

AGENDA
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, Oregon
November 11, 1996 - 6:00 p.m.



VETERANS DAY

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
November 11, 1996
6:00 p.m.

I. CALL TO ORDER

II. JOINT SESSION WITH HARBOR SANITARY DISTRICT

1. Procedure to ensure participation and input by the Harbor Sanitary District in the development of expenditures for capital improvements to the treatment plant in which the District is expected to participate - Manville Heisel
2. Establish a process of notice and recalculation to enable the District to meet increased expenditures through the budget process and enable it to reevaluate its rate structure in a timely fashion - Manville Heisel
3. Harbor Sanitary District payments to City - Mayor Tom Davis
4. Reinstatement of Ad Hoc Committee - Mayor Tom Davis

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

1. Presentation of State of Oregon "Firefighter I" certificates to 16 volunteers

V. PUBLIC HEARINGS

1. Community Development Block Grant Application for Housing Rehabilitation Project (tan)

VI. SCHEDULED PUBLIC APPEARANCES

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

VIII.

STAFF REPORTS

A. City Manager

1. Request from Ken W. Zitz and Associates for a written agreement to allow time to prepare a business plan for development of Jack Creek Golf Course (gold)

B. Police Department

1. Request for authorization to purchase duty weapons by police officers through a payroll deduction plan (salmon)

C. Community Development

1. Request for water service - Webb Lane (gray)

IX.

CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. October 28, 1996 Regular Council Meeting (blue)

B. Acceptance of Commission/Board Minutes

1. October 15, 1996 Systems Development Charge Review Board (pink)
2. October 25, 1996 Systems Development Charge Review Board (green)

C. Approval of Vouchers (\$336,682.17) (lilac)

(end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS none

XI.

COMMITTEE REPORTS

A. Planning Commission

B. Parks and Recreation Commission

C. Chamber of Commerce

1. Discussion of Room Tax Proportionate Shares (ivory)

XII. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor




B. Council

XIII. ADJOURNMENT



NOVEMBER 1996






| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|-----------------------------------|----------|---|---|--|---|---|---|---|---|--|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|--|--|---|--|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|--|--|--|--|--|--|--|
| | | | | | 1 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <div>October</div> <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td></td></tr><tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr><tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr><tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr><tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr></table> | | S | M | T | W | T | F | S | | 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | <div>December</div> <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr><tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr><tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr><tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr><tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr></table> | | S | M | T | W | T | F | S | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | | | |
| S | M | T | W | T | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27 | 28 | 29 | 30 | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S | M | T | W | T | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29 | 30 | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | 4 | 5  Election Day | 6 12:00 PM City\ County\ Community Work Session | 7 7:00 PM Planning Commission Mtg. | 8 | 9 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | OR Fire Chiefs Ass'n. Conference - Sunriver | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | 11 6:00 PM Council Meeting  Veterans Day | 12 1:15 PM SDC Review Board - Council Chambers | 13 | 14 | 15 | 16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | LOC Conference - Red Lion Inn ... | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | 18 | 19 | 20 | 21 7:00 PM Parks & Rec. Comm. Meeting | 22 | 23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LOC Confere... | | | NW Gov. Finance Institute - Portland | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | 25 6:00 PM - 7:00 PM Council Work Session 7:00 PM Council Meeting | 26 | 27 | 28  Thanksgiving | 29 City Hall Closed | 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



DECEMBER 1996



| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------------------------------|----------------------------------|---|--|--|--|---------------------|---|---|---|---|---|---|---|--|--|--|--|--|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|---|---|---|---|---|---|---|--|--|--|--|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 12:00 PM Brook- ings-Harbor Community Work Session | 5 | 6  Hanukkah | 7 NLC Congres... | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | 9 7:00 PM Council Meeting | 10 | 11 | 12 | 13 | 14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NLC Congress of Cities - San Antonio | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22 | 23 7:00 PM Council Meeting | 24 | 25  | 26 7:00 PM Parks & Rec. Comm. | 27 | 28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29 | 30 | 31  | <div>November 96</div> <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr><tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr><tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr><tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr><tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr></table> <div>January 97</div> <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr><tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr><tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr><tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr><tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr></table> | | | | S | M | T | W | T | F | S | | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | S | M | T | W | T | F | S | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| S | M | T | W | T | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | 1 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S | M | T | W | T | F | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | 1 | 2 | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

STONE, TREW & CYPHERS

ATTORNEYS AT LAW
222 E. 2nd Street
P.O. Box 158
Coquille, Oregon 97420-0158

(541) 396-3171
FAX (541) 398-8729

MARTIN E. STONE
JOHN B. TREW
CAROL P. CYPHERS

ESTABLISHED BY
A. J. SHERWOOD
IN 1888
HARRY A. SLACK, SR.
(1888-1988)
HARRY A. SLACK, JR.
(RETIRED 1991)

MEMORANDUM

TO: City Council
Mayor
City Manager

FROM: Martin E. Stone
City Attorney

RE: City of Brookings / Harbor Sanitary District

DATE: November 6, 1996

One of the points asserted by Attorney Manville Heisel at the October 14, 1996 meeting was that the June 26, 1989 Memorandum of Understanding is no longer effective in that the previous Council members and District directors could not bind subsequent councilors and directors. I do not believe he is correct. Oregon law distinguishes between contracts relating to governmental matters and contracts relating to business matters. As to the latter category, Oregon follows the rule that a governmental body may enter into contracts that will be binding upon the municipality after the council or board ceases to exist. It is my opinion that the "memorandum of understanding" would fit within the category of a contract relating to a business or proprietary matter and would be binding upon successors to the office. This can be distinguished from some contracts of employment which the courts view as performance of a governmental function and which are held to not be binding on subsequent public bodies. Enclosed for your information is a summary of this area of the law from McQuillan on Municipal Corporations.

only so the gas supply contract was valid only for time permitted by charter; thereafter city was not liable).

³⁵New Jersey. Contract between two municipalities for sewage disposal service, which specified no definite duration, was impliedly for a reasonable time and was not subject to termination at will. Borough of West Caldwell v. Borough of Caldwell, 26 NJ 9, 138 A2d 402.

McMechen Water Co. v. Wheeling, 121 W Va 373, 4 SE2d 300.

Wisconsin. Milwaukee v. West Allis, 217 Wis 614, 258 NW 851; 259 NW 724.

³⁶United States. Barco Urban Renewal Corp. v. Housing Authority of City of Atlantic City, 674 F2d 1001 (CA3).

³⁷New Jersey. Moriarity v. Orange, 89 NJL 385, 98 A 465.

§29.101. — Binding successors.

Statutes and charters sometimes authorize municipal boards to make contracts which will extend beyond their own official term, and the power of the legislature in this respect is well settled.¹ Respecting the binding effect of contracts extending beyond the terms of officers acting for the municipality, there exists a clear distinction in the judicial decisions between governmental and business or proprietary powers. With respect to the former, their exercise is so limited that no action taken by the governmental body is binding upon its successors, whereas the latter is not subject to such limitation, and may be exercised in a way that will be binding upon the municipality after the board exercising the power shall have ceased to exist.² Consequently, although a contrary rule prevails as to contracts relating to business affairs,³ it is generally held that, independent of statute or charter provisions, the hands of successors cannot be tied by contracts relating to governmental matters.⁴ In a case holding that a municipality has no authority to bind itself to levy a certain fixed annual tax in perpetuity for the use of a water company which agrees to supply the city with water, the following language is used: "A contract to pay a definite sum for a specified period is binding on the successors of the municipal officials who made the contract. Such a contract is not entered into in virtue of the governmental or legislative functions of the city, . . . whereas the power to levy a tax belongs to the class of legislative and governmental powers. In the one case successors may be bound, in the other they cannot be."⁵ So a municipality "just about to merge its individuality into another and larger corporate entity may not make a contract from which it can derive no benefit during its independent existence and which would deprive its suc-

CONTRACTS IN GENERAL**§29.101**

cessor of a portion of the power expressly granted to that successor by the legislature."⁶ Except so far as, in particular cases or by particular provisions, they may be deemed to limit the exercise of governmental or police powers,⁷ contracts for public utilities, such as water supply, gas, electricity, etc., are generally considered as relating to the business affairs of the municipality, rather than the legislative or governmental powers, and it is permissible that they bind the municipality beyond the term of office of the officers making the contract.⁸ Where power to contract for lighting is given and no limit as to duration is fixed, there is no implied limit to the official life of the council enacting an ordinance providing for it.⁹

Similar views have been expressed concerning other contracts, the subject matter of which is essentially proprietary as distinguished from governmental.¹⁰ Within reasonable limitations,¹¹ a council may give a lease to municipal property for a time extending beyond the term of the council,¹² and may take a lease from a third person for a term not to expire until after the council would be out of office.¹³ So contracts for public printing are generally not invalid because they extend beyond the term of some of the board,¹⁴ and it has been held that where county commissioners are expressly empowered to contract for public printing for a term not to exceed two years, and a prior contract is about to expire, a new contract for two years may be made in the last week of the board's official existence.¹⁵ Although there is authority which points to a contrary conclusion,¹⁶ it has been held that a city in entering into an agreement respecting the conveyance of property for park purposes does not act beyond its power because the life of the agreement may extend beyond the terms of present members of the city's government.¹⁷

On the other hand, a municipality may not by contract surrender the governmental power to fix utility rates.¹⁸ It has been held that a board of supervisors cannot contract for sprinkling county roads for a period longer than the existence of the board.¹⁹ Where a council is prohibited from entering into a contract "which is not to go into full operation during the term for which all its members are elected,"²⁰ a condition in an accepted bid cannot be waived by the bidder after the terms of members of the council have expired in order to validate a sale under it.²¹ However, a contract between a municipality and a federal agency, which has as its purpose the commencement of a program which the municipality will continue after the termination of federal assistance, but which does not

m e m o r a n d u m

**TO: Mayor
City Council**

FROM: Tom Weldon, City Manager
Donna Van Nest, Administrative Assistant

Tom

**SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR
HOUSING REHABILITATION PROJECT**

Attached is the memo which was sent to you following the unsuccessful attempt to obtain a housing rehabilitation grant earlier this year.

As you will recall, at that time Hanan Bowman of Umpqua Community Development Corporation offered to resubmit the grant application during the 1997 round, at no cost to the City.

It is now time to start the process again. A public notice will be published on October 30, 1996 for the first public hearing pertaining to the grant. This will be a scheduled public hearing at the November 11th Council meeting.

V.1

PUBLIC NOTICE AND NOTICE OF PUBLIC HEARING

The City of Brookings is eligible to apply for a 1997 Community Development Block Grant (CDBG) from the Oregon Economic Development Department.

Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development through the Oregon Economic Development Department. The state will accept applications between March 3, 1997 and March 7, 1997, for Community Facilities, Housing Rehabilitation and Technical Assistance projects. Applications for Public Works projects are taken all year.

Approximately \$16 million will be awarded to Oregon non-metropolitan cities and counties in 1997. The most any city or county can receive will be up to \$750,000 for a construction project and/or \$10,000 for a Technical Assistance grant.

The public hearing will be held by the City Council at 7:00 p.m. on November 11, 1996 at the Brookings City Hall.

The purpose of this hearing is for the City Council to obtain citizen views and to respond to proposals and questions about:

- **Community development and housing needs, especially the needs of low and moderate income persons, as well as other needs in the community that might be assisted with a Community Development Block Grant project.**
- **The performance of the City of Brookings in carrying out its community development responsibilities.**

Written comments are also welcome and must be received by November 7, 1996 at 898 Elk Drive, Brookings, OR 97415. Both oral and written comments will be considered by the City Council in deciding whether to apply,

A second public hearing will be held prior to completion of an application for a specific project.

The location of the hearing is accessible to the disabled. If special accommodations are needed to attend or participate in the meeting, contact Donna Van Nest at 469-2163, extension 204 or TDD 469-3118.

More information about Oregon Community Development Block Grants and records about the City of Brookings past use of Community Development Block Grant funds is available for public review at 898 Elk Drive, Brookings, OR 97415 during regular office hours. Advance notice is requested. If special accommodations are needed contact Donna Van Nest at 469-2163, extension 204 so that appropriate assistance can be provided.

Publish Wednesday, October 30, 1996 - Curry Coastal Pilot

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM is made this _____ day of November, 1996 by and between the City of Brookings, a municipal corporation, (hereinafter "City") and Ken W. Zitz and Associates (hereinafter "Zitz").

The intent of this memorandum is to memorialize certain understandings reached between City and Zitz concerning preparation of a business plan for development, financing, design and construction of a championship golf course on real property owned by the City and known as the Jack Creek Golf Course.

The provisions set forth in this memorandum shall be effective for a period of 120 days from the above date. During the term of this memorandum, Zitz agrees to diligently work to prepare a business plan which will include financing, design, development and construction of a championship golf course on the Jack Creek Golf Course property. All labor, materials and expenditures incurred by Zitz in connection with preparation of the business plan will be the sole responsibility of Zitz. All plans and proposals will be submitted to the City for consideration. Zitz shall have no authority to act by or on behalf of the City in preparation of a business plan, solicitation of financing proposals, or in any other particulars relating to design, development or construction of the golf course.

Zitz understands and acknowledges that during the term of this memorandum, City may receive proposals from other persons or entities for development of a championship golf course on the above described real property. In the event City receives any such proposal during the term of this memorandum, City shall notify

Zitz that City has received a proposal from another person or entity relating to development of the golf course, and in such event, Zitz shall have a period of 45 days from receiving this information from City in which to submit a business plan to City relating to the golf course project. If Zitz fails to present a business plan to City within the 45 day period, then Zitz shall have no further rights or privileges under this memorandum and City may negotiate with the other person or entity.

CITY OF BROOKINGS

By _____
Tom Weldon
City Manager

KEN W. ZITZ & ASSOCIATES

By _____
Ken W. Zitz
President



RECEIVED

OCT 14 1996

CITY OF BROOKINGS

October 8, 1996

Mr. George T. Weldon
City Manager, City of Brookings
898 Elk Drive
Brookings, OR 9415


Dear Tom:

I trust that this letter finds all well for you and your staff at this time. I just returned from a week of travel in Ohio and Kentucky and discussed your project at length with my colleague and partner, John Robinson. We are most interested in pursuing the project and certainly clearly understand that there is no financing or funding available from the City of Brookings for the project just the availability of the land and your 100% support to see this project become a reality for your city and its residents.

In order to accomplish this project I will have to prepare a business plan which will entail obtaining construction bids/estimates, gather natural and environmental data for the project, develop a timeline for the project and ultimately obtain the funding for the 18 hole golf course project. In order to accomplish this I envision that it will take a period of about 120 days and would like to request from you and or your city council an agreement to provide me with this amount of time to pursue all of the above.

Can you prepare a written agreement that will allow me to pursue the design and construction of the project? If you need any additional information please do not hesitate to contact me at: (808)637-9655. Thank you for your favorable consideration in this matter.

Sincerely,


Ken W. Zitz
President

VIII.A.1

*Tomll.*

October 27, 1996

To: Mayor of Brookings, Oregon
City Manager of Brookings, Oregon
City Council of Brookings, Oregon

Subject: Jack Creek Golf Course Project

Reference: My letter of October 8, 1996 to Mr. Tom Weldon

In support of my request in the referenced letter I would like to provide the following information that may be of interest to you concerning the Jack Creek Golf Course project.

I apologize that I cannot be present at your meeting to present my plan in person but am sure you understand the reason that is not possible.

First of all, I would like to reiterate that after having spent an entire day at the proposed site recently with Mr. Weldon and Mr. Jim Cole that I am most excited and interested in pursuing this project with you as I realize that the community need is present for this project and that your government support is behind the project. Next it was made clear to me that there is no city funding available for this project and that whoever does the project will have to secure the financial support for the golf course. I am in the process of trying to locate the venture capital for this project as you all know without the funds in place we can not enter into a contract for this project.

My plans would be to design and construct a championship golf course with USGA approved greens, multiple tees and provide a course that would be interesting and challenging to players of all abilities. My in-depth knowledge of golf course construction would be applied directly to the project and I envision that if the project goes I will spend a great deal of time on-site during all phases of construction. I have access to top-notch golf course shapers and irrigation specialists that would make the course not only beautiful but maintainable after the course is completed.

My plans are not to hire a golf course construction company for both economic and control reasons but to manage the project and use local sub-contractors for excavation, dirt moving and other required labor functions for the course. In other words, we will not be importing labor but use local resources as much as possible.

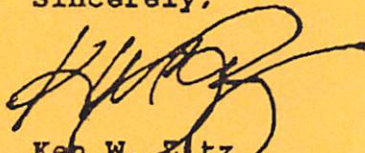
Page 2

Thank you for your favorable consideration of this request and I am excited about the prospects of making your vision for this golf course a reality for not only the residents of Brookings but also as an added attraction for the many visitors to your fair city annually.

