

MINUTES  
BROOKINGS COMMON COUNCIL MEETING  
CITY OF BROOKINGS  
MARCH 11, 1985  
7:00 p.m.

I. CALL TO ORDER

Mayor Kerr called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Bob Kerr, Vice Mayor Gil Batty, Councilmen John Geraghty, Ray Nidiffer, Bob Rogers

Council Absent: None.

Staff Present: City Manager Lynn Stuart, City Attorney John Coutrakon, Executive Secretary Donna Van Nest, Engineering Technician Leo Lightle, Planning Director Chuck Rhodaback, Recorder/Treasurer Judy Pectol, Bookkeeper Beverly Shields, Police Communications Sergeant Cameron Lynn

Media Present: Bob Rodriguez, Curry Coastal Pilot; Marge Barrett, KURY

IV. CEREMONIES/APPOINTMENTS

A. Planning Commission Appointments

Mayor Kerr explained that there are four (4) positions on the Planning Commission which need to be filled. Three terms are expiring and there has been one resignation by Vice Chairman Joan Heavey. Ms. Heavey has resigned due to an illness in the family and due to being out of the area for the next six (6) months.

Mayor Kerr recommended that the Council reappoint Commissioners Jean Hagen, Lonny Draheim and Jim Izett to the Planning Commission.

Councilman Nidiffer made a MOTION, seconded by Councilman Rogers, to reappoint Jean Hagen, Lonny Draheim and Jim Izett to the Planning Commission; MOTION carried unanimously.

Councilman Nidiffer made a MOTION, seconded by Councilman Geraghty, to accept with regret the resignation of Joan Heavey from the Planning Commission; MOTION carried unanimously.

Mayor Kerr then recommended the appointment of Elgin Gunderson to fill the vacancy on the Planning Commission created by the resignation of Joan Heavey.

Councilman Nidiffer made a MOTION, seconded by Councilman Geraghty, to appoint Elgin Gunderson to the Planning Commission; MOTION carried unanimously.

V. MINUTES FOR APPROVAL/ACCEPTANCE

A. Approval of Council Meeting Minutes

1. February 12, 1985 Regular Council Meeting Minutes

Councilman Geraghty made a MOTION, seconded by Councilman Nidiffer, to approve the February 12, 1985 Regular Council Meeting Minutes; MOTION carried unanimously.

VI. SCHEDULED PUBLIC APPEARANCES

None.

VII. COMMUNICATIONS/ANNOUNCEMENTS

A. Mayor Announcements

1. Mayor Kerr announced the appointment of Councilman Gil Batty to the Board of Directors of the Coos-Curry-Douglas Business Development Corporation.
2. Mayor Kerr announced the appointment of Earl Breuer, Planning Commissioner, to the Oregon State Citizen Involvement Advisory Committee (CIAC).
3. Mayor Kerr announced a meeting to be held on March 16, 1985, in the Coos Bay City Council Chambers. Senator Bill Bradbury will be in attendance at the meeting and the discussion will involve the concerns of the South coast communities, including the State lottery fund distribution formula, the proposed Port of Coos Bay Transportation Study, the economic development issues facing the South coast, and the sales tax and property relief items.
4. Mayor Kerr summarized a meeting of the OCZMA which he attended in Newport. The meeting concerned the plight of the fishing industry.

B. Council Announcements

1. Library Ad Hoc Committee Meeting Report

Councilman Geraghty reviewed the meeting which was held on March 1, 1985, and outlined for the Council the highlights. The meeting was the first in several to be scheduled to discuss the transfer of the library from City to District status.

VII. COMMUNICATIONS/ANNOUNCEMENTS

C. Manager Announcements

1. Insurance Proposals

Mr. Stuart indicated that the City's insurance policies expire on March 18, 1985, and the City staff has requested proposals for new insurance coverage. As of 1:00 p.m., March 11, 1985, one proposal had been received. Mr. Stuart indicated that he had spoken with the present insurance carrier and that the City's coverage could be extended under the present policies to June 30, 1985. This date would be in line with the fiscal year of the City. Mr. Stuart requested that the Mayor and City Council authorize him to continue with the present insurance policies through June 30, 1985, and pursue R.F.P.s in the interim period for fiscal year 1985-86. Mr. Stuart also indicated that during the interim the feasibility of an Agent of Record could be studied, in accordance with OAR 125-310-140.

Mr. Ron Swank, Abel and Swank Insurance, reminded the City Council that the City's insurance policies are at this time through Gulf Insurance, a company who is moving out of the State of Oregon. Mr. Stuart indicated that Gulf Insurance Company was not writing new policies but he had been informed by Mr. Ross (present agent) that all existing policies could be renewed or extended. Vice Mayor Batty suggested that the proposal which had been submitted be held from exposure until another request for proposals could be requested. Councilman Rogers indicated that he agreed with Vice Mayor Batty.

