

**Agenda
City of Brookings
Common Council Meeting
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
June 24, 1996
7:00 p.m.**



agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
June 24, 1996
7:00 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

1. Employee of the Season

V. PUBLIC HEARINGS

VI. SCHEDULED PUBLIC APPEARANCES

1. Oregon Department of Fish and Wildlife - Russ Stauff, District Fish Biologist (lilac)

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

VIII. STAFF REPORTS

1. City Manager
 - A. Special Cities Allotment Grant (gold)
 - B. Application for Liquor License - Sheldon and Gro Lent (tan)
2. Police Chief
 - A. Abandoned vehicles on private property (green)

IX.

CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. May 28, 1996 Regular Council Meeting (ivory)
2. May 30, 1996 Special Council Meeting (blue)
3. June 10, 1996 Regular Council Meeting (gray)

B. Acceptance of Commission/Board Minutes

1. May 7, 1996 Planning Commission Meeting (salmon)
2. February 15, 1996 Parks & Recreation Commission Meeting (yellow)
3. April 25, 1996 Parks & Recreation Commission Meeting (lilac)

C. Approval of Vouchers (\$808,672.25) (gold)

(end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

1. **ORDINANCE NO. 96-O-519 - AN ORDINANCE DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES AND DECLARING AN EMERGENCY.** (tan)

B. Resolutions

1. **RESOLUTION NO. 96-R-603 - A RESOLUTION ADOPTING THE BUDGET, DECLARING TAX LEVIED, MAKING APPROPRIATIONS FOR THE 1996-97 FISCAL YEAR AND TO CATEGORIZE THE LEVY AS PROVIDED IN ORS 310.060(2).** (green)
2. **RESOLUTION NO. 96-R-604 - A RESOLUTION SETTING FORTH CORRECTIVE MEASURES AND RESPONSE TO THE INDEPENDENT AUDITORS SUGGESTIONS REGARDING THE CITY OF BROOKINGS 1994/95 AUDIT REPORT.** (Ivory)
3. **RESOLUTION NO. 96-R-605 - A RESOLUTION ACCEPTING THE ABSTRACT OF VOTES FOR THE GENERAL ELECTION HELD MAY 21, 1996.** (blue)

XI. COMMITTEE REPORTS

- A. Planning Commission
- B. Parks and Recreation Commission
- C. Chamber of Commerce

XII. REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor
 - 1. Agreement with Bruce Alexander on driving range (yellow)
- B. Council




XIII. ADJOURNMENT



June 1996



City of Brookings Monthly Activities Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 7:00 PM Planning Comm. Meeting	5 12:00 PM City/County Community Work Session	6	7	8 Public Safety Fair - Azalea Park
9	10 7:00 PM Council Meeting	11	12	13	14  Flag Day	15
16  Father's Day	17	18 SPECIAL PLANNING Comm. MEETING - 7pm	19	20	21	22  Benefit Concert for Nikki Becker - Azalea Park
23	24 7:00 PM Council Meeting	25	26	27 7:00 PM Parks & Rec. Comm.	28	29
30						

May

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July

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July 1996



City of Brookings Monthly Activities Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
	1	2 <div>██████████ ██████████ ██████████</div>	3 12:00 PM City/ County/ Community Work Session	4  American Music Festival Concert	5	6																																																																																				
7	8 7:00 PM Coun- cil Meeting	9 SDC Board - 1:30 p.m.	10	11	12	13																																																																																				
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21	22 7:00 PM Coun- cil Meeting	23	24	25 7:00 PM Parks & Rec. Comm.	26	27																																																																																				
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28	29	30	31	<div><div><div>June</div><table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr><tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr><tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr><tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr><tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table></div><div><div>August</div><table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr><tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr><tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr><tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr><tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr></table></div></div>			S	M	T	W	T	F	S	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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Project Description

Jack Creek

Riparian Restoration

Fence off stream in agricultural land at the lower end of the drainage and replant with combination of hardwood, conifer, and willow. Minimum 25 ft between fence and stream (reference -- Randy Smith, Habitat Biologist, Charleston)
Estimated length of fence = 17,000 ft (both sides)
valley Length 7200 ft (straight line) or approximately 1.3 miles
(including meander stream length is estimated 17,000 ft)

Electric Fence

- Estimated cost of fencing material = \$0.40 per foot
 - Estimated cost of labor for installation = \$0.40 per foot
- Note--Labor cost does not include equipment (i.e. front end loader) to pound in posts.

Electric fence cost estimate \$13,600

Planting

- Trees (hardwood and mixed conifers) / protectors / stakes estimated \$1,500
- Labor (site prep. / planting) estimated \$1,500

Total planting cost estimated \$3,000

Instream Work (emphasis on low velocity refuge areas for juvenile salmonids)

1. Large alcove upstream of Jack Creek trap
Increase habitat complexity by adding pre-commercially thinned trees or Christmas tree stringers. Pull culvert at upstream end of alcove to increase alcove size.
2. Secondary channel across from erosion site upstream of Hamilton Creek.
Increase habitat complexity by adding structure i.e. precommercial thinned trees or Christmas tree stringers.
3. other options
 - South Coast Lumber site increase habitat complexity by adding large wood (i.e. precommercial thin and or log placement)
 - Logs may be added to lower Jack Creek (opportunities may be limited)
 - Hamilton Creek

Stream Bank Stabilization (bio engineering)

One week of willow planting by 4-6 person "hire the fisher crew" approx. \$2,000-\$3,000.
Two to three days of willow planting by community service crew, cost?

1. Site

located just upstream of Hamilton Creek

Length of stream bank to be treated 315 ft

Rock-- 6 barbs, with willow baffles spaced between, and sloping the bank

Willow stakes

2. Site

located across from old barn

Length of bank to be treated 258 ft

Rock-- 3 barbs, with willow baffles spaced between, and sloping the bank

Willow stakes

3. Site

located at the upper end of city property

Length of bank to be treated ft

Rock--5 barbs, with willow baffles spaced between, and sloping the bank

Willow stakes

Rock cost estimated at \$20 per cubic yard delivered = \$6,000.

Equipment cost for rock placement (excavator time, 3 days) = \$3,000.

Move in / move out cost for heavy equipment = \$1,000.

Total Cost

fencing and planting	\$16600
bank stabilization	<u>\$13,000</u>
	\$29,600

The following were not included in this cost estimate:

- Equipment time donated by the City of Brookings (i.e. dump truck, front end loader / back hoe)
- Curry County community service work crew
- ODFW, OSU Extension Service, and NRCS planning efforts.
- Donated precommercial thinned trees

Hard Costs (money still needed for project)

- Rock estimated cost at \$20 per cubic yard delivered = \$6,000.
- Equipment cost for rock placement (excavator time, 3 days) = \$3,000.
- Move in / move out cost for heavy equipment = \$1,000.

Total \$10,000

Schedule

June

1. lay out
2. shoot photo points
3. pound in fence posts
 - fishermen crew
 -
 -

August

1. rock work
2. willow planting
3. slope terraces
4. string fence

November

1. plant hardwoods

February

2. plant conifers

Instream Work



**US Army Corps
of Engineers**
Portland District

JOINT

PERMIT APPLICATION FORM

THIS APPLICATION WILL MEET THE REQUIREMENTS OF BOTH AGENCIES



AGENCIES WILL ASSIGN NUMBERS

Corps Action ID Number _____ Oregon Division of State Lands Number _____

SEND ONE SIGNED COPY OF YOUR APPLICATION TO EACH AGENCY

District Engineer
ATTN: CENPP-PE-RP
P O Box 2946
Portland, OR 97208-2946
503/326-7730

State of Oregon
Division of State Lands
775 Summer Street NE
Salem OR 97310
503/378-3805

① Applicant Name Chetco Watershed Council
and Address

business phone #
home phone #
FAX #

☐ Co-Applicant
☐ Authorized Agent
☐ Contractor
Name and Address

business phone #
home phone #
FAX #

Property Owner City of Brookings
(if different than applicant)
Name and Address

business phone #
home phone #
FAX #

② PROJECT LOCATION

Street, Road or other descriptive location

Legal Description

Quarter	Section	Township	Range
	2	415	13W

In or Near (City or Town)

County

Tax Map #

Tax Lot #

Brookings

Curry

Waterway

River Mile

Latitude

Longitude

Chetco River

4.5

42° 03' 17"

124° 12' 28"

Is consent to enter property granted to the Corps and the Division of State Lands? ☐ Yes ☐ No

③ PROPOSED PROJECT INFORMATION

Activity Type: ☒ Fill ☐ Excavation (removal) ☐ In-Water Structure ☐ Maintain/Repair an Existing Structure

Brief Description: Streambank Protection, Fish Habitat Enhancement

Fill will involve _____ cubic yards annually and/or 240 cy cubic yards for the total project
_____ cubic yards in a wetland or below the ordinary high water or high tide line

Fill will be ☐ Riprap ☒ Rock ☐ Gravel ☐ Sand ☐ Silt ☐ Clay ☐ Organics ☐ Other

Fill Impact Area is _____ Acres; _____ length; 725 Ft. width; _____ depth

Removal will involve _____ cubic yards annually and/or 760 cy cubic yards for the total project
_____ cubic yards below the ordinary high water or high tide line

Removal will be ☐ Riprap ☐ Rock ☒ Gravel ☐ Sand ☐ Silt ☐ Clay ☐ Organics ☐ Other

Removal Impact Area is _____ Acres; _____ length; 725 Ft. width; _____ depth

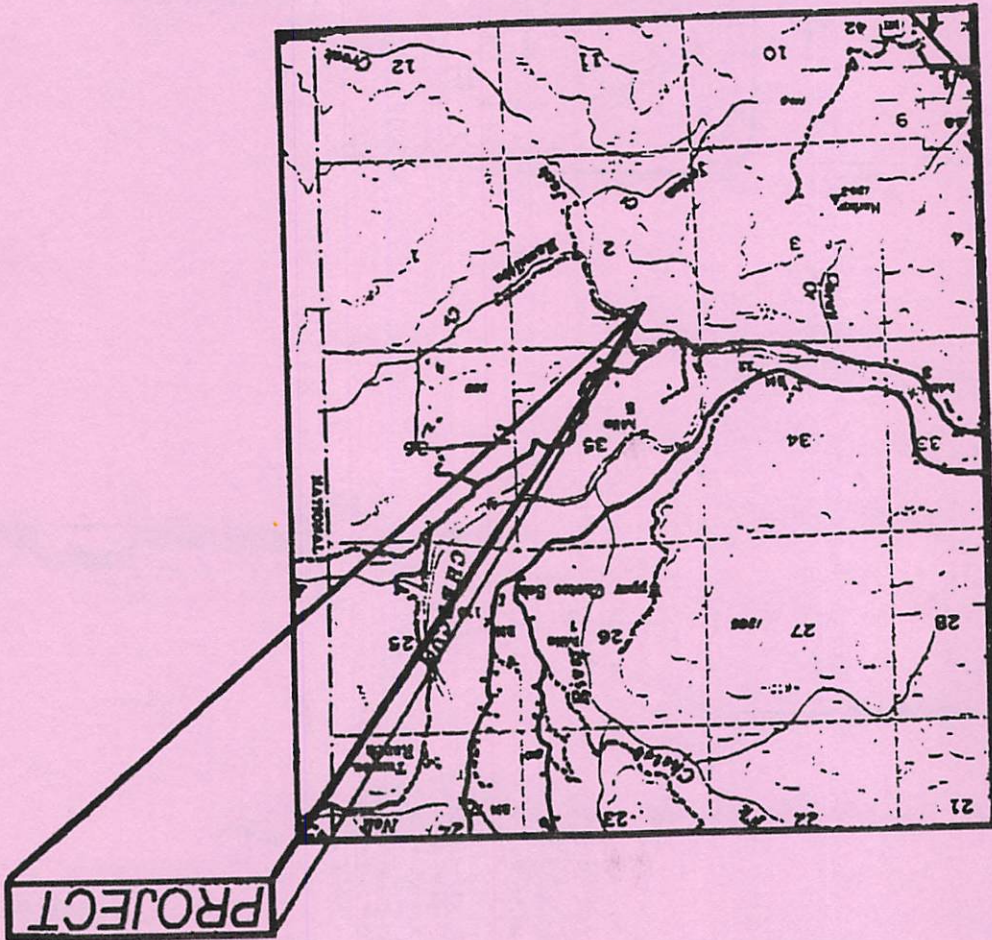
Estimated Start Date July 1, 1996 Estimated Completion Date October 1, 1996

Will any material, construction debris, runoff, etc. enter a wetland or waterway? ☐ Yes ☒ No

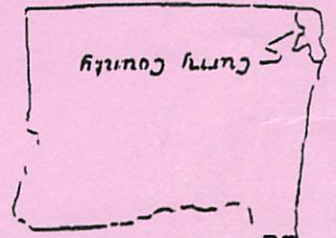
If yes, describe the type of discharge and show the discharge location on the site plan.