I have attached a narrative description of the type of golf course that I envision for Jack Creek that might be of interest to you.

If I can provide any additional information please do not hesitate to contact me. Thank you.

Sincerely,



Ken W. Eitz
President

Attachment: Jack Creek Golf Course Description

JACK CREEK GOLF COURSE

The golf course we envision for the Brookings, Oregon site will present golfing public with a top notch facility which will appeal to a wide range of golfers of varying talent who will want to return to play Jack Creek Golf Course again and again. In designing such a course, three elements transcend the various styles of golf courses that have characterized the history of golf design, constituting a set of guidelines which must be satisfied by the design concept in order to assure the course's recognition and success.

These essential design elements are Strategy, Aesthetics and Conditioning.

STRATEGY concerns the basic golf course centerlines and the series of shots which will be required to negotiate the course. Various elements are used to alter, restrict, reward or "shape" shots played on each hole, such as bunkers, water hazards, trees and the like. Strategic quality also considers the directions and lengths of holes, as well as turns left and right, uphill and downhill, greens sizes and so on. There will be a minimum of four tees for each hole-in essence, four distinct courses in one. A different set of rules is used for each set of tees because of the abilities of the golfers. And, logically, the strategic demands diminish from the forward blocks or tees.

The course will not be heroic (target golf). The challenge and reward theory rules golf. The execution of a difficult shot provides a particular "reward" just as poorly executed shots result in penalty.

The level of quality from the back (blue) tees will be the ultimate. Prime targets will be well protected by hazards of commensurate value, rewarding the supreme effort with advantageous position.

The second (white) tees will have the same basic character as the medal tees, but with reduced severity. The course from the white tees will have its own identity while retaining the flavor of the gold course. To score well from these tees will demand shaped shots but with less finesse and length of course.

The third (gold) tees will eliminate the need for power, and again, placement will be a premium. The strategic demands from these tees will not resemble those of the two longer courses, though the same basic principle will apply: play close to the hazard to gain an advantage.

The forward (red) tees will present the least demand, but with distinctive strategic quality. The setup is not simply a "space to play a short game". These tees allow play without forced carries or shaped shots with emphasis again on position.

By designing the course with four sets of tees it thus enables players of all ages and abilities to enjoy the course and have the same advantage of hitting their tee shot and arriving at the same landing area (266 yards from the blue tees) and thereby having a chance to approach either the second shot on par 5 from a suitable distance or be able to make the green on a par 4. This then makes the course both enjoyable and challenging within a player's given abilities.

Another strategic goal is a balance of demands. Some greens will open to the left and some to the right, some will be straight in. Green sizes will also vary, as will surface contours. However, all the greens on the course will have at least 6 pin positions that will add variety to play and also keep the greens in tip top shape by being moved on a daily basis thereby reducing wear. The pin positions become critical to the player's strategic attack.

Hazards: The addition of a bunker is not an arbitrary whim. In many ways the essence of the game, hazards have an effect on the games of all players. Properly placed, they will have the severest effect on the better players while allowing shots from the forward tees substantially more leeway. The placement of a hazard in many cases effects not one, but two shots-and perhaps even a third in the case of some of the par fives. The easiest thing in golf design is to make a hole difficult. True quality design is creating a fair situation for all players that contains interest, excitement and variety.

As a rule a bunker is defined as a hole in the ground, not a mound with a white top. The wall of the depression on the greenside will vary in depth depending on the strategic requirement. The floors of the bunkers behind greens will be lower than the putting surface so that the player must play a sand shot and not be able to just putt the ball out of the bunker on to the green.

Secondary Hazards: Secondary hazards are not as severe as water or sand bunkers in that there is not penalty or special skill required for the average player to negotiate them, however, they hinder the better players because they often result in awkward lies or in grassy areas (grass hollows or bunkers) which make it difficult for the better player to control the action of the ball. Top notch players prefer to hit out of sand rather than these grass bunkers for this reason.

The strategic goal, then, is the creation of a diverse series of individual holes that are not repetitive in their demand and-above all else-FAIR!

AESTHETICS: In general, aesthetic quality is the creation of character through the use of certain natural "themes". A theme can be anything from the lay of the land to the smallest clump of turf. It might be a recurring shape of a mogul or bunker face, or the use of a specific type of bunker. It might be the placement of a man-made shape in relation to the natural terrain. Some themes will be more conducive to the steeper terrain and some better fitted to the more level areas. Themes will extend into all areas of the golf course, with a certain rhythm, but not continuously. The result is unification of the entire course while preserving the unique individuality of each golf hole.

The aesthetic element having the most impact is shadow. Shadow is the product of landforms, and happens, obviously when the sun is lowest in the sky. It's simply a matter justifying elevations on the sun-side of the hole and then not making the slopes too steep to maintain.

The routing itself is part of the aesthetics. Generally, each tee will be "staged" out of the way of the tee behinds so that each appears to be the only one on the hole. Every hole will be neatly presented and everything will focus to the greens. Each hole must appear from the tee to what it really is. There must never be a doubt as to the direction of play or the challenge ahead. Sometimes the actual playing surface may not be visible, but the horizons give the "feeling" of the playing surface. In many cases, only the flagstick will peek over embankments of waving long grasses, but no blind holes-where players in the landing area cannot be seen from the shot area-will occur. In high levels of competition, there is no place for surprises other than the bounces of the ball, the "rub of the green", or the fickleness of our own golf swings.

CONDITIONING: This is a far more mechanical item than strategy and aesthetics, but nonetheless important. If good turf exists, it is usually attributable to excellent growing conditions and the superintendent. The establishment of good turf requires proper seedbeds, drainage, sunlight, air movement and irrigation, and the installation of the proper maintenance program. And, the putting surfaces must be constructed to United States Golf Association (USGA) technical specifications and standards.

The most important feature of a USGA green is the "perched" water table. The system basically is a gravel blanket with drainage tile below it to carry away storm water and allow normal irrigation or rainfall to move from the surface gradually ensuring health root systems and green vitality. Above the blanket is 12 to 14 inches of topmix/greensmix/root zone, a blend of pure sand and peat moss. The gravel blanket causes a layer of moisture (not unlike condensation) just above the gravel portion of the mix. The grass plant senses this moisture and sends roots deep into the soil. The length of the root is key to healthy turf.

Healthy turf not only provides the finest putting surfaces, but will also be able to withstand both drought and disease.

The Technical Specifications will carefully spell out every detail required to implement the golf course design, because good conditioning is a matter of specifications.

The goal of BALANCE is to place each hole firmly into the player's memory. Provided that the requirements of STRATEGY, AESTHETICS and CONDITIONING have been met, each hole must have individuality while retaining its relation to the whole course.

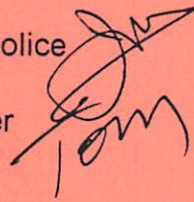
Strategic balance ensures the course will not favor any particular type of player. Aesthetic balance unifies the appearance of the entire track. And balance in the category of conditioning equates to quality of construction and maintenance which results in a uniform set of playing conditions. Balance provides the course a complete identity-18 holes that are different yet homogenous parts of the whole.

It should also be noted that as a part of this proposed 18 hole golf course at Jack Creek a top notch practice range/facility will be included to allow both practice and professional instruction. This facility will resemble a golf course with target greens, hazards to avoid and bunkers to hit shots from at target greens. Also, there will be a practice putting green of at least 10,000 square feet that will be constructed according to USGA standards and resemble the actual golf courses putting surface, speed, contours and features.

In sum, Ken W. Zitz & Associates brings to the golf course design and construction of the Jack Creek Golf Course a wealth of knowledge and experience that will make the golf course not only a great recreation activity but be a source of pride and beauty for the golfer and non-golfer alike in Brookings, Oregon.

Memorandum

TO: Mayor, City Council
FROM: Jack McDonald, Chief of Police
THROUGH: Tom Weldon, City Manager
DATE: November 4, 1996



Issue: SHOULD THE CITY OF BROOKINGS AUTHORIZE THE PURCHASE OF DUTY WEAPONS BY ITS POLICE OFFICERS THROUGH A PAYROLL DEDUCTION PLAN?

Synopsis: Through this voluntary agreement the City of Brookings could assist its Police Officers in purchasing their expensive duty weapons over a short time period by deducting the purchase price from the employees paycheck. The fiscal impact on the City of Brookings would be very limited if this policy was implemented. Conversely, if the City would opt to purchase duty weapons, the City would incur a significantly higher cost.

Recommendation: For Council to authorize this agreement allowing the City to buy a duty weapon and then be reimbursed through payroll deduction as established in the attached Handgun Purchase Agreement.

Rationale: Many contemporary duty weapons cost between \$500 and \$750 exclusive of accessories, which places a significant burden on an officer's family, particularly when considered in the context of other start up safety equipment costs that must be shouldered. This policy would have limited fiscal impact on the City, would be paid off during a fiscal year and could meet both Police Officer and City public safety equipment needs in a cost effective manner.

Background: The City of Brookings has historically required individual Police Officers to purchase their own duty weapons and other safety equipment. Many police agencies routinely purchase this equipment as an integral part of police safety equipment packages. Given the high cost of contemporary Police service weapons and the commensurate impact on the individual officer, a number of Oregon cities have chosen to follow the loan/payroll deduction plan very successfully. For example, the City of Reedsport has been utilizing this policy successfully for 17 years. They are pleased with the policy that has given their Police Officers the tools they need and has had very limited fiscal impact on the City.

Options listed below are options we have reviewed and are not recommending:

- ◆ For the City of Brookings to purchase all Police Officer duty weapons.
- ◆ To keep the present policy in place.

Attachment - Handgun Purchase Agreement



BROOKINGS POLICE DEPARTMENT
898 ELK DRIVE
BROOKINGS, OREGON 97415
(541) 469-3118
CHIEF JACK MCDONALD

HANDGUN PURCHASE AGREEMENT

This agreement between the City of Brookings and _____, a full-time, paid Police employee of the city. It is made to allow this employee to pay for a handgun for Police duty use with the city, by payroll deduction, rather than having to pay for the handgun outright.

The City agrees to pay the full price for said handgun and necessary equipment, when approved by the Chief of Police. All purchases must meet the Chief's criteria for Police duty use and his decision will be final.

The employee hereby authorizes the City of Brookings to make deductions of an amount equal to the number of paychecks it is expected the employee will receive within the current fiscal year. The deductions shall be made from each payroll check until said handgun is fully paid off. For example, if there are six pay periods left in the fiscal year when the employee purchases a handgun, the amount deducted from each paycheck will equal one/sixth of the total obligation. If there are twelve pay periods left in the fiscal year, the payroll deduction will be the purchase price divided by twelve. The deduction can not exceed \$50.00 per payroll check.

In the event an employee leaves City employment for any reason, any balance unpaid will be deducted from the employee's final check, and any unpaid balance after that will be due immediately.

A copy of this signed agreement will be made for the employee, for the City Finance Department, and for the employee's Personnel File (3 copies). The original will be kept by the Chief of Police. The deductions are authorized under O.R.S. #652.610 Section (3) paragraph (B).


(Signature of employee)

DATE: _____

(Signature of Chief of Police for City)

DATE: _____

Memorandum

TO: Mayor, City Council
FROM: Leo Lightle, Community Development Director
THROUGH: Tom Weldon, City Manager 
DATE: November 7, 1996



Issue: Webb Lane water request

Synopsis: Since the last City Council meeting the applicant has had a well drilled to a two hundred foot depth. The applicant will get a letter from the well driller indicating the well is non-productive. The applicant will also provide a plot map showing that due to the size of the lot and location of the building and septic systems they cannot drill another well. Therefore they feel they have exhausted their options. If received in time these documents will be a part of this packet.

Recommendation: Staff recommends that the City Council deny this request.

Rationale: The system is not giving sufficient volume to existing customers. The CH2M-Hill report says that this system does not pump sufficient capacity. The City has denied water service to many applicants in this area.

Background: Staff feels there is sufficient lack of volume in this system. With concerns expressed by two engineering firms as to the lack of volume, in good conscience, staff cannot recommend approval of this connection.

Staff is not including the previously submitted background information.

Staff met with Warren Smith and Mary MacMinn and their attorney, Ted Fitzgerald regarding their situation and what they had done to resolve their water problem. The applicants stated they had drilled a two hundred foot well and did not get water. They also said they could not drill at other locations on their property because of building or proximity to septic tanks and drain fields.

I said that I would still recommend denial of their connection. They and their attorney offered alternatives. In this case they are willing to

VIII.C.1

install a tank with a timer to take water in the evening. A local engineer has been consulted on the design of this tank and stated at the last Council meeting that this solution was feasible.

In the past, some exceptions were made to our policy of not allowing water hookups outside the City. The Council granted these exceptions when certain conditions existed:

- Health hazard (water unsafe to drink).
- Effort to solve their own problem (drilled well, etc.).
- If additional wells couldn't be drilled, site plan showing why they could not drill an additional well.
- Willingness to enter into a written agreement to take water in such a manner, so as to not jeopardize other users.
- The home existed for some period of time (originally it required the home be built prior to September, 1979).

The City knows this home has been in existence for some time. All other existing requirements for water hook-ups were also required.

OFFICES OF TED FITZGERALD

ATTORNEY AT LAW

**610 FIFTH STREET, SUITE D
P.O. BOX 1981
BROOKINGS, OR 97415**

**(541) 469-5406
FAX: (541) 469-9352**

November 7, 1996

**Brookings City Council
898 Elk Drive
Brookings, OR 97415**

Dear Council:

Earlier this year Warren Smith and Mary G. Mac Minn bought a house at 17042 Webb Lane just outside the City limits of Brookings. The property is of course within the Urban Growth Boundary. When they bought the house, they bought some problems. The problem that most needs to be dealt with immediately is before you, the City Council. The problem is water.

The existing well on the property went dry two weeks after the Mr. Smith and Ms. Mac Minn moved in. The house was left with inadequate water.

The water failed purity tests, although Mr. Smith and Ms. Mac Minn were not informed of this until they had moved in. The water is contaminated with fecal choloforms, and is not usable.

The inadequate supply of water has infected Mr. Smith with a parasitic infection that he is only now beginning to recover from. He is currently under the care of Dr. Manuele for the illness and is taking medication. His prognosis is good, and he should recover fully. However, the water remains a dangerous health hazard.

After Mr. Smith and Ms. Mac Minn were made aware that they did not have an adequate supply of water, and what water there was constituted a health hazard, they searched for other solutions. First they contacted their neighbors. It turned out that their neighbors on all sides are supplied with City water.

They approached the City. There is an existing City water line that passes the subject property. It would be an easy step to hook them to the line, and solve their problem.

Staff opposed a hook-up as a solution because there is already a documented problem with pressure in the area. Since the residences in that area are out of the City limits, Staff felt that there was no duty by the City to provide Mr. Smith and Ms. Mac Minn with City water. Nevertheless, Mr. Smith and Ms. Mac Minn approached the Council.

When the Council addressed the issue, it was decided that at that time there was not sufficient information present to make a decision. Mr. Smith and Ms. Mac Minn were directed to gather more information regarding the state of City water supplies in their neighborhood. They did so. I enclose copies of written statements from their neighbors. In these statements all of their neighbors assure Mr. Smith and Ms. Mac Minn that they have adequate pressure, supplied by City water. All of their neighbors state that they are not opposed to their additional connection being made to the existing City water line.

In addition to gathering further information about existing City water, Mr. Smith and Ms. Mac Minn pursued the only remaining remedy available to them: they attempted to drill another well. After engaging two water witches to determine the most likely spot to drill, they contacted Meyer Well Drilling. Mr. Meyer drilled 200 feet. At that point he ceased drilling. Based on the geologic formations the drill was encountering, it was Mr. Meyer's professional opinion that further drilling would result in needless extra expense. There was no water in the hole.

Mr. Smith and Ms. Mac Minn are upset by the predicament they find themselves in. While any misrepresentations made to them by others must be addressed separately, they are stuck living in a house where to turn on the water might mean a trip to the hospital. They need the City's help to solve their problem.

Staff has assured me that, based on its investigation, there is a problem with pressure in the area during dry times. Staff gathered a conflicting statement from one of the neighbors, stating that she had a problem with waater pressure. She told Mr. Smith and Ms. Mac Minn something else. I enclose the conflicting statement. I am aware that sometimes a neighbor will tell a public employee one thing and a neighbor what they want to hear.

