

BROOKINGS COMMON COUNCIL
SPECIAL COUNCIL MEETING
MINUTES
MARCH 6, 1984

I. CALL TO ORDER

Mayor Kerr called the meeting to order at 7:00 p.m.

II. ROLL CALL:

Council Members Present: Mayor Bob Kerr, Vice Mayor Gil Batty, Councilmen Walt Lovejoy, John Geraghty, Ray Nidiffer

Council Members Absent: None

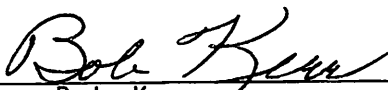
III. SPECIAL BUSINESS

Budget Committee Appointments: Mayor Kerr announced that the term of Don Croucher is expiring, and Don Croucher is reappointed for another term. Mayor Kerr then announced that Budget Committee member Cal Adkisson has left the area, and Richard Swigert was appointed to fill the vacancy.

Councilman Geraghty made a motion to reappoint Don Croucher and appoint Richard Swigert to the Budget Committee. Councilman Lovejoy seconded the motion, and it carried unanimously.

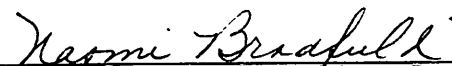
IV. ADJOURNMENT

Councilman Lovejoy made a motion and Councilman Geraghty seconded, to adjourn the meeting. The motion carried unanimously.



Mayor Bob Kerr

ATTEST:



Naomi Bradfield, City Recorder

CITY OF BROOKINGS
BUDGET COMMITTEE MEETING
MARCH 5, 1984

I. CALL TO ORDER

Mayor Kerr called the meeting to order.

II. ELECTION OF OFFICERS

Committeeman Bill Hansen nominated Al Flanigan for Chairman. Vice Mayor Batty seconded the nomination. Councilman Lovejoy made a motion to close the nominations. Councilman Geraghty seconded the motion. Al Flanigan was elected chairman of the Budget Committee by unanimous vote.

Committeeman Bill Hansen nominated Dick Swigert for secretary. Councilman Geraghty seconded the nomination. Councilman Lovejoy made a motion that the nominations be closed. Vice Mayor Batty seconded the motion. Dick Swigert was elected secretary of the Budget Committee by unanimous vote.

III. ROLL CALL

Committee Members Present: Chairman Al Flanigan, Secretary Dick Swigert, Committeemen Ron Smith, Bill Hansen

Committee Members Absent: Committeeman Don Croucher

Staff Present: City Manager Lynn Stuart, City Recorder/Treasurer Naomi Bradfield, Secretary/Recorder Donna Van Nest, Police Chief Sam Dotson, Assistant Police Chief Kent Owens, Sgt. Cam Lynn, Engineering Technician Leo Lightle, Public Works Director Cecil Smith, Assistant Public Works Director Dennis Barlow, Fire Chief Tom Kerr, Building and Fire Safety Officer Marshall Ferg.

IV. BUDGET PRESENTATION

Chairman Flanigan turned the meeting to City Manager Lynn Stuart to present the budget.

City Manager Lynn Stuart presented an outline of the overall budget proposal, indicating that as the Budget Committee had directed staff last year, the focus had been placed on users fees. Mr. Stuart pointed out that the proposal for this fiscal year is a decrease in property taxes. Mr. Stuart recommended that the City ask the voters to pass a new levy base.

Mr. Stuart outlined the Resource Summary for the Committee as follows:

Proposed Resources for fiscal year 1984-85

General Fund	\$ 864,380
State Tax Street Fund	136,859
Water Special Revenue Fund	352,728
Wastewater Special Revenue Fund	307,606
Bancroft Fund	101,689
Debt Service Fund	222,200
Federal Revenue Sharing Fund	191,200
General Reserve Fund	261,100
Trust Funds	284,613
Library Fund	60,225
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Total Proposed Budget	\$2,782,600

Mr. Stuart explained that City Staff is not requesting any additional employees this fiscal year, but rather there will be some transitioning in positions already existing.

Capital Improvements

Mr. Stuart outlined the Capital Improvements Program proposed for this fiscal year, the total amount budgeted being \$92,000.00.

Salaries

Mr. Stuart explained that the PERS withholding rate is going from 9.33% to 6.02%, and asked that the Budget Committee consider giving this savings to the employees as a cost of living increase of 3.31%. The estimated cost of the entire program is \$16,000.00.

Mr. Stuart outlined the individual General Fund categories as follows:

Legislative/Judicial

Mr. Stuart pointed out that there are no major changes in this budget, but there is an expected increase in jury fees, with the total budget being \$65,550.

Administrative

No major changes, but an addition under Capital Outlay for the purchase of a vehicle for the City Manager at a cost of \$10,000, with the total proposed budget being \$193,905.

Fire Department

Very little change in the overall budget, with a total of \$89,525 being proposed for this fiscal year.

Police

The department is experiencing major expenditures on the patrol vehicles due to some transmission problems. There is a possibility of some remodeling expenses in the dispatch area when 9-1-1 goes into effect. The total police budget is \$365,850.

Parks & Recreation

Very little change with the proposed budget being \$69,150.

Non-Departmental

The Equipment Lease/Rental line item has been raised to \$19,400 to allow for installation of the computer system, with the total Non-Departmental proposed budget being \$80,400.

Streets

A slight increase to a proposed total of \$136,859 for this fiscal year.

Water Special Revenue Fund

A total of \$352,728 proposed for this fiscal year, with \$140,800 proposed for Distribution and \$109,080 proposed for Treatment and \$87,848 proposed for Transfers.

Wastewater Special Revenue Fund

A total of \$307,606 proposed for this fiscal year, with \$143,180 proposed for Treatment, \$91,960 proposed for Collection and \$62,466 proposed for Transfers.

Bancroft Fund

Total budget of \$101,689.

Debt Service

Total budget of \$222,200.

Federal Revenue Sharing

Total budget of \$191,200.

General Reserve Fund

A total proposed budget of \$261,100, which includes monies which have been building up through the years, such as fire contracts, bike paths and 9-1-1 funds.

Trust

A total proposed budget of \$284,613.

Library

A total proposed budget of \$60,225.

Budget Committee Review

Mr. Stuart summarized his presentation by proposing a tax levy base be taken to the voters for their approval or rejection. Mr. Stuart explained that there has never been a change in the tax levy base since the City was incorporated in 1951.

There was a short discussion regarding the cost of providing medical and dental insurance for the employees, and City Staff was requested to check into other insurance coverages, with the possibility of a change in the deductible.

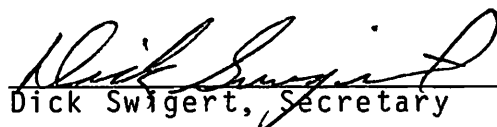
Chairman Flanigan and the Budget Committee went through the entire budget document and questioned City Staff on several points. At the end of the discussion Chairman Flanigan asked if there were any further questions on the budget document, and hearing none, there was a MOTION by Committeeman Hansen, seconded by Committeeman Swigert to approve the Fiscal 1984-85 budget as presented; motion carried unanimously.

Mr. Stuart expressed appreciation to the Budget Committee for their time and efforts spent in reviewing the budget document. He then outlined the next steps in the budget process, including the Budget Hearing and the levy base election.

The meeting was adjourned at 10:30 p.m.


Al Flanigan, Chairman

ATTEST:


Dick Swigert, Secretary