PROPOSED STREAM HABITAT RESTORATION
JACK'S CREEK - CURRY COUNTY - OREGON
BY: CHETCO WATERSHED ASSOCIATION
APRIL 30, 1996 SHEET 1 OF 4

LOCATION
(from USGS Mt. Emily 15 minute Quadrangle)

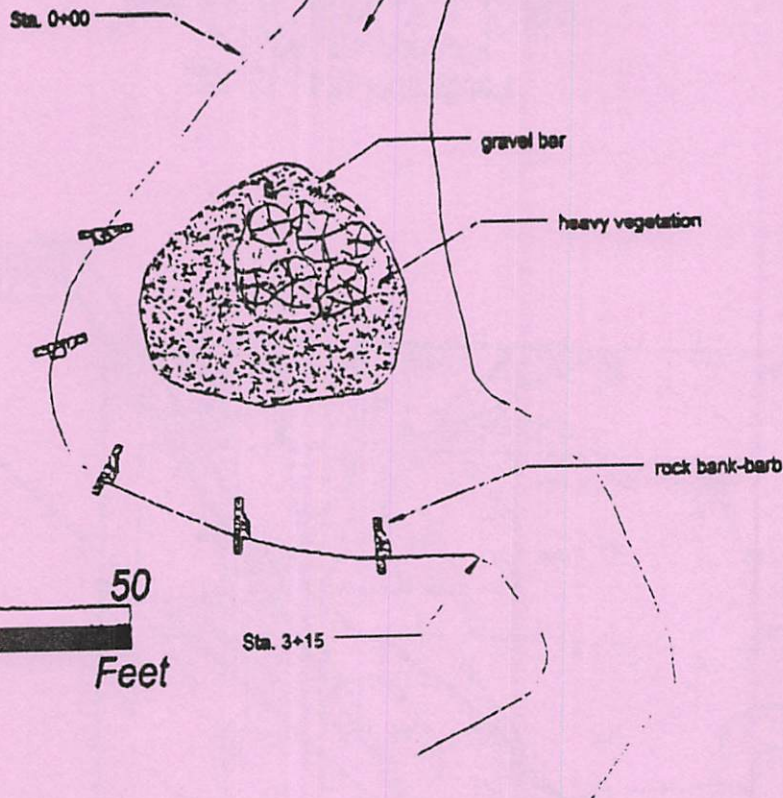
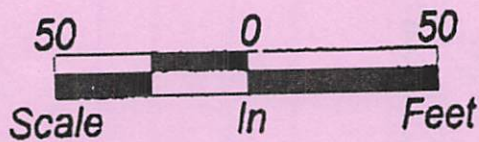


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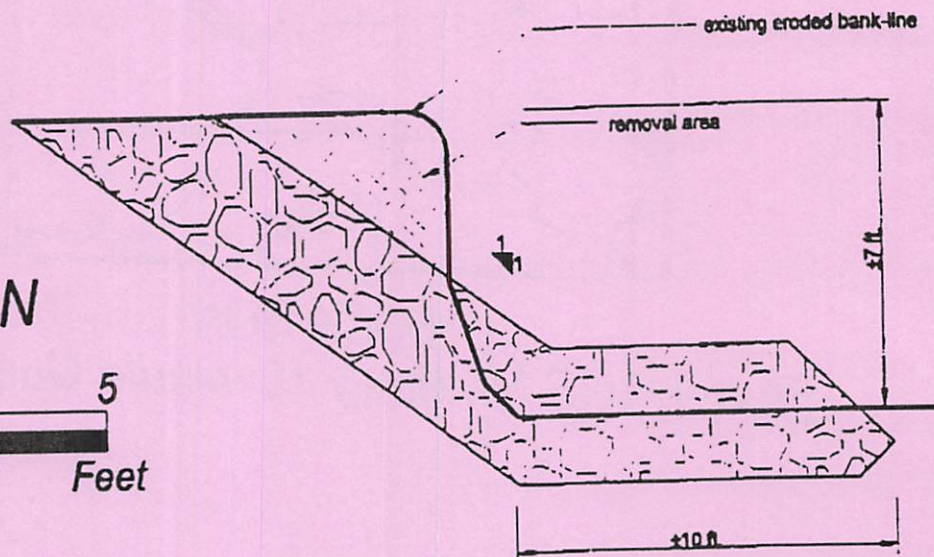
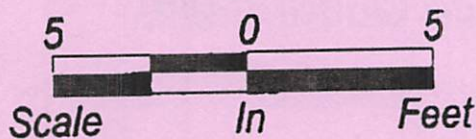


LOCATION INFORMATION
Sec. 2, T. 41 south, R. 13 west
Latitude 42° 03' 17"
Longitude 124° 12' 28"

PLAN (SITE #1)



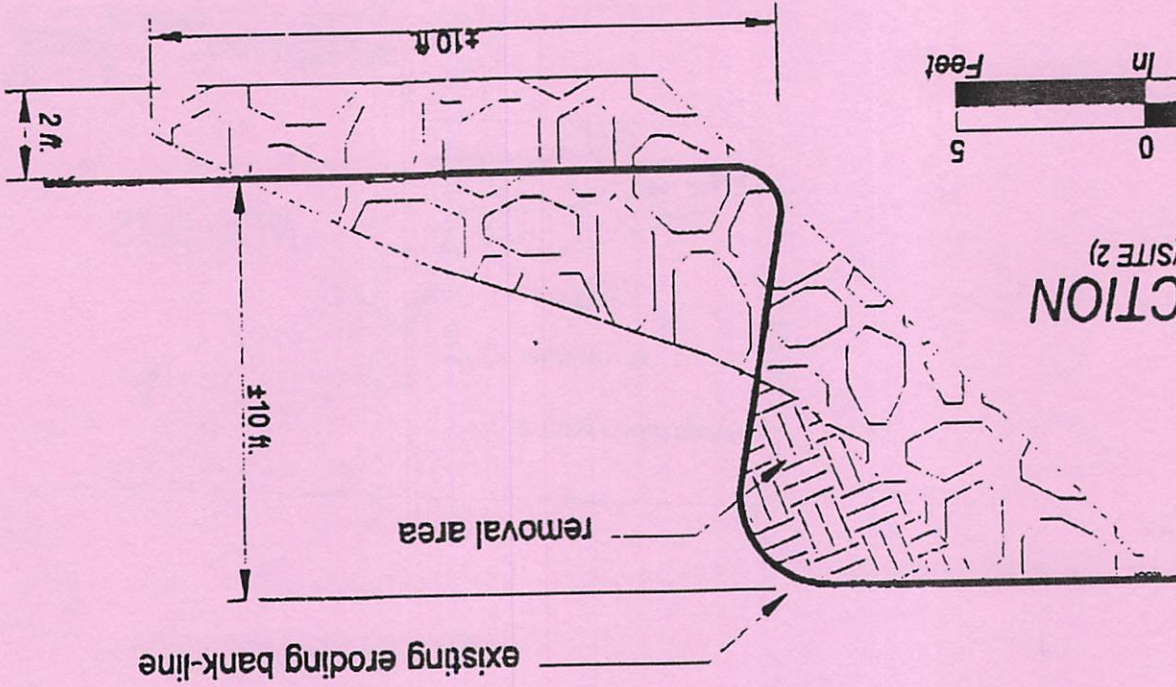
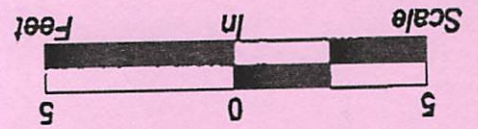
SECTION



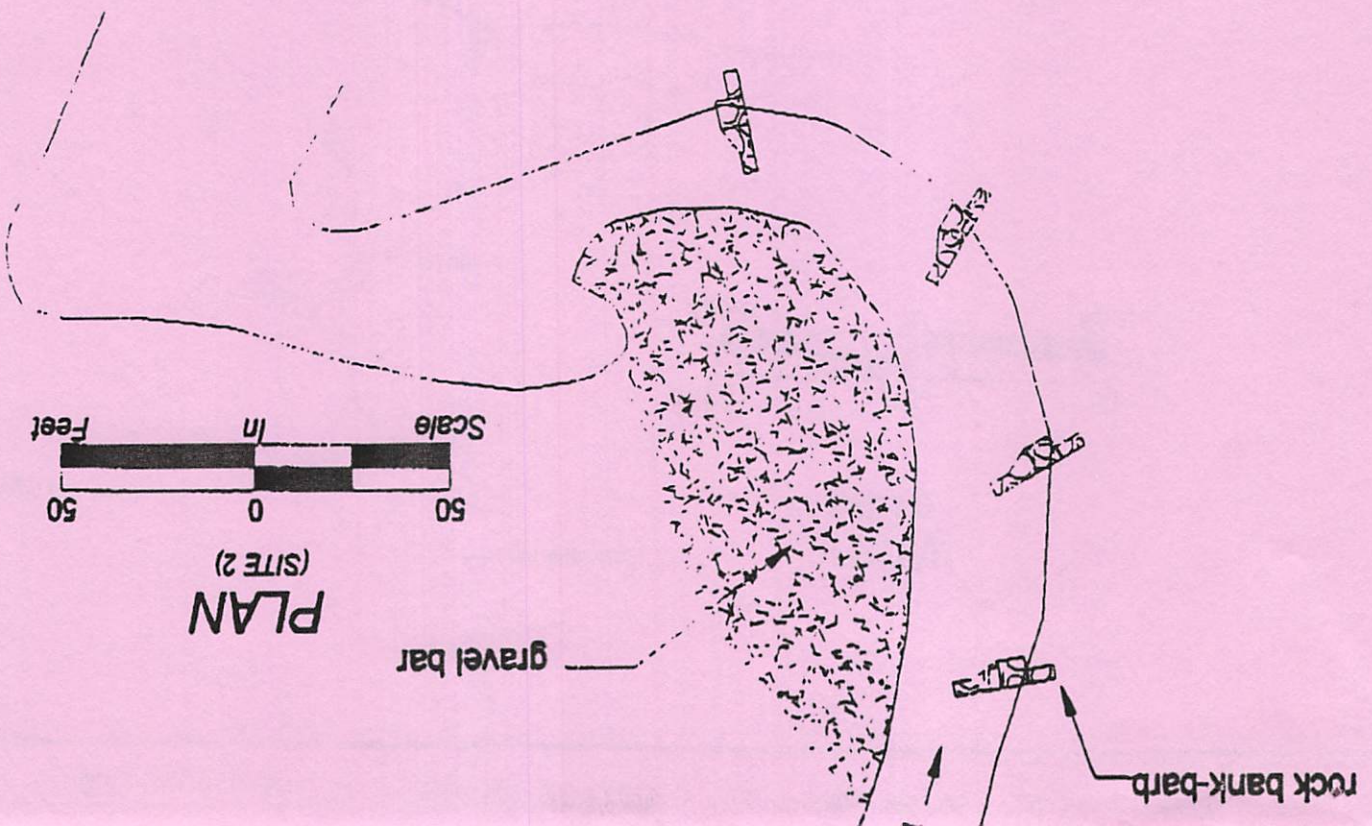
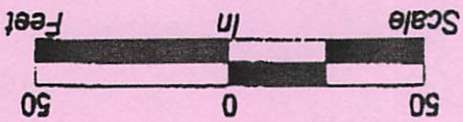
PROPOSED STREAM HABITAT RESTORATION
JACK'S CREEK - CURRY COUNTY - OREGON
BY: CHETCO WATERSHED ASSOCIATION
APRIL 30, 1996 SHEET 2 OF 4