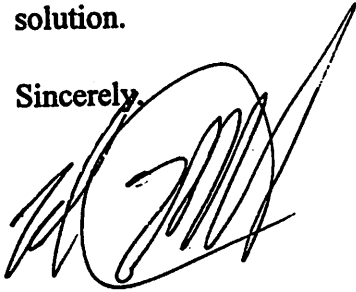
Let us assume that there is an existing sporadic problem with pressure in City-provided water in the area. That's a problem. Now let us weigh that against the problem that Mr. Smith and Ms. Mac Minn are suffering: they have very little water, and it is poisonous. That is a big problem.

No person should be exposed to poisonous water if there is a solution available that does not hurt anyone else. In this case there is: Mr. Smith and Ms. Mac Minn, as residents of 17042 Webb Lane in Brookings could enter into a written agreement with the City of Brookings. This agreement, running with the land, would ensure that, in return for the benefit of healthy City water, Mr. Smith and Ms. Mac Minn would install and maintain a storage tank of adequate size to bring them through dry periods. Size and set-up of the tank would be directed by Staff. Mr. Smith and Ms. Mac Minn would further warrant that during dry periods, if pressure is a problem the tank will be filled only at off-use times, such as late at night. City employees could mandate use of a timer device for filling the tank. Thus, their addition as users of City water will not unduly burden anyone. Of course, they will also be paying customers for water, and with improved water service the appraised value of the property would rise.

I am told by Staff that such an arrangement already exists further up the same water line with the Gudgers. They were aware of the water problem and, working together, the Gudgers and the City solved their problem. The same kind of solution is available here.

To aid you in your review, I enclose a copy of Mr. Meyer's invoice, in which he states that inadequate water exists. I enclose a plot plan of the lot, showing the location of the septic tank and the site of both the existing well and the failed new well. I enclose copies of the written statements of all of the surrounding neighbors of the property. I enclose copies of Mr. Smith's doctor bills. I ask that you consider these along with the possible solution.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ted Fitzgerald', with a large, stylized flourish extending upwards and to the right.

Ted Fitzgerald

enclosures

G. L. MEYER WELL DRILLING
 94510 North Bank Rogue
 P.O. Box 1183
 Gold Beach, Oregon 97444
 (503) 247-7040 FAX (503) 247-9004

| | | | |
|--------------|-------------------------|----------|----------|
| SOLD BY | | DATE | |
| | | 10-31-96 | |
| NAME | | | |
| Warren Smith | | | |
| ADDRESS | | | |
| | | | |
| CASH | C.O.D. | CHARGE | ON ACCT. |
| | | | |
| 300' | 6" Drilling @ 14.00 | 2800.00 | |
| 40' | 6" Steel Casing @ 10.00 | 400.00 | |
| 7 | Bentonite @ 10.00 | 70.00 | |
| | Well Cap | 25.00 | |
| | State | 100.00 | |
| | | | |
| | | 3395.00 | |
| RECEIVED BY | | | |
| 1/4 Sam | | | |
| Unusable | | | |
| Glen Meyer | | | |
| 186 | | | |
| 1077 | | | |

Item #F401 & Wheeler Group Inc. 982

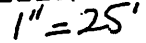
1077

Thank You

All claims and returned goods MUST be accompanied by this bill.

TL-100

7. Trees & major natural features
8. Proposed septic tank & drainfield & replacement area.
9. Distance-septic tank to well _____ ft.
10. Location of test holes
11. Location of wells on adjacent lot.
12. Show all easements.



CERTIFICATION

Owner/Agent

REVIEW REMARKS:

Plans Reviewed By:

Boston Coyle, R.S.
Sanitarian

17 October 1996

To Whom It May Concern:

This is to confirm that we do not have any pressure or low flow problems with our water supply. We feel that one more hook-up on our water supply system would not cause any problems.

Barbara Horne
Harry Horne
Barbara & Harry Horne
17007 Webb Lane
P O Box 1797
Brookings, OR 97415

City of Brookings,

It is fine with us if Mr. &
Mrs. Smith have city water as
we all do on Webb Lane.

Mr. & Mrs. E. C. Nanni

17006 Webb Ln.

Brookings, OR 97415

I am at 9702.0 Dodge Ave.
and I have plenty of water
pressure and volume

I see no reason that another
person's hook up will make
a difference in my water supply

Eugene H. Wellenbach
8020x250 Brookings St.
97415

10-16-96

To - Whom it may Concern
We are on City Water
at 97015 Dodge Ave
The Smiths live at
17042 Webb Lane which
ABeta Dodge ave. They
should be hooked up to
City Water.

Robin Ann Randolph
Craig T. Randolph
Tele - 469-8094

Feel Free To Contact us
on this matter.


97002 Dodge Ave.
Brookings, OR. 97415

To the City Council:

The water volume to my house has always been adequate and I do not believe that adding my neighbors, Warren Smith and Mary MacMinn, to the water system would cause any problems.

Mrs. Geneva Roop

| OFFICE VISITS | | NEW | FEE | ESTAB | FEE | X-RAY | | | | LABORATORY | | | | |
|--|-------|-----|-----|-------------------|---------------------|---|---------------------|----------------|--|---------------|----------------------|-------------------|----------------------|--|
| LEVEL 1 | 99201 | | | 99212 | S | 70250 70260 | Sinus Lim. Comp. | 70210 70220 | | 81000 | | Na/K Panel | 80002 | |
| LEVEL 2 | 99202 | | | 99213 | 50 | 71020 | Ribs | 71100 | | UA Dip | 81002 | Na | 84295 | |
| LEVEL 3 | 99203 | | | 99214 | | 72040 | C Spine Lim. | 72050 | | C.B.C. | 85023 | K | 84132 | |
| LEVEL 4 | 99204 | | | 99215 | | 72070 | T Spine | 72100 | | E.S.R. | 85651 | Pro Time | 85610 | |
| LEVEL 5 | 99205 | | | | | 73030 | Shoulder | 72110 | | Chem Prof | 80019 | PTT | 85730 | |
| PELVIC | 99202 | | | 99213 | | 73080 | Elbow | 73000 | | Thyroid Panel | 80091 | Card. Enzyme | 80003 | |
| PATH (SEND OUT) PAP SMEAR | | | | 99000-02 | | 73110 | Wrist | 73090 | | TSH | 84443 | Uric Acid | 84550 | |
| OFFICE SERVICES | | | | 99211 | | 73140 | Fingers | 73130 | | * Hemocult | 82270 | Digoxin | 82643 | |
| SPECIAL REPORT | | | | 99080 | | 73510 | Hip | 73660 | | PSA | 86316 | Amylase | 82150 | |
| OFFICE PROCEDURES | | | | CPL | FEE | 73560 | Knee Ap/Lat | 72170 | | Glyco Hgb | 83036 | Bilirubin | 82250 | |
| | | | | | | 73610 | Ankle | 73590 | | Glucose | 82947 | CPK | 82550 | |
| | | | | | | 76090 | * Mammo Uni | 73630 | | BUN | 84520 | Strep Cul | 87060 | |
| | | | | | | 76091 | * Mammo Diag | 74400 | | Creatinine | 82565 | Urine Cul | 87085 | |
| | | | | | | 76092 | * Mammo Scr | 74000 74020 | | Retic Count | 85044 | Misc Cul | 87070 | |
| | | | | | | | | | | Card. Risk | 80061 | Rapid Strep | 86317 | |
| | | | | | | | | | | LFT | 80058 | Wet Mount | 87210 | |
| ALLERGY TESTING | | | | ANTIGENS TESTS | 95023 | | | | | Urine - Preg. | 84703-52 | KOH | 87220 | |
| | | | | | | | | | | Venipuncture | 36415 | Gram Stain | 87205 | |
| 1. _____ DOSES | | | | ANTIGENS | 95150 | SUPPLIES - 99070 | | | | | Spec. Prep | 99000 | Nasal Smear | 89150 |
| 2. _____ DOSES | | | | ANTIGENS | 95155 | INJECTIONS | | | | | Stool Cul. | 87045 | GC Culture | 87081 |
| 3. _____ DOSES | | | | ANTIGENS | | Surg Pac/sm. | | | | A4550-01 | Inj. IM | 90782 | | |
| SYRINGE EAR CANAL | | | | 69210 | | Surg Pac/med. | | | | A4550-02 | OFFICE SERVICES | 99211-52 | | |
| * TELEPHONE CHARGE | | | | 99371 | | Surg Pac/lg. | | | | A4550 | Inj. Allergy X1 | 95115 | | |
| CRYOTHERAPY 1 LESION | | | | 17340* | | D5W 100cc | | | | 9260 | Outside X2 | 95117x2 | | |
| CRYOTHERAPY - ADDL. LESION | | | | 17340-51* | | Demerol 50mg | | | | 9055 | Source X3 | 95117x3 | | |
| I&D ABSCESS - SIMPLE | | | | 10060* | | Versed 5mg | | | | 9215 | Inj. Allergy X1 | 95120 | DIAGNOSIS | |
| MAJOR BURSA LOCAT. | | | | 20610* | | IV Setup | | | | 2027 | Providing X2 | 95125x2 | #1 | Cystitis |
| EXCISION LESION | | | | | | Inj. IV | | | | 90784 | Extract X3 | 95125x3 | #2 | Possible Coliform - gram negative Gastroenteritis |
| CM LOCAT. | | | | 11 | | | | | | | | | #3 | |
| PATH (SEND OUT) - Tissue Sample | | | | 99000-01 | | | | | | | | | #4 | |
| LAC REPAIR | | | | | | | | | | | | | | |
| SIMPLE <input type="checkbox"/> INTER. <input type="checkbox"/> COMPLEX <input type="checkbox"/> | | | | 1 | | | | | | | | | | |
| CM LOCAT. | | | | | | | | | | | | | | |
| CAST/SPLINT APPLIC. | | | | 29 | | RECALL | | | | REFERRED TO | SPECIAL INSTRUCTIONS | BEFORE NEXT VISIT | MEDICAL RECORDS FROM | |
| EKG TRACING ONLY | | | | 93005 | | | | | | | | | | |
| EKG WITH INTERP/REPORT | | | | 93000 | | | | | | | | | | |
| STRESS TEST WITH INTERP/REPORT | | | | 93015 | | | | | | | | | | |
| 24 HOUR HEART MONITOR/REPORT | | | | 93235 | | | | | | | | | | |
| RHYTHM STRIP WITH INTERP/REPORT | | | | 93040 | | | | | | | | | | |
| RHYTHM STRIP TRACING ONLY | | | | 93041 | | | | | | | | | | |
| TYMPANOMETRY | | | | 92567 | | | | | | | | | | |
| BRONCHODILATION (PFT) | | | | 94060 | | | | | | | | | | |
| PULSE OXIMETRY | | | | 94760 | | | | | | | | | | |
| * PULSE OXIMETRY x 2 | | | | 94761 | | | | | | | | | | |
| DATE | | | | TIME | | Patient's or Representative's Signature | | | | | | | | |
| 11/04/91 | | | | 9:00 | | 81720 | | | | | | | | |
| DOCTOR | | | | ACCOUNT NO. | PATIENT NO. | TP | | | | | | | | |
| KENNETH W. MANUELE, D.O. | | | | 29272 | 29272.0 | 2 | | | | | | | | |
| ACCOUNT NAME | | | | PATIENT NAME | | | | | | | | | | |
| SMITH WARREN | | | | SMITH WARREN L | | | | | | | | | | |
| MAILING ADDRESS | | | | SEX | SOCIAL SECURITY NO. | BIRTHDATE | | | | | | | | |
| 17042 WEBB LN | | | | M | 000-00-0000 | 07/11/29 | | | | | | | | |
| BROOKINGS OR 97415 | | | | HOME PHONE | BALANCE | CS | | | | | | | | |
| WORK PHONE | | | | LAST PAYMENT | | | | | | | | | | |
| | | | | .00 | | | | | | | | | | |
| PRIMARY INSURANCE | | | | I.D. # | GROUP # | | | | | | | | | |
| SECONDARY INSURANCE | | | | I.D. # | GROUP # | | | | | | | | | |



TOTAL

50.00

PAID

BROOKINGS-HARBOR MEDICAL CENTER

585 5TH STREET
BROOKINGS, OREGON 97415
PHONE 541-469-7401

MARK E. SILVER, M.D.
IRS # 93-1058142

JAMES L. SPRINGER, M.D.
IRS # 93-1056358

KENNETH W. MANUELE, D.O.
IRS # 93-0943730

BROOKINGS-HARBOR MEDICAL CENTER
IRS # 93-0943730

Sample # 017043
Sample Location (address of water source)
Name _____
Address 17042 Web Ln
City Brooklyn State OR Zip 97415
Phone _____

Collection Date and Time:

08/04/96 11:40 (AM) PM
Month Day Year Hour Min

Collected by Nading Plumbing

Sample Point: Kitchen sink

Source: ☐ Spring ☒ Well ☐ Stream

Disinfection: ☒ None ☐ Chlorinator

☐ Iodinator ☐ UV Light

TEST RESULTS

☐ Sample PASSED
Coliform bacteria absent

☒ Sample FAILED
Coliform bacteria present

☒ Fecal coliforms / E. coli absent

☐ Fecal coliforms / E. coli present

Comments _____

Return address for report:

Name Nading Plumbing

Address P.O. Box 6487

City, State, Zip Brooklyn, OR 97415

Fax (541) 469-7995



NEILSON
RESEARCH
CORPORATION

Analytical Consulting Laboratory

245 South Grape Street & Medford, Oregon 97501
Telephone (541) 770-5678 & Fax (541) 770-2901

EPA Approved, Oregon Certified
Laboratory #28

NRC Sample # 96-7299

Date & Time Received 8/4/96

Date & Time Analyzed 8/5/96 1320

Date Reported 8/7/96

P B ☐ P.O. ☐ Cash ☐ Other _____

Test Methods:

☒ MMO_MUG (Results Next day)

☐ MTF (Results 1 Week)

☐ EC + MUG ☐ MF

Sample Invalid: Resample Immediate

☐ Leaked ☐ Over 30 hours

☐ Heavy non-coliform growth

Analyst S. Pinner Date 8/7/96

Situs Address 97067 Dodge Map & TL 40-13-316 TL 2400

Person Interviewed Mrs. Gaff Renter _____ Owner 13 year

Do you have any problems with water service? (such as pressure fluctuation etc.) _____

none

When _____ How often _____

Do you need additional water (Are you limited to usage because of volume)? No

Do you have additional land that could be developed into homesites (& #)? _____

think all should be hooked to water

X Situs Address 97002 Dodge Map & TL 800

Person Interviewed Mrs. Roop Renter _____ Owner ✓

Do you have any problems with water service? (such as pressure fluctuation etc.) _____

only problem when booster pump goes out

When _____ How often _____

Do you need additional water (Are you limited to usage because of volume)? _____

Do you have additional land that could be developed into homesites (& #)? No

→ Can't water when washing clothes.
neighbors are well done applicant -
using water from neighbors.
can ~~not~~ ^{new} people use wells? ~~that~~

CITY OF BROOKINGS

898 Elk Drive
Brookings, Oregon 97415
Phone (541) 469-2163
Fax (541) 469-3650

The Home of Winter Flowers



October 24, 1996

Mr. Warren Smith
Ms. Mary MacMinn
17042 Webb Lane
Brookings OR 97415

Dear Mr. Smith and Ms. MacMinn:

Enclosed is a copy of the staff memo on your request for water service at 17042 Webb Lane. The application will be heard by the City Council on Monday, October 28, 1996. The meeting starts at 7:00 p.m. in the Council Chambers at City Hall.

Your request is listed in Section VIII.B.1 which is on the reverse side of the agenda cover sheet.

Sincerely,

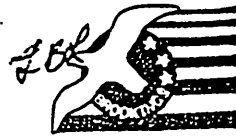
Linda Barker
Community Development Department Secretary

Enclosure

cc: Leo Lightle, Community Development Director

Memorandum

TO: Mayor, City Council
FROM: Leo Lightle, Community Development Director
THROUGH: Tom Weldon, City Manager *Tom*
DATE: October 24, 1996



Issue: Webb Lane water request

Synopsis:

The water request is for a piece of property that was denied a connection in 1988. The property has fecal contamination and a dry well, but Mr. Gooch, representing the applicant, said the previous owner said they had no problems in seven years. It does seem odd that the property had the same problem then as they do now but in the next seven years, no problems. There must have been a solution other than hooking to City water.

A telephone survey conducted this past week shows that several people in this area have had pressure problems, some have had to build receiving tanks and put in pressure tanks. We have been informed that the applicant is asking their neighbor or neighbors to write letters asking the Council to allow the additional hook-up. The follow-up question should be: Are you willing to annex to the City and pay for the necessary improvements?

Ch2M-Hill's study found that in 1988 we were pumping sixty gallons per minute (gpm) while there was a need for 100 gpm. Therefore the system is inadequate without adding connections.