After a brief discussion, Councilman Rogers made a MOTION, seconded by Vice Mayor Batty, to take bids on an insurance policy to begin coverage in fiscal year 1985-86, and to extend the present insurance coverage to June 30, 1985, and in the event that the present insurance coverage cannot be extended, to have the Council convene a special meeting to reconsider this item prior to the insurance coverage expiration date of March 18, 1985; MOTION carried unanimously.

At this time Mayor Kerr, members of the Council and City Attorney John Coutrakon surrendered their copies of the insurance proposal to City Manager Lynn Stuart.

Mr. Stuart indicated that he would like to present to the Council a proposal for the creation of the position of Agent of Record for the City of Brookings. The Council unanimously agreed.

VII. COMMUNICATIONS/ANNOUNCEMENTS

C. Manager Announcements

2. 9-1-1 Status Report

Mr. Stuart briefed the Council on the progress of the Communications Committee and Finance Committee of the 9-1-1 program, which includes a proposed equipment list/communications package for the 9-1-1 system.

3. Status Report on Proposed Closure of Curry County Beach Areas to Off-Road Vehicles

Mr. Rhodaback briefed the Council on a meeting which the Planning staff attended on "Use of Motorized Vehicles in the Coastal Zone", and indicated that at this time the City of Brookings is not directly involved in any of the coastal areas being addressed.

4. Fire Department Activities

Mr. Stuart advised the Council that two (2) houses had been donated to the Brookings Fire Department to be used for fire training, and that both houses had been burned during training exercises. Mr. Stuart noted that all of the Southern Curry County fire districts had been invited to participate in the training exercises, but only one (1) volunteer from one (1) district had taken part. He also advised that the Brookings Firemens Association has purchased the first two (2) major items of the Phoenix Hydraulic Rescue Tool, with funds donated to the "Jaws of Life" program. Mayor Kerr invited the public to observe the fire training exercises.

5. Cottage Street Water Main Design

Mr. Stuart indicated that the current year's budget reflects the installation of 120 lineal feet of 12 inch main and 850 lineal feet of 10 inch main along Cottage Street from U.S. 101 to Railroad Avenue. The cost estimate for the design work is \$3,850. Mr. Stuart requested Council's authority to direct the City Engineer to proceed with the design phases of the Cottage Street water main.

Councilman Geraghty made a MOTION, seconded by Councilman Nidiffer, to direct the City staff and City Engineer to proceed with the design phases of the Cottage Street water main; MOTION carried unanimously.

VII. COMMUNICATIONS/ANNOUNCEMENTS

C. Manager Announcements

6. Buena Vista Loop Pressure Main Bypass

Mr. Stuart indicated that the current year's budget reflects the construction of the subject bypass, the City crews will do the actual construction of a short segment of 8 inch pressure main and 1 manhole in the Buena Vista Loop area, and the City Engineer has indicated that the approximate cost of designing this project would be \$500. Mr. Stuart requested Council's authority to direct the City Engineer to proceed with the design on the proposed Buena Vista Loop bypass.

Vice Mayor Batty made a MOTION, seconded by Councilman Rogers, to authorize the City Manager to direct the City Engineer to proceed with the design on the Buena Vista Loop bypass; MOTION carried unanimously.

7. Television Inspection - Elk Drive and Alder Street

Mr. Stuart indicated that the Budget Committee had authorized the reconstruction of the sanitary sewer lines situated on Elk Drive from the Elk's Lodge to the City Hall, and Alder Street from Railroad Avenue to approximately Memory Lane. Inspections of these lines subsequent to Budget Committee approval have indicated the possibility of less damage than initially thought. As a result, City staff is requesting Council authority to proceed with video taping of the sewer lines.

Councilman Geraghty made a MOTION, seconded by Councilman Nidiffer, to authorize City staff to proceed with the video taping of the sanitary sewer lines on Elk Drive and on Alder Street; MOTION carried unanimously.

8. Budget Calendar

Mr. Stuart presented the Council with copies of the proposed budget calendar for fiscal year 1985-86. Mr. Stuart asked that the Budget Committee meeting which is scheduled on the budget calendar be changed to April 17, 1985. Mayor Kerr expressed his approval of the proposed budget calendar.

Councilman Nidiffer made a MOTION, seconded by Councilman Rogers, to accept the budget calendar as proposed; MOTION carried unanimously.

VII. COMMUNICATIONS/ANNOUNCEMENTS

C. Manager Announcements

9. April Council Meeting Change

Mr. Stuart indicated that there is some conflict with the second Tuesday of the month Council meeting date, and stated that the April meeting is in conflict with his own schedule. Mr. Stuart requested that the Council consider April 15 for the April Council meeting and then the second Monday of each month for Regular Council Meetings, until further notice.