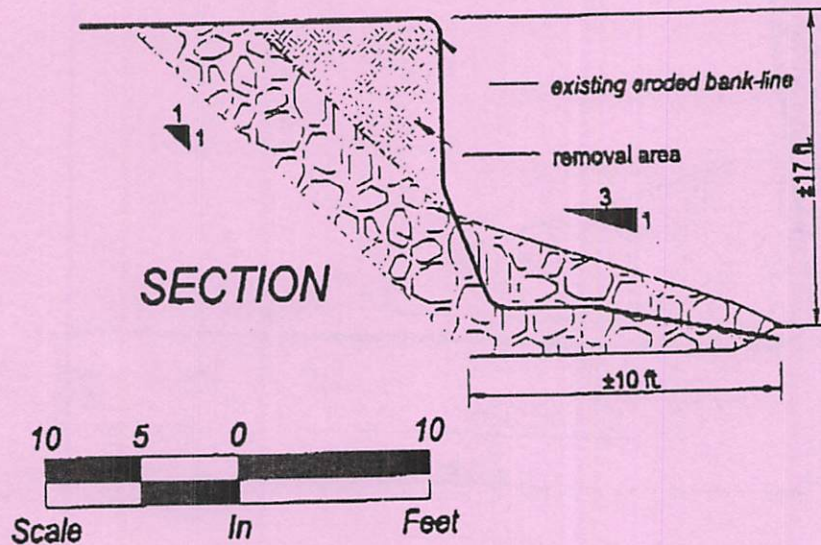
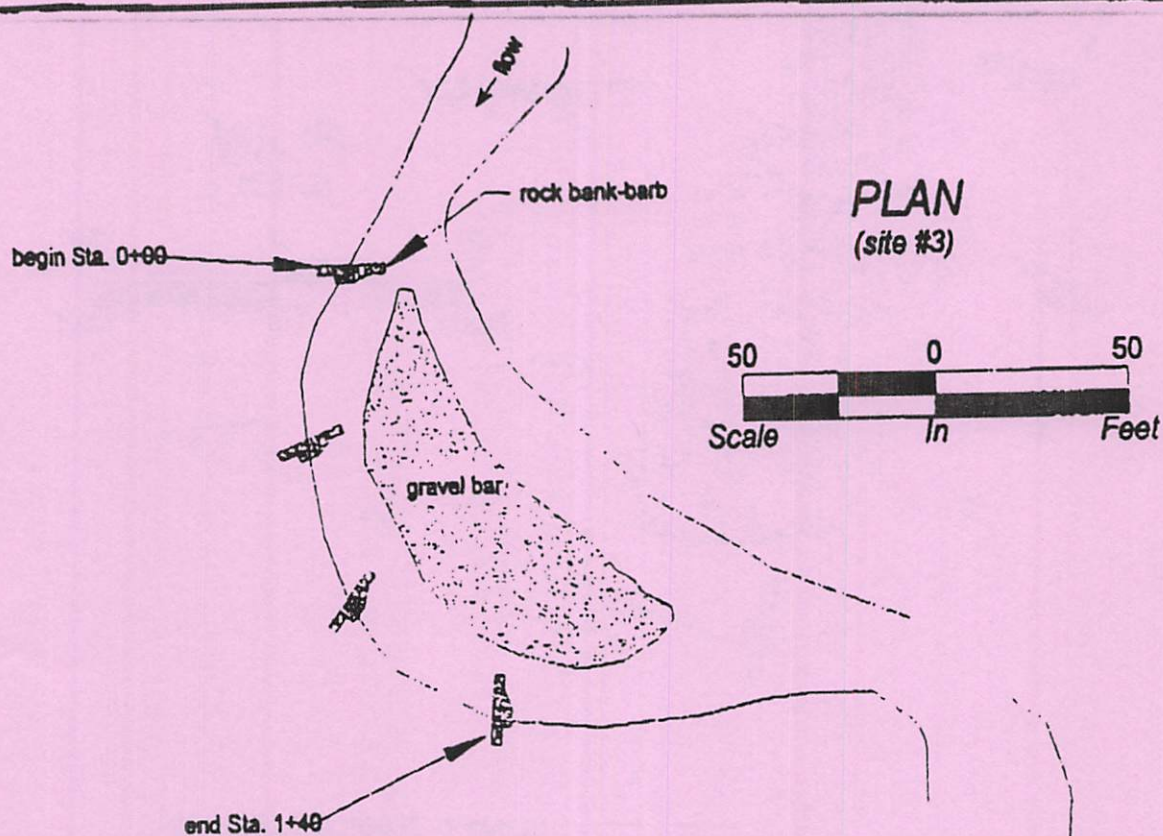
PROPOSED STREAM HABITAT RESTORATION
JACK'S CREEK - CURRY COUNTY - OREGON
BY: CHETCO WATERSHED ASSOCIATION
APRIL 30, 1996 SHEET 3 OF 4

SECTION (SITE 2)



PLAN (SITE 2)





PROPOSED STREAM HABITAT RESTORATION
JACK'S CREEK - CURRY COUNTY - OREGON
BY: CHETCO WATERSHED ASSOCIATION
APRIL 30, 1996 SHEET 4 OF 4

Volume Estimate Worksheet

Jack's Creek Projects

rock bank barbs with grading and shaping
vegetation will be locally obtained willows used as fascines or matting

Site #1

ITEM	AMOUNT	COST BASIS	TOTAL COST
site prep (excavation for rock-keys @ 5 barbs), and grading and shaping	190.00 cy	2.25	427.50
filter fabric (5 barbs installed)	3,000.00 sf	0.35	1,050.00
rock installed	60.00 cy	16.50	990.00
vegetation installed	3,800.00 sf	0.21	798.00
contingencies 10%	1.00 job	326.55	326.55
Total Amount \$			3,592.05

Site #2

ITEM	AMOUNT	COST BASIS	TOTAL COST
site prep (excavation for rock-keys @ 4 barbs), and grading and shaping	210.00 cy	2.25	472.50
filter fabric (4 barbs installed)	2,900.00 sf	0.35	1,015.00
rock installed	80.00 cy	16.50	1,320.00
vegetation installed	2,400.00 sf	0.21	504.00
contingencies 10%	1.00 job	331.15	331.15
Total Amount \$			3,642.65

3 sites total

- site prep (excavation for rock-keys @ barbs), grading/shaping

- Rock installed

660 cy

240 cy

+ 100 cy for Alcove upst. of Trap

Site #3

ITEM	AMOUNT	COST BASIS	TOTAL COST
site prep (excavation for rock-keys @ 4 barbs), and grading and shaping	260.00 cy	2.25	585.00
filter fabric (4 barbs installed)	3,850.00 sf	0.35	1,347.50
rock installed	100.00 cy	16.50	1,650.00
vegetation installed	2,100.00 sf	0.21	441.00
contingencies 10%	1.00 job	402.35	402.35
Total Amount \$			4,425.85

Memorandum

TO: Mayor, City Council

FROM: Leo Lightle, Community Development Director *LL*

THROUGH: Tom Weldon, City Manager *Tom*

DATE: June 19, 1996



Issue: Application for Special City Allotment Program Grant: Oak Street Project

Synopsis: The City of Brookings meets the criteria for the Special City Allotment Program, and Oak Street meets the criteria for a street improvement project. The Council needs to pass a resolution and forward the resolution as well as the application to the Oregon Department of Transportation so it is received by them before July 1, 1996.

Recommendation: Staff recommends that the City Council selects the Oak Street Project for the Special City Allotment Grant for \$25,000 and authorizes the Mayor and City Manager to sign the necessary documents for the application.

Rationale: The Oak Street Project seems the best project in as much as it meets the state requirements for this grant. Not only does it take care of the wear and deterioration of the street driving surface but it addresses a collapsing storm water piping system and installation of sidewalk in a congested area where there exists substantial pedestrian traffic.

Background: The State of Oregon makes funds available for street projects to cities of less than 5,000 population based on the latest federal census, for streets that are inadequate for capacity or the condition of the street. Due to limited funds the practice has been to allot no more than one project per year per city. See attached guidelines and working agreement for the details.

The Oak Street Project or portions of the project are listed in the City of Brookings Capital Improvements/Expenditure Plan 1996-2001 for both System Development Charges projects and System Replacement

Memo to Mayor, City Council
RE: Special City Allotment Grant, 1996
June 19, 1996, Page 2

Charges projects. Because the length of the project listed in the CIP/EP is less than the listed distance only a portion of the dollars are available. There are not enough dollars currently available to do the complete project as listed in the City of Brookings Capital Improvements/Expenditure Plan (CIP/EP).

The project total for this SCA Grant project is estimated to be \$40,000.

FUNDING SOURCES

Special Cities Allotment (SCA)	\$25,000
System Development Charges (SDC)	8,000
System Replacement Funds (SRF)	<u>2,157</u>
	\$35,157

To fund the project the SDC Committee and the Capital Improvements Committee as well as the Planning Commission and City Council will have to reprioritize the CIP/EP and allocate approximately \$5,000 for the System Replacement Charges.

OREGON DEPARTMENT OF TRANSPORTATION
IN COOPERATION WITH THE
LEAGUE OF OREGON CITIES

SPECIAL CITY ALLOTMENT PROGRAM
GUIDELINES AND WORKING AGREEMENT

I. Purpose

The purpose of this document is to establish guidelines and working procedures for administering the Special City Allotment (SCA) Program.

II. Policy

It is the policy of the Oregon Department of Transportation (ODOT), Highway Division (State), to cooperate with the League of Oregon Cities (LOC) in the adoption of procedures and guidelines for selecting, developing, financing and constructing SCA projects in accordance with ORS 366.805.

III. Organization

- A. The Program Section and the Region Engineers are responsible for administering the SCA Program on behalf of the State.
- B. Cities in Oregon are governed by Councils or Commissions, staffed with an organization capable of administering the selection, development, and improvement of their streets under the SCA Program, in cooperation with the State.

IV. Financial Participation and Fund Allocation

A. Special City Allotment Account

- 1. The SCA account is established under ORS 366.800 and 366.805. Commencing January 1, 1991 annually the sum of \$500,000 shall be withdrawn from the Appropriation of Highway funds for Cities and \$500,000 shall be withdrawn from money available to the Department of Transportation from the State Highway fund.
- 2. The money is to be set up in a separate account to be administered by the Oregon Transportation Commission.

3. Money from the account shall only be used upon streets that are:
1) not a part of the county or state highway system; 2) that are within cities of less than 5,000 population; and 3) that are inadequate for the capacity they serve or are in a condition detrimental to safety.

B. Administration

1. State shall investigate all applications each year and make recommendation to the Oregon Transportation Commission on selection of cities to receive annual allotments.
2. Upon approval by the Commission, State and City shall execute an agreement for the City to administer the project and receive a maximum allotment of \$25,000 for any one project.
3. After execution of the agreement, City shall submit plans, estimates, and specifications to State for review. Upon concurrence, State shall advance City one-half (50%) of the estimated cost of the project, not to exceed \$12,500.
4. City shall, if the project is canceled by City, repay the full amount of funds advanced by State.
5. City shall complete construction of the project within two years of the date of Commission approval, unless extension of time is granted.
6. City shall, upon completion of project, certify to State that project has been constructed in substantial conformance with plans and specifications.
7. State shall perform final inspection of the project and, if acceptable, request documentation of project costs from City, for final payment by State.

V. System Selection and Eligibility

- A. Cities of less than 5,000 population, based on the latest available Federal census, shall be eligible to participate in the program.
- B. To be eligible, city streets may not be a part of the county or state road system, and must be inadequate for the capacity they serve or are in a condition detrimental to safety.
- C. City must have completed all previous SCA projects.

- D. Any portion of a street, upon which SCA funds have been expended, is not eligible for additional SCA funds for a period of ten (10) years following the approval of such funds.

VI. Project Application and Investigation

- A. State shall, in January of each calendar year, submit a letter and necessary data to all eligible cities, advising them of the SCA program.
- B. City shall make application prior to July 1 of each calendar year for the following years' program.
- C. State shall maintain a record of all cities that submit completed resolution and project application forms.
- D. For each application received, State shall conduct on-site project investigation, meeting with appropriate city officials, if possible, and discuss project and program.

VII. Project Selection

- A. State shall prioritize and recommend the most meritorious projects to the Oregon Transportation Commission (OTC) for approval. Selected projects shall meet the criteria described in ORS 366.805.
- B. State shall inform each applicant of OTC action taken on their requested project.
- C. State and City shall enter into an agreement for each approved SCA project. The agreement shall be prepared by the State, and describe the project and assign specific responsibilities.

