

MINUTES

BROOKINGS COMMON COUNCIL MEETING

JUNE 8, 1987
7:00 P.M.

I. CALL TO ORDER

Mayor Kerr called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Bob Kerr, Councilmen Gil Batty, Doug Peterson, Rick Howell

Council Absent: Councilman Ray Nidiffer

Planning Commission Present: Commissioner Mary Jane Brimm

Staff Present: City Manager Roy G. Rainey, City Attorney John Babin, Executive Secretary Donna Van Nest, Engineering Technician Leo Lightle, Recorder/Treasurer Beverly Shields, Utilities Services Director Cecil Smith, Treatment Plants Operator Paul Strader, Communications Sergeant Cameron Lynn

Media Present: Roger Hayden; Curry Coastal Pilot; Marge Barrett, KURY

IV. CEREMONIES/APPOINTMENTS

A. Proclamation - "Safe Boating Week in Brookings"

Mayor Kerr proclaimed the week of June 6 through 13, 1987 as "National Safe Boating Week in Brookings".

V. MINUTES FOR APPROVAL/ACCEPTANCE

A. Approval of Council Meeting Minutes

1. May 11, 1987 Regular Council Meeting Minutes

Councilman Howell made a MOTION, seconded by Councilman Peterson, to approve the minutes of the May 11, 1987 Regular Council Meeting; MOTION carried unanimously.

B. Acceptance of Planning Commission Meeting Minutes

1. May 5, 1987 Regular Planning Commission Meeting

Councilman Batty made a MOTION, seconded by Councilman Peterson, to accept the minutes of the May 5, 1987 Regular Planning Commission Meeting; MOTION carried unanimously.

VI. SCHEDULED PUBLIC APPEARANCES

A. Public Hearing - Wastewater Facilities Plan

Mayor Kerr announced that this agenda item is a public hearing and he opened the public hearing at 7:08 p.m. and turned the floor to Engineering Technician Leo Lightle.

Mr. Lightle briefed the Council on the background and history leading to the compilation of the Wastewater Facilities Plan by the engineering firm of Brown and Caldwell. Mr. Lightle introduced Terry Gould and Brian Paulson of Brown and Caldwell.

Mr. Gould discussed the elements involved in the Facilities Plan, which include the status of the existing wastewater treatment plant, the detail that is included in the scope of the work on the Facilities Plan, the previous public meetings which were held on the Facilities Plan, the public hearing process, the recommended project and the financing packages available.

Mr. Paulson further discussed the financing available for the project, including federal grant monies.

Citizens commenting during the meeting included:

Fred Hummel, 202 Alder Street, Brookings
Bill Cunningham, 325 Mill Beach Road, Brookings
Don Jaklewicz, Brookings
Tom McKenzie, Harbor Sanitary District Superintendent
Walt Thompson, Harbor Sanitary District Board Chairman

Mayor Kerr closed the public hearing at 8:25 p.m. and turned the meeting to the Council for discussion.

After a brief discussion, Councilman Peterson made a MOTION, seconded by Councilman Batty, to accept the Wastewater Facilities Plan as presented; MOTION carried unanimously.

B. Public Hearing - Alley Vacation, Pacific Avenue

Mayor Kerr opened the public hearing at 8:29 p.m. and indicated that this agenda item was continued from the May 11, 1987 Council Meeting.

Mr. Lightle indicated that the reason for the continuance was that the City was waiting for a deed to be delivered from Mr. Tiny Caudell, and at this time the deed has been received and the staff recommends the vacation of the alley, which is unopen and impassable.

There being no testimony, Mayor Kerr closed the public hearing at 8:31 p.m.

Councilman Batty made a MOTION, seconded by Councilman Peterson, to approve the vacation of the alley located between Pacific Avenue and Pine Street, East of Fern Avenue; MOTION carried unanimously.

VII. COMMUNICATIONS/ANNOUNCEMENTS

A. Mayor Announcements

None.

B. Council Announcements

Councilman Howell announced that beginning with the month of June, he will be presenting awards to outstanding individuals and outstanding groups in the community, on a monthly basis.

Councilman Howell presented his first individual award to Brookings resident Virginia Manley for all of her service and dedication to the citizens of this area.

Councilman Howell presented the group award to the Chetco Senior Center for all of their efforts and dedication on behalf of the seniors of the community. Hazel Weeber, President of the Chetco Senior Center, accepted the award.

