

MINUTES  
BROOKINGS COMMON COUNCIL MEETING  
MARCH 16, 1987  
7:00 p.m.

I. CALL TO ORDER

Mayor Kerr called the meeting to order at 7:04 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Bob Kerr, Councilmen Gil Batty, Ray Nidiffer, Doug Peterson, Rick Howell

Planning Commission Present: Chairman Leo Appel II

Staff Present: City Manager Roy Rainey, City Attorney John Babin, Executive Secretary Donna Van Nest, Engineering Technician Leo Lightle, Planning Director Richard Ullian, Recorder/Treasurer Beverly Shields, Chief of Police Sam Dotson, Utilities Services Director Cecil Smith, Building/Fire Safety Officer Marshall Ferg, Communications Sergeant Cameron Lynn, Patrolman Richard Culley, Dispatcher Shirlee Sheffel

Media Present: Joe Heitz, Curry Coastal Pilot; Marge Barrett, KURY

IV. CEREMONIES/APPOINTMENTS

A. Award of Recognition - Patrolman Richard Culley and Dispatcher Shirlee Sheffel

Mayor Kerr presented certificates of award for outstanding performance to Patrolman Richard Culley and Dispatcher Shirlee Sheffel. The awards stemmed from an incident in November, 1986, when the two officers were responsible for saving the life of a young boy who almost drowned.

B. Proclamation - "Constitution Day"

Mayor Kerr proclaimed September 17, 1987 as "Constitution Day" and urged all citizens of Brookings to participate in commemorating Constitution Day.

C. Planning Commission Appointments

Doug Nidiffer, Ted Freeman, Jr. and Eldon Gossett were nominated to fill the two vacancies on the Planning Commission created by the term expiration of Jim Izett and Elgin Gunderson. After a vote by ballot, Mayor Kerr named Doug Nidiffer and Ted Freeman, Jr. to the Planning Commission. The two terms will expire on April 1, 1991.

V. MINUTES FOR APPROVAL/ACCEPTANCE

A. Approval of Council Meeting Minutes

1. February 9, 1987 Council Meeting Minutes

Councilman Batty made a MOTION, seconded by Councilman Nidiffer, to approve the minutes of the February 9, 1987 Council Meeting; MOTION carried unanimously.

B. Acceptance of Planning Commission Meeting Minutes

1. January 6, 1987 Regular Planning Commission Meeting Minutes

Councilman Nidiffer made a MOTION, seconded by Councilman Howell, to accept the minutes of the January 6, 1987 Planning Commission Meeting; MOTION carried unanimously.

VI. SCHEDULED PUBLIC APPEARANCES

A. Citizen Involvement Program

Planning Director Richard Ullian advised the Council that this agenda item was withdrawn from the February Council agenda in order to refer the Resolution draft back to the CAC and Planning Commission for review and recommendation on the CIAC recommended modification. That recommendation was to delete the voting membership requirement that a person must have attended three of the last four meetings to be eligible to vote on an issue before the CAC. Mr. Ullian advised that the modified version of the Resolution was presented to the CAC at its February 19, 1987 meeting and was forwarded to the Planning Commission with an affirmative recommendation. The Planning Commission, on March 3, 1987, concurred with the CAC recommendation and further recommended that the Council adopt the revised Resolution.

Mr. Ullian recommended to the Council that Resolution No. 399, which will be presented later on the agenda, be adopted.

Mayor Kerr asked if anyone in the audience wished to speak on the issue and there was no response.

VII. COMMUNICATIONS/ANNOUNCEMENTS

A. Mayor Announcements

Mayor Kerr announced that plans for the proposed golf course are going forward and he briefed the Council on the progress.

Mayor Kerr noted that some of the comments he had made concerning the Agnew Properties had been taken out of context and he clarified his position on the issue.

B. Council Announcements

Rick Howell, Chairman of the Economic Development Strategy Subcommittee, invited the audience to attend the public meeting to be held on March 17, 1987 in the Council Chambers.

C. Planning Commission Chairman Announcements

Chairman Appel invited the audience to attend the citizens Advisory Committee Meeting to be held on March 19, 1987 in the Council Chambers.

Chairman Appel announced that he had signed the deed from the Agnew Company for the property deeded to the City for the expansion of the wastewater treatment plant.

