

MINUTES
SPECIAL BROOKINGS COMMON COUNCIL MEETING
APRIL 23, 1987
4:00 P.M.

I. CALL TO ORDER

Mayor Kerr called the meeting to order at 4:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Bob Kerr, Councilmen Gil Batty, Doug Peterson, Rick Howell

Council Absent: Councilman Ray Nidiffer

Staff Present: City Manager Roy Rainey, City Attorney Chris Keusink, Executive Secretary Donna Van Nest, City Recorder/Treasurer Beverly Shields, Planning Director Richard Ullian, Engineering Technician Leo Lightle, Bookkeeper Rexine Owens

Media Present: Jeff Redd, Curry Coastal Pilot; Marge Barrett, KURY

IV. RECEIPT OF A DEED FOR PROPERTY DONATION BY SOUTH COAST LUMBER COMPANY AND APPROVAL OF RESOLUTION NO. 403, ACCEPTING THE DEDICATION

Mr. Jim Murphy, representing South Coast Lumber Company, presented Mayor Bob Kerr with the deed to approx. 117 acres of land in the Jacks Creek area to be used for a park, golf course, recreation area or for other public purposes.

Mayor Kerr extended his appreciation to Mr. Murphy and to Ronald T. Fallert, President of South Coast Lumber Company, on behalf of the City Council and the citizens of the Brookings and Harbor areas.

Mayor Kerr noted that in the event the property is not usable for such public use, the property need not be deeded back to South Coast Lumber Company but may be used to trade for other suitable sites.

Mrs. Van Nest read Resolution No. 403 into the record.

After a minor change in the wording of Resolution No. 403, Councilman Batty made a MOTION, seconded by Councilman Peterson, to adopt Resolution No. 403; MOTION carried unanimously.

V. RESOLUTION NO. 404 - AUTHORIZING THE CITY ATTORNEY TO TRANSMIT AN OFFER FOR PURCHASE FOR 4+ ACRES IN JACKS CREEK AND IF REJECTED, AUTHORIZING THE FILING OF CONDEMNATION PROCEEDINGS FOR THE PROPERTY.

Mrs. Van Nest read Resolution No. 404 into the record.

Councilman Peterson objected to the fifth paragraph of Resolution No. 404, which read as follows:

"NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Brookings, Oregon in special session this Thursday, April 23, 1987, that the City Attorney is hereby authorized to tender a reasonable offer to the owners of Tax Lot 101, Map No. 41-13-00."

Councilman Peterson stated that he felt there should be a limit to the offer. Mayor Kerr advised Councilman Peterson that City Attorney John Babin, who was not in attendance at the meeting, felt that an appraisal would have to be done prior to setting any limit on an offer for the property.

After a brief discussion, Councilman Howell made a MOTION, seconded by Councilman Batty, to adopt Resolution No. 404, with the addition to paragraph five of the following words, "with Council approval"; MOTION carried with Councilman Howell and Councilman Batty voting yes and Councilman Peterson abstaining.

VI. RESOLUTION NO. 405 - AUTHORIZING ACCEPTANCE OF FUNDS TO THE CITY OF BROOKINGS FOR THE BROOKINGS-HARBOR GOLF COURSE FUND

Mrs. Van Nest read Resolution No. 405 into the record.

Councilman Peterson made a MOTION, seconded by Councilman Howell to adopt Resolution No. 405; MOTION carried unanimously.

VII. CHETCO COMMUNITY PUBLIC LIBRARY DISTRICT REQUEST

Mayor Kerr indicated that this item was tabled at the last regular Council Meeting so that City Attorney John Babin could acquaint himself with the 190 Agreement between the City and the library district. Mayor Kerr advised that the library district is requesting financial assistance to make some modifications and replacements to bring the lighting system up to code.

Acting City Attorney Chris Keusink, representing City Attorney John Babin, stated that he and Mr. Babin had studied the 190 Agreement and it was their opinion that the City was not obligated to make any financial contributions to the management of the library after the signing of the 190 Agreement on December 31, 1985. Mayor Kerr pointed out that the City has no monies

budgeted for operations at the library and he stated that he did not think it proper for one governmental agency to assist other public entities with funding which has not been authorized by the voters.

Councilman Batty suggested that the Library District consider another solution to raising the necessary \$1,700, such as bake sales, etc.

