

MINUTES
BROOKINGS COMMON COUNCIL
CITY OF BROOKINGS
January 11, 1983
7:00 p.m.

I. CALL TO ORDER

Mayor Kerr called the meeting to order at 7:03 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Bob Kerr; Vice Mayor Gil Batty; Councilman Walt Lovejoy; Ray Nidiffer, and John Geraghty.

Staff Present: City Manager, Lynn Stuart; City Recorder, Naomi Bradfield; Administrative Assistant, Georgia Shirilla; City Attorney, John Coutrakon; City Engineer, Dick Nored; Parks Coordinator, Jeanne Russ; Public Works Assistant Supervisor, Dennis Barlow.

Media Present: Bob Rodriguez, Curry Coastal Pilot and Marge Barrett, KURY Radio.

IV. CEREMONIES/APPOINTMENTS

1. Dawson Fire Agreement

Mayor Kerr indicated that the negotiations for the Dawson Fire Agreement had been completed and the Agreement has been signed by the officers of the Dawson Tract Rural Fire Protection District. There was a MOTION by Councilman Batty, seconded by Councilman Nidiffer to approve the Dawson Fire Agreement as presented; motion carried unanimously.

IV. MINUTES FOR APPROVAL/ACCEPTANCE

A. Approval of Council Minutes

1. There was a MOTION by Councilman Geraghty, seconded by Councilman Lovejoy, to approve the December 14, 1982 Regular Council Meeting minutes; motion carried unanimously.

B. Acceptance of Commission/Board Minutes

1. There was a MOTION by Councilman Nidiffer, seconded by Councilman Geraghty, to accept the November 16, 1982 Regular Planning Commission minutes; motion carried unanimously.

V. SCHEDULED PUBLIC APPEARANCES

None

VI. COMMUNICATIONS/ANNOUNCEMENTS

A. Mayor Announcements

1. Mayor Kerr announced the intention of forming an Economic Development Group which was intended to meet February 14; following a brief discussion, the meeting time was changed to Tuesday, February 15, 1983, at which time the appointed group of citizens would meet to discuss the feasibility of improving the economic conditions of the City of Brookings.

B. Council Announcements

None

C. Manager Announcements

1. Oceanview Mobile Estates Sewer Request

Mr. Stuart indicated the reason the Oceanview Mobile Estates Sewer Request was on this evening's agenda was for the purpose of indicating to the City Council that the letter from the Department of Environmental Quality had been received outlining two potential solutions to the problem; 1) Connect to the Harbor Sanitary Sewerage System by annexation or contract service; 2) Secure land or easements outside the present park to accommodate an approvable treatment and disposal system for the projected daily sewage flow. The Department of Environmental Quality has no specific information or proposals suggesting that this is, in fact, possible.

Following a brief discussion, the City Council reiterated their original conclusion that this is definitely not a City of Brookings problem but that of a private property owner; that the City has specific responsibility to serve the residents and future residents within the region defined to be served by the 1 million gallon per day treatment plant that exists. Due to this consideration the City Council indicated that no official action would be taken.

County Commissioner, Kelly Ross and County Attorney, Rich Mickelson were in attendance at the meeting and they indicated that the decision would apparently rest on their shoulders.

2. Audit Contract

Mr. Stuart outlined the proposed Audit Contract as offered by the firm of Burns and Updegrave. The firm is presently performing the Audit Services for the City of Brookings and it was the recommendation of the City Staff that due to the experience with this audit firm, the City Staff would recommend that the City Council authorize the Staff to complete the proposed Audit Agreement.

There was a MOTION by Councilman Batty, Seconded by Councilman Lovejoy, to accept the Audit Contract as presented; motion carried unanimously.

3. Offer of Drainage Easement/Robert W. Heavey

Mr. Stuart outlined for the City Council the memorandum presented in the City Council responding to each of Mr. Heavey's requests.

1. That the City initiate a building moratorium within the drainage area in question.
2. That the City accept an offer of an easement in that area.
3. That the City address the safe disposition of increased storm water flow in the area.

Mr. Stuart briefed the City Council with a graphic presentation showing the area presently available for construction in the area and indicated that it would be the City Staff's position that the request for the acceptance of the easement be declined until such time as the property owner satisfactorily address the existing drainage problem. Further, the Staff recommended that no building moratorium is necessary in the area due to the fact that prior to any construction being allowed in the area, the applicant for a building permit would be required to address the drainage problems.