HGE, Inc. expressed concern in 1988 about increasing the pressure due to the ability of the lines to handle the pressure on the high side and reducing pressure and volume on the low side.

The applicant admits to having a shallow well. The presence of fecal contamination indicates a high probability of improper well installation, possibly hand dug. The applicant has not given evidence of trying to drill a deeper well.

While we are sympathetic to the situation that the applicant has found themselves in as to their water supply, they have not given evidence of trying to remedy their situation.

Since the City has not allowed hookups other property owners in the area have drilled wells to serve water to their homes.

As the county allows more homes to be built in the area, other wells will be contaminated, leading to more than "just one more hook-up."

Recommendation:

The City Council deny the request for a water hook-up as requested by Warren Smith and Mary MacMinn.

Rationale:

Background:

The problem with wells being contaminated or of low volume or no volume is not unique to the Dodge Avenue/Webb Lane area. The City is surrounded by areas with inadequate water supplies as is the Harbor Rural Water District. The coast is notorious for problems in getting adequate water. Wells especially vulnerable are the shallow hand dug wells.

The North Bank Road of the Chetco River has areas with water problems:

- Gardner Ridge
- North Fork Spur
- Ferry Creek Heights
- Thompson Road
- Apple Alley

Old County Road has areas where there is inadequate water supply. One developer, to create five home sites, would have to extend a water line from an existing tank and another party would have to extend a line and build a tank and probably a pump station with a second tank.

Dodge Avenue/Stafford Road/Webb Lane area and Dawson Tract area: Water service can eventually lead to densities that result in failing septic systems that can lead to health hazard annexations. Then the City is forced to install sewers into the area and the residents often are very unhappy with the associated costs and the City.

Even though the City does not have the facilities in place, the County allows land divisions when as the applicant will put in a well. The City then has to upgrade the system to solve the problems. These dollars are often diverted from needed projects inside the City limits. Inside

Memo to Mayor, City Council
RE: Webb Lane Water Request
October 24, 1996

the City limits we have areas that have undersized lines therefore no fire hydrants. The City eventually serves these areas with water and has problems with pressure and volume because more people get hooked on than the system was designed to serve.

The Parkview Drive/Dodge Avenue area from Highway 101 to the airport has undersized lines; pressure has been boosted twice as a band-aid fix. The pressure has been increased to higher than recommended limits so that people would not be out of water. Individual homes have had to put in pressure tanks to get enough water pressure to service their homes, and a couple have had to put in tanks to receive water at low demand times and then pump into pressure tanks.

Two engineering firms have looked at this situation and stated their concerns about the volume/pressure problem. The correct solution as outlined in the Ch2M-Hill study is the option listed as Construction Option #1 on the next page.

History of Parkview Drive/Stafford Road/Dodge Avenue water system: The City of Brookings bought the original water system from Elmer Bankus in the early 1970s. That system included the Dodge Avenue/Parkview Drive/Stafford Road area. Some homes in the upper elevations barely had enough water pressure and some had to install individual pressure systems.

I began working for the City of Brookings in 1984. Part of my duties was to review water hook-up requests. I was informed of low pressure problems in the Dodge Avenue/upper Parkview Drive/Stafford Road area, and that we were not allowing hook-ups in that area. The City of Brookings, to keep customers from routinely running out of water, added a second pump to the system and closed a valve. The pump was sized at the maximum size that met a reasonable standard of construction. The line out of which the pump pulls water is a 6" dead end line that is 3050 feet in length. The Oregon Health Division then had guidelines that a 6" dead-end line should not exceed 1500 feet in length. Richard Nored, the City's Consulting Engineer, also expressed his view in 1985 that he had grave concerns regarding increasing the pump size to get more pressure or volume. I agree with Mr. Nored's assessment and will be prepared with overheads to explain our concerns.

Ch2M-Hill, in their 1998 Water Facilities Plan, recommended 25 pounds per sq. inch minimum pressure. They also recommended 100 gallons per minute and found only 60 gallons per minute available for customers at that time.

Attached is a summary of our phones calls regarding pressure and volume and future needs for water.

The practice of pumping out of a waterline to boost the pressure of a higher level waterline can lead to low pressure in the low level system. We have had complaints about the pressure in the lower level pressure system. Questions and complaints are an indicator that problems are developing.

Kinds of problems from increasing pressure from existing 6" lines (lower pressure system):

- Reduced fire flow
- Reduced pressure/backflow problems
- Increased maintenance
- Replacement of lines needed
- 20-90 rule (Oregon Health Department recommendation-at house-minimum water pressure 20 lbs., maximum 90 lbs.)
- Existing users lose water pressure

Kinds of problems from increasing use in the higher pressure system & adding customers

- Reduced pressure/backflow problems
- 20-90 rules (already below 20 lbs.— grand fathered)
- Existing users lose water at peak water use periods
- More maintenance

- Options/Alternatives:
1. Allow no hookups until improvements are made and paid for by the residents of the area. I'm not sure how the City forms a Local Improvement District (LID) outside the City limits. The Council will need to consult the City Attorney regarding the forming of a LID outside the City limits. The Dawson Tract area had to annex to the City and a Local Improvement District was formed to solve the water problem, as well as adding sewer service.
 2. Allow this and other hookups in the area and have the City residents pay for the improvements. This option may be the only feasible option unless the area annexes to the City so that the City Council could then order an LID.

Construction Options: 1. This area includes the airport and vacant land so water service design must consider the potential use in the area. The City has in its Water System Facilities Plan List (prepared by Ch2M-Hill) items to be built to update the Airport/Dodge Avenue area. The items listed as base level reservoir cost would be shared with the City residents; but in our 20-year Facilities Plan these other items are listed in 1988 dollars to serve the airport area.

| Identity Priority Number | Improvement | Facility Capacity or Pipeline Size and Length | Estimated Cost in 1996 dollars |
|--------------------------------|---|--|--------------------------------------|
| II-1a | Reservoir, base level Northwest, steel | 1 million gallons | \$533,520 |
| II-1b | Pump station for airport 2nd level located by NW base level reservoir | two pumps at 250 gpm | \$73,710 |
| II-1c | Pipeline on Harris Height Rd. and extensions from Airport 2nd level pump station to 6" line on Stafford Rd. | 8", 2,000' | \$84,240 |
| II-1e | Reservoir, Airport 2nd level, steel | 110,000 gallons | \$210,600 |
| II-1f | Pipeline on easement, from airport 2nd level reservoir to Dodge Ave. | | \$44,460 |
| Total | | | \$946,530 |

Construction Options: 1. (Cont.) The Ch2M-Hill report states that the minimum pressure should not be less than 25 psi and the State Board of Health requires at least 20 psi residual pressure at all times.

I don't believe we have 20 psi at all times. The Ch2M-Hill report further states:

- In 1988 the service level population was 200 and estimates the service level population will be 610 by 2008, a 300% increase.
- Recommends that a 100,000 gallon reservoir be installed at the airport 2nd level.
- Current capacity of the pumping in the airport 2nd level is 60 gallons per minute (gpm) and in 1988 Ch2M-Hill recommended 100 gallons per minute.

The City by allowing continued hook-ups may have to make system upgrades to restore loss of pressure or service to existing customers.

2. Buy land and construct a smaller tank, smaller pump station and a second tank. The last project of this size cost approximately \$60,000 for one tank. The tanks and pump station would be abandoned when the correct size tanks and pump stations are built.

3. In my opinion, adding more pump capacity only will engender more overtime, complaints, etc. and will require engineering with appropriate electronic controls to provide a band-aid solution. I'm not sure it will work as we are already overtaxing the system.

4. Drill a deeper well, professionally sealed off to eliminate contamination.

All options except Option 4 require Oregon State Board of Health Division (OSHD), Drinking Water Section approval prior to construction and are subject to their comments. I'm not sure of the procedure on well drilling.

Memo to Mayor, City Council
RE: Webb Lane Water Request
October 24, 1996

Phone Call Survey

There are sixty-nine water accounts in the area from Highway 101 up Parkview Drive to the airport. This includes accounts on Dodge Avenue, Webb Lane, Hampton Road, Gowman Lane, Rosewood Lane, Rustic Road and Park Lane. In the area above Dodge Avenue there are 43 accounts.

During the period from October 17 through October 21, 1996, Linda Barker was able to contact 41 of the accounts in the complete area: 15 below Dodge Avenue and 26 with Dodge Avenue addresses or in the area above Dodge. A summary of remarks made by the account owners follows.

Below Dodge Avenue: (some respondents gave multiple answers)

12 reported no pressure problems

2 reported low pressure

2 said they had extreme fluctuations in pressure during peak usage hours (early A.M. and dinner)

2 said they did not have adequate volume

Dodge Avenue addresses and above Dodge Avenue: (some respondents gave multiple answers)

10 reported no pressure problems

11 reported low pressure

7 said they had fluctuations in pressure during peak usage hours (early A.M. and dinner)

2 said they did not have adequate volume

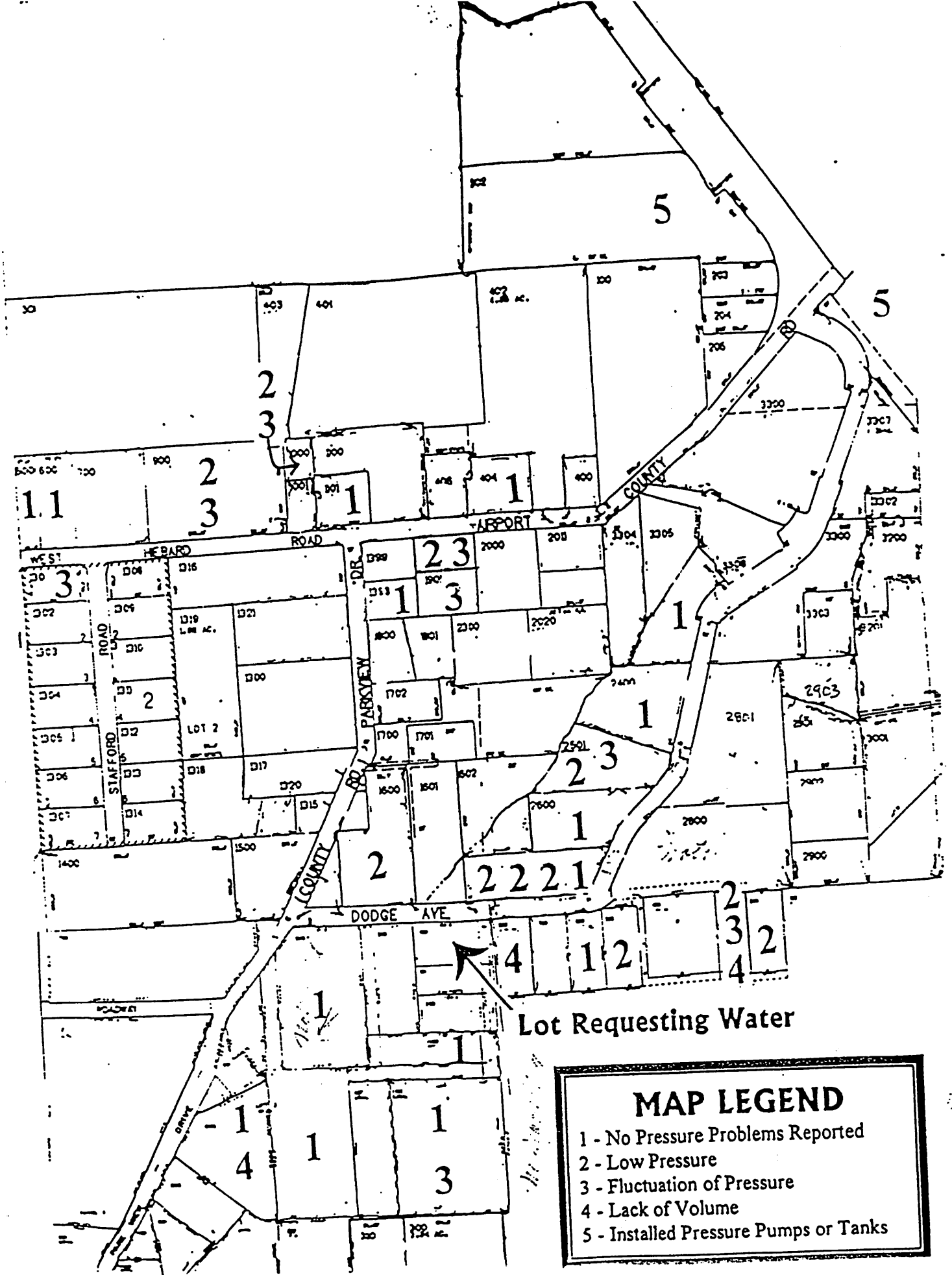
2 parties have installed pressure tanks and pumps to insure adequate water

4 parties in the entire area remarked on chlorine smell and/or taste in water.

Many parties that were contacted were renters. People were not asked if they had property that could be developed resulting in additional hook-ups needed so statistics on this point are not available.

The attached map showing where some of the comments were generated does not support the applicants comment about the good pressure in the street. You will note that on both the street and down the street are reports of water pressure or volume problems.

City Manager's Note: 40 hours staff time



minutes

CITY OF BROOKINGS
COMMON COUNCIL MEETING
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
October 28, 1996
7:00 p.m.

I. CALL TO ORDER

Mayor Davis called the meeting to order at 7:04 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Tom Davis, Councilors Nancy Brendlinger, Bob Hagbom, Larry Curry, Dave Scott, Ex-Officio Councilor Kevin Bank

Staff Present: City Manager Tom Weldon, Accounting Clerk Denise Bottoms, Community Development Director Leo Lightle

Media Present: Anita Rainey, Curry Coastal Pilot; Tracy Reed, KURY Radio; Martin Kelly, KCRE Radio

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

1. Appointments of one Councilor and two lay people to a committee to study rate methodology of Falcon Cable

Mayor Davis recommended that the following people be appointed to this committee:

| | |
|-------------------|--------------------------|
| Wanda Kimbel | - Citizen member |
| Tom Weldon | - Staff |
| Nancy Brendlinger | - Council representative |

Councilor Scott moved, Councilor Curry seconded and the Council voted unanimously to approve the appointment of Wanda Kimbel, Tom Weldon and Nancy Brendlinger to the committee to study rate methodology of Falcon Cable.

V. PUBLIC HEARINGS

VI. SCHEDULED PUBLIC APPEARANCES

1. Community Pride Partnership Cleanup Program Report

Richard Gyuro gave a short presentation on the progress of the Community Pride Partnership Cleanup Program.

Mayor Davis presented Curry Transfer & Recycling representatives with a Certificate expressing gratitude for their participation and generous donation of \$51,572.29 in services to the community during the four clean-up months.

2. Business Service Evaluation Project

Jim Bouley of Southwestern Oregon Community College Business Development Center gave a detailed explanation of the City Survey that they conducted.

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

VIII. STAFF REPORTS

A. City Manager

1. Request for agreement to allow time to prepare a business plan for development of Jack Creek Golf Course

Councilor Scott moved, Councilor Brendlinger seconded and the Council voted unanimously to direct the City Manager and the City Attorney to hold discussion with Mr. Ken Zitz to work out an agreement that would be acceptable to all parties

involved which would not give exclusive rights to Mr. Zitz but would allow him first right of refusal and would also allow the City to consider proposals from other developers should the opportunity arise.

Councilor Scott made a motion to amend the previous motion, Councilor Brendlinger seconded and the Council voted unanimously to include the clause that once an agreement is reached, it would come before the City Council for their review prior to acceptance.

2. Statewide Initiatives #30 and #47

Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to take an affirmative stand on Ballot Measure #30 and a negative stand on Ballot Measure #47.

B. Community Development

1. Water service outside City limits

Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to table this discussion until November 25th at 6:00 p.m. This will be a single item work session for the one hour before the regular Council meeting.

2. Request for Water Service -Webb Lane

Councilor Scott moved, Councilor Brendlinger seconded and the Council voted unanimously to table this issue until the next regular Council meeting.

3. Reinstatement of Capital Improvements/Expenditures Committee

Councilor Hagbom moved, Councilor Scott seconded and the Council voted unanimously to reappoint the Capital Improvements/Expenditures Committee and that this committee follow last year's procedures in reviewing this plan and recommending an updated plan to the Council.

4. Pacific Coast Scenic Byway Management Planning Effort

Councilor Curry moved, Councilor Scott seconded and the Council voted unanimously to select a committee representing various local groups to oversee the progress of the Pacific Coast Scenic Byway Management Planning effort study and to include the members noted in the memorandum. They also added to the committee a representative from the Chamber of Commerce, Councilor Scott and a representative from either Borax, South Coast Lumber or Westbrook.