D. Manager Announcements

1. Budget Calendar

Budget Officer Leo Lightle presented the proposed budget calendar to the Council for their approval. Mr. Lightle indicated that if approved, the first Budget Committee meeting will be held on April 8. The Council voiced an approval for the proposed budget calendar.

2. No Parking Request - Oak to Alder on Highway 101

Mr. Rainey advised that the City had received a letter requesting a no parking area along the curb from Oak St. to Alder Street on Highway 101. The letter stated that the area is very dangerous for people trying to turn North from Alder Street when trucks are parked along the curb. Mr. Rainey advised the Council that the Oregon Department of Transportation is going to be doing a traffic study in the area shortly and the staff would recommend that no action be taken on this matter at the present time because we could be changing the traffic patterns prior to the study.

The Council agreed that there is a traffic hazard in the area, and that something needs to be done at the present time. After a brief discussion, Councilman Peterson made a MOTION, seconded by Councilman Batty, to designate two parking spaces at the corner of Alder St. and Highway 101 (spaces 13 and 14 on the map) as no parking areas; MOTION carried unanimously.

3. Alley Vacation - Pacific and Pine Streets

Planning Director Richard Ullian explained that this alley vacation petition was presented to the Planning Commission at their March 3, 1987 meeting. Petitions were filed by a majority of the abutting property owners to the alley, consenting to vacate the alley since it represents a "paper" right-of-way and is unopened and impassable. Mr. Ullian advised the Council that the Planning Commission recommended that the City Council initiate the vacation of this alley on its own motion, pursuant to ORS 271.130. If this process is approved by the Mayor and City Council, the matter would be set for public hearing at the May 11, 1987 meeting of the City Council.

Councilman Nidiffer made a MOTION, seconded by Councilman Howell, to initiate the vacation of the alley and to set a public hearing on May 11, 1987; MOTION carried unanimously.

E. Attorney Announcements

City Attorney John Babin advised the Council that he has a package of information regarding the insurance that the City has, and he will be reviewing it with the staff.

F. Contract Review Board - Methane Gas Safety Equipment

Mr. Lightle explained that the current anti-flashback drip trap pressure regulating assembly for the methane gas is leaking and is in need of repair or replacement. Mr. Lightle explained that the staff is recommending the purchase and installation of a new type of assembly which has no moving parts and is made of stainless steel. Mr. Lightle advised that the cost of replacing the old assembly with the new type would cost approx. \$4,250 and would save money in the long run due to lower maintenance costs. Mr. Lightle indicated that the new type of assembly was invented and is built in Myrtle Point, Oregon, and it is the only firm that manufactures this type of assembly.

Mayor Kerr recessed the Council Meeting at 7:44 p.m. and called for a Contract Review Board. The Council discussed the purchase of the new equipment briefly and agreed that the new assembly would be more cost effective.

Mayor Kerr reconvened the Council Meeting at 7:50 p.m. Councilman Howell made a MOTION, seconded by Councilman Nidiffer, to authorize the staff to proceed with the purchase and installation of the new methane gas safety equipment at the wastewater treatment plant at a total cost of approx. \$4,250; MOTION carried unanimously.

VIII. CALL FOR BIDS

A. Fire Department Equipment

Marshall Ferg, Building/Fire Safety Officer, requested authority to call for bids on the following equipment:

- 1 - water flow test kit
- 1 - multi-purpose saw
- 1 - 30-minute air cylinder
- 5 - firefighter coats
- 5 - firefighter pants
- 5 - pairs firefighter boots
- 5 - helmets
- 600 feet - rescue rope
- 4 - alert monitor receivers

Mr. Ferg explained that the approx. cost of this equipment is \$5,000 and is budgeted for in the 1986-87 budget. If approved, the Fire Department would call for bids immediately and schedule the bid opening for April 9, 1987 with a review by the City Council at the April 13, 1987 Council Meeting.

Councilman Nidiffer made a MOTION, seconded by Councilman Peterson, to authorize the Brookings Fire Department to call for bids on the Fire Department equipment, at an estimated cost of \$5,000; MOTION carried unanimously.

B. Angler Access Sign

Mr. Lightle explained that there are monies still available for a project at the Angler Access on the North Bank of the Chetco River. Mr. Lightle indicated that the staff is recommending that a sign be erected at the site, designating that the project was a joint venture between the City of Brookings, the Oregon Department of Fish and Wildlife, the State Marine Board and private donations.