After a brief discussion, Councilman Rogers made a MOTION, seconded by Councilman Nidiffer, to name April 15 as the official April Council meeting and the second Monday of each subsequent month as the official Council meeting night, until further notice; MOTION carried unanimously.

10. FEDERAL SURPLUS PROPERTY PROGRAM

Mr. Stuart explained that the City has done a substantial amount of purchasing through the Federal Surplus Property Program and that under Public Law 94-519 the City must periodically renew it's agreement with the General Service Agency. Mr. Stuart requested Council authority to enter into the Application for Eligibility, Federal Property Utilization Program.

Vice Mayor Batty made a MOTION, seconded by Councilman Geraghty, to enter into the agreement with the General Service Agency for the coming year; MOTION carried unanimously.

11. Oregon Library Association Annual Conference

Mr. Stuart announced that the Chetco Community Public Library Assistant Librarian has been awarded a \$100 stipend to attend the Oregon Library Association Annual Conference, to be held in Pendleton. It was noted that the State monies have been received in spite of the fact that the City charges a users fee in the City library.

VII. COMMUNICATIONS/ANNOUNCEMENTS

C. Manager Announcements

12. Chamber of Commerce Report

Mr. George King, Chamber of Commerce Manager, announced that during the month of February the Chamber of Commerce had 116 inquiries which were answered by mail, and five new members had joined the Chamber of Commerce. Mr. King read a letter from the Travel Club of Southern Oregon thanking him for participating in the hearing involving chartered bus tours in Southern Oregon, which have now been approved. Mr. King announced that the chartered boat tours program will begin on the weekend of March 23, the same weekend as the annual Beachcombers Festival. Mr. King thanked the City for the loan of a desk for the Chamber of Commerce office.

VIII. CALL FOR BIDS

A. Street Projects

Mr. Stuart indicated that the 1984-85 budget authorized the overlay of the following streets:

Arnold Lane - U.S. 101 to Rowland Lane

Spruce Street - Wharf Street to Alder Street

Hemlock Street - Oak Street to Alder Street

Railroad Avenue - Willow Street to Oak Street

Mr. Stuart stated that the request is for a 1 inch asphalt mat on these streets. Mr. Stuart indicated that there is a possibility that the base under Hemlock Street from Oak to Alder may be to the point that it will not support that 1 inch asphalt overlay. Mr. Stuart requested that the Hemlock Street project be separated from the rest of the proposal until such time as the condition of the street can be determined. Mr. Stuart requested authority to call for bids on the 1" mat on the other three streets, with the bid opening being the Friday preceding the April 15 Council meeting.

Councilman Rogers made a MOTION, seconded by Councilman Nidiffer, to authorize City staff to proceed with the call for bids on 1 inch mat for Arnold Lane, Spruce Street, Railroad Avenue, and possibly Hemlock Street; MOTION carried unanimously.

IX. REPORT ON BIDS

None.

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X. ORDINANCES

None.

XI. RESOLUTIONS

None.

XII. UNSCHEDULED PUBLIC APPEARANCES

Ms. Joyce Reynolds, President of the League of Women Voters, commended the City Council and the City Manager for their cooperation with the League of Women Voters of Curry County in the voter registration process for the County.

Ms. Reynolds invited the Council to attend the League of Women Voters forum which will be held on Wednesday, March 13, 1985, at 7:30 p.m. at St. Timothy's Episcopal Church.

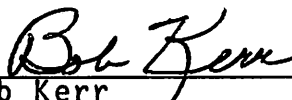
XIII. PAYMENT OF VOUCHERS

Councilman Nidiffer made a MOTION, seconded by Councilman Rogers, to pay the vouchers in the amount of \$17,888.02; MOTION carried unanimously.

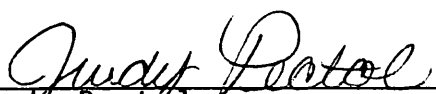
XIV. ADJOURNMENT

Vice Mayor Batty made a MOTION, seconded by Councilman Nidiffer to adjourn; MOTION carried unanimously.

Mayor Kerr adjourned the meeting at 8:16 p.m.

