning portion going to Administrative Department and the Building Safety was being absorbed by the Fire Department. The Building and Planning Department will no longer exist in fiscal 1983-84.

The Parks and Recreation Department identifies 5 rather small capital improvement programs, otherwise, business as usual.

In the Non-Departmental Department the building maintenance activities were the primary expenditures with \$10,000 being earmarked for Community Development.

In the Streets Department, the major expenditures, different from last fiscal year were the installation of bicycle paths in the area of Railroad street. The City Staff was presently pursuing, as directed by the Budget Committee, the feasibility of acquiring State Funds to match the dollars required by state law.

In the Water Department and Wastewater Department a \$20,000 reserve fund in each department was being proposed for the purposes of off-setting

construction and re-construction costs in the two treatment plant facilities. In the Water Department, it is proposed that one position be adjusted from a grade 15 to a grade 18 and with this adjustment, no overtime pay would be authorized. In the Wastewater Department, a new boiler was being proposed which would operate both on propane and methane fuel, thus utilizing some of the methane gas generated by the Wastewater Treatment Facility. In addition, sludge flow meters were included in the capital expenditures program.

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In the Library Fund, this fund has been separated from the General Fund For fiscal year 1983-84, due to the potential transfer of the Library from a Department of the City to the newly formed Library District. Since now, this is no longer a possibility, the Library fund will continue as a separate fund, however, it will be supported by not only \$1,600 plus in taxpayers money, it would also utilize a users fee which would charge both inside and outside residents a users fee with the outside resident being charged a higher fee. To off-set the difference in receipts in the Library Fund between fiscal 1982-83 and fiscal 1983-84, the Louis Eldon Morgan funds would be utilized to off-set this difference and bring the library services back up to an operational level.

Mr. Stuart then outlined the problems with reducing municipal budgets by outlining the reduction in capital improvement expenditures over the previous three fiscal years. Mr. Stuart then outlined for the City Council and audience the proposed method of increasing revenues for the City which allowed the Budget Committee to reduce the outside the 6% that is being requested for approval by the tax payers on May 17, 1983. Users fees would include both water and wastewater users fees which would be adjusted in accordance with Ad Hoc Committee recommendations. Infiltration and Inflow fees would be charged for any resident contributing storm-water to the wastewater treatment facility. This users fee would have to be approved by the City Council before imposition. The Library and Swimming Pool both were being charged users fee, with the Library utilizing higher rates for users outside the corporate limits. Harbor Sanitary District fees have been adjusted to agree with their proportionate flows. The Dawson Fire District users fee has been adjusted with the re-negotiation of the fire services contract. The method utilized now, rather than being a straight 25% of Fire Department operational costs, would be equivalent to the percentage of the Dawson Tract assessed valuation as it relates to the City of Brookings assessed value. The Coos-Curry Electric Franchise had been modified to provide one free street light for every 30 population as opposed to the original 1 street light for every 50 population. This would result in savings rather than a direct revenue. Mr. Stuart then outlined the Reserve Fund programs. The Bike Path program is required by Oregon Revised Statute 366.514. The Water and Wastewater programs would total \$20,000 each, the Fire Department has a reserve fund proposed for \$10,000 and equipment; \$5,000 for building. The 9-1-1 Emergency Services number will require separate expenses and as mandate of the State Statute.

Mr. Stuart then outlined the various trust funds included in the municipal 1983-84 Budget. These include the Stout Park Trust Fund, the John Christensen Book Fund and the Louis Eldon Morgan Trust Fund.

Mr. Stuart then outlined for the City Council the percentage of total tax dollars received in the county as they relate to those going to the City.

1980-81		22.25% total county tax dollar went to the City
		That was reduced in
1981-82	to	11.75% and again in
1982-83	to	10.20%

with the point being that the City is obviously making every effort to hold the line.

Mr. Stuart then outlined for the City Council the summary of proposed taxes. 1983-84 within the 6%, \$149,880. Outside the 6% limit, including the estimated not to be received \$282,307, which reflects a reduction over fiscal 1982-83. Debt Service increased to \$195,066 which is an increase over 1982-83 due to the fact that the estimated not-to-be-received was not included in fiscal 1982-83. The total tax amount for fiscal 1983-84 is \$627,253. Assuming an assessed valuation increase of 5%, the tax levy rate would be \$5.34 per \$1,000 of assessed.

With that Mr. Stuart closed his presentation and Mayor Kerr asked for any questions from the audience.

Mr. Don Hurd then discussed the need for \$10,000 from the Bed Tax Funds to go to Community Development. Mayor Kerr indicated this was a method of furthering the tourist trade by utilizing Bed Tax Dollars rather than property tax dollars. Mayor Kerr requested that the City Staff prepare a users fee for the swimming pool which would differentiate between inside and outside users. There was a general concurrence by the City Council and the City Staff indicating that they would bring a recommendation to the City Council at the May 10, 1983 meeting.

Mrs. Phyllis Farmer requested the types of stocks that were a part of the Louis Eldon Morgan Fund. Mr. Stuart responded by indicating that there were 1,889 shares of Common ATT Stock.

Mr. Fritz Landauer asked about the swimming pool users fee and agreed that outside users should be charged a higher fee.

Mr. Allen Madsen asked why Tennis Court resurfacing monies were budgeted, it was his understanding that in fiscal year 1982-83 the City Council had let a contract for the re-surfacing. Mayor Kerr responded that the City Council had called for bids, however the bids were extremely high and all bids were declined. The City Staff is in the process of repairing the existing tennis court and phase 5 of the Bud Cross Park Bureau of Outdoor Recreation Grant will begin on May 1, 1983 and will be completed before the end of the fiscal year.

Mrs. Miriam Christensen distributed to the City Council an outline of methods to improve the operation of the City Library. She complemented the City Council on their approach to resolving library problems.

Mr. Don Hurd questioned the approach to the estimated not-to-be-received monies in the debt service area. Councilman Batty and Councilman Nidiffer questioned Mr. Hurd regarding the expenditure of Bed Tax Monies for Economic Development. Mr. Hurd then agreed that more money from the Bed Tax Funds should be expended for the purposes of attracting tourism.

At this point, Mayor Kerr indicated that Mr. Hurd had taken both sides of the issue and that the City Council would proceed with the program as planned.

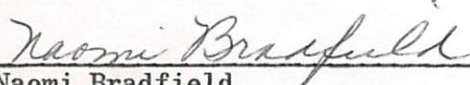
Mr. Fritz Landauer then complimented the City Council on their approach to expending tax payers' dollars and expressed satisfaction with the budget proposal.

There was a MOTION by Councilman Batty, seconded by Councilman Nidiffer to accept the Budget as proposed and to forward the tax levy to the voters in the amount of \$282,307.00. Motion carried unanimously.

There was a MOTION by Councilman Nidiffer, seconded by Councilman Batty to adjourn the Budget Committee Meeting at 8:37 p.m; motion carried unanimously

  
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Mayor Bob Kerr

ATTEST:

  
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Naomi Bradfield  
City Recorder/Treasurer