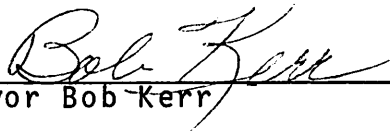
After a brief discussion, Councilman Batty made a MOTION, seconded by Councilman Peterson, to deny the request for financial assistance for the Chetco Community Public Library District; MOTION carried unanimously.

VIII. FACILITIES PLAN UPDATE

Engineering Technician Leo Lightle advised the Council on the progress of the engineering firm of Brown and Caldwell in the wastewater facilities plan for the City. Mr. Lightle requested a work/study session with members of the Council to discuss certain aspects of the plan. City Manager Roy Rainey suggested that he would be talking with members of the Council in the next few days to attempt to set a date when all could meet for a work/study session.

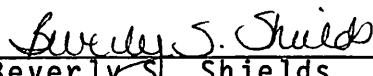
IX. ADJOURNMENT

Mayor Kerr adjourned the meeting at 5:01 p.m.



Mayor Bob Kerr

ATTEST:



Beverly S. Shields
City Recorder

MINUTES
BROOKINGS COMMON COUNCIL MEETING
APRIL 13, 1987
7:00 P.M.

I. CALL TO ORDER

Mayor Kerr called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Bob Kerr, Councilmen Ray Nidiffer, Rick Howell, Doug Peterson

Council Absent: Councilman Gil Batty

Planning Commission Present: Commissioner Doug Nidiffer

Staff Present: City Manager Roy Rainey, City Attorney John Babin, Executive Secretary Donna Van Nest, Engineering Technician Leo Lightle, Planning Director Richard Ullian, Recorder/Treasurer Beverly Shields, Building/Fire Safety Officer Marshall Ferg, Utilities Services Director Cecil Smith, Assistant Utilities Services Director Dennis Barlow, Communications Sergeant Cameron Lynn, Chief of Police Sam Dotson

Media Present: Joe Heitz, Curry Coastal Pilot; Marge Barrett, KURY

IV. CEREMONIES/APPOINTMENTS

A. Proclamation - "Clean-up, Fix-Up, Paint-Up Week"

Mayor Kerr proclaimed the week of May 11 through May 15, 1987 as "Clean-up, Fix-Up, Paint-Up Week" in Brookings.

B. Receipt of a Deed for Property Donated by South Coast Lumber Co. and Approval of Resolution No. 403 Accepting the Dedication

Mayor Kerr announced that this agenda item will be pulled, due to the fact that there is a slight discrepancy in the acreage needed and as soon as the problem is solved, this Resolution will be presented again to the Council.

Jim Murphy, representing South Coast Lumber Company, indicated that the discrepancy will be taken care of shortly and the deed will be delivered to the City of Brookings before April 30.

V. MINUTES FOR APPROVAL/ACCEPTANCE

A. Approval of Council Meeting Minutes

1. March 16, 1987 Regular Council Meeting

Councilman Nidiffer made a MOTION, seconded by Councilman Howell, to approve the minutes of the March 16, 1987 Regular Council Meeting; MOTION carried unanimously.

B. Approval of Budget Committee Meeting Minutes

1. April 8, 1987 Budget Committee Meeting

Councilman Peterson made a MOTION, seconded by Councilman Nidiffer, to approve the minutes of the April 8, 1987 Budget Committee Meeting; MOTION carried unanimously.

C. Acceptance of Planning Commission Meeting Minutes

1. March 3, 1987 Regular Planning Commission Meeting

Councilman Howell made a MOTION, seconded by Councilman Nidiffer, to accept the minutes of the March 3, 1987 Planning Commission Meeting; MOTION carried unanimously.

VI. SCHEDULED PUBLIC APPEARANCES

None.

VII. COMMUNICATIONS/ANNOUNCEMENTS

A. Mayor Announcements

Mayor Kerr announced that he attended the LOAC meeting in Salem on March 30.

Mayor Kerr indicated he attended a hearing in Grants Pass and a meeting in Crescent City, both concerning the proposed Siskiyou National Forest.

Mayor Kerr announced that he has attended some committee meetings concerning the proposed golf course.

B. Council Announcements

Councilman Howell announced that he has been attending weekly meetings of the strategy committees for the economic development of Curry County.