Councilman Howell indicated that he would like to see a review of the "Operation Bootstrap" program.

C. Planning Commission Announcements

None.

D. Manager Announcements

1. Liquor License Renewals

Mr. Rainey indicated that these are renewal applications for the following businesses:

Wendy L. Rogers, dba Pickle Barrel Sandwich and Seafood Co.
Lawrence and Anne O'Neill, dba Chetco River House

Mr. Rainey indicated that the police department has reviewed the applications and has no objections to the granting of the renewal licenses.

Councilman Peterson made a MOTION, seconded by Councilman Howell, to approve the liquor licenses as presented; MOTION carried unanimously.

2. Insurance Quotes

Mr. Rainey presented the Council with the insurance quotes which were received concerning the Workers Compensation, liability coverage and health insurance. Staff recommended that the City accept the quotes from the League of Oregon Cities for all three coverages.

Councilman Batty made a MOTION, seconded by Councilman Howell, to accept the quotes from the League of Oregon Cities; MOTION carried unanimously.

3. Tanbark Subdivision Plan Approval

Mr. Lightle indicated that according to Subdivision Ordinance No. 217, the plans for the Tanbark Subdivision are presented to the Mayor and Council for approval. Mr. Lightle explained that the engineering firm of H.G. & E is currently reviewing the plans. Mr. Lightle requested that the Mayor and City Council approve the plans with the stipulations recommended by H.G. & E. regarding the storm drainage portion of the project, striking the 1½ shale gravel option of the specifications for the road bed, and subject to bonding cost for construction to be determined by H.G. & E.

Councilman Howell made a MOTION, seconded by Councilman Peterson, to approve the plans for the Tanbark Subdivision with the recommended stipulations; MOTION carried unanimously.

4. 1988 Special City Allotment Program

Mr. Lightle indicated that the City has applied for this project in the past and the project got high marks but has never been funded. Mr. Lightle explained that the project consists of funding for the installation of a connection of Fifth Street to U.S. 101 and requested that the Mayor and City Council authorize City staff to apply again for funding through the 1988 Special City Allotment Program.

Councilman Peterson made a MOTION, seconded by Councilman Howell, to approve the application for the 1988 Special City Allotment Program; MOTION carried unanimously.

5. 1986-87 and 1987-88 Audit Contract

Mr. Rainey indicated that Mr. Gerald Burns has submitted two audit contracts for fiscal years 1986-87 and 1987-88. Mr. Rainey and Mr. Babin indicated that they felt that there was a misunderstanding between themselves and Mr. Burns concerning the audit contract and requested that the matter be tabled until Mr. Burns could be contacted to confirm the contents of the contract.

Councilman Batty made a MOTION, seconded by Councilman Howell, to table the audit contract; MOTION carried unanimously.

E. Attorney Announcements

None.

F. Contract Review Board

A. Copy Machine Purchase

Mr. Rainey indicated that under Oregon Administrative Rules competitive bids are not required for this purchase. Mr. Rainey indicated that three quotes were received for the purchase of a copy machine from Mory's, Brookings

Office Supplies and Systems Northwest. Staff recommended the lease purchase of the Xerox 1050 from Mory's.

After a brief discussion, Councilman Peterson made a MOTION seconded by Councilman Batty, to lease/purchase the Toshiba BD-8412 from Brookings Office Supplies; MOTION carried unanimously.

VIII. CALL FOR BIDS

A. Computer System

Mr. Rainey indicated that according to Oregon Administrative Rules this item does not require competitive bids, but staff would request authority to seek proposals for the computer system which was approved in the 1987-88 budget. Mrs. Shields indicated that the acquisitions process would take approximately one month and staff hopes to have the prices available for Council approval at the July Council Meeting.

Councilman Peterson made a MOTION, seconded by Councilman Batty, to authorize staff to seek proposals on a new computer system; MOTION carried unanimously.

B. Roof Repairs

Mr. Lightle indicated that in September, 1985, the City Council awarded bids to repair a portion of the City Hall roof. The portion that was not repaired at that time is in dire need of repairs at this time. Mr. Lightle requested authorization to call for bids on the roof repairs at City Hall.

Councilman Howell made a MOTION, seconded by Councilman Batty to authorize staff to call for bids on the roof repairs; MOTION carried unanimously.

C. Janitorial Services

Mr. Rainey indicated that several janitorial services have inquired as to when the City is going to call for bids on janitorial services for the City. In reviewing the contract for janitorial services we find that the last time bids were taken for janitorial service was in November, 1981. Staff feels that it would be appropriate to ask for bids at this time.