VIII. Preliminary Engineering

- A. Design Standards. City standards will apply subject to approval by State. Other standards may be used if they comply with good engineering practice. (i.e., OSHD, APWA, etc.)
- B. Project Plan Development. Preliminary Engineering shall be performed by the applicant or consultant and may be included in the total project costs. The City or its consultant shall prepare all plans, specifications, and estimates in conformance with acceptable standards. The City shall advertise for bids and award the contract, unless otherwise agreed upon.

IX. Right-of-Way

The acquisition of real property shall comply with ORS 281.045 through ORS 281.105.

The City shall assume responsibility for the acquisition of all right-of-way at its sole expense. Right-of-Way may be acquired by the City or on behalf of the City, by a consultant or the State as they select. If the State performs the acquisition, a right-of-way services agreement shall be executed setting forth the responsibilities of each party.

X. Utilities

The City shall accept all responsibility for adjustment and relocation of all utility installations.

XI. Construction Engineering

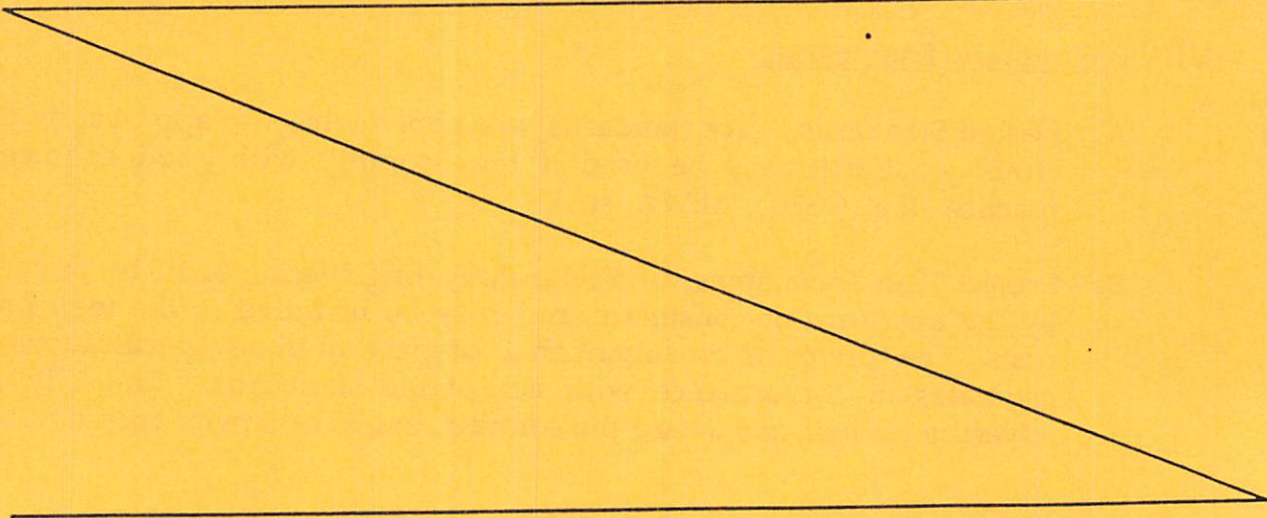
Construction engineering shall be the responsibility of the City and may be included in the total project cost, not to exceed a maximum of \$25,000.

XII. Maintenance

Upon completion of construction, the City shall maintain the project at its sole expense.

XIII. Revisions

This document shall be reviewed on a biennial basis, and may be revised at the written request and by mutual consent of the parties hereto.



The Oregon Transportation Commission, by a duly adopted delegation order, authorized its Chairman or Vice Chairman to act in its behalf in approving this agreement. Approval was given for this agreement on February 23, 1990 by Oregon Transportation Commission, which approval is on file in the Commission records. The delegation order also authorizes the State Highway Engineer to execute this agreement on behalf of the Commission.

Signed by Emily Shue
President, League of Oregon Cities (LOC)

Date January 29, 1990

STATE OF OREGON, by and through
its Department of Transportation,
Highway Division

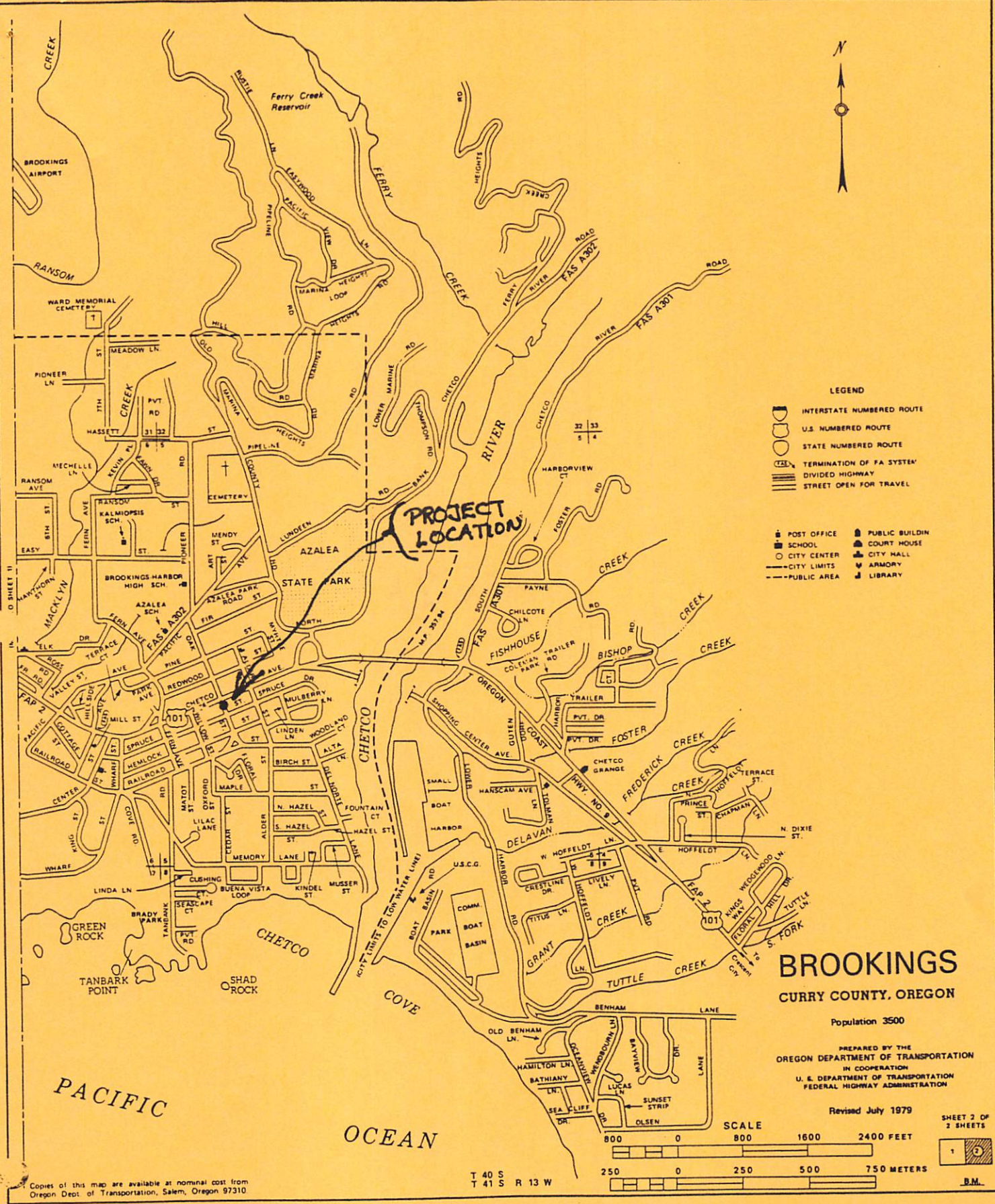
Signed by William Anhorn
State Highway Engineer

Date February 27, 1990

APPROVED AS TO
LEGAL SUFFICIENCY

By Signed by Cynthia Carter
Attorney in Charge

Date February 1, 1990



- LEGEND
- INTERSTATE NUMBERED ROUTE
 - U.S. NUMBERED ROUTE
 - STATE NUMBERED ROUTE
 - TERMINATION OF FA SYSTEM
 - DIVIDED HIGHWAY
 - STREET OPEN FOR TRAVEL
 - POST OFFICE
 - SCHOOL
 - CITY CENTER
 - CITY LIMITS
 - PUBLIC AREA
 - PUBLIC BUILDING
 - COURT HOUSE
 - CITY HALL
 - ARMORY
 - LIBRARY

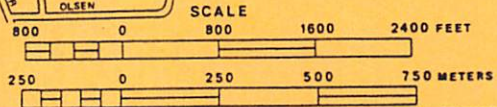
BROOKINGS

CURRY COUNTY, OREGON

Population 3500

PREPARED BY THE
OREGON DEPARTMENT OF TRANSPORTATION
IN COOPERATION
U. S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION

Revised July 1979



SHEET 2 OF 2 SHEETS

1 2

B.M.

Copies of this map are available at nominal cost from
Oregon Dept. of Transportation, Salem, Oregon 97310

T 40 S
T 41 S R 13 W

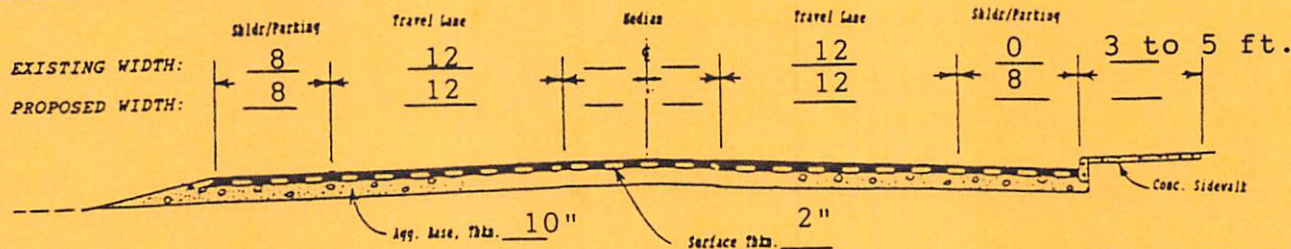
SPECIAL CITY ALLOTMENT (SCA) APPLICATION

CITY OF BrookingsDATE 6/19/96Street Name Oak Street From Chetco Ave. To 150' south
(Attach map showing project Limits)

PROJECT DETAILS:

Project Length: <u>150</u>	Est. Project Cost \$ <u>40,000</u>	Ave Daily Traffic <u>3,600</u>	Ave Daily Truck Traffic <u>See #1</u>
----------------------------	------------------------------------	--------------------------------	---------------------------------------

PROPOSED TYPICAL X-SECTION



PAVEMENT:

Surface Type
 Existing: Asphaltic Cement
 Proposed: Asphaltic Cement
 Proposed Thkn: 2"

STORM SEWER:

Existing (Y/N): Need to be replaced
 Proposed (Y/N):
 Pipe Dia : 12"
 Pipe Length: 200'
 Adjustments
 Inlets # : 2 each
 Manholes # :
 Pipes # :

RIGHT-OF-WAY

Existing Width: 24'
 Existing Right-of-way
 Adequate (Y/N): 60'
 Proposed Width: 40'

SIDEWALKS:

Existing (Y/N):
 Proposed (Y/N) Lt Side 150' Rt Side 150'
 Proposed Length: 300'
 Proposed Width : 3' - 5'

CURBS:

Existing (Y/N) :
 Proposed (Y/N) Lt Side X Rt Side X
 Length : 300'
 Type : Concrete

BRIDGE:

Name:
 Br #:
 Length:
 Width :
 Type of Structure:
 Sufficiency Rating No.
 Name of Stream:

Remarks: #1 No accurate truck count, but Oak Street is the western
access street between Chetco Avenue (Hwy 101) and Railroad
Avenue which is a major truck route for the City of
Brookings.

BY: Mayor Date

BY: City Recorder Date

BY: City Manager Date

Attach addition sheets for each street

SPECIAL CITY ALLOTMENT

RESOLUTION NO. 96-R-606

Under the provisions of ORS 366.800 and 366.805, there has been withdrawn from state highway funds appropriated for allocation to the several cities of the State of Oregon the sum of Five Hundred Thousand and No/100 (\$500,000.00) Dollars. In addition there has been withdrawn from monies available to the Department of Transportation from the State Highway Fund the sum of Five Hundred Thousand and No/100 (\$500,000.00) Dollars. As provided in ORS 366.805, said sums have been set up in a separate account to be administered by the Oregon Transportation Commission and to be allotted each year by said commission to be spent, within cities of 5,000 or fewer persons, upon streets not a part of the state highway system that are inadequate for the capacity they serve, or are in a condition detrimental to safety.