IX. CONSENT CALENDAR

Councilor Curry moved, Councilor Scott seconded and the Council voted unanimously to approve the Consent Calendar as follows following the change noted by Councilor Hagbom which was the fact that he had not received 2 checks, but only one:

A. Approval of Council Meeting Minutes

1. October 14, 1996 Regular Council Meeting

(end Consent Calendar)

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Resolutions

1. Resolution No. 96-R-609- A resolution of the Brookings City Council in support of a long term funding source for Oregon State Parks

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adopt Resolution No. 96-R-609 - A resolution of the Brookings City Council in support of a long term funding source for Oregon State Parks.

XI. COMMITTEE REPORTS

- A. Planning Commission
- B. Parks and Recreation Commission
- C. Chamber of Commerce

XII. REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor
- B. Council

XIII. ADJOURNMENT

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adjourn at 9:18 p.m.

Tom Davis
Mayor

SYSTEMS DEVELOPMENT CHARGE REVIEW BOARD

898 ELK DRIVE
BROOKINGS, OR 97415

Jim Collis - Chairman 469-3678 Bob Krebs - ViceChair - 469-3017
Art Fisher - Member 469-0758 Ross Shawaker - Member 469-6499
Larry Smith - Member 469-6577

MINUTES:

The Board met at the Fire Hall, 898 Elk Drive, Brookings, Oregon at 1:30 PM, October 15, 1996.

Members present were Ross Shawaker, and Jim Collis. Nancy Brendlinger attended the meeting as a representative of the City Council. City Staff present included Tom Weldon, City Manager and Leo Lightle, Community Development Director. Bob Krebs was excused. Larry Smith and Art Fisher were absent. Members present did not constitute a quorum.

Leo Lightle asked to talk to the Board about certain matters which he felt needed to be considered despite the absence of a quorum. The first topic was the need to reconvene the Capital Improvements Committee and update the City Capital Improvement plan. He noted that the projects listed in the current CIP are not specific and this plus other matters, such as the special cities allotment which we recently qualified for, need to be addressed in the next fiscal year. The City Manager stated that the Council would need to reinstitute the CIP Committee.

The Chair noted that the current CIP calls for a SDC rate reassessment in this fiscal year. The City Manager confirmed that this will be undertaken in the time frame specified.

Leo Lightle discussed the Boards recommended format for submission of SDC funded projects. He was concerned about having to "certify" the accuracy of information contained. The Chair noted that the Board agreed to change the form title to "SDC Recommendation" and to change the signature line from "Certify" to "recommended by." With those changes Mr Lightle said he had no objection to the proposed form. He noted that projects would have to be reviewed and approved by the council after SDC Board review and recommendation.

The Chair reopened the subject of why Harbor SDC payments are treated differently than payments from other SDC contributors. Leo Lightle said that Harbor had been making payments regularly. It was agreed that there was a need to have the council review the procedure and give official status to the procedure.

The next meeting of the Board was to be as scheduled by the Chairman. There being no further business the meeting adjourned at 2:30 PM.

Jim Collis, Chairman

CC:/With attachment

Board Members/City Manager/Community Dev Dirctr/City Council/file

SYSTEMS DEVELOPMENT CHARGE REVIEW BOARD

898 ELK DRIVE
BROOKINGS, OR 97415

Jim Collis - Chairman 469-3678
Art Fisher - Member 469-0758

Bob Krebs - ViceChair - 469-3017
Ross Shawaker - Member 469-6499
Larry Smith - Member 469-6577

MINUTES:

The Board met in the Council Chambers, 898 Elk Drive, Brookings, Oregon at 1:30 PM, October 25, 1996.

Members present were Bob Krebs, Ross Shawaker, Larry Smith and Jim Collis. Nancy Brendlinger attended the meeting as a representative of the City Council. Art Fisher was absent. Members present constituted a quorum.

Minutes of previous meeting held on October 15, 1996 were reviewed and there being no objection were declared accepted as read.

The Board took up the re-activation of the Capital Improvement Committee as discussed in the previous meeting minutes. After discussion Ross Shawaker moved that the Jim Collis and Larry Smith continue to serve on the CIP committee. Motion seconded by Bob Krebs and passed.

The Board then considered adoption of the SDC Project Recommendation and Review form which had been submitted to City Staff for comment. The Chair noted that Leo Lightle objections had been corrected. After discussion Bob Krebs moved the Board request that City Staff utilize the SDC Project Recommendation and Review Form for submitting future SDC Projects to the Board. Motion seconded by Ross Shawaker and passed.

The Board then took up the matter of Harbor Sanitary payments of Waste Water Treatment SDC payments which matter had been discussed at several previous meetings. After a lengthy discussion Larry Smith moved that Board request the City Council review the situation of the two separate accounts and recommend that Harbor SDC funds be handled the same as funds from Brookings. The motion died for lack of a second. Then Larry Smith moved that Board recommend the City maintain two separate accounts for Wastewater Treatment and Wastewater collection and two accounts for Water Treatment and Water Distribution. The motion was seconded by Ross Shawaker and passed. Larry Smith moved the Board recommend that staff consider including the procedure for handling Harbor SDC payments and where they are banked as a discussion item in the forthcoming meetings between the City and Harbor Sanitary. Motion seconded by Ross Shawaker and passed with Bob Krebs abstaining.

The Chair then raised the question as whether or not the Board felt they could adequately carry out their assigned task with out receiving regular financial reports, noting we had received no reports since August 1995. Larry Smith made a motion that Board advise the Council that under the present circumstances we

SYSTEM DEVELOPMENT CHARGE PROJECT
RECOMMENDATION AND REVIEWSDC PROJECT # _____
YR-NUMBER

DATE: _____

1. PROJECT DESCRIPTION:

2. CAPITAL IMPROVEMENT PLAN REFERENCE:

3. JUSTIFICATION FOR NEED (relation to growth):

Recommended by _____

City Staff

4. IMPACT ON SERVICE CAPACITY (increase):

Recommended by: _____

City Staff

5. ESTIMATED COST \$ _____ / SDC % _____ OTHER % _____
SDC \$ _____ OTHER \$ _____ SOURCE _____

SDC REVIEW BOARD ACTION: _____

City of Brookings
CHECK REGISTER: CHECK # 27123 THRU 27422
For The Month Ending: October 31, 1996 ** CLOSED **
PRINTED: November 4, 1996 08:36:22

PAGE 1

| CHECK # | PAID TO | DESCRIPTION | DATE | CR ACCOUNT | CR AMOUNT | ALLOC ACCT | ALLOC AMOUNT |
|---------|--------------------------------|-----------------|----------|------------|-----------|------------|--------------|
| 27123 | Leonard W Lindstrom | Deposit Refund | 10/08/96 | 100-106.00 | 22.28 | 200-134.00 | 22.28 |
| 27124 | J L Coffey | Deposit Refund | 10/08/96 | 100-106.00 | 23.82 | 200-134.00 | 23.82 |
| 27125 | Wayne Saunders | Deposit Refund | 10/08/96 | 100-106.00 | 46.09 | 200-134.00 | 46.09 |
| 27126 | Joe & Sondra Dalton | Deposit Refund | 10/08/96 | 100-106.00 | 6.06 | 200-134.00 | 6.06 |
| 27127 | Lynn Honaker | Deposit Refund | 10/08/96 | 100-106.00 | 19.14 | 200-134.00 | 19.14 |
| 27128 | B J Turnbull | Deposit Refund | 10/08/96 | 100-106.00 | 29.53 | 200-134.00 | 29.53 |
| 27129 | David & Amy White | Deposit Refund | 10/08/96 | 100-106.00 | 16.79 | 200-134.00 | 16.79 |
| 27130 | David Mikkelsen | Deposit Refund | 10/08/96 | 100-106.00 | 36.60 | 200-134.00 | 36.60 |
| 27131 | Michael Cearley | Deposit Refund | 10/08/96 | 100-106.00 | 34.47 | 200-134.00 | 34.47 |
| 27132 | Anita Baumgarner | Deposit Refund | 10/08/96 | 100-106.00 | 20.73 | 200-134.00 | 20.73 |
| 27133 | Kelli Winters | Deposit Refund | 10/08/96 | 100-106.00 | 44.90 | 200-134.00 | 44.90 |
| 27134 | Dorothy Kemp | Deposit Refund | 10/08/96 | 100-106.00 | 40.63 | 200-134.00 | 40.63 |
| 27135 | Dorothy B Joseff | Deposit Refund | 10/08/96 | 100-106.00 | 50.29 | 200-134.00 | 50.29 |
| 27136 | John W Clatterbaugh | Deposit Refund | 10/08/96 | 100-106.00 | 34.02 | 200-134.00 | 34.02 |
| 27137 | Grace Scattini | Deposit Refund | 10/08/96 | 100-106.00 | 9.46 | 200-134.00 | 9.46 |
| 27138 | Richard & Donna Roberts | Deposit Refund | 10/08/96 | 100-106.00 | 34.88 | 200-134.00 | 34.88 |
| 27139 | Allen Madsen | Deposit Refund | 10/08/96 | 100-106.00 | 53.84 | 200-134.00 | 53.84 |
| 27140 | John Mathison | Deposit Refund | 10/08/96 | 100-106.00 | 28.42 | 200-134.00 | 28.42 |
| 27141 | Allen & Lori Petrich | Deposit Refund | 10/08/96 | 100-106.00 | 29.64 | 200-134.00 | 29.64 |
| 27142 | Charles & Nancy Brendlinger | Deposit Refund | 10/08/96 | 100-106.00 | 16.74 | 200-134.00 | 16.74 |
| 27143 | Mabel Church c/o Jeanette Pike | Deposit Refund | 10/08/96 | 100-106.00 | 37.93 | 200-134.00 | 37.93 |
| 27144 | Charles Brendlinger | Deposit Refund | 10/08/96 | 100-106.00 | 37.15 | 200-134.00 | 37.15 |
| 27145 | Denette Bruce | Deposit Refund | 10/08/96 | 100-106.00 | 15.62 | 200-134.00 | 15.62 |
| 27146 | Julia Genre | Deposit Refund | 10/08/96 | 100-106.00 | 21.02 | 200-134.00 | 21.02 |
| 27147 | Alan Golden | Deposit Refund | 10/08/96 | 100-106.00 | 30.21 | 200-134.00 | 30.21 |
| 27148 | Jack & Grace O'Conner | Deposit Refund | 10/08/96 | 100-106.00 | 46.72 | 200-134.00 | 46.72 |
| 27149 | ADS Equipment Inc | Inv 23584 | 10/08/96 | 100-106.00 | 100.00 | 252-606.00 | 100.00 |
| 27150 | Alexander Battery Company | Inv 33480 | 10/08/96 | 100-106.00 | 42.14 | 103-606.00 | 42.14 |
| 27151 | All Pure Chemical Co | Inv 203878 | 10/08/96 | 100-106.00 | 1,497.85 | 252-612.00 | 1,497.85 |
| 27152 | Ken Alldritt | Azalea Park Dep | 10/08/96 | 100-106.00 | 50.00 | 100-478.00 | 50.00 |
| 27153 | Allied Colloids Inc | Inv 067557 | 10/08/96 | 100-106.00 | 815.85 | 252-612.00 | 815.85 |
| 27154 | Arendale Ford | Inv 5857 | 10/08/96 | 100-106.00 | 19,785.00 | 103-684.00 | 19,785.00 |
| 27155 | Linda Barker | Copier Supplies | 10/08/96 | 100-106.00 | 239.98 | 105-602.00 | 239.98 |
| 27156 | Dennis Barlow | Travel Reimb | 10/08/96 | 100-106.00 | 46.33 | 150-658.00 | 46.33 |
| 27157 | Bay West Supply Inc | Inv 84170-1 | 10/08/96 | 100-106.00 | 151.90 | 202-612.00 | 75.95 |
| | | | | | | 252-612.00 | 75.95 |
| 27158 | Becco Inc | 3100217/Oct Mai | 10/08/96 | 100-106.00 | 333.90 | 103-606.00 | 33.90 |
| | | | | | | 107-612.00 | 300.00 |
| 27159 | Relm Communication Inc | Inv 0836186 | 10/08/96 | 100-106.00 | 2,866.40 | 104-614.00 | 2,866.40 |
| 27160 | Brett's Seall Engine | Inv 3943 | 10/08/96 | 100-106.00 | 6.75 | 150-628.00 | 6.75 |
| 27161 | Brookings Harbor Medical Ctr | Acct #24011 | 10/08/96 | 100-106.00 | 75.00 | 103-614.00 | 75.00 |
| 27162 | Brookings Lock & Safe Co | Inv 9632 | 10/08/96 | 100-106.00 | 58.05 | 202-606.00 | 29.03 |
| | | | | | | 252-606.00 | 29.02 |
| 27163 | Brookings Police Reserves | Contribution | 10/08/96 | 100-106.00 | 6,000.00 | 103-681.00 | 6,000.00 |
| 27164 | Brookings Signs & Graphics | Inv 219 | 10/08/96 | 100-106.00 | 211.00 | 109-686.00 | 211.00 |
| 27165 | Brookings Vol Firefighters | Oct Contrib | 10/08/96 | 100-106.00 | 1,666.67 | 104-682.00 | 1,666.67 |
| 27166 | Brown & Caldwell | Inv 1851 | 10/08/96 | 100-106.00 | 455.68 | 903-730.00 | 455.68 |
| 27167 | Budge-McHugh Supply Co | Sept Invoices | 10/08/96 | 100-106.00 | 1,035.31 | 201-612.00 | 1,035.31 |
| 27168 | John Calvano | Bail Refund | 10/08/96 | 100-106.00 | 80.00 | 100-232.00 | 165.00 |
| | | | | | | 100-474.00 | (46.00) |
| | | | | | | 100-234.00 | (26.00) |
| | | | | | | 100-235.00 | (13.00) |

City of Brookings
CHECK REGISTER: CHECK # 27123 THRU 27422
For The Month Ending: October 31, 1996 ** CLOSED **
PRINTED: November 4, 1996 08:36:22