Councilman Howell made a MOTION, seconded by Councilman Peterson, to authorize staff to call for bids for janitorial services for the City; MOTION carried unanimously.

IX. REPORT ON BIDS

None.

X. ORDINANCES

A. Ordinance No. 415 - Alley Vacation, Pacific Avenue

Mrs. Van Nest read Ordinance No. 415 into the record. Councilman Peterson made a MOTION, seconded by Councilman Batty, to adopt Ordinance No. 415 by first reading; MOTION carried unanimously.

Mrs. Van Nest read Ordinance No. 415 into the record by title only. Councilman Peterson made a MOTION, seconded by Councilman Batty, to adopt Ordinance No. 415 by second reading; MOTION carried unanimously.

B. Ordinance No. 416 - Employee Policies and Procedures

Mayor Kerr indicated that he felt this matter should be taken up at an Executive Session. Councilman Batty concurred and said he felt that a full Council should be present during the discussion of this matter and indicated that he felt that this matter should be tabled due to the absence of Councilman Nidiffer.

Councilman Peterson made a MOTION, seconded by Councilman Batty, to table this agenda item; MOTION carried unanimously.

C. Ordinance No. 417 - Employee Classification Plan

Mayor Kerr again indicated that he felt this matter should be discussed in Executive Session.

Councilman Peterson made a MOTION, seconded by Councilman Howell, to table this agenda item; MOTION carried unanimously.

XI. RESOLUTIONS

A. Resolution No. 407 - Special City Allotment Program

Mrs. Van Nest read Resolution No. 407 into the record. Councilman Peterson made a MOTION, seconded by Councilman Batty, to adopt Resolution No. 407; MOTION carried unanimously.

B. Resolution No. 408 - Reappropriation of Federal Revenue Sharing Funds

Mrs. Van Nest read Resolution No. 408 into the record. Councilman Batty made a MOTION, seconded by Councilman Howell, to adopt Resolution No. 408; MOTION carried unanimously.

C. Resolution No. 409 - Transfer of General Reserve Funds

Mrs. Van Nest read Resolution No. 409 into the record. Councilman Batty made a MOTION, seconded by Councilman Howell, to adopt Resolution No. 409; MOTION carried unanimously.

XII. UNSCHEDULED PUBLIC APPEARANCES

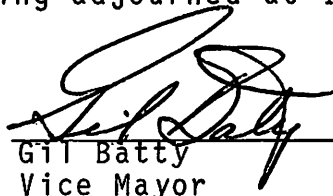
None.

XIII. PAYMENT OF VOUCHERS

Councilman Batty made MOTION, seconded by Councilman Peterson, to approve the vouchers in the amount of \$20,862.47; MOTION carried unanimously.

XIV. ADJOURNMENT

Mayor Kerr declared the meeting adjourned at 10:19 p.m.



Gil Batty
Vice Mayor

ATTEST:



Beverly S. Shields
City Recorder

A C C O U N T S P A Y A B L E
CHECK REGISTER (APO41)