C. Planning Commission Announcements

Planning Director Richard Ullian announced that a CAC meeting is scheduled for Thursday, April 16, at 7:00 p.m. in the City Manager's office.

D. Manager Announcements

1. Harbor Rural Water District Agreement

City Manager Roy Rainey advised the Council that the proposed agreement gives the Harbor Fire Department authorization to use the Brookings Fire Department frequency. The purpose of this agreement is to improve emergency communications between the departments during emergency operations which require mutual aid response. Mr. Rainey explained that the agreement has been drawn up for the consideration of the City Council for the agreement between the City of Brookings and the Harbor Rural Water District, and he now has a letter requesting the same agreement between the City of Brookings and the Cape Ferrello Fire Department.

Councilman Howell made a MOTION, seconded by Councilman Nidiffer, to authorize the agreement for fire frequencies between the City of Brookings and the Harbor Rural Water District and the Cape Ferrello Fire Department; MOTION carried unanimously.

2. Chetco Community Public Library District Request

Mrs. Pauline Olsen, representing the Board of Directors of the Chetco Community Public Library District, requested assistance from the City in the form of funds, to assist in the repairs at the library. A fire broke out 2 months ago at the library and was blamed on light fixtures which were placed too close to the ceiling. Mrs. Olsen noted that the ballasts need replacing also. Mayor Kerr pointed out that the City no longer has funds with which to operate the library and has not had these funds since the Library District took over management of the library on December 31, 1985. Mayor Kerr asked that this matter be tabled until the City Attorney could acquaint himself with the 190 Agreement that was signed by the City and the Library District.

Councilman Nidiffer made a MOTION, seconded by Councilman Peterson, to table this agenda item until such time as the City Attorney has acquainted himself with the agreement and can make an interpretation of the agreement; MOTION carried unanimously.

3. U.S. Post Office Site Location Request

Mr. Rainey indicated that the U.S. Postal Service is at the present time seeking property on which to expand or build a new post office in the Brookings area. Mr. Rainey indicated that Mr. Ullian has located two properties which are considered good locations for the new location of the post office. Mr. Ullian pointed out that of primary concern is the access to the locations. The staff feels that it is a necessity that the access to the post office be via signalized intersections with Chetco Avenue. Mr. Ullian advised that Site #1 includes not only privately owned property but also some City owned property, and is located next to the present location of the post office, and could be used for the expansion of the present post office facility.

Mr. Ullian noted that Site No. 2 is located at Oak and Alder and is a vacant piece of property.

Mr. Ullian requested direction from the Council.

Councilman Howell made a MOTION, seconded by Councilman Nidiffer, to direct staff to proceed in the negotiations with USPS officials and adjoining property owners to include city-owned property as a part of the expansion of site development and facilities for the U.S. Postal Service; MOTION carried unanimously.

4. Comprehensive Plan Text Amendment

Mr. Ullian advised the Council that at the City Council meeting of March 16, 1987, Ordinance No. 411 was enacted, redesignating 42.94 acres of property from Industrial to Residential and concurrently rezoning the same from Industrial General to Residential Medium Density. The property, known as the Chetco Point Properties, and owned by The Agnew Company, was referenced in both the Comprehensive Plan and Plan Inventory text, relative to vacant industrial land needs (Goal 14) Industrial Site Development and Site Analysis (suitability) Summary (Goal 9 Inventory) and Suitability of Vacant Lands (Goal 14 Inventory). Mr. Ullian advised that now that the map changes have been adopted, it is now appropriate for the Mayor and City Council to go on record recognizing that the goals and inventory text of the Comprehensive Plan document will necessitate changes which will be incorporated into Ordinance amendment form to be presented to the Planning Commission for review and recommendation and then to the City Council for final action.

Councilman Nidiffer made a MOTION, seconded by Councilman Howell, to direct staff to prepare an amendment document making the appropriate changes to the exhibits, graphs, goals and inventory data in response to the Comprehensive Plan map amendment and zone change, supportive evidence, findings and new information prepared and presented by the Agnew Company representatives and accepted by the Planning Commission and City Council; MOTION carried unanimously.

5. Insurance Proposals

Mr. Rainey advised the Council that Gerald Ross Insurance Agency has submitted an insurance quote for liability insurance to cover the City during the 1987-88 fiscal year. The quote is \$58,000, an increase of \$14,000 over the previous year insurance costs. Therefore, the staff felt it necessary to request another bid from the League of Oregon Cities. This bid will not be received until later in April. Staff will present both quotes to the City Council at the May 11, 1987 Council Meeting.