PAGE 2

| CHECK # | PAID TO | DESCRIPTION | DATE | CR ACCOUNT | CR AMOUNT | ALLOC ACCT | ALLOC AMOUNT |
|---------|--------------------------------|-----------------|----------|------------|-----------|------------|--------------|
| 27169 | Carpenter Tire & Wheel | Sept Stat | 10/08/96 | 100-106.00 | 467.13 | 102-606.00 | 61.18 |
| | | | | | | 103-606.00 | 405.95 |
| 27170 | Champion Metal Co | 127707A/127707 | 10/08/96 | 100-106.00 | 1,512.87 | 109-686.00 | 1,512.87 |
| 27171 | Chetco Pharmacy & Gifts | Sept Stat | 10/08/96 | 100-106.00 | 4.28 | 103-614.00 | 4.28 |
| 27172 | Child Evangelism Fellowship | Azalea Park Dep | 10/08/96 | 100-106.00 | 125.00 | 100-478.00 | 125.00 |
| 27173 | Chives Restaurant | Cake for Port | 10/08/96 | 100-106.00 | 150.00 | 109-686.00 | 150.00 |
| 27174 | City County Insurance Services | Inv BRK-9504D | 10/08/96 | 100-106.00 | 2,137.79 | 100-220.50 | 2,137.79 |
| 27175 | C & K Market Inc | Bus Lic Overpay | 10/08/96 | 100-106.00 | 60.00 | 100-422.00 | 60.00 |
| 27176 | Colvin Oil | End Aug/Mid Sep | 10/08/96 | 100-106.00 | 3,778.10 | 103-606.00 | 793.42 |
| | | | | | | 104-606.00 | 310.68 |
| | | | | | | 105-606.00 | 106.62 |
| | | | | | | 106-612.00 | 129.17 |
| | | | | | | 150-606.00 | 405.16 |
| | | | | | | 201-606.00 | 142.74 |
| | | | | | | 202-606.00 | 151.54 |
| | | | | | | 251-606.00 | 48.78 |
| | | | | | | 252-606.00 | 151.54 |
| | | | | | | 252-612.00 | 1,538.45 |
| 27177 | Michael Cooper | Reimbursement | 10/08/96 | 100-106.00 | 31.98 | 300-606.00 | 31.98 |
| 27178 | Coos-Curry Electric | Aug Electric | 10/08/96 | 100-106.00 | 7,925.67 | 109-662.00 | 608.57 |
| | | | | | | 109-686.00 | 71.87 |
| | | | | | | 202-606.00 | 4,037.29 |
| | | | | | | 252-662.00 | 3,207.94 |
| 27179 | Gary Cox | Slab-Jack Creek | 10/08/96 | 100-106.00 | 400.00 | 109-686.00 | 400.00 |
| 27180 | CTR | Remove 3 Cars | 10/08/96 | 100-106.00 | 105.00 | 109-646.00 | 105.00 |
| 27181 | Curry County Rain Drains | Inv 1029 | 10/08/96 | 100-106.00 | 280.00 | 109-686.00 | 280.00 |
| 27182 | Curry County Treasurer | Sept Assessment | 10/08/96 | 100-106.00 | 481.95 | 100-235.00 | 481.95 |
| 27183 | Dan's Auto & Marine Electric | Sept Statement | 10/08/96 | 100-106.00 | 66.76 | 104-606.00 | 49.35 |
| | | | | | | 150-606.00 | 17.41 |
| 27184 | Dan's Photo & Cameras | Sept Statement | 10/08/96 | 100-106.00 | 81.44 | 103-614.00 | 81.44 |
| 27185 | Del Cur Supply | Aug/Sept Inv | 10/08/96 | 100-106.00 | 899.01 | 104-606.00 | 153.87 |
| | | | | | | 106-626.00 | 11.56 |
| | | | | | | 106-627.00 | 30.50 |
| | | | | | | 252-612.00 | 703.08 |
| 27186 | DHR Child Support Unit | Garnishment | 10/08/96 | 100-106.00 | 62.50 | 100-220.70 | 62.50 |
| 27187 | DHR Child Support Unit | Garnishment | 10/08/96 | 100-106.00 | 33.00 | 100-220.70 | 33.00 |
| 27188 | Dictaphone Corporation | Inv M726440 | 10/08/96 | 100-106.00 | 19,945.00 | 300-726.00 | 19,945.00 |
| 27189 | Motor Vehicles Division | Inv 60682-08319 | 10/08/96 | 100-106.00 | 13.50 | 103-614.00 | 13.50 |
| 27190 | Robert Douglas | Bail Refund | 10/08/96 | 100-106.00 | 40.00 | 100-232.00 | 99.00 |
| | | | | | | 100-474.00 | (20.00) |
| | | | | | | 100-234.00 | (26.00) |
| | | | | | | 100-235.00 | (13.00) |
| 27191 | EMK Contractors | Prog Pymt #7 | 10/08/96 | 100-106.00 | 52,831.42 | 953-730.00 | 52,831.42 |
| 27192 | Marshal Ferg | Inspections | 10/08/96 | 100-106.00 | 60.00 | 105-646.00 | 60.00 |
| 27193 | Ferrellgas | Sept Stat | 10/08/96 | 100-106.00 | 895.02 | 106-662.00 | 808.88 |
| | | | | | | 150-624.00 | 86.14 |
| 27194 | Firehouse Magazine | Subscription | 10/08/96 | 100-106.00 | 39.97 | 104-602.00 | 39.97 |
| 27195 | 1st Impressions | Inv 4806 | 10/08/96 | 100-106.00 | 57.50 | 103-614.00 | 57.50 |
| 27196 | Fred Meyer | 429691 & 429704 | 10/08/96 | 100-106.00 | 118.59 | 251-606.00 | 28.99 |
| | | | | | | 252-612.00 | 89.60 |
| | | | | | | 201-612.00 | 12.41 |
| 27197 | Freeman Rock Enterprise Inc | August Invoices | 10/08/96 | 100-106.00 | 858.60 | 251-612.00 | 846.19 |

PAGE 3

[illegible]

City of Brookings
CHECK REGISTER: CHECK # 27123 THRU 27422
For The Month Ending: October 31, 1996 ** CLOSED **
PRINTED: November 4, 1996 08:36:22

PAGE 4

| CHECK # | PAID TO | DESCRIPTION | DATE | CR ACCOUNT | CR AMOUNT | ALLOC ACCT | ALLOC AMOUNT |
|---------|-------------------------------|-----------------|----------|------------|-----------|------------|--------------|
| 27227 | Purchase Power | Meter Postage | 10/08/96 | 100-106.00 | 1,000.00 | 101-602.00 | 250.00 |
| | | | | | | 103-602.00 | 750.00 |
| 27228 | Quill Corp | Sept Invoices | 10/08/96 | 100-106.00 | 674.69 | 102-602.00 | 117.48 |
| | | | | | | 103-602.00 | 94.85 |
| | | | | | | 105-602.00 | 79.92 |
| | | | | | | 107-602.00 | 73.24 |
| | | | | | | 109-602.00 | 191.94 |
| | | | | | | 150-606.00 | 11.96 |
| | | | | | | 201-602.00 | 60.64 |
| | | | | | | 251-602.00 | 44.66 |
| 27229 | Ramada Inn Portland | Hotel-Barker | 10/08/96 | 100-106.00 | 76.30 | 105-658.00 | 76.30 |
| 27230 | Ramcell of Oregon | Aug Cell Phone | 10/08/96 | 100-106.00 | 642.98 | 102-664.00 | 368.03 |
| | | | | | | 103-664.00 | 202.56 |
| | | | | | | 104-664.00 | 39.73 |
| | | | | | | 105-664.00 | 32.66 |
| 27231 | Ramcell of Oregon | Sept Cell Phone | 10/08/96 | 100-106.00 | 389.04 | 102-664.00 | 180.80 |
| | | | | | | 103-664.00 | 195.12 |
| | | | | | | 104-664.00 | 37.77 |
| | | | | | | 105-664.00 | (24.65) |
| 27232 | Scientific Supply & Equipment | Inv 33965 | 10/08/96 | 100-106.00 | 137.21 | 252-612.00 | 99.75 |
| | | | | | | 252-652.00 | 37.46 |
| 27233 | Steve Sharlow | Contract Serv | 10/08/96 | 100-106.00 | 924.80 | 105-646.00 | 924.80 |
| 27234 | Lawrence G Smith | Bail Refund | 10/08/96 | 100-106.00 | 150.00 | 100-232.00 | 165.00 |
| | | | | | | 100-474.00 | (15.00) |
| 27235 | Southern Curry EMS | Azalea Refund | 10/08/96 | 100-106.00 | 37.50 | 100-478.00 | 37.50 |
| 27236 | Spalding | Inv 50029094 | 10/08/96 | 100-106.00 | 5,445.00 | 109-686.00 | 5,445.00 |
| 27237 | Square Deal Builders | Sept Statement | 10/08/96 | 100-106.00 | 99.32 | 106-626.00 | 59.42 |
| | | | | | | 109-614.00 | 39.90 |
| 27238 | Stadelman Electric | Inv 2799 & 2798 | 10/08/96 | 100-106.00 | 402.81 | 109-686.00 | 402.81 |
| 27239 | Stamper's Tire | 119154 & 118179 | 10/08/96 | 100-106.00 | 352.91 | 150-606.00 | 36.45 |
| | | | | | | 201-606.00 | 158.23 |
| | | | | | | 251-606.00 | 158.23 |
| 27240 | SWOCC Curry Program | Deposit Refund | 10/08/96 | 100-106.00 | 75.00 | 100-478.00 | 75.00 |
| 27241 | SWOCC Curry Program | Reg Fees | 10/08/96 | 100-106.00 | 94.00 | 102-658.00 | 94.00 |
| 27242 | Teamsters Local Union 223 | Oct Union Dues | 10/08/96 | 100-106.00 | 400.00 | 100-220.70 | 400.00 |
| 27243 | That Special Touch | Sept Statement | 10/08/96 | 100-106.00 | 103.43 | 107-602.00 | 21.48 |
| | | | | | | 109-686.00 | 42.50 |
| | | | | | | 202-612.00 | 19.73 |
| | | | | | | 252-612.00 | 19.72 |
| 27244 | Thomas Computer Corp | Inv 161033 | 10/08/96 | 100-106.00 | 99.90 | 103-602.00 | 99.90 |
| 27245 | Traffic Safety Supply | Inv 096089 | 10/08/96 | 100-106.00 | 20.20 | 104-606.00 | 20.20 |
| 27246 | United Pipe & Supply Co Inc | Sept Invoices | 10/08/96 | 100-106.00 | 2,072.80 | 104-606.00 | 254.90 |
| | | | | | | 106-626.00 | 158.59 |
| | | | | | | 106-627.00 | 263.40 |
| | | | | | | 201-612.00 | 1,395.91 |
| 27247 | U S Bank | Fed W/H Tax | 10/08/96 | 100-106.00 | 14,259.89 | 100-220.10 | 8,535.53 |
| | | | | | | 100-220.20 | 5,724.36 |
| 27248 | U S Postmaster | Utility Permit | 10/08/96 | 100-106.00 | 2,000.00 | 109-686.00 | 1,000.00 |
| | | | | | | 201-602.00 | 500.00 |
| | | | | | | 251-602.00 | 500.00 |
| 27249 | Donna VanNest | Reimbursement | 10/08/96 | 100-106.00 | 75.40 | 102-658.00 | 75.40 |
| 27250 | Tom Weldon | Oct Car Allow | 10/08/96 | 100-106.00 | 200.00 | 102-606.00 | 200.00 |

City of Brookings
CHECK REGISTER: CHECK # 27123 THRU 27422
For The Month Ending: October 31, 1996 ** CLOSED **
PRINTED: November 4, 1996 08:36:22

PAGE 5

| CHECK # | PAID TO | DESCRIPTION | DATE | CR ACCOUNT | CR AMOUNT | ALLOC ACCT | ALLOC AMOUNT |
|---------|--------------------------------|-----------------|----------|------------|-----------|------------|--------------|
| 27251 | Matthew K Welsh | Bail Refund | 10/08/96 | 100-106.00 | 40.00 | 100-232.00 | 99.00 |
| | | | | | | 100-474.00 | (20.00) |
| | | | | | | 100-234.00 | (26.00) |
| | | | | | | 100-235.00 | (13.00) |
| 27252 | WW Grainger Inc | Inv 268-4034909 | 10/08/96 | 100-106.00 | 52.28 | 251-606.00 | 52.28 |
| 27253 | Shirlee Smith | Travel Advance | 10/15/96 | 100-106.00 | 39.00 | 300-658.00 | 39.00 |
| 27254 | Red Lion Hotel | Hotel- S. Smith | 10/15/96 | 100-106.00 | 57.00 | 300-658.00 | 57.00 |
| 27255 | Internal Revenue Service | P/R Tax Penalty | 10/15/96 | 100-106.00 | 1,384.09 | 107-602.00 | 1,384.09 |
| 27257 | Jerry Allison | Contract Serv | 10/18/96 | 100-106.00 | 90.00 | 102-646.00 | 90.00 |
| 27258 | Linda Barker | Reimbursement | 10/18/96 | 100-106.00 | 118.15 | 105-658.00 | 118.15 |
| 27259 | Dennis Barlow | Reimbursement | 10/18/96 | 100-106.00 | 20.00 | 150-606.00 | 20.00 |
| 27260 | John Bishop | Travel Advance | 10/18/96 | 100-106.00 | 104.00 | 103-658.00 | 104.00 |
| 27261 | Joy Bishop | Contract Serv | 10/18/96 | 100-106.00 | 110.50 | 102-646.00 | 110.50 |
| 27262 | M Denise Bottoms | Reimbursement | 10/18/96 | 100-106.00 | 16.41 | 102-658.00 | 16.41 |
| 27263 | Brookings Harbor Chamber | Sept Motel Tax | 10/18/96 | 100-106.00 | 3,744.09 | 109-687.00 | 3,744.09 |
| 27264 | Larry Curry | Reimbursement | 10/18/96 | 100-106.00 | 78.01 | 102-658.00 | 78.01 |
| 27265 | DHR Child Support Unit | Garnishment | 10/18/96 | 100-106.00 | 62.50 | 100-220.70 | 62.50 |
| 27266 | DHR Child Support Unit | Garnishment | 10/18/96 | 100-106.00 | 33.00 | 100-220.70 | 33.00 |
| 27267 | James Emerson | Bail Refund | 10/18/96 | 100-106.00 | 19.00 | 100-232.00 | 82.00 |
| | | | | | | 100-474.00 | (26.00) |
| | | | | | | 100-234.00 | (26.00) |
| | | | | | | 100-235.00 | (11.00) |
| 27268 | 1st Impressions | Sept Invoices | 10/18/96 | 100-106.00 | 916.75 | 101-602.00 | 28.23 |
| | | | | | | 102-602.00 | 141.10 |
| | | | | | | 103-602.00 | 257.97 |
| | | | | | | 107-602.00 | 179.70 |
| | | | | | | 109-602.00 | 309.75 |
| 27269 | Marshal Ferg | Inspections | 10/18/96 | 100-106.00 | 320.00 | 105-646.00 | 320.00 |
| 27270 | ICMA-RT 457 c/o 1st Ntl Bnk MD | Member Contrib | 10/18/96 | 100-106.00 | 755.00 | 100-220.70 | 755.00 |
| 27271 | Kevin Janoski | Restitution | 10/18/96 | 100-106.00 | 125.00 | 100-474.00 | 125.00 |
| 27272 | Dave Lentz | Truck Rental | 10/18/96 | 100-106.00 | 250.00 | 106-626.00 | 225.00 |
| | | | | | | 109-686.00 | 25.00 |
| 27273 | Patricia Lill | Bail Refund | 10/18/96 | 100-106.00 | 40.00 | 100-232.00 | 99.00 |
| | | | | | | 100-474.00 | (20.00) |
| | | | | | | 100-234.00 | (26.00) |
| | | | | | | 100-235.00 | (13.00) |
| 27274 | Cam Lynn | Reimbursement | 10/18/96 | 100-106.00 | 168.20 | 103-658.00 | 168.20 |
| 27275 | Allen Olander | Refund Overpay | 10/18/96 | 100-106.00 | 187.00 | 100-130.00 | 187.00 |
| 27276 | OPS Insurance Co | Oct Premium | 10/18/96 | 100-106.00 | 227.90 | 100-220.60 | 227.90 |
| 27277 | Oregon Department of Revenue | State P/R Taxes | 10/18/96 | 100-106.00 | 3,234.25 | 100-220.30 | 3,234.25 |
| 27278 | OR Teamster Employers Trust | Oct Premium | 10/18/96 | 100-106.00 | 7,838.91 | 100-220.60 | 7,838.91 |
| 27279 | OR Teamster Employers Trust | Oct Premium | 10/18/96 | 100-106.00 | 4,354.95 | 100-220.80 | 4,354.95 |
| 27280 | PERS - Retirement | Payroll | 10/18/96 | 100-106.00 | 6,341.39 | 100-220.80 | 6,341.39 |
| 27281 | Ron Spencer Construction Co | Upgrade Charges | 10/18/96 | 100-106.00 | 46.00 | 150-624.00 | 46.00 |
| 27282 | Roger Sanders | Reimbursement | 10/18/96 | 100-106.00 | 140.30 | 101-658.00 | 140.30 |
| 27283 | Donald Seeman | Deposit Refund | 10/18/96 | 100-106.00 | 5.76 | 200-134.00 | 5.76 |
| 27284 | Terry D Shane | Contract Serv | 10/18/96 | 100-106.00 | 90.00 | 102-646.00 | 90.00 |
| 27285 | Heidi Siapson | Bail Refund | 10/18/96 | 100-106.00 | 40.00 | 100-232.00 | 99.00 |
| | | | | | | 100-474.00 | (20.00) |
| | | | | | | 100-234.00 | (26.00) |
| | | | | | | 100-235.00 | (13.00) |
| 27286 | U S Bank | Fed P/R Taxes | 10/18/96 | 100-106.00 | 13,787.55 | 100-220.10 | 8,367.43 |

City of Brookings
CHECK REGISTER: CHECK # 27123 THRU 27422
For The Month Ending: October 31, 1996 ** CLOSED **
PRINTED: November 4, 1996 08:36:22