  
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Bob Kerr  
Mayor

ATTEST:

  
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Judy Pector  
City Recorder



VOUCHERS PAYABLE

March 11, 1985

Vouchered in February - Payable in March

<u>VOUCHER NO.</u>	<u>CHECK NO.</u>	<u>VENDOR</u>	<u>AMOUNT</u>
4614,4660	419	AKIN MOTOR COMPANY	338.55
4652,4670	420	AMERICAN SCIENTIFIC PROD.	62.37
4664	421	ANDY ROSE FLOORCOVERING	400.00
4631	422	DENNIS BARLOW	15.11
4655	423	BECCO, INC.	377.70
4611	424	BETTER BOOKS COMPANY	142.94
4644,4581	425	BLUE STAR GAS, NW	222.20
4674	426	BRITE SPOT JANITORIAL	175.00
4590	427	BROOKINGS COMPUTER CONSULT.	45.00
4677,4596	428	BROOKINGS INN/FLYING GULL	15.30
4682,4620,4593	429	BROOKINGS OFFICE SUPPLIES	827.00
4629	430	BROOKINGS PAINT & FLOOR	595.37
4580	431	BROOKINGS PLUMBING	350.00
4673	432	BROOKINGS SANITARY SERVICE	55.00
4615,4585,4612,4656	433	BROOKINGS SUPPLY	199.36
4675	434	BROOKINGS VOLUNTEER FIRE	1,035.00
4643	435	DONNA BROWN	24.91
4640	436	GOLDIA BROWN	27.00
4618,4676	437	BUDGE MCHUGH SUPPLY CO.	520.11
4649	438	BURROUGHS CORPORATION	94.00
4605	439	BUSINESSWEEK	39.95
4594,4587	440	CHETCO REXALL DRUGS	54.44
4606	441	CLACKAMAS COMMUNICATIONS	522.40
4645	442	CMI, INC.	91.55
4604	443	COLVIN OIL COMPANY	493.06
4591	444	J.CONANT BUSINESS MACHINES	110.00
4661	445	J.CONANT JANITORIAL	475.00
4635	446	MIKE COOPER	14.11
4683	447	COUTRAKON & BABIN, ATTYS	1,900.50
4671	448	CURRY COASTAL PILOT	33.54
4628	449	ERIC D'ALCORN ENGRAVING	64.90
4625,4595,4583	450	DEL-CUR SUPPLY CO-OP	170.25
4621	451	D & H AUTO	38.96
4637	452	GEORGE DOMINY	13.11
4632	453	SAM DOTSON	9.84
4610	454	DOYLE ELECTRIC	169.26
4626	455	ENTENMANN ROVIN COMPANY	52.45
4577	456	EXECUTIVE DEPARTMENT	302.00
4607	469	FOLEY & MICKELSON, ATTYS	762.50
4636	458	CURT FOX	27.16
4638	459	DAVE GILBERT	12.11
4668	460	GRANTS PASS WATER LAB.	22.50
4669	461	GREYHOUND BUS LINES	16.35
4602	462	GOLDEN PRESS	8.57
4658	463	FRED HUMMEL	110.35
4580,4609	464	INDEPENDENT BUSINESS FORMS	633.71
4624	465	RED JORDAN FOODS	47.80
4681,4685,4603,4659,4613	466	KERR HARDWARE	689.43
4582,4657	467	LITRELL PARTS	109.32
4639	468	CAMERON LYNN	18.06

VOUCHERS PAYABLE

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<u>VOUCHER NO.</u>	<u>CHECK NO.</u>	<u>VENDOR</u>	<u>AMOUNT</u>
4654,4627,4646,4601	470	MORYS OFFICE SUPPLIES	203.52
4648	471	MULTNOMAH COUNTY FINANCE DIV.	53.75
4599	472	NEWMAN SIGNS	100.60
4684	473	NORTHEAST AUDIO VISUAL	65.88
4589	474	OK TIRE CENTER	147.95
4617,4616	475	OREGON COAST ZONE MGMT.	341.16
4592	476	OREGON DEPT. OF TRANS.	2.40
4662	477	OREGON FIRE EQUIPMENT	46.73
4623	478	OREGONIAN	8.75
4633	479	KENT OWENS	12.22
4579,4653,4680,	481	PACIFIC WATER WORKS SUPPLY	969.26
4663	480	PACO PUMPS	1,390.00
4597	482	PARAMOUNT PEST CONTROL	17.00
4642	483	SHIRLEE PENDLETON	27.35
4600	484	QUILL CORPORATION	94.18
4634	485	WAYNE SHEFFEL	31.51
4641	486	MICHELLE SHORT	27.80
4608	487	SIMMONS SUPPLY COMPANY	31.49
4630	488	CECIL SMITH	33.46
4619	489	THE SOUND PALACE	18.00
4678	490	M. JOHN SPICER, ATTY	223.00
4622,4584,4578,4665	491	SQUARE DEAL BUILDERS	312.76
4588	492	STAMPERS TIRE	62.62
4598,4647,4679	493	STEINER CORPORATION	31.92
4672	494	U.S. NATIONAL BANK-VISA	119.00
4666	495	WILSON TIRE SERVICE	980.61
		TOTAL	<u>\$ 17,888.02</u>