6. Insurance Agent of Record

Mr. Rainey advised that pursuant to instructions from the City Council, staff is soliciting proposals for the City insurance coverage for the 1987-88 fiscal year. Mr. Rainey pointed out that after discussing this matter with John Babin, City Attorney, he feels that in order to avoid confusion or conflict it is necessary that the Council rescind the designation of Gerald Ross Agency as the City's Agent of Record. Mr. Rainey noted that Gerald Ross Agency was named Agent of Record on July 8, 1985. Mr. Rainey and City Attorney Babin indicated that they felt that it would be appropriate to designate the agency submitting the lowest premium quotation as the Agent of Record for the forthcoming premium period.

Councilman Howell made a MOTION, seconded by Councilman Nidiffer, to rescind the designation of Gerald Ross Agency as the City's Agent of Record; MOTION carried unanimously.

E. Attorney Announcements

None.

F. Contract Review Board

None.

VIII. CALL FOR BIDS

None.

IX. REPORT ON BIDS

A. Fire Department Equipment Purchase

Building/Fire Safety Officer Marshall Ferg presented the Council with bid abstracts of the bids received for the Fire Department Equipment, which bids were opened at 10:00 a.m., Thursday, April 9, 1987. Mr. Ferg indicated that a total of 6 bids were received, 3 for radio pagers and 3 for miscellaneous equipment. After reviewing all bids, the department recommended that Oregon Fire Equipment Company's bid for miscellaneous equipment be accepted, in the amount of \$3,659.67 and that the bid of BECCO, Inc. in the amount of \$660.00 for radio paging equipment be accepted.

Mr. Ferg pointed out that funds for the purchase of this equipment are available in the 1986-87 Fire Department budget in the amount of \$5,000, and the total of the two low bids for all the equipment is \$4,319.67.

Councilman Peterson made a MOTION, seconded by Councilman Nidiffer, to authorize the Brookings Fire Department to purchase the miscellaneous equipment from Oregon Fire Equipment Company at a cost of \$3,659.67, and the radio pagers from BECCO, Inc. at a cost of \$660.00; MOTION carried unanimously.

X. ORDINANCES

None.

XI. RESOLUTIONS

A. Resolution No. 401 - Deferred Compensation Plan

Mrs. Van Nest read Resolution No. 401 into the record. City Attorney Babin suggested to the Council that this agenda item be tabled until he has an opportunity to review the contractual obligation of the City in this matter.

Councilman Howell made a MOTION, seconded by Councilman Nidiffer, to table Resolution No. 401; MOTION carried unanimously.

B. Resolution No. 402 - Police Department Donation

Mrs. Van Nest read Resolution No. 402 into the record. Councilman Peterson made a MOTION, seconded by Councilman Howell, to adopt Resolution No. 402; MOTION carried unanimously.

C. Resolution No. 404 - Deleted from Agenda

XII. UNSCHEDULED PUBLIC APPEARANCES

None.


XIII. PAYMENT OF VOUCHERS

Councilman Nidiffer made a MOTION, seconded by Councilman Howell, to approve the vouchers in the amount of \$25,752.87; MOTION carried unanimously.

XIV. ADJOURNMENT

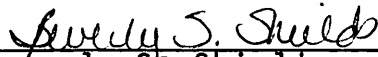
There being no further business, Councilman Nidiffer made a MOTION, seconded by Councilman Howell, to adjourn the meeting; MOTION carried unanimously.

Mayor Kerr adjourned the meeting at 8:01 p.m.