PAGE 6

| CHECK # | PAID TO | DESCRIPTION | DATE | CR ACCOUNT | CR AMOUNT | ALLOC ACCT | ALLOC AMOUNT |
|-----------------------|-------------------------------|-----------------|----------|------------|-----------|------------|--------------|
| U S Bank, (Continued) | | | | | | | |
| | | | | | | 100-220.20 | 5,420.12 |
| 27287 | Tom Weldon | Reimbursement | 10/18/96 | 100-106.00 | 89.00 | 102-658.00 | 89.00 |
| 27289 | James Johann, Sr | Jury Fee | 10/28/96 | 100-106.00 | 10.32 | 101-640.00 | 10.32 |
| 27290 | John Kelly Mackillop | Jury Fee | 10/28/96 | 100-106.00 | 20.32 | 101-640.00 | 20.32 |
| 27291 | Conrad Repp | Jury Fee | 10/28/96 | 100-106.00 | 10.16 | 101-640.00 | 10.16 |
| 27292 | Donald M Richter | Jury Fee | 10/28/96 | 100-106.00 | 20.32 | 101-640.00 | 20.32 |
| 27293 | Richard L Smith | Jury Fee | 10/28/96 | 100-106.00 | 20.16 | 101-640.00 | 20.16 |
| 27294 | Carlton Tobin | Jury Fee | 10/28/96 | 100-106.00 | 10.08 | 101-640.00 | 10.08 |
| 27295 | Marjorie E Ungaro | Jury Fee | 10/28/96 | 100-106.00 | 10.16 | 101-640.00 | 10.16 |
| 27296 | Carol A Vincent | Jury Fee | 10/28/96 | 100-106.00 | 20.32 | 101-640.00 | 20.32 |
| 27297 | Richard A Wagner | Jury Fee | 10/28/96 | 100-106.00 | 10.24 | 101-640.00 | 10.24 |
| 27298 | William R Alloway | Jury Fee | 10/28/96 | 100-106.00 | 10.16 | 101-640.00 | 10.16 |
| 27299 | Michelle L Ambrose | Jury Fee | 10/28/96 | 100-106.00 | 10.16 | 101-640.00 | 10.16 |
| 27300 | Exine Patricia Baker | Jury Fee | 10/28/96 | 100-106.00 | 20.16 | 101-640.00 | 20.16 |
| 27301 | Stephan J Brockway | Jury Fee | 10/28/96 | 100-106.00 | 10.08 | 101-640.00 | 10.08 |
| 27302 | Wylde B Dade | Jury Fee | 10/28/96 | 100-106.00 | 10.08 | 101-640.00 | 10.08 |
| 27303 | Barbara Jean Dyer | Jury Fee | 10/28/96 | 100-106.00 | 10.16 | 101-640.00 | 10.16 |
| 27304 | Luana Fowler | Jury Fee | 10/28/96 | 100-106.00 | 20.16 | 101-640.00 | 20.16 |
| 27305 | James B Horn | Jury Fee | 10/28/96 | 100-106.00 | 10.08 | 101-640.00 | 10.08 |
| 27306 | Gary Huerich | Jury Fee | 10/28/96 | 100-106.00 | 10.08 | 101-640.00 | 10.08 |
| 27307 | Oregon APCD | Reg Fee-Cooper | 10/28/96 | 100-106.00 | 50.00 | 300-658.00 | 50.00 |
| 27308 | Arrest Law Bulletin | Subscription | 10/28/96 | 100-106.00 | 61.00 | 103-658.00 | 61.00 |
| 27309 | Associated Bag Company | N719824/N721990 | 10/28/96 | 100-106.00 | 219.60 | 252-612.00 | 219.60 |
| 27310 | Babin & Keusink | Inv 1916-06C | 10/28/96 | 100-106.00 | 20.00 | 101-634.00 | 20.00 |
| 27311 | Bay West Supply Inc | Inv 87748-1 | 10/28/96 | 100-106.00 | 151.90 | 202-612.00 | 75.95 |
| | | | | | | 252-612.00 | 75.95 |
| 27312 | Becco Inc | Oct Invoices | 10/28/96 | 100-106.00 | 2,429.70 | 101-602.00 | 215.00 |
| | | | | | | 102-602.00 | 64.90 |
| | | | | | | 102-612.00 | 294.00 |
| | | | | | | 104-606.00 | 27.80 |
| | | | | | | 105-602.00 | 645.00 |
| | | | | | | 107-612.00 | 645.00 |
| | | | | | | 150-724.00 | 538.00 |
| 27313 | Board on Public Safety | Reg Fee-Palicki | 10/28/96 | 100-106.00 | 365.00 | 103-658.00 | 365.00 |
| 27314 | Brookings Office Supplies | Sept Statement | 10/28/96 | 100-106.00 | 67.60 | 107-602.00 | 32.60 |
| | | | | | | 201-602.00 | 17.50 |
| | | | | | | 251-602.00 | 17.50 |
| 27315 | Brookings Police Reserves | Beach Patrol | 10/28/96 | 100-106.00 | 1,910.00 | 100-478.00 | 1,910.00 |
| 27316 | Brookings Signs & Graphics | Inv 98 & 216 | 10/28/96 | 100-106.00 | 199.41 | 103-684.00 | 199.41 |
| 27317 | Brookings Supply Inc | Sept Statement | 10/28/96 | 100-106.00 | 263.52 | 150-606.00 | 24.97 |
| | | | | | | 252-606.00 | 120.93 |
| | | | | | | 252-612.00 | 117.62 |
| 27318 | Brookings Union 76 | Inv 28627 | 10/28/96 | 100-106.00 | 5.30 | 103-606.00 | 5.30 |
| 27319 | Brown & Caldwell | Inv 1912 | 10/28/96 | 100-106.00 | 5,413.51 | 903-730.00 | 5,413.51 |
| 27320 | Budge-McHugh Supply Co | Inv 1219000-01 | 10/28/96 | 100-106.00 | 830.84 | 201-612.00 | 830.84 |
| 27321 | Building Codes Division | July - Sept | 10/28/96 | 100-106.00 | 828.51 | 100-236.00 | 828.51 |
| 27322 | Cascade Consulting Associates | Inv 10/15/96 | 10/28/96 | 100-106.00 | 70.00 | 105-602.00 | 70.00 |
| 27323 | C D O'Donnell Plumbing | Inv 6868 | 10/28/96 | 100-106.00 | 342.55 | 109-686.00 | 285.10 |
| | | | | | | 109-624.00 | 57.45 |
| 27324 | Central Equipment Co, Inc | Oct Invoices | 10/28/96 | 100-106.00 | 800.15 | 150-606.00 | 66.71 |
| | | | | | | 251-606.00 | 733.44 |

City of Brookings
 CHECK REGISTER: CHECK # 27123 THRU 27422
 For The Month Ending: October 31, 1996 ** CLOSED **
 PRINTED: November 4, 1996 08:36:22

PAGE 7

| CHECK # | PAID TO | DESCRIPTION | DATE | CR ACCOUNT | CR AMOUNT | ALLOC ACCT | ALLOC AMOUNT |
|---------|--------------------------------|-----------------|----------|------------|-----------|------------|--------------|
| 27325 | Chetco Community Council | Donation | 10/28/96 | 100-106.00 | 25.00 | 109-686.00 | 25.00 |
| 27326 | C & K Market Inc | Sept Statement | 10/28/96 | 100-106.00 | 253.50 | 103-614.00 | 53.34 |
| | | | | | | 106-626.00 | 14.76 |
| | | | | | | 109-686.00 | 172.12 |
| | | | | | | 252-612.00 | 13.28 |
| 27327 | Coast Auto Center | Inv CVCS1425 | 10/28/96 | 100-106.00 | 240.00 | 109-646.00 | 240.00 |
| 27328 | Coastal Coffee Service | Inv 3412 | 10/28/96 | 100-106.00 | 20.50 | 109-614.00 | 20.50 |
| 27329 | Colvin Oil | End Sept/Misc | 10/28/96 | 100-106.00 | 1,063.29 | 103-606.00 | 347.21 |
| | | | | | | 104-606.00 | 106.76 |
| | | | | | | 105-606.00 | 33.75 |
| | | | | | | 106-612.00 | 89.01 |
| | | | | | | 150-606.00 | 201.17 |
| | | | | | | 201-606.00 | 149.10 |
| | | | | | | 202-606.00 | 35.70 |
| | | | | | | 202-612.00 | 51.89 |
| | | | | | | 251-606.00 | 48.70 |
| 27330 | Colvin Oil | End Sept/Misc | 10/28/96 | 100-106.00 | 1,004.63 | 252-606.00 | 35.69 |
| | | | | | | 252-612.00 | 968.94 |
| 27331 | Colvin Oil | Mid Oct Stat | 10/28/96 | 100-106.00 | 1,070.29 | 103-606.00 | 387.69 |
| | | | | | | 104-606.00 | 102.44 |
| | | | | | | 105-606.00 | 22.58 |
| | | | | | | 150-606.00 | 161.25 |
| | | | | | | 201-606.00 | 173.98 |
| | | | | | | 202-606.00 | 90.88 |
| | | | | | | 251-606.00 | 40.60 |
| | | | | | | 252-606.00 | 90.87 |
| 27332 | Commercial Landscape Supply | Inv 55541 | 10/28/96 | 100-106.00 | 240.51 | 106-726.00 | 240.51 |
| 27333 | Coos-Curry Electric | Sept Electric | 10/28/96 | 100-106.00 | 11,655.77 | 106-662.00 | 1,038.07 |
| | | | | | | 150-662.00 | 1,169.24 |
| | | | | | | 201-662.00 | 1,954.34 |
| | | | | | | 251-662.00 | 614.74 |
| | | | | | | 252-662.00 | 3,008.34 |
| | | | | | | 202-662.00 | 3,186.32 |
| | | | | | | 109-662.00 | 684.72 |
| 27334 | Country Fara Center | Misc Invoices | 10/28/96 | 100-106.00 | 465.52 | 150-606.00 | 465.52 |
| 27335 | Curry Coastal Pilot | Sept Statement | 10/28/96 | 100-106.00 | 441.26 | 102-602.00 | 142.95 |
| | | | | | | 105-602.00 | 83.71 |
| | | | | | | 109-686.00 | 10.00 |
| | | | | | | 202-722.00 | 102.30 |
| | | | | | | 952-728.00 | 102.30 |
| 27336 | Curry Co Community Corrections | Labor/Reservior | 10/28/96 | 100-106.00 | 1,520.00 | 201-646.00 | 1,520.00 |
| 27337 | Curry County Computer Services | Inv 161033 | 10/28/96 | 100-106.00 | 99.90 | 103-602.00 | 99.90 |
| 27338 | Curry County Road Dept | Striping | 10/28/96 | 100-106.00 | 244.02 | 150-646.00 | 244.02 |
| 27339 | Da-Tone Rock Products | Aug Statement | 10/28/96 | 100-106.00 | 1,803.33 | 109-686.00 | 1,803.33 |
| 27340 | Da-Tone Rock Products | Inv 9/4 & 10/5 | 10/28/96 | 100-106.00 | 4,181.07 | 109-686.00 | 4,181.07 |
| 27341 | Del Cur Supply | Sept & Oct Inv | 10/28/96 | 100-106.00 | 1,051.92 | 104-606.00 | 26.16 |
| | | | | | | 106-626.00 | 253.55 |
| | | | | | | 201-612.00 | 78.37 |
| | | | | | | 252-612.00 | 693.84 |
| 27342 | DEB | Filing Fee | 10/28/96 | 100-106.00 | 5,050.00 | 252-612.00 | 5,050.00 |
| 27343 | Motor Vehicles Division | 60682-100196 | 10/28/96 | 100-106.00 | 13.50 | 103-614.00 | 13.50 |
| 27344 | Edwards Roofing | Inv 7034 | 10/28/96 | 100-106.00 | 199.78 | 109-624.00 | 199.78 |

(Continued)

City of Brookings
 CHECK REGISTER: CHECK # 27123 THRU 27422.
 For The Month Ending: October 31, 1996 ** CLOSED **
 PRINTED: November 4, 1996 08:36:22

PAGE 8

| CHECK # | PAID TO | DESCRIPTION | DATE | CR ACCOUNT | CR AMOUNT | ALLOC ACCT | ALLOC AMOUNT |
|---------|---------------------------------|-----------------|----------|------------|-----------|------------|--------------|
| 27345 | Entenmann-Rovin Co | Inv 118062 | 10/28/96 | 100-106.00 | 144.79 | 104-606.00 | 144.79 |
| 27346 | Fred Meyer | Inv 429739 | 10/28/96 | 100-106.00 | 186.20 | 109-686.00 | 186.20 |
| 27347 | Gall's Inc | Misc Invoices | 10/28/96 | 100-106.00 | 1,936.82 | 103-606.00 | 210.94 |
| | | | | | | 103-684.00 | 1,472.95 |
| | | | | | | 104-614.00 | 252.93 |
| 27348 | John Gifford | Subscription | 10/28/96 | 100-106.00 | 75.00 | 109-602.00 | 75.00 |
| 27349 | Grants For Cities & Towns | Subscription | 10/28/96 | 100-106.00 | 139.89 | 102-604.00 | 139.89 |
| 27350 | Grants Pass Water Lab | Aug & Sept Stat | 10/28/96 | 100-106.00 | 227.50 | 109-686.00 | 52.50 |
| | | | | | | 201-612.00 | 175.00 |
| 27351 | GTE Northwest | Sept Phone | 10/28/96 | 100-106.00 | 1,663.41 | 101-664.00 | 25.15 |
| | | | | | | 102-664.00 | 129.93 |
| | | | | | | 103-664.00 | 488.52 |
| | | | | | | 104-664.00 | 129.92 |
| | | | | | | 105-664.00 | 117.36 |
| | | | | | | 201-664.00 | 132.88 |
| | | | | | | 202-664.00 | 120.80 |
| | | | | | | 252-664.00 | 48.32 |
| | | | | | | 300-664.00 | 470.53 |
| 27352 | GTE | Inv CH53469 | 10/28/96 | 100-106.00 | 110.00 | 103-664.00 | 110.00 |
| 27353 | Kerr Hardware | Sept Statement | 10/28/96 | 100-106.00 | 1,937.42 | 103-614.00 | 0.75 |
| | | | | | | 104-606.00 | 21.60 |
| | | | | | | 105-606.00 | 2.79 |
| | | | | | | 106-626.00 | 433.28 |
| | | | | | | 109-686.00 | 1,232.13 |
| | | | | | | 109-624.00 | 155.00 |
| | | | | | | 106-626.00 | 30.36 |
| | | | | | | 201-612.00 | 44.17 |
| | | | | | | 252-612.00 | 10.76 |
| | | | | | | 106-612.00 | 6.58 |
| 27354 | Hach Co | Oct Invoices | 10/28/96 | 100-106.00 | 607.25 | 252-612.00 | 191.50 |
| | | | | | | 252-652.00 | 415.75 |
| 27355 | Hagens Cleaners | Sept Statement | 10/28/96 | 100-106.00 | 84.50 | 103-606.00 | 9.10 |
| | | | | | | 104-606.00 | 75.40 |
| 27356 | Hydronix Inc | Inv 49659 | 10/28/96 | 100-106.00 | 57.04 | 251-606.00 | 57.04 |
| 27357 | ICMA Dist Center | Inv 15666 | 10/28/96 | 100-106.00 | 46.95 | 102-604.00 | 46.95 |
| 27358 | Independent Business Forms Inc | Inv 0029018 | 10/28/96 | 100-106.00 | 600.14 | 107-602.00 | 600.14 |
| 27359 | Industrial Steel & Supply | Oct Invoices | 10/28/96 | 100-106.00 | 154.85 | 150-606.00 | 154.85 |
| 27360 | Kevin Janoski | Witness Fee | 10/28/96 | 100-106.00 | 21.00 | 101-640.00 | 21.00 |
| 27361 | Jerry Conant Janitorial | Oct Cleaning | 10/28/96 | 100-106.00 | 500.00 | 109-644.00 | 500.00 |
| 27362 | League of Oregon Cities | Reg-LOC Conf | 10/28/96 | 100-106.00 | 1,775.00 | 102-658.00 | 1,281.00 |
| | | | | | | 103-658.00 | 260.00 |
| | | | | | | 104-658.00 | 234.00 |
| 27363 | LETN | Inv 783993 | 10/28/96 | 100-106.00 | 288.00 | 103-658.00 | 288.00 |
| 27364 | Margie From c/o Charles Simpson | Paybacks | 10/28/96 | 100-106.00 | 17,958.46 | 100-478.00 | 6,973.00 |
| | | | | | | 250-130.00 | 10,985.46 |
| 27365 | Jack McDonald | Reimbursement | 10/28/96 | 100-106.00 | 21.70 | 103-658.00 | 21.70 |
| 27366 | Medical Management | Inv 19288/20138 | 10/28/96 | 100-106.00 | 52.00 | 103-614.00 | 52.00 |
| 27367 | Motorola Inc | Inv S0482706 | 10/28/96 | 100-106.00 | 901.50 | 103-646.00 | 901.50 |
| 27368 | Munnell & Sherrill Inc | Inv 151328 | 10/29/96 | 100-106.00 | 335.70 | 251-612.00 | 335.70 |
| 27369 | Musser & Associates CPA's PC | Inv 0000384-IN | 10/28/96 | 100-106.00 | 35.00 | 102-642.00 | 35.00 |
| 27370 | NAEMT | Memberships | 10/28/96 | 100-106.00 | 120.00 | 104-647.00 | 120.00 |
| 27371 | National Fire Protection Assn | Membership Fees | 10/28/96 | 100-106.00 | 190.00 | 104-658.00 | 95.00 |

City of Brookings
CHECK REGISTER: CHECK # 27123 THRU 27422
For The Month Ending: October 31, 1996 ** CLOSED **
PRINTED: November 4, 1996 08:36:22