Councilman Nidiffer made a MOTION, seconded by Councilman Howell, to authorize city staff to call for bids for a sign at the Angler Access project, with at least two proposals on two different kinds of signs being accepted; MOTION carried unanimously.

IX. REPORT ON BIDS

A. Police Department Typewriter

Mr. Rainey explained that this item had been tabled at the last Council meeting in order that the staff could pursue the possibility of purchasing computer equipment. Staff has discussed the purchase of the typewriter and feel that it is a necessary purchase. The typewriter to be replaced is almost worn out and there will not be funds available to pursue the purchase of a computer until the next fiscal year. Therefore, Mr. Rainey recommended that the Mayor and Council authorize the purchase of a Canon AP 300 Electronic Typewriter at a cost of \$869.00, less a \$100.00 trade-in on the Olympia Standard typewriter, making the total cost of the typewriter \$769.00.

Councilman Batty made a MOTION, seconded by Councilman Nidiffer, to authorize the Brookings Police Department to purchase the Canon AP 300 typewriter from Frank's Office Equipment at a cost of \$769.00; MOTION carried unanimously.

X. ORDINANCES

A. Ordinance No. 411 - Amendment to Comprehensive Plan Map and Zoning Map of the City of Brookings

Mrs. Van Nest read Ordinance No. 411 into the record. Councilman Nidiffer made a MOTION, seconded by Councilman Howell, to adopt Ordinance No. 411 by first reading; MOTION carried unanimously.

Mrs. Van Nest read Ordinance No. 411 into the record by title only. Councilman Nidiffer made a MOTION, seconded by Councilman Peterson, to adopt Ordinance No. 411 by title only; MOTION carried unanimously.

B. Ordinance No. 412 - Establishment of Flood Hazard Zone

Mrs. Van Nest read Ordinance No. 412 into the record. Councilman Peterson made a MOTION, seconded by Councilman Batty, to adopt Ordinance No. 412 by first reading; MOTION carried unanimously.

Mrs. Van Nest read Ordinance No. 412 into the record by title only. Councilman Nidiffer made a MOTION, seconded by Councilman Howell, to adopt Ordinance No. 412 by second reading; MOTION carried unanimously.

C. Ordinance No. 413 - Brookings Harbor Golf Board

Mrs. Van Nest read Ordinance No. 413 into the record. Councilman Howell made a MOTION, seconded by Councilman Nidiffer, to adopt Ordinance No. 413 by first reading; MOTION carried unanimously.

Mrs. Van Nest read Ordinance No. 413 into the record by title only. Councilman Nidiffer made a MOTION, seconded by Councilman Howell, to adopt Ordinance No. 413 by second reading; MOTION carried unanimously.

Mayor Kerr requested a MOTION from the Council approving of the present members of the board, since they are already deep in the process. Councilman Howell made a MOTION, seconded by Councilman Peterson to name Mayor Kerr as Chairman and Jim Cole, Bob Hummel, Gil Batty and Ray Nidiffer as committee members; MOTION carried unanimously.

XI. RESOLUTIONS

A. Resolution No. 398 - Oregon Roads Finance Study

Mrs. Van Nest read Resolution No. 398 into the record. Mayor Kerr and the members of the Council expressed certain misgivings of the findings of the Oregon Roads Finance Study. Planning Commission Chairman Leo Appel II spoke in opposition to the Resolution and advised the Council that the Resolution had been presented to the Planning Commission for a recommendation and that recommendation had been unanimous to recommend that the Resolution not be adopted.

Councilman Peterson made a MOTION, seconded by Councilman Batty, to reject Resolution No. 398; MOTION carried unanimously.

B. Resolution No. 399 - Citizen Involvement Program

Mrs. Van Nest read Resolution No. 399 into the record.

Councilman Howell made a MOTION, seconded by Councilman Nidiffer, to adopt Resolution No. 399; MOTION carried unanimously.

C. Resolution No. 400 - Designating Depositories for City Funds

Mrs. Van Nest read Resolution No. 400 into the record.

Councilman Batty made a MOTION, seconded by Councilman Peterson, to adopt Resolution No. 400; MOTION carried unanimously.

XII. UNSCHEDULED PUBLIC APPEARANCES

None.

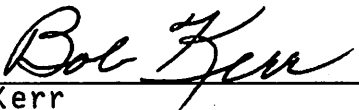
XIII. PAYMENT OF VOUCHERS

Councilman Nidiffer made a MOTION, seconded by Councilman Batty, to approve the vouchers in the amount of \$21,969.31; MOTION carried unanimously.