The City of Brookings is an incorporated city of the State of Oregon and has a population of less than 5,000 as given by the latest official federal census. The following streets of said city, _____

Oak Street from Chetco Avenue south 150 feet.

meet the conditions required in ORS 366.805.

NOW, THEREFORE, the members of the City Council, in regular or special session assembled, do hereby find, declare, and resolve:

1. That the aforementioned named streets of said City are inadequate for the capacity they serve or are in a condition detrimental to safety.
2. That said streets of said City are in need of repair, reconstruction, or other major improvement.
3. That said streets are not a part of the state highway system, and are under the jurisdiction and control of the City.
4. That the Oregon Transportation Commission hereby is respectfully requested to consider and declare said streets as qualified for reconstruction, repair, or other improvements out of funds allocated and made available by and through the said \$1,000,000 appropriation of revenues which is to be administered and spent by the Transportation Commission.

5. That the City of Brookings does hereby offer to Transportation Commission and does hereby pledge complete cooperation and assistance to the end, that said City may share and participate in the use and benefit of said special fund and appropriation; and therefore does designate Leo Lightle as the official representative of the City in all negotiations resulting from this request.

Passed and approved this _____ day of _____, 19__.

There is attached hereto and made a part hereof, a city map on which is indicated the street, streets, road, or roads, described in this resolution.

I hereby certify that the foregoing resolution was passed and approved by the City Council of the City of _____ at a regular or special meeting of said Council, held on the ____ day of _____, 19__, and the above copy is a true and correct copy of the original and of the whole thereof.

Dated this _____ day of _____, 19__.

City Recorder

Memorandum

TO: Mayor, City Council
FROM: Kent Owens, Chief of Police
THROUGH: Tom Weldon, City Manager
DATE: June 18, 1996






Issue: APPLICATION FOR LIQUOR LICENSE

Synopsis: Attached is the application from Sheldon and Gro Lent to obtain a liquor license for their new business "City Grill" at 703 Chetco Avenue.

Recommendation: Approve the application.

Rationale: After reviewing this application, I see no problems in granting approval.

Background: Sheldon and Gro Lent have had a liquor license in the past which posed no problems. I do not anticipate any complications with issuing a new license.

APPLICATION

STATE OF OREGON
OREGON LIQUOR CONTROL COMMISSION

Return To:

GENERAL INFORMATION

A non-refundable processing fee is assessed when you submit this completed form to the Commission (except for Druggist and Health Care Facility Licenses). The filing of this application does not commit the Commission to the granting of the license for which you are applying nor does it permit you to operate the business named below.

(THIS SPACE IS FOR OLCC OFFICE USE)	(THIS SPACE IS FOR CITY OR COUNTY USE)
Application is being made for: <input type="checkbox"/> DISPENSER, CLASS A <input type="checkbox"/> DISPENSER, CLASS B <input type="checkbox"/> DISPENSER, CLASS C <input type="checkbox"/> PACKAGE STORE <input type="checkbox"/> RESTAURANT <input type="checkbox"/> RETAIL MALT BEVERAGE <input type="checkbox"/> SEASONAL DISPENSER <input type="checkbox"/> WHOLESALE MALT BEVERAGE & WINE <input type="checkbox"/> WINERY OTHER: _____	NOTICE TO CITIES AND COUNTIES: Do not consider this application unless it has been stamped and signed at the left by an OLCC representative. THE CITY COUNCIL, COUNTY COMMISSION, OR COUNTY COURT OF _____ (Name of City or County) RECOMMENDS THAT THIS LICENSE BE: GRANTED _____ DENIED _____ DATE _____ BY _____ (Signature) TITLE _____

CAUTION: If your operation of this business depends on your receiving a liquor license, OLCC cautions you not to purchase, remodel, or start construction until your license is granted.

1. Name of Corporation, Partnership, or Individual Applicants:
 1) Sheldon B. Lent 2) GRO LENT
 3) _____ 4) _____
 5) _____ 6) _____
 (EACH PERSON LISTED ABOVE MUST FILE AN INDIVIDUAL HISTORY AND A FINANCIAL STATEMENT)

2. Present Trade Name MAMA'S

3. New Trade Name CITY GRILL Year filed 6/12/96
 with Commission

4. Premises address 703 Chetco Ave. Brookings Curry OR 9741
 (Number, Street, Rural Route) (City) (County) (State) (Zip)

5. Business mailing address P.O. Box 1419 Brookings OR 97415
 (P.O. Box, Number, Street, Rural Route) (City) (County) (State) (Zip)

6. Was premises previously licensed by OLCC? Yes ☒ No ☐ Year 0/1996

7. If yes, to whom: _____ Type of license: _____

8. Will you have a manager: Yes ☐ No ☒ Name _____
 (Manager must fill out Individual History)

9. Will anyone else not signing this application share in the ownership or receive a percentage of profits or bonus from the business? Yes ☐ No ☒

10. What is the local governing body where your premises is located? BROOKINGS
 (Name of City or County)

11. OLCC representative making investigation may contact: Sheldon Lent
508 Redwood Brookings OR 469-5283 412-0375
 (Address) (Tel. No. — home, business, message)

CAUTION: The Administrator of the Oregon Liquor Control Commission must be notified if you are contacted by anybody offering to influence the Commission on your behalf.

Applicant(s) Signature (In case of corporation, duly authorized officer thereof)

1) Sheldon B. Lent DATE June 14, 1996
 2) _____
 3) _____
 4) _____
 5) _____
 6) _____

KENT OWENS
Police Chief

POLICE DEPARTMENT

City of Brookings
898 Elk Drive
Brookings, Oregon 97415
(503) 469-3118



TO: Mayor and Council
FROM: Chief Owens
SUBJECT: Abandoned vehicles on private property

DATE: June 18, 1996

Mr. Chuck Simpson, who has property on Marina Heights, is the victim of someone abandoning a motor vehicle on his property. Mr. Simpson has contacted myself and members of the council regarding the vehicle and has been advised of the ORS. requirements for removal.

That process is set out in OREGON REVISED STATUTES Chapter 758 Section 1,2, and 3, Oregon Laws 1995. See attached copies of same.

Officer Al Thorusen has prepared copies of the required process for distribution to property owners who find abandon vehicles on their property to assure the removal process is done lawfully.

The vehicle abandoned on Mr. Simpsons property is registered to someone in Corvallis, Oregon and we have been unable to contact them. This in not unusual. Most of the time we are unable to contact the registered owner. These vehicles have been sold repeatedly and not re-registered. The owners obviously are not responsible people and don't stay in one location very long.

Unfortunately, if the property owner decides to follow the ORS. and have the vehicle towed the tow truck operators do not have any place to store them and will refuse to tow.

Procedures for removing abandoned vehicles from private property.

Chapter 758 Section 1, 2, and 3, Oregon Laws 1995

SECTION 1. A person who is the owner, or is in lawful possession, of private property on which a motor vehicle has been abandoned may have the motor vehicle towed from the property if:

(1) The person affixes a notice to the vehicle stating that the vehicle will be towed if it is not removed. The notice required by this subsection must remain on the vehicle for 72 hours before the vehicle may be removed.

(2) The person notifies the local law enforcement agency of the intent to have the vehicle towed.

(3) The person fills out and signs a form that includes:

(a) A description of the vehicle to be towed:

(b) The location of the property from which the vehicle will be towed; and

(c) A statement that the person has complied with subsections (1) and (2) of this section.

NOTE: The person must give a copy of the form mentioned in section (3) to the towing company.

tion. In addition to the mandatory sentence the court may require the violator to make restitution for any damages to property where the alcoholic liquor was illegally consumed or may require participation in volunteer service to a community service agency.

~~[(5)] (6) The mandatory minimum penalty provisions of subsection (3) (4) of this section shall not apply to persons licensed or appointed under the provisions of ORS chapters 471 and 472.~~

~~(7) A person who violates subsection (3) of this section commits a violation. Upon violation of subsection (3) of this section, the court shall impose at least a mandatory minimum fine, as follows:~~

~~(a) Upon a first conviction, a fine of \$350.~~

~~(b) Upon a second or subsequent conviction, a fine of \$1,000.~~

~~[(6)] (8) Nothing in this section prohibits any licensee under this chapter and ORS 474.105 and 474.115 from allowing a person who is visibly intoxicated from remaining on the licensed premises so long as the person is not sold or served any alcoholic liquor.~~

Approved by the Governor July 19, 1995

Filed in the office of Secretary of State July 21, 1995
Effective date September 9, 1995

CHAPTER 757

AN ACT

HB 2592

Relating to child fatalities.

Be It Enacted by the People of the State of Oregon:

SECTION 1. The State Technical Assistance Team for child fatalities is established in the Health Division of the Department of Human Resources. The purpose of the State Technical Assistance Team is to provide staff support for the statewide team on child abuse, as described in ORS 418.748 and, upon request, to provide technical assistance to local multidisciplinary teams, as described in ORS 418.747. The duties of the State Technical Assistance Team shall include but are not limited to:

(1) Designing, implementing and maintaining an information management system for child fatalities;

(2) Providing training assistance and support for identified individuals on local multidisciplinary teams in accurate data collection and input;

(3) Compiling and analyzing data on child fatalities;

(4) Using data concerning child deaths to identify strategies for the prevention of child fatalities and serving as a resource center to promote the use of the strategies at the local level; and

(5) Upon request of a local multidisciplinary team, providing technical assistance and consultation services on a variety of issues related to child fatalities including interagency agreements, team building, case review and prevention strategies.

Approved by the Governor July 19, 1995

Filed in the office of Secretary of State July 21, 1995
Effective date September 9, 1995

CHAPTER 758

AN ACT

HB 2616

Relating to abandoned vehicles; creating new provisions; amending ORS 87.172, 87.192, 87.196, 801.040, 810.430, 819.100, 819.110, 819.120, 819.140, 819.150, 819.160, 819.170, 819.180, 819.210, 819.215 and 819.220; and repealing ORS 819.130.

Be It Enacted by the People of the State of Oregon:

SECTION 1. A person who is the owner, or is in lawful possession, of private property on which a motor vehicle has been abandoned may have the motor vehicle towed from the property if:

(1) The person affixes a notice to the vehicle stating that the vehicle will be towed if it is not removed. The notice required by this subsection must remain on the vehicle for 72 hours before the vehicle may be removed.

(2) The person notifies the local law enforcement agency of the intent to have the vehicle towed.

(3) The person fills out and signs a form that includes:

(a) A description of the vehicle to be towed;
(b) The location of the property from which the vehicle will be towed; and
(c) A statement that the person has complied with subsections (1) and (2) of this section.

SECTION 2. (1) A person who tows a vehicle pursuant to section 1 of this Act is immune from civil liability for towing the vehicle if the person has a form described in section 1 (3) of this Act, filled out by a person purporting to be the owner or a person in lawful possession of the private property from which the vehicle is towed. This subsection does not grant immunity for any loss, damage or injury arising out of any negligent or willful damage to, or destruction of, the vehicle that occurs during the course of the towing.

(2) The person who tows a vehicle pursuant to section 1 of this Act is entitled to a lien on the vehicle and its contents for the person's just and reasonable charges and may retain possession thereof until the just and reasonable charges for the towage, care and storage of the vehicle have been paid if the person:

(a) Notifies the local law enforcement agency of the location of the vehicle within one hour after the vehicle is placed in storage; and

(b) Unless the vehicle is claimed, gives notice by certified mail, within 20 days after the vehicle is placed in storage, to the vehicle owner and any other person with an interest in the vehicle, as indicated by the certificate of title. If notice under this paragraph is given by mail, it must be transmitted within the 20-day period, but need not be received within that period, but within a reasonable time. If the person who tows the vehicle fails to comply with the notice requirements of this paragraph, the amount of the lien is limited to a sum equal to the reasonable expenses incurred within the 20-day period for towage, care and storage of the vehicle.

(3) The lien created by subsection (2) of this section may be foreclosed only in the manner provided by ORS 87.172 (3) and 87.176 to 87.206 for foreclosure of liens arising or claimed under ORS 87.152.