PAGE 9

| CHECK # | PAID TO | DESCRIPTION | DATE | CR ACCOUNT | CR AMOUNT | ALLOC ACCT | ALLOC AMOUNT |
|--|-------------------------------|-----------------|----------|------------|-----------|------------|--------------|
| National Fire Protection Assn, (Continued) | | | | | | | |
| | | | | | | 105-660.00 | 95.00 |
| | | | | | | 104-602.00 | 34.50 |
| 27372 | National Registry of EMT's | Supplies | 10/28/96 | 100-106.00 | 34.50 | 252-612.00 | 93.80 |
| 27373 | NCL of Wisconsin Inc | Inv 60924 | 10/28/96 | 100-106.00 | 93.80 | 251-606.00 | 38.31 |
| 27374 | Neely's Machine & Fabrication | Inv 6983 | 10/28/96 | 100-106.00 | 38.31 | 202-722.00 | 987.00 |
| 27375 | Neilson Research Corp | Inv 27894 | 10/28/96 | 100-106.00 | 987.00 | 150-628.00 | 167.92 |
| 27376 | Newman Signs | Inv 2054438 | 10/28/96 | 100-106.00 | 167.92 | 101-602.00 | 85.00 |
| 27377 | North Bend Medical Center | Acct 206532 | 10/28/96 | 100-106.00 | 160.00 | 103-614.00 | 75.00 |
| | | | | | | 104-606.00 | 5,354.72 |
| 27378 | Oregon Apparatus Repair | Inv 1263 | 10/28/96 | 100-106.00 | 5,354.72 | 100-220.40 | 6,062.59 |
| 27379 | Oregon Department of Revenue | Acct 0-512046-0 | 10/28/96 | 100-106.00 | 6,062.59 | 100-220.50 | 473.00 |
| | | | | | | 105-602.00 | 24.25 |
| 27380 | OR Department of Revenue | 088497949229609 | 10/28/96 | 100-106.00 | 24.25 | 102-658.00 | 282.99 |
| 27381 | Oregon Mayors Assn | Summer Conf Fee | 10/28/96 | 100-106.00 | 282.99 | 202-612.00 | 296.40 |
| 27382 | The Oregonian | Inv #1-983385 | 10/28/96 | 100-106.00 | 592.80 | 252-612.00 | 296.40 |
| | | | | | | 201-612.00 | 251.36 |
| 27383 | Pacific Water Works | Inv 2077035 | 10/28/96 | 100-106.00 | 251.36 | 103-658.00 | 176.87 |
| 27384 | Barbara Palicki | Reimbursement | 10/28/96 | 100-106.00 | 176.87 | 103-614.00 | 28.00 |
| 27385 | Paramount Pest Control Inc | Inv 83053 | 10/28/96 | 100-106.00 | 28.00 | 103-606.00 | 14.50 |
| 27386 | Petty Cash | Reimbursement | 10/28/96 | 100-106.00 | 121.13 | 103-614.00 | 3.09 |
| | | | | | | 103-658.00 | 7.08 |
| | | | | | | 104-606.00 | 26.56 |
| | | | | | | 104-658.00 | 12.25 |
| | | | | | | 109-602.00 | 7.56 |
| | | | | | | 109-686.00 | 9.39 |
| | | | | | | 201-612.00 | 5.99 |
| | | | | | | 251-612.00 | 10.71 |
| | | | | | | 252-606.00 | 24.00 |
| | | | | | | 109-606.00 | 85.00 |
| 27387 | Pitney Bowes Inc - FAX | Inv X907798 | 10/28/96 | 100-106.00 | 85.00 | 109-606.00 | 112.19 |
| 27388 | Pitney Bowes Inc | Inv 662115 | 10/29/96 | 100-106.00 | 112.19 | 104-606.00 | 63.80 |
| 27389 | Pyroparadiges | Supplies | 10/28/96 | 100-106.00 | 63.80 | 252-612.00 | 95.00 |
| 27390 | Quality Control Services | Inv 17867 | 10/28/96 | 100-106.00 | 95.00 | 103-602.00 | 100.48 |
| 27391 | Quill Corp | Inv 0650332 | 10/28/96 | 100-106.00 | 377.78 | 107-602.00 | 143.00 |
| | | | | | | 109-602.00 | 90.95 |
| | | | | | | 201-602.00 | 21.68 |
| | | | | | | 251-602.00 | 21.67 |
| | | | | | | 103-684.00 | 2,146.67 |
| 27392 | Ray Allen Manufacturing | Inv 61023D | 10/28/96 | 100-106.00 | 2,146.67 | 102-658.00 | 2,152.75 |
| 27393 | Red Lion Columbia River | Hotel-LOCC Conf | 10/28/96 | 100-106.00 | 2,669.41 | 103-658.00 | 258.33 |
| | | | | | | 104-658.00 | 258.33 |
| | | | | | | 104-614.00 | 1,546.52 |
| 27394 | Relm Communications Inc | Inv 0838189 | 10/28/96 | 100-106.00 | 1,546.52 | 101-634.00 | 232.50 |
| 27395 | Frank C Roberts | File 0023 | 10/28/96 | 100-106.00 | 232.50 | 109-686.00 | 144.00 |
| 27396 | Roto-Rooter | Sept Statement | 10/28/96 | 100-106.00 | 344.00 | 251-606.00 | 200.00 |
| | | | | | | 103-608.00 | 779.11 |
| 27397 | R & R Uniforms | Misc Invoices | 10/28/96 | 100-106.00 | 779.11 | 300-658.00 | 110.00 |
| 27398 | Salishan Lodge | Motel-Cooper | 10/28/96 | 100-106.00 | 110.00 | 252-612.00 | 99.75 |
| 27399 | Scientific Supply & Equipment | Inv 33965 | 10/28/96 | 100-106.00 | 99.75 | 106-626.00 | 312.50 |
| 27400 | Sea Cove Training Center | Sept Statement | 10/28/96 | 100-106.00 | 312.50 | 103-658.00 | 68.97 |
| 27401 | Search & Seizure Bulletin | SSB 5237200 | 10/28/96 | 100-106.00 | 68.97 | 104-614.00 | 478.85 |
| 27402 | Slater Communications | Inv 20771 | 10/28/96 | 100-106.00 | 478.85 | | |

City of Brookings
CHECK REGISTER: CHECK # 27123 THRU 27422
For The Month Ending: October 31, 1996 ** CLOSED **
PRINTED: November 4, 1996 08:36:22

PAGE 10

| CHECK # | PAID TO | DESCRIPTION | DATE | CR ACCOUNT | CR AMOUNT | ALLOC ACCT | ALLOC AMOUNT |
|---------|-------------------------------|-----------------|----------|------------|------------|------------|--------------|
| 27403 | Spenco Doors | Fire Bay Doors | 10/28/96 | 100-106.00 | 4,500.00 | 104-726.00 | 4,500.00 |
| 27404 | Stadelman Electric | 2762/2764/2753 | 10/28/96 | 100-106.00 | 627.43 | 104-624.00 | 192.16 |
| | | | | | | 150-606.00 | 149.15 |
| | | | | | | 201-606.00 | 286.12 |
| | | | | | | 201-606.00 | 10.66 |
| 27405 | Stamper's Tire | Inv 120905 | 10/28/96 | 100-106.00 | 10.66 | 102-632.00 | 1,017.08 |
| 27406 | Stone, Trew & Cyphers | Sept Statement | 10/28/96 | 100-106.00 | 3,229.41 | 102-638.00 | 2,212.33 |
| | | | | | | 102-658.00 | 59.00 |
| 27407 | SWOCC Curry Program | Registration | 10/28/96 | 100-106.00 | 59.00 | 101-664.00 | 19.02 |
| 27408 | United Communications | Sept Phone | 10/28/96 | 100-106.00 | 465.69 | 102-664.00 | 36.96 |
| | | | | | | 103-664.00 | 287.59 |
| | | | | | | 104-664.00 | 44.96 |
| | | | | | | 105-664.00 | 69.91 |
| | | | | | | 106-664.00 | 7.25 |
| 27409 | United Communications | Sept Phone | 10/28/96 | 100-106.00 | 94.27 | 107-612.00 | 45.54 |
| | | | | | | 150-664.00 | 12.41 |
| | | | | | | 201-664.00 | 9.08 |
| | | | | | | 202-664.00 | 9.08 |
| | | | | | | 251-664.00 | 9.08 |
| | | | | | | 252-664.00 | 9.08 |
| 27410 | United Pipe & Supply Co Inc | Misc Invoices | 10/28/96 | 100-106.00 | 1,605.43 | 106-626.00 | 1,568.13 |
| | | | | | | 201-612.00 | 37.30 |
| 27411 | U S Bank - Visa | Sept Statement | 10/28/96 | 100-106.00 | 749.66 | 102-658.00 | 165.06 |
| | | | | | | 103-658.00 | 14.24 |
| | | | | | | 103-680.00 | 299.84 |
| | | | | | | 104-606.00 | 34.09 |
| | | | | | | 104-658.00 | 10.35 |
| | | | | | | 109-614.00 | 66.48 |
| | | | | | | 109-686.00 | 154.43 |
| | | | | | | 201-612.00 | 5.17 |
| 27412 | Viking Office Products | Inv 243973 | 10/28/96 | 100-106.00 | 55.91 | 107-602.00 | 43.92 |
| | | | | | | 109-602.00 | 11.99 |
| 27413 | Viper Construction | Concrete Work | 10/28/96 | 100-106.00 | 125.00 | 201-646.00 | 230.00 |
| | | | | | | 100-422.00 | (105.00) |
| | | | | | | 252-652.00 | 37.46 |
| 27414 | VWR Scientific Products | Inv 56505260 | 10/28/96 | 100-106.00 | 37.46 | 150-606.00 | 1.44 |
| 27415 | Webfoot Truck & Equipment Inc | Late Charge | 10/28/96 | 100-106.00 | 1.44 | 150-606.00 | 366.63 |
| 27416 | Western Power & Equipment | Inv 175530 | 10/28/96 | 100-106.00 | 366.63 | 252-612.00 | 915.51 |
| 27417 | White House Sales | Inv 0053167 | 10/28/96 | 100-106.00 | 915.51 | 201-612.00 | 78.00 |
| 27418 | Willamette Graystone, Inc | Inv 10/02/96 | 10/28/96 | 100-106.00 | 78.00 | 202-722.00 | 114.34 |
| 27419 | The World | Ad-Marine Dr | 10/28/96 | 100-106.00 | 228.68 | 952-728.00 | 114.34 |
| | | | | | | 150-726.00 | 281.15 |
| 27420 | W. Grainger Inc | 268-409891-2 | 10/28/96 | 100-106.00 | 281.15 | 103-606.00 | 106.00 |
| 27421 | Xerox Corp | Misc Invoices | 10/28/96 | 100-106.00 | 1,376.23 | 109-606.00 | 1,270.23 |
| | | | | | | 201-612.00 | 38.68 |
| 27422 | Zee Service Company | 72398831/398832 | 10/28/96 | 100-106.00 | 99.60 | 201-684.00 | 22.25 |
| | | | | | | 251-612.00 | 38.67 |
| | | | | | 336,682.17 | | 336,682.17 |

*** END OF REPORT ***



MEMORANDUM

TO: Brookings City Council
FROM: Les Cohen, Executive Director *Les Cohen*
DATE: November 6, 1996
SUBJECT: Transient Room Tax

The Brookings-Harbor Chamber of Commerce respectfully requests the Common Council of the City of Brookings to appoint a committee, comprised of a City Counselor and the City Manager, to meet with representatives from the Chamber of Commerce to discuss the existing allocation of transient room tax revenues.

Ordinance No. 80-O-342, as amended by Ordinance No. 93-O-342.A, specifies that a percentage of the transient room tax revenues shall be allocated for tourism promotion. The Agreement between the City of Brookings and the Brookings-Harbor Chamber of Commerce implementing the amendment to the ordinance reads:

"The City agrees to pay to the Chamber twenty five percent (25%) of all monies received from the 6% transient room tax pursuant to Ordinance No. 80-O-342, to be disbursed by the Chamber in accordance with this Agreement."

xc: Sandy Hislop, President

X1.C.1

- (2) The disclosure, after the filing of a written request to that effect, to the taxpayer himself, receivers, trustees, executors, administrators, assignees and guarantors, if directly interested, or information as to any paid tax, any unpaid tax or amount of tax required to be collected, or interest and penalties; further provided, however, that the city attorney approves each such disclosure and that the tax administrator may refuse to make any disclosure referred to in this paragraph when in his opinion the public interest would suffer thereby.
- (3) The disclosure of the names and addresses of any person to whom Transient Occupancy Registration Certificates have been issued.
- (4) The disclosure of general statistics regarding taxes collected or business done in the city.

Section 15 - Use of Transient Room Tax.

A. The City shall use twenty-five percent (25%) of the transient room tax collections each year to promote tourism in the Brookings-Harbor area.

B. The City finds and declares that expenditure of a portion of the transient room tax collections for tourism promotion will serve a public purpose. The City will derive economic benefits through attraction of visitors to the area. It is in the public interest to promote quality, integrity and reliability in all tourism and tourism related services and in information offered to visitors. Travel and recreation industries are important to the area as a whole, and tourist facilities and attractions serve the recreational and cultural needs of all visitors and residents. Further, the travel and recreation industries have become increasingly important to the economic growth of the area and will become more important in the future because of increased leisure time and declining employment opportunities in other traditional Oregon industries. There is a need to encourage communication and cooperation between the public and private sectors to promote the orderly growth and implementation of tourism related objectives. It is important that visitors to the area be informed of the scenic and historic attractions, entertainment and recreation opportunities, restaurant facilities, lodging facilities and other matters of special interest. The area on the whole will benefit by attraction of tourists. [Section 15 added by Ordinance No. 93-O-342.A, effective August 10, 1993]

BUILDING DEPARTMENT ACTIVITIES SUMMARY **For Month of October, 1996**

| No. | Building | Permit Fee | Plan Check Fee | Surcharge | SDF's | Value Current Month | No. to Date | Total to Date | No. Last Yr | Total Last Year |
|-----|-------------------------------|------------|----------------|-----------|-------------|---------------------|-------------|----------------|-------------|-----------------|
| 5 | Single Family Dwelling | \$1,796.50 | \$913.00 | \$89.83 | \$10,228.00 | \$414,439.00 | 28 | \$3,355,468.10 | 41 | \$4,912,146.72 |
| 2 | Single Family Addition | \$140.00 | \$41.00 | \$7.00 | \$0.00 | \$17,300.00 | 35 | \$470,013.00 | 26 | \$313,635.42 |
| 2 | Single Family Garage-Carport | \$77.00 | \$50.00 | \$3.85 | \$0.00 | \$5,159.00 | 13 | \$129,582.07 | 22 | \$225,896.28 |
| 0 | Two Family Residential | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 1 | \$154,370.00 | 8 | \$1,341,211.00 |
| 0 | Multi-Family Residential Apts | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 4 | \$2,368,379.00 | 1 | \$345,673.00 |
| 1 | Commercial New | \$403.50 | \$262.27 | \$20.18 | \$0.00 | \$89,976.00 | 7 | \$945,408.00 | 2 | \$54,455.00 |
| 2 | Commercial Addition-Change | \$40.00 | \$0.00 | \$2.00 | \$0.00 | \$500.00 | 18 | \$485,611.76 | 20 | \$330,514.00 |
| 0 | Churches | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 1 | \$830,822.00 | 0 | \$0.00 |
| 0 | School Repair-Addition | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 | \$0.00 | 7 | \$34,300.00 |
| 0 | Building Removal | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 5 | \$0.00 | 7 | \$0.00 |
| 0 | Misc.-Retaining Wall-Fence | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 5 | \$10,000.00 | 3 | \$9,300.00 |
| 12 | Total Building Permits | \$2,457.00 | \$1,266.27 | \$122.85 | \$10,228.00 | \$527,374.00 | 117 | \$8,749,653.93 | 137 | \$7,567,131.42 |
| 13 | Mechanical Permits | \$252.00 | N/A | \$12.60 | \$1,875.00 | N/A | 43 | | 35 | |
| 4 | Plumbing Permits | \$290.50 | | \$14.53 | \$0.00 | N/A | 22 | | 49 | |
| 1 | Manufactured Home Permits | \$105.00 | | \$5.25 | \$2,557.00 | N/A | 5 | | 1 | |
| 30 | TOTAL PERMITS | \$3,104.50 | \$1,266.27 | \$155.23 | \$14,660.00 | \$527,374.00 | 187 | \$8,749,653.93 | 222 | \$7,567,131.42 |

During the Month of October, 1996, permits were issued for 5.75 new sewer connections. The City of Brookings now has 37.75 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.