Mrs. Marie Stanhurst indicated that the map did not accurately portray her property lines and she was informed that the map would not carry any official weight regarding her property boundaries.

Mr. and Mrs. Heavey both asked questions regarding the offering of the easement with Mr. Heavey being concerned that addressing the drainage problem with each building permit would only incrementally address the problem and one large culvert is required rather than a series of small culverts since it is a neighborhood problem this automatically makes it a City problem.

Councilman Batty indicated that he would suggest the neighborhood assemble and address the problems rather than involving the City, since it would be a less expensive approach. Councilman Geraghty indicated that it had been discussed in the past that a local improvement district be formed. There was some expression of cooperation by members of the neighborhood.

Following a lengthy discussion, there was a MOTION by Councilman Lovejoy, seconded by Councilman Batty, to abide by the Staff recommendation; motion carried unanimously.

4. Street Light Request/Mill Beach Road

Mr. Stuart presented the request for street lights in the area of Mill Beach Road and Sandy Lane indicating that three of the street lights requested were situated on a private drive and the other three street lights were in the public right-of-way. There was a recommendation of Staff that if the City Council agreed with the installation of street lights at all, they should be in the Sandy Lane area rather than on the private drive.

Mr. Frank Cembellin/Applicant, indicated that he was not requesting the three street lights on the private property, that he was making the presentation on behalf of the residents of the area who were concerned over the safety of their wives.

After a lengthy discussion it was determined that since this was a new development and areas of the community that has existed for many years were still unlighted, that the City Council would be reluctant to install street lights in the new area prior to the older areas of town; in addition this area had not been budgeted for street lights. The City Staff was directed to review the dollars available for installation of street lights in this fiscal year and bring it back to the City Council for their consideration.

5. Basabe/Appel Request

Mr. Stuart outlined the program and indicated that in 1974 the City was offered a dedication on the right-of-way now known as Seascape Court. This offer was reviewed and accepted by the City's Planning Commission and ultimately recorded at the county, however, no official action of the City Council had been taken. In addition, Mr. Joe Basabe had requested and achieved a minor partition on parcel 2100 and to achieve the minimum dedication right-of-way, was offering a 10 foot strip of land along the South right-of-way line of Seascape Court which would bring his minor partition into conformance. In addition, Mr. Appel's property, situated at parcels 2302 and 2303, had offered an easement in the past and had not officially been accepted by the City Council. The proposal therefor was that the City Council accept the dedication of the Seascape Court right-of-way, shown as parcel no. 1 on the attached map, and the 10 foot right-of-way shown as parcel no. 2 on the attached map.

There was a MOTION by Councilman Lovejoy, seconded by Councilman Nidiffer, to accept the two land parcels as offered; motion carried unanimously.

6. Mid-Year Financial Report

Mr. Stuart briefed the City Council regarding the financial status of the City at the December printout. It was indicated that the original concern on tax receipts in November showed that only 37% of taxes had been received, when in fiscal 1981-82 at the same time in the fiscal year we had received 51% of taxes. At mid-year however, the total tax receipts were at 64.6%. Revenues in all of the fund categories outlined and, in every case, the revenues were 50% or more in all funds. On the other hand, expenditures in all funds were running approximately 30 to 40%, therefore placing the City into fine financial condition

Mr. Stuart indicated that the reason the departments were in such fine condition is that all department heads were voluntarily cutting back in their expenditures until such time as revenues could be assured. He further indicated that the City's budget was quite austere in the beginning and therefore not a great deal of work had been accomplished to this point.

The City Council expressed their appreciation for the work being done by the City Staff.

7. Budget Calendar

Mr. Stuart presented the Budget Calendar for fiscal year 1983-84 and indicated that unless the City Council had some objections the Budget Calendar presented would be followed. The City Council directed the City Staff to follow the Budget Calendar as presented.

8. Community Development Block Grant Review

City Staff reviewed with the City Council the proposed Community Development Block Grant Projects. Following the review the City Council directed the City Staff to continue to pursue potential projects to be funded through the Community Development Block Grant Program and present them to the City Council in the proper hearing format.

9. Planning Commission Agenda Review/Preview

Administrative Assistant, Georgia Shirilla presented to the City Council a review of last months Planning Commission Agenda and itemized each activity. She then presented to the City Council a preview of the January Planning Commission Agenda.