SECTION 3. The procedure authorized by sections 1 and 2 of this Act for removal of abandoned motor vehicles from private property may be used by landlords as an alternative to the procedures described in ORS 90.425.

SECTION 4. The procedure authorized by sections 1 and 2 of this Act for removal of abandoned motor vehicles from private property may be used by persons described in ORS 98.805 as an alternative to the procedures described in ORS 98.810 to 98.818.

SECTION 5. ORS 801.040 is amended to read: 801.040. This section describes circumstances where special provisions are made concerning the authority of cities, counties or other political subdivisions in relation to some portion of the vehicle code. This section is not the only section of the vehicle code that applies to such authority and shall not be interpreted to affect the vehicle code except as specifically provided in this section. The following limits are partial or complete as described:

(1) No county, municipal or other local body with authority to adopt and administer local police regulations under the Constitution and laws of this state shall enact or enforce any rule or regulation in conflict with the provisions of the vehicle code described in this subsection except as specifically authorized in the vehicle code. This subsection applies to the provisions of the vehicle code relating to abandoned vehicles, vehicle equipment, regulation of vehicle size, weight and load, the manner of operation of vehicles and use of roads by persons, animals and vehicles.

(2) Except as provided in ORS 822.230 and this subsection, no city, county or other political subdivisions shall regulate or require or issue any registration, licenses, permits or surety bonds or charge any fee for the regulatory or surety registration of

any person required to obtain a certificate from the Department of Transportation under ORS 822.205. This subsection does not:

(a) Limit any authority of a city or county to license and collect a general and nondiscriminatory license fee levied upon all businesses or to levy a tax based upon business conducted by any person within the city or county.

(b) Limit the authority of any city or county to impose any requirements or conditions as part of any contract to perform towing or recovering services for the city or county.

(c) Limit the authority of any city or county to impose requirements and conditions that govern the towing of a vehicle by a towing business under ORS 98.812 so long as those requirements and conditions are consistent with the provisions of ORS 822.230.

(3) No city, county or other political subdivision of this state, nor any state agency, may adopt a regulation or ordinance that imposes a special fee for the use of public lands or waters by snowmobiles or Class I or Class III all-terrain vehicles, or for the use of any access thereto that is owned by or under the jurisdiction of either the United States, this state or any such city, county or other political subdivision. The registration fees provided by ORS 821.320 are in lieu of any personal property or excise tax imposed on snowmobiles and Class I or Class II all-terrain vehicles by this state or any political subdivision. No city, county or other municipality and no state agency shall impose any other registration or license fee on any snowmobile or Class I or Class III all-terrain vehicle in this state. This subsection does not prohibit any city, county or other political subdivision, or any state agency from regulating the operation of snowmobiles or Class I or Class III all-terrain vehicles on public lands, waters and other properties under its jurisdiction and on streets or highways within its boundaries by adopting regulations or ordinances of its governing body if such regulations are not inconsistent with ORS 821.150 to 821.290.

(4) The provisions of ORS 819.100, 819.120 [819.130], 819.150, 819.160 and 819.210 to 819.260 relating to removal of vehicles that are abandoned establish minimum requirements subject to the following:

(a) Notwithstanding paragraph (b) of this subsection, a county or incorporated city may supersede such provisions by ordinance or charter provision.

(b) Any road authority described under ORS 810.010 may adopt rules or procedures that do not conflict with such provisions to provide for additional protection for the owner or person with an interest in a vehicle subject to such provisions that more quickly accomplish the procedures established under such provisions.

(5) Any incorporated city may by ordinance require that the driver of a vehicle involved in an accident file with a designated city department a copy of any report required to be filed under ORS 811.72. All such reports shall be for the confidential use of the city department but subject to the same requirements

quirements for release of such reports as provided for the release of such reports by the department under ORS 802.220 and 802.240.

(6) Except as otherwise specifically provided in this section, in accordance with the provisions of ORS 801.041, the governing body of a county may establish by ordinance registration fees for vehicles registered at a residence or business address within the county.

(7) Except as otherwise specifically provided in this section, in accordance with the provisions of ORS 801.042, the governing body of a district may establish by ordinance registration fees for vehicles registered at a residence or business address within the district.

SECTION 6. ORS 810.430 is amended to read:

810.430. A police officer who finds a vehicle parked or standing upon a highway in violation of ORS 811.555 or 811.570 may move the vehicle, cause it to be moved or require the driver or person in charge of the vehicle to move it. The authority to move vehicles under this section is in addition to any authority under ORS 819.110 [to 819.130] and 819.120.

SECTION 7. ORS 819.100 is amended to read:

819.100. (1) A person commits the offense of abandoning a vehicle if the person abandons a vehicle upon a highway or upon any public or private property.

(2) The owner of the vehicle as shown by the records of the Department of Transportation shall be considered responsible for the abandonment of a vehicle in the manner prohibited by this section and shall be liable for the cost of removal and disposition of the abandoned vehicle.

(3) A vehicle abandoned in violation of this section is subject to the provisions for removal of abandoned vehicles under ORS 819.110 [to 819.130] and 819.120 and to being sold as provided under ORS 819.210 or 819.220.

(4) The offense described in this section, abandoning a vehicle, is a Class B traffic infraction.

SECTION 8. ORS 819.110 is amended to read:

819.110. (1) After providing notice required under ORS 819.170 and, if requested, a hearing under ORS 819.190, an authority described under ORS 819.140 may take a vehicle into custody and remove the vehicle if:

(a) The authority has reason to believe the vehicle is disabled or abandoned; and

(b) The vehicle has been parked or left standing upon any public way for a period in excess of 24 hours without authorization by statute or local ordinance.

(2) The authority in this section to remove and take vehicles into custody is in addition to any authority to remove and take vehicles into custody under ORS 819.120 [and 819.130].

(3) Subject to ORS 819.150, vehicles and the contents of vehicles removed and taken into custody

under this section are subject to a lien as provided under ORS 819.160.

(4) An authority removing a vehicle under this section shall cause the vehicle to be appraised within a reasonable time by a person authorized to perform such appraisals under ORS 819.230.

(5) Vehicles removed and taken into custody under this section are subject to sale under ORS 819.210 or 819.220 if the vehicles are not reclaimed as provided under ORS 819.150 or returned to the owner or person entitled to possession under ORS 819.190.

SECTION 9. ORS 819.120 is amended to read:

819.120. (1) An authority described under ORS 819.140 may immediately take custody of a vehicle that is disabled, abandoned, parked or left standing unattended on a road or highway right of way and that is in such a location as to constitute a hazard or obstruction to motor vehicle traffic using the road or highway.

(2) As used in this section, a hazard or obstruction includes, but is not necessarily limited to:

(a) Any vehicle that is parked so that any part of the vehicle extends within the paved portion of the travel lane.

(b) Any vehicle that is parked so that any part of the vehicle extends within the highway shoulder or bicycle lane:

(A) Of any freeway within the city limits of any city in this state during the hours of 7 a.m. to 9 a.m. and 4 p.m. to 6 p.m.;

(B) Of any freeway within 1,000 feet of the area where a freeway exit or entrance ramp meets the freeway; or

(C) Of any highway during or into the period between sunset and sunrise if the vehicle presents clear danger.

(3) As used in this section, hazard or obstruction does not include parking in a designated parking area along any highway or, except as described in subsection (2) of this section, parking temporarily on the shoulder of the highway as indicated by a stoppage of time and by the operation of the hazard lights of the vehicle, the raised hood of the vehicle or advance warning with emergency flares or emergency signs.

(4) After taking a vehicle into custody under this section an authority taking custody of a vehicle required to give the notice described under ORS 819.180 and, if requested, a hearing described under ORS 819.190.

(5) The authority in this section to remove and take vehicles into custody is in addition to any authority to remove and take vehicles into custody under ORS 819.110 [and 819.130].

(6) Subject to ORS 819.150, vehicles and contents of vehicles removed and taken into custody under this section are subject to a lien as provided under ORS 819.160.

(7) An authority removing a vehicle under this section shall cause the vehicle to be appraised

within a reasonable time by a person authorized to perform such appraisals under ORS 819.230.

(8) Vehicles removed and taken into custody under this section are subject to sale or disposition under ORS 819.210 or 819.220 if the vehicles are not reclaimed under ORS 819.150 or returned to the owner or person entitled thereto under ORS 819.190.

(9) The Oregon Transportation Commission, by rule, shall establish additional criteria for determining when vehicles on state highways, interstate highways and state property are subject to being taken into immediate custody under this section.

SECTION 10. ORS 819.140 is amended to read:

819.140. (1) This section establishes which agency has the authority to remove and take vehicles into custody under ORS 819.110 [to 819.130] and 819.120. The agency with authority for removal is responsible for notice and hearings under ORS 819.170 to 819.190 and for the sale or disposal of the vehicle under ORS 819.210 or 819.220. Authority for removal of a vehicle depends on the location of the vehicle as described under the following:

(a) If a vehicle is upon the right of way of a state highway, on an interstate highway that is part of the National System of Interstate and Defense Highways established under section 103(e), title 23, United States Code or on state property, the Department of State Police may provide for a vehicle to be taken into custody. When the Department of State Police exercises powers described in this section, the department shall notify either the sheriff or an appropriate authority of the county in which the vehicle is located. The agency notified by the Department of State Police shall exercise the powers described in this section in lieu of the Department of State Police and shall exercise authority over the vehicle. Action taken by the Department of State Police under this subsection is not subject to ORS 183.310 to 183.550. The authority actually providing for the removal of the vehicle is subject to the appropriate procedures upon removal and sale or disposal of the vehicle.

(b) If the vehicle is upon the right of way of a county road or any other highway or property within the boundaries of a county, the sheriff of the county or a county agency with appropriate authority may take the vehicle into custody and exercise the powers relating to authority over the vehicle described in this section.

(c) If the vehicle is on a city street or alley, on an interstate highway or other highway within the boundaries of the city or on any other property within the boundaries of a city, the city police or a city agency with appropriate authority may take the vehicle into custody and exercise the powers relating to authority over the vehicle described in this section.

(2) Except as otherwise provided by this section, an agency taking custody of a vehicle under ORS 819.110[,] or 819.120 [or 819.130] may:

(a) Use its own personnel, equipment and facilities for the removal and preservation of such vehicles; or

(b) Hire or otherwise engage other personnel, equipment and facilities for that purpose.

SECTION 11. ORS 819.150 is amended to read:

819.150. The owner, a person entitled to possession or any person with an interest recorded on the title of a vehicle taken into custody under ORS 819.110[,] or 819.120 [or 819.130]:

(1) Is liable for all costs and expenses incurred in the removal, preservation and custody of the vehicle and its contents except that:

(a) The owner, a person entitled to the vehicle or any person with an interest shown on the certificate of title is not liable for nor shall be required to pay storage charges for a period in excess of 20 days unless the person has received a written notice under ORS 819.160. In no case shall a person be required to pay storage charges for a storage period in excess of 60 days.

(b) A security interest holder is not liable under this subsection unless the security interest holder reclaims the vehicle.

(2) May reclaim the vehicle at any time after it is taken into custody and before the vehicle is sold or disposed of under ORS 819.210 or 819.220 upon presentation to the authority holding the vehicle of satisfactory proof of ownership or right to possession and upon payment of costs and expenses for which the person is liable under this section.

(3) If the vehicle is taken into custody under ORS 819.110[,] or 819.120 [or 819.130], has a right to request and have a hearing under ORS 819.190 or under procedures established under ORS 801.040, as appropriate.

(4) If the vehicle is sold or disposed of under ORS 819.210, 819.215 or 819.220, has no further right, title or claim to or interest in the vehicle or the contents of the vehicle.

(5) If the vehicle is sold or disposed of under ORS 819.210, has a right to claim the balance of the proceeds from the sale or disposition as provided under ORS 819.260.

(6) Has no right to a hearing if the vehicle is disposed of under ORS 819.215.

SECTION 12. ORS 819.160 is amended to read:

819.160. (1) Except as otherwise provided by this section, a person shall have a lien on the vehicle and its contents if the person, at the request of an authority described under ORS 819.140, tows any of the following vehicles:

(a) An abandoned vehicle appraised at a value of more than [\$200] \$500 by a person who holds a certificate issued under ORS 819.230.