DATE 06-02-87

PAGE 1

BANK	CHECK NO	PAYEE	AMOUNT
01	00004982	1ST IMPRESSIONS	25.00
01	00004983	A & W RESTAURANT	7.80
01	00004984	ADVANCED BUSINESS MG	45.00
01	00004985	ADVANCED POLYMER SYS	61.75
01	00004986	AKIN MOTOR COMPANY	103.50
01	00004987	BARLOW, DENNIS	18.39
01	00004988	BLUE STAR GAS, NORTH	1,289.91
01	00004989	BROD & MC CLUNG CO'S	500.00
01	00004990	BROOKINGS COMPUTER C	99.00
01	00004991	BROOKINGS INN/FLYING	2.35
01	00004992	BROOKINGS OFFICE SUP	125.00
01	00004993	BROOKINGS SUPPLY	67.81
01	00004994	BROOKINGS VOL FIREFI	1,035.00
01	00004995	BROOKINGS-HARBOR CHA	1,666.67
01	00004996	BROWN, GOLDIA	18.39
01	00004997	BUDGE-MCHUGH SUPPLY	128.08
01	00004998	C M SORVAAG, APPRAIS	200.00
01	00004999	CHETCO REXALL DRUGS	129.48
01	00005000	COAST TO COAST	9.32
01	00005001	COLE-PARMER INSTRUME	762.73
01	00005002	COLVIN OIL COMPANY	694.25
01	00005003	CONANT JANITORIAL	475.00
01	00005004	COOPER, MICHAEL	18.39
01	00005005	COOS-CURRY COUNCIL O	22.00
01	00005006	COUTRAKON & BABIN AT	2,116.70
01	00005007	CULLEY, RICH	18.39
01	00005008	CURRY COASTAL PILOT	497.15
01	00005009	CURRY COUNTY ROAD DE	490.30
01	00005010	CURRY EQUIPMENT COMP	34.90
01	00005011	CURRY TRANSFER & REC	55.00
01	00005012	D&H CHEVRON SERVICE	69.44
01	00005013	DANS AUTO & MARINE E	43.15
01	00005014	DOMINY, GEORGE	18.39
01	00005015	DOTSON, SAMUEL	18.39
01	00005016	ELMERS LOCK SERVICE	26.75
01	00005017	EMERALD POOL & PATIO	199.00
01	00005018	ENGINEERED CONTROL P	212.46
01	00005019	EXECUTIVE DEPARTMENT	162.00
01	00005020	FEENAUGHTY MACHINERY	219.65
01	00005021	FOX, CURTIS H	18.39
01	00005022	FRANKS OFFICE EQUIPM	18.00
01	00005023	FREEMAN ROCK ENTERPR	444.00
01	00005025	GENERAL TELEPHONE	305.04
01	00005025	GRANTS PASS WATER LA	36.00
01	00005026	HANSCAMS CENTER	15.00
01	00005027	HOOK, JEAN	18.39
01	00005028	ICMA	60.00
01	00005029	JENSEN'S REFRIGERATI	40.00
01	00005030	JIM KOELLER	26.00
01	00005031	JKA SYSTEMS	67.50

00005072

A C C O U N T S P A Y A B L E
CHECK REGISTER (APO41)

DATE 06-02-87

PAGE 2

BANK	CHECK NO	PAYEE	AMOUNT
01	00005032	JOHNSTONE SUPPLY	44.94
01	00005033	KERR HARDWARE	127.91
01	00005034	L N CURTIS & SONS	86.40
01	00005035	LEAGUE OF OREGON CIT	25.00
01	00005036	LEARNING INTERNATION	101.90
01	00005037	LYNN, CAMERON G	18.39
01	00005038	METER BOX EQUIPMENT	45.00
01	00005039	MILLS ELECTRIC	104.20
01	00005040	MORYS OFFICE SUPPLIE	163.96
01	00005041	MOTOROLA INC	180.00
01	00005042	MURRAY, LES	18.39
01	00005043	NATIONAL FIRE PROTEC	295.35
01	00005044	NORLAB	189.60
01	00005045	NORRIS PAINT COMPANY	81.60
01	00005046	O'NEALE SUPPLY COMPA	296.00
01	00005047	OREGON FIRE EQUIPMEN	1,662.65
01	00005048	OWENS, KENT	18.39
01	00005049	PACIFIC WATER WORKS	766.10
01	00005050	PARAMOUNT PEST CONTR	17.00
01	00005051	PENNWALT CORPORATION	447.70
01	00005052	PIONEER PIBLISHING C	38.95
01	00005053	POOL & PATIO	34.99
01	00005054	R & R UNIFORMS OF OR	356.00
01	00005055	RAY'S SENTRY MARKET	21.30
01	00005056	SHEFFEL, WAYNE	18.39
01	00005057	SINGLETON PLUMBING	56.44
01	00005058	SMITH, CECIL SR	18.39
01	00005059	SOUTHERN CURRY SANDB	120.00
01	00005060	SQUARE DEAL BUILDERS	95.09
01	00005061	STAMPER'S J & J TIRE	8.50
01	00005062	TEDS SALES & SERVICE	3.00
01	00005063	TIDEWATER CONTRACTOR	276.06
01	00005064	UNITED PIPE & SUPPLY	1,034.28
01	00005065	V W EIMICKE ASSOCIAT	24.26
01	00005066	W.W. GRAINGER INC	38.81
01	00005067	WALKER, RONNEL	18.39
01	00005068	WHEEL GRAPHICS	27.15
01	00005069	WILSON DISTRIBUTING	825.18
01	00005070	WRIGHT, LARRY	100.00
01	00005071	XEROX CORPORATION	322.00

TOTAL CHECKS

=====
20,862.47