D. Attorney Announcements

None

E. Engineer Announcements

None

VII. CALL FOR BIDS

None

VIII. REPORT ON BIDS

None

IX. ORDINANCES

1. Coos Curry Franchise, Ordinance No. 370

City Attorney, John Coutrakon outlined for the City Council the fact the Ordinance No. 370 was a housekeeping ordinance to concur with adjustments requested by the Coos-Curry Legal Council.

City Recorder, Naomi Bradfield read Ordinance No. 370 into the record.

There was a MOTION by Councilman Geraghty, seconded by Councilman Nidiffer, to approve the Ordinance No. 370 at its first reading; motion carried unanimously. Mayor Kerr announced that since the vote was unanimous that he would direct the City Recorder to read the Ordinance by title only.

Following the reading of Ordinance No. 370 by title only, there was a MOTION by Councilman Lovejoy, seconded by Councilman Geraghty, to adopt Ordinance No. 370 on its second reading; motion carried unanimously.

X. RESOLUTIONS

1. Audit Resolution No. 321

Mr. Stuart indicated that the state law requires the City Council to adopt a resolution addressing the management letter of each fiscal years' audit. Resolution No. 321 was addressing the fiscal year 1981-82 audit.

City Recorder, Naomi Bradfield read Resolution No. 321 into the record.

There was a MOTION by Councilman Batty, seconded by Councilman Lovejoy, to adopt Resolution No. 321 as read; motion carried unanimously.

2. LCDC Appropriation Resolution No. 322

Mr. Sidney Beeching asked Mayor Kerr is the Economic Development meeting would be limited to residents of the City only. Mayor Kerr indicated that the Economic Development effort is a community wide project and would be treated as such.

Mayor Kerr indicated that Economic Development meetings were being conducted in Medford on January 26, from 9:30 a.m. to 11:30 a.m. for the purposes of discussing Economic Development processes through the Federal Government.

He indicated that the City of Brookings approach was not to involve government in the Economic Development, but rather assist in the private sector in addressing the economic concerns.

Mr. Don Hurd requested a definition of Economic Development. The response was "that's what puts gravy on the biscuits".

XI. UNSCHEDULED PUBLIC APPEARANCES

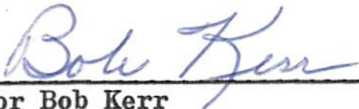
None

XII. PAYMENT OF VOUCHERS

There was a MOTION by Councilman Nidiffer, seconded by Councilman Lovejoy, to approve vouchers in the amount of \$19,957.43; motion carried unanimously.

XIII. ADJOURNMENT

There was a MOTION by Councilman Nidiffer, seconded by Councilman Lovejoy, to adjourn the meeting at 9:00 p.m.; motion carried unanimously.



Mayor Bob Kerr

ATTEST:



Naomi Bradfield City Recorder

VOUCHERS PAYABLE

January 11, 1983

<u>VOUCHER NO.</u>	<u>CHECK NO.</u>	<u>VENDOR</u>	<u>AMOUNT</u>
259	5663	A & W DRIVE-IN OF BROOKINGS	\$ 41.00
276	5664	AKIN MOTOR CO., INC.	81.42
297	5665	BECCO, INC.	170.00
274	5666	BLUE STAR GAS	133.16
268	5667	BRITE SPOT JANITORIAL	175.00
224, 1263	5668	BRODART, INC.	146.41
218, 1252	5669	BROOKINGS OFFICE SUPPLY	218.60
234, 1262	5670	BROOKINGS PLUMBING	400.00
266	5671	BROOKINGS SANITARY SERVICE	55.00
209, 1256, 1299	5672	BROOKINGS SUPPLY	70.25
267	5673	BROOKINGS VOLUNTEER FIREFIGHTERS ASSOCIATION	905.00
246	5674	BULLETIN MAILING OFFICE	28.55
215	5675	BURNS & UPDEGROVE	48.00
281	5676	LARRY CASS	18.05
207, 1294	5677	CHETCO REXALL DRUGS	67.49
204	5678	JERRY CONANT JANITORIAL	475.00
282	5679	MICHAEL COOPER	7.95
298	5680	COUTRAKON, HOSELTON & BABIN	1,311.00
251	5681	CURRENT HISTORY	20.00
213	5682	D & H AUTO REPAIR	24.00
205	5683	DAN'S PHOTO & CAMERAS	113.77
204	5684	DOC'S UPHOLSTERY	32.50
283	5685	SAM DOTSON	9.84
248	5686	DOUBLEDAY BOOK CLUB	5.17
208	5687	DOYLE ELECTRIC	242.60
231	5688	EMERALD POOL & PATIO	87.10
238	5689	EXECUTIVE DEPARTMENT	300.00
230	5690	FIRE CHIEF MAGAZINE	19.00
255, 1307	5691	PATRICK FOLEY	225.00
284	5692	CURTIS FOX	18.31
277 (VOID)		FRANK'S OFFICE EQUIPMENT (Vouchered in October - Voided December)	(18.00)
288	5693	FRANK'S OFFICE EQUIPMENT	93.85
265	5694	GLAMOUR	12.00
278	5695	GRANTS PASS WATER LABORATORY	32.50
289, 1279	5696	GREYHOUND BUS LINES	15.50
288	5579	H.G.E., INC.	2,358.50
257	5697	HANSCAM'S CENTER, ORE. LTD.	12.90
200, 1221, 1249	5698	HARBOR LOGGING SUPPLY, INC.	83.75
232	5699	HORTON BROS., INC.	89.13
201	5700	JOHN'S STARTER & ALTERNATOR SERVICE	55.95
244, 1271, 1275	5701	KERR ACE HARDWARE	128.27
295	5702	BOB KERR	177.00
291, 1198, 1250, 1270, 1293	5703	LITTRELL PARTS	530.81
214	5704	LORING'S SALES & SERVICE	303.21