(b) A vehicle taken into custody under ORS 819.110[,] or 819.120 [or 819.130], unless it is an abandoned vehicle appraised at a value of [\$200] \$500 or less by a person who holds a certificate issued under ORS 819.230.

(c) A vehicle left parked or standing in violation of ORS 811.555 or 811.570.

(2) A lien established under this section shall be on the vehicle and its contents for the just and reasonable charges for the towing service performed and any storage provided. However, if the person who tows the vehicle fails to comply with the notice requirements of subsection (3) of this section, the amount of any lien claimed under this paragraph shall be limited to an amount equal to the just and reasonable charges for the towing service performed and storage provided for a period not exceeding 20 days from the date the vehicle and its contents were placed in storage. The lien shall be subject to the provisions for liens under ORS 98.812 (3). The person holding the lien may retain possession of the vehicle and contents until the charges on which the lien is based are paid. A lien described under this section does not attach:

(a) To the contents of any vehicle taken from public property until 15 days after taking the vehicle into custody.

(b) To the contents of any vehicle that is taken into custody for violation of ORS 811.555 or 811.570.

(3) A person who tows any vehicle at the request of an authority under ORS 819.110 or 819.120 shall transmit by certified mail, within 20 days after the vehicle and its contents are placed in storage, written notice, approved by the authority, containing information on the procedures necessary to obtain a hearing under ORS 819.190. The notice shall be provided to the owner, a person entitled to possession or any person with an interest shown on the certificate of title to the vehicle. This subsection does not apply to a person who tows an abandoned vehicle that is appraised at a value of [\$200] \$500 or less by a person who holds a certificate issued under ORS 819.230.

SECTION 13. ORS 819.170 is amended to read:

819.170. If an authority proposes to take custody of a vehicle under ORS 819.110, the authority shall provide [written] notice [to the owners of the vehicle and any lessors or security interest holders having an interest in the vehicle that are listed in the records of the Department of Transportation before the proposed removal and custody,] and shall provide an explanation of procedures available for obtaining a hearing under ORS 819.190. Except as otherwise provided under ORS 801.040, notice required under this section shall comply with all of the following:

(1) Notice shall be given by [both of the following methods:]

[(a) by] affixing a [citation] notice to the vehicle with the required information.

[(b) By transmitting a notice by first class and certified mail, at least three days] The notice shall be affixed to the vehicle at least 24 hours before taking the vehicle into custody. [with the required information to the owners and to any lessors or security interest holders at the address of each as shown by the records of the department.] The [three-day] 24-hour period under this [paragraph does not in-

clude] subsection includes holidays, Saturdays [or] and Sundays.

(2) Notice shall state all of the following:

(a) That the vehicle will be subject to being taken into custody and removed by the appropriate authority if the vehicle is not removed before the time set by the appropriate authority.

(b) The statute, ordinance or rule violated by the vehicle and under which the vehicle will be removed.

(c) The place where the vehicle will be held in custody or the telephone number and address of the appropriate authority that will provide the information.

(d) That the vehicle, if taken into custody and removed by the appropriate authority, will be subject to towing and storage charges and that a lien will attach to the vehicle and its contents.

(e) That the vehicle will be sold to satisfy the costs of towing and storage if the charges are not paid.

(f) That the owner, possessor or person having an interest in the vehicle is entitled to a hearing, before the vehicle is impounded, to contest the proposed custody and removal if a hearing is timely requested.

(g) That the owner, possessor or person having an interest in the vehicle may also challenge the reasonableness of any towing and storage charges at the hearing.

(h) The time within which a hearing must be requested and the method for requesting a hearing.

SECTION 14. ORS 819.180 is amended to read:

819.180. (1) If an authority takes custody of a vehicle under ORS 819.120 [or 819.130], the authority shall provide, by certified mail within 48 hours of the removal, written notice with an explanation of procedures available for obtaining a hearing under ORS 819.190 to the owners of the vehicle and any lessors or security interest holders as shown in the records of the Department of Transportation. The notice shall state that the vehicle has been taken into custody and shall give the location of the vehicle and describe procedures for the release of the vehicle and for obtaining a hearing under ORS 819.190. The 48-hour period under this subsection does not include holidays, Saturdays or Sundays.

(2) Any notice given under this section after a vehicle is taken into custody and removed shall state all of the following:

(a) That the vehicle has been taken into custody and removed, the identity of the appropriate authority that took the vehicle into custody and removed the vehicle and the statute, ordinance or rule under which the vehicle has been taken into custody and removed.

(b) The location of the vehicle or the telephone number and address of the appropriate authority that will provide the information.

(c) That the vehicle is subject to towing and storage charges, the amount of charges that have

accrued to the date of the notice and the daily storage charges.

(d) That the vehicle and its contents are subject to a lien for payment of the towing and storage charges and that the vehicle and its contents will be sold to cover the charges if the charges are not paid by a date specified by the appropriate authority.

(e) That the owner, possessor or person having an interest in the vehicle and its contents is entitled to a prompt hearing to contest the validity of taking the vehicle into custody and removing it and to contest the reasonableness of the charges for towing and storage if a hearing is timely requested.

(f) The time within which a hearing must be requested and the method for requesting a hearing.

(g) That the vehicle and its contents may be immediately reclaimed by presentation to the appropriate authority of satisfactory proof of ownership or right to possession and either payment of the towing and storage charges or the deposit of cash security or a bond equal to the charges with the appropriate authority.

SECTION 15. ORS 819.210 is amended to read:

819.210. (1) If a vehicle taken into custody under ORS 819.110[.] or 819.120 [or 819.130] is not reclaimed within 30 days after it is taken into custody, the authority with custody of the vehicle shall either:

(a) Sell the vehicle and its contents at public auction in the manner provided in ORS 87.192 and 87.196; or

(b) Dispose of the vehicle in a manner provided by local ordinance.

(2) The contents of any vehicle sold under this section are subject to the same conditions of sale as the vehicle in which they are found.

(3) The authority to dispose of a vehicle under this section is in addition to any authority under ORS 819.220.

(4) Funds received from the sale of a vehicle or its contents under this section shall be disposed of as provided in ORS 819.250.

(5) Upon sale of a vehicle under this section, an authority shall issue a certificate of sale as described in ORS 819.240.

SECTION 16. ORS 819.215 is amended to read:

819.215. (1) If an abandoned vehicle is appraised at a value of [\$200] \$500 or less by a person who holds a certificate issued under ORS 819.230 [is not claimed within 15 days from the time it was towed], the person who towed the vehicle or the authority that requested the tow, if the authority chooses to dispose of the vehicle, shall:

(a) Notify the registered owner and secured parties as provided in subsection (3) of this section;

(b) Photograph the vehicle;

(c) Notify the Department of Transportation that the vehicle will be disposed of; and

(d) Unless the vehicle is claimed by a person entitled to possession of it within 15 days of the date of notice under subsection (3) of this section,

dispose of the vehicle and its contents to a person who holds a valid wrecker certificate issued under ORS 822.110.

(2) The authority that requests towing of an abandoned vehicle shall provide the tow company, at the time of the tow, the name and address of the registered owner of the vehicle, as shown by records of the department, and the names and addresses of any persons claiming interests in the vehicle, as shown by records of the department.

(3) The person who tows the vehicle, or the authority that requested the tow if the authority chooses to dispose of the vehicle, shall give written notice, within 48 hours of the day the vehicle was towed, to the persons whose names are furnished under subsection (2) of this section. The 48 hours shall not include Saturdays, Sundays or holidays. The notice shall state that a person entitled to possession of the vehicle has 15 days from the date the [vehicle was towed] notice was mailed to claim the vehicle and that if the vehicle is not claimed, it will be disposed of as provided in this section.

(4) Disposal of a vehicle to a wrecker as provided in this section extinguishes all prior ownership and possessory rights.

(5) The department shall adopt rules specifying the form in which notification to the department required by subsection (1) of this section shall be submitted and what information shall be conveyed to the department. The person disposing of the vehicle may submit to the wrecker a copy of any notification submitted to the department under this section instead of submitting to the wrecker ownership or other title documents for the vehicle.

SECTION 17. ORS 819.220 is amended to read:

819.220. (1) If a vehicle taken into custody under ORS 819.110[.] or 819.120 [or 819.130] is appraised at a value of \$1,000 or less, or if it is an abandoned vehicle appraised at a value of \$1,000 or less but more than [\$200] \$500, the authority with custody of the vehicle may dispose of the vehicle without notice and public auction if any of the following occur:

(a) The owner of the vehicle and any lessor or security interest holder shown in the records of the Department of Transportation sign a release, under oath, disclaiming any future interest in the vehicle.

(b) The owner and any lessor or security interest holder shown in the records of the department have been sent notification of the location of the vehicle and, within 15 days after the date the notification is mailed, the persons notified have not signed releases or the vehicle has not been reclaimed. Failure to sign a release or to reclaim the vehicle shall constitute a waiver of interest in the vehicle.

(2) Upon completion of the requirements under this section, the authority may sell the vehicle without notice and public auction to any of the persons described in this subsection. The authority shall issue to the person purchasing the vehicle a certificate of sale described under ORS 819.240 and shall notify the person that the person might be required by the provisions of ORS 819.016 to apply for

a salvage title. The authority may sell a vehicle under this subsection to any of the following:

(a) A wrecker with a certificate issued under ORS 822.110.

(b) Any other person who complies with the provisions of ORS 819.010.

(3) Upon disposition of a vehicle under this section the vehicle shall cease to be a vehicle for purposes of the vehicle code, except as provided in the following:

(a) The person purchasing the vehicle is subject to the provisions of ORS 819.010 and 819.040 relating to salvage procedures and requirements for destruction of vehicles.

(b) The provisions of ORS 819.030 apply to the procedures of the department relating to the vehicle, as appropriate.

(4) The authority to sell or dispose of a vehicle under this section is in addition to any authority under ORS 819.210.

SECTION 18. ORS 87.172 is amended to read:

87.172. (1) Except as otherwise provided in this section, a person claiming a lien under ORS 87.152 to 87.162 must retain the chattel that is subject to the lien for at least 60 days after the lien attaches to the chattel before foreclosing the lien.

(2) A person claiming a lien under ORS 87.152 for cost of care, materials and services bestowed on an animal must retain the animal for at least 30 days after the lien attaches to the animal before foreclosing the lien. If the animal is a dog or cat, the period shall be at least 15 days.

(3) A person claiming a lien under ORS 87.152 for the cost of removing, towing or storage of a vehicle that is appraised at a value of \$1,000 or less but more than \$200 by a person who holds a certificate issued under ORS 819.230 must retain the vehicle at least 30 days after the lien attaches to the vehicle before foreclosing the lien.

SECTION 19. ORS 87.192 is amended to read:

87.192. (1) Before a lien claimant forecloses a lien created by ORS 87.152 to 87.162 by sale, the lien claimant shall give notice of the foreclosure sale to the lien debtor by registered or certified mail sent to the lien debtor at the lien debtor's last-known address. The lien claimant shall give notice of the foreclosure sale to the lien debtor:

(a) Except as provided in paragraph (b) or (c) of this subsection, at least 30 days before the foreclosure sale.

(b) If the lien is for the cost of removing, towing or storage of a vehicle that is appraised at a value of \$1,000 or less but more than \$200 by a person who holds a certificate issued under ORS 819.230, at least 15 days before the foreclosure sale.

(c) If the lien is for the cost of removing, towing or storage of a vehicle that is appraised at a value of more than \$1,000 by a person who holds a certificate issued under ORS 819.230, at least 30 days before the foreclosure sale.

(2) The lien claimant shall give public notice of the foreclosure sale by posting notice of it in a public place at or near the front door of the county courthouse of the county in which the sale is to be held and, except as provided in paragraph (b) of this subsection, in a public place at the location where the lien claimant obtained possession of the chattel to be sold from the lien debtor. The following apply to notice under this subsection:

(a) Notice under this subsection must be given no later than the time required for notice to a lien debtor under subsection (1) of this section.

(b) This subsection does not require posting of notice at the location where the chattel was obtained if the chattel is a vehicle required to obtain a certificate of title issued under ORS chapter 803.

(3) If the chattel to be sold at a foreclosure sale is something other than an abandoned vehicle and has a fair market value of \$1,000 or more, or if the chattel to be sold is an abandoned vehicle and has a fair market value of \$2,500 or more, the lien claimant, in addition to the notice required by subsection (2) of this section, shall have a notice of foreclosure sale printed once a week for two successive weeks in a daily or weekly newspaper, as defined in ORS 193.010, published in the county in which the sale is held or, if there is none, in a daily or weekly newspaper, as defined in ORS 193.010, generally circulated in the county in which the sale is held.

