

MINUTES
BROOKINGS COMMON COUNCIL
CITY OF BROOKINGS
MARCH 13, 1984
7:00 p.m.

I. CALL TO ORDER

Vice Mayor Batty called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Vice Mayor Gilbert Batty, Councilman John Geraghty, Councilman Walt Lovejoy

Council Absent: Mayor Bob Kerr, Councilman Ray Nidiffer

Staff Present: City Manager Lynn Stuart, City Recorder Naomi Bradfield, Executive Secretary Donna Van Nest, Public Works Supervisor Cecil Smith, Assistant Public Works Supervisor Dennis Barlow, Engineering Technician Leo Lightle, City Attorney John Coutrakon.

Media Present: Marge Barrett, KURY Radio.

IV. CEREMONIES/APPOINTMENTS

None.

V. MINUTES FOR APPROVAL/ACCEPTANCE

A. Approval of Council Meeting Minutes

1. February 14, 1984 Regular Council Meeting Minutes

There was a MOTION by Councilman Lovejoy, seconded by Councilman Geraghty, to approve the February 14, 1984, Regular Council meeting minutes; motion carried unanimously.

B. Acceptance of Commission/Board Minutes

1. February 7, 1984 Regular Planning Commission Minutes

There was a MOTION by Councilman Lovejoy, seconded by Councilman Geraghty, to accept the February 7, 1984 Regular Planning Commission minutes; motion carried unanimously.

VI. SCHEDULED PUBLIC APPEARANCES

A. Planning Commission Rezone Recommendation

Vice Mayor Batty announced that this agenda item would be set over to the next Council meeting, due to the absence of two Council members.

B. CDBG Public Hearing - 101 Industrial Water Line

City Manager Lynn Stuart briefed the Council on this agenda item. He stated that this item had to do with a community development block grant program and under the statute a public hearing is required prior to the official application for the project. Mr. Stuart stated that at the last meeting of the Brookings Common Council, City Staff had received a recommendation to pursue this community block grant to construct a water line North of town.

Mr. Fred Hummel asked if the piece of property described for construction of the reservoir was large enough.

Mr. Stuart explained that the parcel of land is less than one acre but is sufficient to contain the reservoir site.

Jean Cunningham asked the location of the site.

Mr. Stuart stated that the site is at approximately the intersection of Carpenterville Road and Highway 101.

Vice Mayor Batty asked if there were any further comments regarding the CDBG Block Grant Program. There being none, he closed the public hearing and explained that the second action requested from the Council is an authorization for the City Staff to proceed with the grant application.

Councilman Lovejoy made a MOTION to authorize City Staff to proceed with the grant application as presented and Councilman Geraghty seconded; the motion carried unanimously.

VII. COMMUNICATIONS/ANNOUNCEMENTS

A. Mayor Announcements

None.

B. Council Announcements

None.

C. Manager Announcements

1. 9-1-1 Emergency Telephone System Plan

City Manager Stuart outlined the material that had already been presented to the Council at a previous Common Council meeting, and explained that all of the emergency services in the 469 prefix area had signed an Interagency Agreement, making the City of Brookings the lead agency. Mr. Stuart explained that the 9-1-1 funds are not City of Brookings funds but are funds which General Telephone Company charges its customers. Mr. Stuart stated that the next step in the process was to have the State plan prepared, bring it to the Council, and then take it back to the emergency services for their final approval before submittal to the State. Once the State approves the plan, the next step is to physically order the installation of the telephone lines into the dispatch center. Mr. Stuart explained the cost of the installation and the monthly rates charged by General Telephone Company. Mr. Stuart requested that the City Council give City Staff approve the plan and authorize City Staff to order installation of the telephone lines.

A MOTION was made by Councilman Lovejoy and seconded by Councilman Geraghty to authorize the work order and to forward the plan to the State for its approval; the motion carried unanimously.

2. Angler Access Agreement

Mr. Stuart briefed the Council on this agenda item, and explained that the location of the area as being on the North Bank of the Chetco River above Tide Rock, known as Social Security Bar. The agreement is that the City grants the State the right to enter onto the property to do some improvements and allow angler access to and from the river across the property. The agreement states that there is no City liability involved, and if at any time the City wishes to reclaim the property for a water intake facility or some other use, the City has a right to do that.