XIV. ADJOURNMENT

Councilman Nidiffer made a MOTION, seconded by Councilman Batty, to adjourn the meeting; MOTION carried unanimously.

Mayor Kerr adjourned the meeting at 8:41 p.m.

  
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Bob Kerr  
Mayor

ATTEST:

  
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Beverly S. Shields  
City Recorder



A C C O U N T S   P A Y A B L E  
CHECK REGISTER (AP041)

DATE 03-10-87

PAGE 1

BANK CHECK NO	PAYEE	AMOUNT
01 00004507	1ST IMPRESSIONS	217.75
01 00004508	A & W RESTAURANT	24.18
01 00004509	AKIN MOTOR COMPANY	72.25
01 00004510	ALBINA WHOLESALE	81.82
01 00004511	AMERICAN SCIENTIFIC	263.56
01 00004512	BECCO INC	515.00
01 00004513	BLUE STAR GAS, NORTH	189.25
01 00004514	BROOKINGS COMPUTER C	86.05
01 00004515	BROOKINGS INN/FLYING	5.10
01 00004516	BROOKINGS SPORTS UNL	1,831.00
01 00004517	BROOKINGS SUPPLY	522.78
01 00004518	BROOKINGS-HARBOR CHA	1,666.67
01 00004519	BROWN & CALDWELL	6,267.74
01 00004520	BUDGE-MCHUGH SUPPLY	28.76
01 00004521	CHETCO REXALL DRUGS	109.01
01 00004522	COFFEY LABORATORIES	70.00
01 00004523	COLVIN OIL COMPANY	137.75
01 00004524	CONANT JANITORIAL	475.00
01 00004525	COUTRAKON & BABIN AT	1,215.00
01 00004526	CURRY COASTAL PILOT	140.03
01 00004527	CURRY COUNTY CLERK	1.50
01 00004528	CURRY EQUIPMENT COMP	3.25
01 00004529	CURRY TRANSFER & REC	55.00
01 00004530	D&H CHEVRON SERVICE	158.93
01 00004531	DANS AUTO & MARINE E	179.16
01 00004532	EXECUTIVE DEPARTMENT	324.00
01 00004533	FERRY CREEK ROCK & C	487.60
01 00004534	GERALD ROSS INSURANC	500.00
01 00004535	GRANTS PASS WATER LA	36.00
01 00004536	GREYHOUND BUS LINES	21.80
01 00004537	HESSEL TRACTOR	36.61
01 00004538	INDEPENDENT BUSINESS	640.78
01 00004539	INT'L CITY MANAGEMEN	245.00
01 00004540	JKA SYSTEMS	50.00
01 00004541	KERR HARDWARE	134.65
01 00004542	L N CURTIS & SONS	389.03
01 00004543	MATCHWORKS AMMUNITIO	142.00
01 00004544	MORYS OFFICE SUPPLIE	247.45
01 00004545	MOTOROLA INC	110.00
01 00004546	NORRIS PAINT COMPANY	285.60
01 00004547	O'NEALE SUPPLY COMPA	15.45
01 00004548	OREGON FIRE EQUIPMEN	24.23
01 00004549	PACIFIC WATER WORKS	1,007.72
01 00004550	PARAMOUNT PEST CONTR	17.00
01 00004551	QUILL CORPORATION	119.74
01 00004552	R & R UNIFORMS OF OR	10.00
01 00004553	SPICER M JOHN	234.50
01 00004554	SQUARE DEAL BUILDERS	43.39
01 00004555	STAMPER'S J & J TIRE	27.75
01 00004556	SUITERS PAINT & BODY	122.00

A C C O U N T S P A Y A B L E  
CHECK REGISTER (AP041)

DATE 03-10-87

PAGE 2

BANK CHECK NO	PAYEE	AMOUNT
01 00004557	TEDS SALES & SERVICE	524.00
01 00004558	UNITED PIPE & SUPPLY	141.00
01 00004559	WATER POLLUTION CONT	56.50
01 00004560	WILSON DISTRIBUTING	1,486.97
01 00004561	WITT, LAWRENCE E, M.	35.00
01 00004562	XEROX CORPORATION	137.00
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*TOTAL CHECKS*		21,969.31