Bob Kerr
Mayor

ATTEST:



Beverly S. Shields
City Recorder

A C C O U N T S P A Y A B L E
CHECK REGISTER (APO41)

DATE 04-03-87

PAGE 1

BANK CHECK NO	PAYEE	AMOUNT
01 00004684	1ST IMPRESSIONS	311.50
01 00004685	AMERICAN SCIENTIFIC	53.37
01 00004686	BARLOW, DENNIS	36.78
01 00004687	BEARINGS INC	25.92
01 00004688	BLUE STAR GAS, NORTH	85.41
01 00004689	BROOKINGS COMPUTER C	376.00
01 00004690	BROOKINGS INN/FLYING	12.75
01 00004691	BROOKINGS PAINT & FL	349.24
01 00004692	BROOKINGS SUPPLY	428.19
01 00004693	BROOKINGS VOL FIREFI	1,035.00
01 00004694	BROOKINGS-HARBOR CHA	1,666.67
01 00004695	BROWN & CALDWELL	3,411.62
01 00004696	BROWN, GOLDIA	36.78
01 00004697	BUDGE-MCHUGH SUPPLY	174.90
01 00004698	CHETCO GRANGE/JOE ZU	35.00
01 00004699	CHETCO REXALL DRUGS	87.79
01 00004700	COAST AUTO CENTER	20.50
01 00004701	COLVIN OIL COMPANY	647.76
01 00004702	CONANT JANITORIAL	475.00
01 00004703	COOPER, MICHAEL	36.78
01 00004704	COUTRAKON & BABIN AT	806.00
01 00004705	CULLEY, RICH	36.78
01 00004706	CURRY COUNTY CLERK	6,000.00
01 00004707	CURRY TRANSFER & REC	55.00
01 00004708	D&H CHEVRON SERVICE	20.64
01 00004709	DANS AUTO & MARINE E	113.71
01 00004710	DOMINY, GEORGE	36.78
01 00004711	DOTSON, LA UEL	36.78
01 00004712	E C DISTRIBUTING COM	442.55
01 00004713	ENGINEERED CONTROL P	157.26
01 00004714	ENVIRONMENTAL POLLUT	134.66
01 00004715	FOLEY, PATRICK ATTY	150.00
01 00004716	FOX, CURTIS H	36.78
01 00004717	GENERAL TELEPHONE	78.00
01 00004718	GRANTS PASS WATER LA	36.00
01 00004719	HACH COMPANY	55.26
01 00004720	HANSCAMS CENTER	14.58
01 00004721	HARBOR RURAL VOLUNTE	50.00
01 00004722	HESSEL TRACTOR	110.00
01 00004723	HOOK, JEAN	36.78
01 00004724	HYDRONIXS	170.23
01 00004725	KERR HARDWARE	223.08
01 00004726	LAKESIDE EQUIPMENT C	480.00
01 00004727	LIGHTENING POWDER CO	40.50
01 00004728	LYNN, CAMERON G	36.78
01 00004729	MARLING AUTO PARTS	20.60
01 00004730	METER BOX EQUIPMENT	45.00
01 00004731	MILLS ELECTRIC	40.00
01 00004732	MORYS OFFICE SUPPLIE	420.07
01 00004733	MOTOROLA INC	.00

A C C O U N T S P A Y A B L E
C H E C K R E G I S T E R (A P O 4 1)

DATE 04-03-87

PAGE 2

BANK CHECK NO	PAYEE	AMOUNT
01 00004734	MURRAY, LES	36.78
01 00004735	NEWMAN SIGNS	199.58
01 00004736	O'NEALE SUPPLY COMPA	423.50
01 00004737	OREGON FIRE EQUIPMEN	221.40
01 00004738	OWENS, KENT	36.78
01 00004739	PACIFIC WATER WORKS	953.42
01 00004740	PARAMOUNT PEST CONTR	17.00
01 00004741	PENNWALT CORPORATION	447.70
01 00004742	QUILL CORPORATION	95.63
01 00004743	RAY'S SENTRY MARKET	47.30
01 00004744	RED JORDAN FOODS INC	147.05
01 00004745	SHEFFEL, WAYNE	36.78
01 00004746	SIRCHIE FINGER PRINT	43.71
01 00004747	SMITH, CECIL SR	36.78
01 00004748	SQUARE DEAL BUILDERS	22.66
01 00004749	STAMPER'S J & J TIRE	71.34
01 00004750	TRIANGLE PUMP & EQUI	19.95
01 00004751	U S NATIONAL BANK -	155.63
01 00004752	UMPQUA RESEARCH CO	105.00
01 00004753	UNITED PIPE & SUPPLY	2,197.30
01 00004754	WALKER, RONNEL	36.78
01 00004755	WILSON DISTRIBUTING	1,175.02
01 00004756	WITT, LAWRENCE E, M.	35.00
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TOTAL CHECKS		25,752.87