Gloria Shurtleff, President of Northwest Steelheaders, Chetco Chapter, stated that this year her group had taken on the project of maintenance on the Social Security Bar road, and she explained that the road is now basically 4-wheel drive only and is very dangerous for vehicles coming out of the road. Mrs. Shurtleff stated that she felt that by turning over the property to the State through the Angler Access Agreement a lot more could be done to turn it into an area that is accessible to the amount of people who do use that area.

Al Mirati, Oregon Fish and Wildlife Commission, explained that State's position on this agreement.

Harley Freshour, an affiliate of the Rogue River Guides Association, asked if the project could be worked on, due to the dangerous conditions on the property, at the intersection of North Bank Road and access to the property. Mr. Freshour explained that there were plans to widen the shoulder at the North Bank access and take out some trees for a turn around.

Mr. Coutrakon indicated that he thought Mr. Freshour had a good idea, but that it was beyond the scope of this particular agreement; that this agreement was basically between the City and the State for access across the property.

Councilman Geraghty made MOTION to approve the Angler Access Agreement and Councilman Lovejoy seconded the motion; motion carried unanimously.

3. Water Contingency Expenditure

City Manager Lynn Stuart requested Council approval for expenditures from the Water Contingency Fund for repairs at the Water Treatment Plant, at a cost of approximately \$3,850.00.

Councilman Lovejoy made a MOTION, and Councilman Geraghty seconded, to approve the expenditure of funds from Account No. 03-11-726 in the amount of \$3,850.00, for repairs at the Water Treatment Plant; motion carried unanimously.

4. Handicapped Requirements Review

Mr. Stuart stated that there is no action requested on this item; that it is a review of the Handicapped Requirements, which are a part of the Federal Revenue Sharing Program.

5. Six-Month Audit Review

Mr. Stuart explained that the City Auditor has completed the six-month audit of the City of Brookings and the conclusion of the auditor is that the records are accurate through the first six months of fiscal year 1983-84.

6. Seaview Subdivision Unit 1

Mr. Stuart explained that Seaview Subdivision Unit 1 is a development which was completed in June, 1982, but due to an oversight, it had not been brought before the Council for acceptance of an off-site improvement plan.

Mr. Stuart requested the City Council to accept the off-site improvements in the Seaview Subdivision Unit 1.

Councilman Lovejoy made a MOTION to accept the off-site improvements in Seaview Subdivision Unit 1 and Councilman Geraghty seconded; the motion carried unanimously.

7. LCDC Maintenance Grant

Mr. Stuart explained that the purpose of the grant is to assist the City of Brookings in offsetting some of the costs of maintaining the Comprehensive Plan, this grant being No. 83172, in the amount of \$3,112.00.

Mr. Stuart requested the City Council to authorize the Mayor to execute the document requesting the grant.

Councilman Lovejoy made a MOTION and Councilman Geraghty seconded it, to authorize the Mayor to execute the grant request documents; the motion carried unanimously.

D. Attorney Announcements

None.

E. Engineering Announcements

None.

VIII. CALL FOR BIDS

A. Post Hole Digger (Public Works)

Mr. Stuart Stated that the public works department is requesting the purchase of a post hole digger. He explained that the post hole digger will fit on the power take off equipment which the public works department has. Mr. Stuart indicated that the opening date for bids would be 10:00 a.m., Friday, April 6, 1984, in the Council Chambers and following that a bid tabulation would be done and the bids would be brought back to the Council at the April 10, 1984 meeting.

B. Power Take Off Mower Attachment

Mr. Stuart requested that the Council approve a bid call for a power take off mower attachment for a flail type mower to be attached to the same tractor. The same bid opening date would be set as for the post hole digger, and the bid review would be on April 10, 1984. Mr. Stuart indicated that there was an offer from the softball league to participate in the purchase of this equipment.

There was a MOTION made by Councilman Lovejoy and seconded by Councilman Geraghty to call for bids on the post hole digger and the mower; motion carried unanimously.

C. Fire Department Used Equipment

Mr. Stuart briefed the Council on the used equipment which the fire department wishes to sell, including a 1952 Howard-Cooper Triple Combination Pumper and accessories, seventeen plectron radios, thirty-one fire fighter coats, one hose reel with approximately 150' of 3/4" rubber booster hose, one hose reel with approximately 200' of 1" rubber booster hose and one 1 1/2" Cornell pump with Briggs and Stratton 5 HP gasoline engine. Mr. Stuart requested that the new fire fighting groups around the area be allowed the minimum bid on the equipment first. Mr. Stuart indicated that if this equipment was advertised the bids would be brought back to the Council at the May, 1984 meeting.