<u>CHECKER NO.</u>	<u>CHECK NO.</u>	<u>VENDOR</u>	<u>AMOUNT</u>
001	5705	M & K CAFE	\$ 7.40
041	5706	MARLING AUTO PARTS	19.95
096	5707	MORY'S ARTS	177.53
054	5708	NEW ERA PRESS	156.00
037	5709	OLE NEWMAN	600.00
010	5710	NUDELMAN BROTHERS	624.50
099	5711	O'NEALE SUPPLY, INC.	100.55
058	5712	THE OREGONIAN	7.50
047	5713	OREGON PARK & RECREATION SOCIETY, INC.	25.00
094,1285	5714	KENT OWENS	23.49
019	5715	PACIFIC SEARCH PRESS	33.03
026,1233, 1240	5716	PACIFIC WATER WORKS SUPPLY CO., INC.	1,763.67
002	5717	PACQ PUMPS	43.43
039	5718	PAPE BROS., INC.	1,070.58
017	5719	PARAMOUNT PEST CONTROL	17.00
036	5720	PORTLAND ELECTRIC & PLUMBING CO.	18.09
090	5721	QUINLAN PUBLISHING CO., INC.	71.95
027	5722	PUBLISHER'S CENTRAL BUREAU	25.34
072	5723	RANDOM HOUSE, INC.	26.56
053	5724	RAINY DAY PRESS	24.18
043	5725	RAY'S AUTO SUPPLY	53.50
006,1222,1235	5726	RAY'S SENTRY MARKET	89.60
080	5727	GERALD RISTE	13.97
096,1305	5728	RITZ REPAIR	165.25
086	5729	WAYNE SHEFFEL	12.00
092,1290	5730	CECIL SMITH	46.14
069	5731	KEITH SMITH	350.00
012,1264,1273	5732	SQUARE DEAL BUILDER'S SUPPLY, INC.	312.53
008,1229,1245, 1287	5734	STAMPER'S J & J TIRE	96.68
077	5735	STEINER CORPORATION	291.86
025	5736	STERLING PUBLISHING CO.	13.38
093	5737	3M FGL 1319	72.00
020	5738	THE THOMAS MORE ASSOCIATION	13.95
002	5739	THUNDER MOUNTAIN BOOKS	7.13
060	5740	TIDEWATER CONTRACTORS, INC.	1,133.66
011	5741	TIME-LIFE BOOKS	23.96
095	5742	TRANSCO NORTHWEST, INC.	267.05
091	5743	U.S. BANK OF OREGON - VISA	239.36
061	5744	UNITED STATES LEASING CORP.	200.00
003	5745	U.S. POSTMASTER	100.00
097	5746	ARTHUR VANOUS CO.	14.75
023,1242,1292, 1306	5747	WILSON TIRE SERVICE	2,237.42
003	5748	WORLD PRESS REVIEW	17.95
016	5749	WORLDTON AUTO BODY	25.00

TOTAL: \$ 19,957.43