A MOTION was made by Councilman Lovejoy and seconded by Councilman Geraghty to authorize Staff to put the equipment out for bid, on condition that if the equipment is not there for purchase because it had been disposed of previous to the actual bid time through an Intergovernmental Agreement, this would be permissible; motion carried unanimously.

IX. REPORT ON BIDS

None.

X. ORDINANCES

None.

XI. RESOLUTIONS

A. Resolution No. 345 - Levy Base Request

Vice Mayor Batty asked the City Manager for discussion of Resolution No. 345. City Manager Lynn Stuart read Resolution No. 345 into the record.

There was a MOTION made by Councilman Geraghty, seconded by Councilman Lovejoy to adopt Resolution No. 345, a levy base request; motion carried unanimously.

XII. UNSCHEDULED PUBLIC APPEARANCES

A. Edward Olsen, Brookings, suggested that the City Council pass a resolution supporting the passage of the school levy.

After a brief discussion the Council agreed that they did not feel that this should be a Council function.

XIII. PAYMENT OF VOUCHERS

Councilman Lovejoy made a MOTION to pay the vouchers in the amount of \$49,564.70. The motion was seconded by Councilman Geraghty; motion carried unanimously.

XIV. ADJOURNMENT

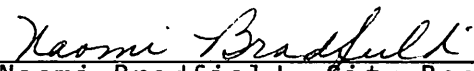
There was a MOTION by Councilman Lovejoy, seconded by Councilman Geraghty to adjourn the meeting; motion carried unanimously.

Vice Mayor Batty adjourned the meeting at approximately 8:20 p.m.



Mayor Bob Kerr

ATTEST:



Naomi Bradfield, City Recorder

VOUCHERS PAYABLE

March 13, 1984

Vouchered in February - Payable in March

<u>VOUCHER NO.</u>	<u>CHECK NO.</u>	<u>VENDOR</u>	<u>AMOUNT</u>
2907, 2945, 3012	8142	AKIN MOTOR COMPANY	59.40
2951	8143	AMERICAN CYANAMID COMPANY	177.00
2908	8144	AMERICAN SCIENTIFIC PRODUCTS	9.44
2968	8145	ARCHITECTURAL DIGEST	39.95
3000	8146	BEN ARNDT	13.84
2909	8147	B & L KAWASAKI	16.00
3009	8148	DENNIS BARLOW	13.70
3021	8149	BECCO	145.00
2947, 3005	8150	BLUE STAR GAS NW	250.90
3019	8151	BRITE SPOT JANITORIAL	175.00
2965	8152	BRODART, INC.	113.50
3041	8153	BROOKINGS FIGHTERS ASSOC.	1,035.00
2910, 3028	8154	BROOKINGS INN/FLYING GULL	91.65
2912, 3031	8155	BROOKINGS OFFICE SUPPLIES	856.00
2911	8156	BROOKINGS RENT-ALL	24.50
3029	8157	BROOKINGS SANITARY SERVICE	55.00
2972, 2982	8158	BROOKINGS SPORTS UNLIMITED	226.45
3007, 3040	8159	BROOKINGS SUPPLY, INC.	62.73
2999	8160	GOLDIA BROWN	19.09
2946	8161	BUDGE-MCHUGH SUPPLY CO.	3,702.32
3018	8162	GERALD BURNS, CPA	1,440.00
3014	8163	COAST AUTO CENTER	12.04
2915	8164	J.CONANT BUSINESS MACH REPAIR	55.00
3006	8165	JERRY CONANT JANITORIAL	475.00
3022	8166	CARPETLAND	271.00
2950	8167	CHAMBERS PLUMBING & HEATING	7.90
2914, 2948, 2949	8168	CHETCO REXALL DRUGS	50.57
2913, 3026	8169	COAST AUTO CENTER	78.09
3002	8170	COLUMBIA EQUIPMENT	465.10
2994	8171	MIKE COOPER	11.31
2990	8172	COUTRAKON & BABIN	2,336.00
2916	8173	D&H AUTO REPAIR	12.00
3025	8174	DEL-CUR SUPPLY CO-OP	3.85
2996	8175	GEORGE DOMINY	18.95
2991	8176	SAMUEL DOTSON	9.84
2952	8177	EXECUTIVE DEPARTMENT	162.00
2975	8178	FRANKS OFFICE EQUIPMENT	24.30
2995	8200	CURT FOX	25.75
3042	8179	GERALD ROSS AGENCY, INC.	19,579.00
3011	8180	DAVE GILBERT	10.70
2970	8181	GLAMOUR	12.00
3032	8182	GRANTS PASS WATER LABORATORY	27.00
2917, 3033	8183	GREYHOUND BUS LINES, INC.	36.40
3035	8184	GRIFFITH WELDING & MACHINE	520.00
2953	8185	GOLDEN PRESS	8.57
2977	8186	HACH COMPANY	9.62
2955, 2919	8187	HANSCAMS CENTER	14.09
2920, 2986	8188	HARBOR EQUIPMENT COMPANY	118.95

<u>VOUCHER NO.</u>	<u>CHECK NO.</u>	<u>VENDOR</u>	<u>AMOUNT</u>
2978, 3045, 2918	8189	HARBOR LOGGING SUPPLY, INC.	43.95
2954	8190	HARBOR PAINT CENTER	10.00
3036	8191	HGE, INC.	1,200.00
3010	8192	JEAN HOOK	7.95
3027	8193	HORTON BROS.	487.50
2921	8194	INDUSTRIAL ELECTRIC SERVICE CO.	136.40
2957	8195	INDUSTRIAL STEEL & SUPPLY CO.	82.82
2979, 2922, 2981, 3004	8196	KERR ACE HARDWARE	214.90
2958	8197	JAY KLAPPERICH	100.00
2987	8198	LAW ENFORCEMENT EQUIPMENT CO.	21.00
2923, 3020	8199	LITTRELL PARTS	153.97
2998	8201	CAMERON LYNN	16.65
2961	8202	MARLING AUTO PARTS	24.08
2924	8205	MCNAUGHTON BOOK SERVICE	113.50
3013, 3017	8203	MORYS OFFICE & ART SUPPLIES	216.72
3015	8204	NEELYS WELDING & MACHINE WORKS	19.70
2959	8206	JAMES H. NELSON, ATTY	900.00
2997	8207	DONNA VAN NEST	14.36
2925	8208	NEWMAN SIGNS	58.32
2926	8209	O'NEALE SUPPLY COMPANY	76.80
3008	8210	OREGON COASTAL ZONE MGNT. ASSOC.	300.00
2960	8211	OREGONIAN	116.00
2984	8212	OREGONIAN & OREGON JOURNAL	9.75
2992	8213	KENT OWENS	12.22
2928, 2962, 2989	8214	PACIFIC WATER WORKS SUPPLY CO.	6,236.00
2966	8215	PARAMOUNT	17.00
2927	8216	PITNEY BOWES	57.75
2969	8217	POPULAR PHOTOGRAPHY	9.97
2929, 2983, 3038	8218	PORTLAND ELECTRIC & PLUMBING	181.93
3034	8219	PHYSICIANS DESK REFERENCE	36.90
3048	8220	QUINLAN PUBLISHING CO., INC.	35.95
2944	8221	RAYS SENTRY MARKETS	19.00
2930	8222	RECREATION SPECIALTIES	250.00
3037	8223	RITZ'S REPAIR	26.00
2931, 2967	8224	RODDA PAINT	61.21
2932	8225	ROGERS MACHINERY COMPANY	319.37
2993	8226	WAYNE SHEFFEL	13.25
2943	8227	SIMMONS SUPPLY COMPANY	125.46
2985	8228	CECIL SMITH	32.05
2934, 2963, 2980	8229	STAMPERS J&J TIRE CO.	186.75
3003	8230	STEINER CORPORATION	11.30
3001	8231	SOUTHCOAST MEDICAL CENTER	35.00
2933, 2942, 2973, 2974			
3016, 3044, 3047	8253	SQUARE DEAL BUILDERS SUPPLY	445.17
2935	8233	TRAFFIC SAFETY SUPPLY COMPANY	215.38
2941	8234	NORMAN THOMPSON	140.00
2936	8235	TIDEWATER CONTRACTORS	27.50

<u>VOUCHER NO.</u>	<u>CHECK NO.</u>	<u>VENDOR</u>	<u>AMOUNT</u>
2971	8236	UMPQUA RESEARCH COMPANY	218.00
2938	8237	UNITED PACIFIC CONTROLS	190.00
2937	8238	U.S. DIVERS CORPORATION	723.19
2976	8240	U.S. LEASING CORPORATION	200.00
3023	8241	U.S. NATIONAL BANK - VISA	230.40
2939, 3024, 3039, 3043, 3046, 3049	8242	WILSON TIRE SERVICE	<u>2,302.08</u>
		TOTAL	\$ 49,564.70