(4) The notice of foreclosure sale required under this section shall contain a particular description of the property to be sold, the name of the owner or reputed owner thereof, the amount due on the lien, the time and the place of the sale and the name of the person foreclosing the lien.

SECTION 20. ORS 87.196 is amended to read:

87.196. (1) A lien claimant who forecloses a lien created by ORS 87.152 to 87.162 by sale shall give notice of the foreclosure sale by first class, registered or certified mail. The notice shall comply with the following:

(a) Notice shall be given to all persons with a security interest in the chattel to be sold who have filed a financing statement perfecting that security interest in the office of the Secretary of State or in the office of the appropriate county officer of the county in which the sale is held.

(b) Notwithstanding paragraph (a) of this subsection if the chattel to be sold at the foreclosure sale is a chattel other than part of the motor vehicle inventory of a dealer issued a vehicle dealer certificate under ORS 822.020 for which a certificate of title is required by the laws of this state, notice need only be given to persons whom the certificate of title indicates have a security interest or lien in the chattel.

(c) Notice under this subsection shall be given at least 30 days prior to the foreclosure sale. However, if the lien is claimed under ORS 87.152, the lien claimant shall give the notice required by this subsection:

CHAPTER 759

AN ACT

HB 2547

Relating to bonding for commercial providers of outdoor activities; amending ORS 646.200, 704.020 and 830.440.

Be It Enacted by the People of the State of Oregon:

SECTION 1. ORS 646.200 is amended to read: 646.200. As used in ORS 646.200 to 646.218 and 646.608:

(1) "Adequate bond" means a bond executed by an authorized surety insurer for the benefit of every person for whom services have not been delivered by the wrongful act of the travel charter or tour operator acting in the course and scope of the operator's occupation or business or by any official, agent or employee of the operator acting in the course or scope of that person's employment or agency. The bond shall be in an amount not less than \$100,000 or any amount equal to 10 percent of the total revenue of the two highest consecutive months for the travel charter or tour operator's business during the prior calendar year, whichever is greater, but in no case shall the bond be more than \$500,000. The bond shall be continuous until canceled and shall remain in full force and unimpaired at all times to comply with this subsection. The surety insurer shall give the director at least 30 days' written notice before it cancels or terminates its liability under the bond.

(2) "Advertise" means to make any representation in conjunction with, or to effect the sale of, travel services and includes communication with other members of the same partnership, corporation, joint venture, association, organization, group or other entity.

(3) "Department" means the Department of Consumer and Business Services.

(4) "Director" means the Director of the Department of Consumer and Business Services.

(5) "Passenger" means a person who purchases travel arrangements in Oregon and on whose behalf money or other consideration has been given to another, including another member of the same partnership, corporation, joint venture, association, organization, group or other entity, for procuring transportation or other travel services.

(6) "Travel certificate" means a document that represents that the holder is entitled to air, sea or land transportation at a discount or reduced price or to purchase air, sea or land transportation at a discount or reduced price from a specified source, whether or not the holder is required to pay additional money or fulfill any requirements in order to use the certificate.

(7) "Travel charter or tour operator" means a person who sells, provides, furnishes, contracts for, arranges or advertises in this state that the person can or may arrange or has arranged air, sea or land transportation either separately or in conjunction

(A) Not later than the 20th day after the date on which the storage charges begin;

(B) If no storage charges are imposed, not later than the 30th day after the date on which the services provided are completed; and

(C) At least 15 days prior to the foreclosure sale if the lien is for the cost of removing, towing or storage of a vehicle that is appraised at a value of \$1,000 or less but more than \$200 by a person who holds a certificate issued under ORS 819.230.

(2) A person notified under this section may discharge the lien and preserve the person's security interest by paying the lien claimant the amount of the lien claim and reasonable expenses actually incurred in foreclosing it. If the person does not so discharge the lien before the day of the foreclosure sale, the person's security interest is extinguished.

(3) If the chattel to be sold at a foreclosure sale is a chattel for which a certificate of title is required by the laws of this state and if the lien claimant does not notify a person as required by this section, the chattel remains subject to that security interest or lien and the buyer of the chattel at a foreclosure sale held under ORS 9.370, 87.142 to 87.490, 87.705, 87.710, 87.910 and 90.120 takes the chattel subject to the security interest or lien.

(4) If a lien claimant does not notify a person, other than a person indicated on a certificate of title as a secured party or lienholder, who claims a security interest or lien on the chattel sold at a foreclosure sale as required by subsection (1) of this section, the lien claimant is liable to that person for a sum equal to the fair market value of the chattel sold at the foreclosure sale or the amount due that person under the security agreement or lien at the time of the foreclosure sale, whichever amount is less. The secured party or other lien claimant shall recover that sum by an action at law.

SECTION 21. Section 22 of this Act is added to and made a part of ORS 819.170 to 819.190.

SECTION 22. If there is no vehicle identification number on a vehicle and there are no registration plates and no other markings through which the Department of Transportation could identify the owner of the vehicle, then an authority otherwise required to provide notice under ORS 819.170 or 819.180 is not required to provide such notice and the vehicle may be removed and disposed of as though notice and an opportunity for a hearing had been given.

SECTION 23. ORS 819.130 is repealed.

Approved by the Governor July 19, 1995
Filed in the office of Secretary of State July 21, 1995
Effective date September 9, 1995

MINUTES

CITY OF BROOKINGS

COMMON COUNCIL MEETING

Brookings City Hall Council Chambers

898 Elk Drive, Brookings, Oregon

May 28, 1996

7:00 p.m.

I. CALL TO ORDER

Mayor Davis called the meeting to order at 7:05 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Tom Davis, Councilors Larry Curry, Nancy Brendlinger, Bob Hagbom

Council Absent: Councilor Dave Scott

Staff Present: City Manager Tom Weldon, Finance Director/Recorder Beverly Shields, Chief of Police Kent Owens, Community Development Director Leo Lightle, Planning Director John Bischoff

Media Present: Anita Rainey, Curry Coastal Pilot; Joel Buffington, KURY; Martin Kelly, KCRE

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

- 1. Tom Weldon read the resignation letter submitted by Kent Owens, Chief of Police, to be effective 10-01-96.**

V.

PUBLIC HEARINGS

1. Mayor Davis opened the Budget Hearing on the 1996/97 Approved Budget at 7:10 p.m.

The following changes were recommended for the 1996/96 Budget:

- A) Take 1 line printer out of Finance Capital Outlay <650.00> and put into Contingency.
- B) Drop the 1 ton truck split between Water Treatment and Wastewater Treatment and budget the \$29,000 into Improvement Projects in the Water and Wastewater Capital Outlay.

The Budget Hearing was closed at 7:11 p.m.

Councilor Curry moved, Councilor Brendlinger seconded and the Council voted unanimously to change the budget as noted.

2. Mayor Davis opened the Public Hearing for State Revenue Sharing Funds for the 1996/97 Budget year at 7:50 p.m.

Mayor Davis explained about these revenues and there was no comment from the audience, Council or staff.

The Public Hearing for State Revenue Sharing Funds was closed at 7:51 p.m.

Councilor Curry moved, Councilor Hagbom seconded and the Council voted unanimously to approve the State Revenue Sharing Funds.

VI.

SCHEDULED PUBLIC APPEARANCES

1. Request for monetary support - Teen Center Committee

Lorraine Kunh, President of the South Coast Teen Center, requested monetary support for the Teen Center. They also requested that the City of Brookings act as employer for a coordinator which would be funded by a Oregon Department of Transportation grant. A copy of the Teen Center proposal is included with these minutes.

Councilor Brendlinger moved, Councilor Hagbom seconded and the Council voted unanimously to refer the Teen Center item to the Parks & Recreation Commission to consider and that City staff address questions regarding insurance coverage availability and cost, and if there would be any possible problems for the City to employ the Teen Center Coordinator and to provide answers to these questions to the Parks & Recreation Commission for their June meeting.

2. Request for monetary support - The Producer's Association of Southern Curry County

Barbara Cripe, a representative of the Animal Control Program, read a letter into record that she wrote to the Council requesting a \$5,000.00 donation.

After considerable discussion Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to deny funding of the Animal Damage Control Program.

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
none

VIII. STAFF REPORTS

A. Community Development

1. Report on Request for Proposals - Ferry Creek Reservoir Feasibility Study

Councilor Curry moved, Councilor Hagbom seconded and the Council voted unanimously to accept the staff recommendation to award the Ferry Creek Reservoir Study to Dames & Moore at a total of \$15,200.00.

2. Report on bids - Public Works pickup

Councilor Curry moved, Councilor Brendlinger seconded and the Council voted unanimously to accept the bid of \$17,543.00 from Coast Auto Center for a 3/4 ton pickup for Water/Wastewater Treatment Plant use.

3. Acceptance of property for pathways - Brookhaven PUD

Councilor Brendlinger moved, Councilor Hagbom seconded and the Council voted unanimously to accept staff recommendation that City Council accept the donation with the stipulation that Brookhaven executes a legal document approved by our City Attorney that the boards and fill material can remain in contact with their fence; that the City also has the option of replacing boards or fill material; the Brookhaven maintains

their fence at their cost; and that Brookhaven withdraws their condition of requiring the City to pave the pathway; and the the fence be extended at Brookhaven's expense if it is approved by Brookhaven's Board of Trustees.

B. Planning

- 1. Final Order for Comprehensive Plan/Zone change for File No. CPZ-1-96 (Spotswood, Lea and Lee)**

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adopt the Final Order for File No. CPZ-1-96.

- 2. Acceptance of the South Coast Transportation Study**

The Council decided to table this item until later in the meeting to see if there would be time for discussion of questions regarding this study with the consultant before acceptance.

- 3. Acceptance of Dedication Deed - Gretchen Mattison**

Councilor Brendlinger moved, Councilor Hagbom seconded and the Council voted unanimously to accept the Dedication Deed for right-of-way to fulfill the conditions of approval for a minor partition.

C. City Manager

- 1. Request to renew License Agreement between U.S. Coast Guard and City of Brookings for radio equipment**

Councilor Curry moved, Councilor Brendlinger seconded and the Council voted unanimously to table the agreement with the U. S. Coast Guard so the City Manager could discuss several of the provisions in the proposed agreement with the Coast Guard representative.

2. Request for Liquor License - Transfer of Ownership - Northgate BP Service Station and Rancho Viejo, Inc.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to approve the applications for transfer of Liquor License ownership for Northgate BP Service Station and Rancho Viejo, Inc.

IX. CONSENT CALENDAR

Councilor Curry moved, Councilor Brendlinger seconded and the Council voted unanimously to approve the Consent Calendar as follows:

A. Approval of Council Meeting Minutes

1. May 13, 1996 Regular Council Meeting

B. Acceptance of Commission/Board Minutes

1. April 4, 1996 Planning Commission Meeting

C. Approval of Vouchers (\$91,591.18)

(end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

1. **Ordinance No. 96-0-518 - An ordinance licensing certain businesses, professions, pursuits, and occupations in the City of Brookings for revenue purposes; fixing the fees therefor; providing for an increase or decrease of the same; fixing the penalty for violation thereof; providing for the enforcement thereof; providing certain definitions; providing for a saving clause; repealing Ordinance No. 80-0-334 in its entirety; and declaring an emergency.**

Finance Director/Recorder Beverly Shields read Ordinance No. 96-0-518 into the record in its entirety.

Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to adopt Ordinance No. 96-O-518 by first reading.

Finance Director/Recorder Beverly Shields read Ordinance No. 96-O-518 into the record by title only.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adopt Ordinance No. 96-O-518 - An ordinance licensing certain businesses, professions, pursuits, and occupations in the City of Brookings for revenue purposes; fixing the fees therefor; providing for an increase or decrease of the same; fixing the penalty for violation thereof; providing for the enforcement thereof; providing certain definitions; providing for a saving clause; repealing Ordinance No. 80-0-334 in its entirety; and declaring an emergency - by second reading.

XI.

COMMITTEE REPORTS

A. Planning Commission

B. Parks and Recreation Commission

Keith Pepper gave a report on the Stout Park plan and reported to the Council that most of the issues on the softball fields have been resolved.

C. Chamber of Commerce

XII. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

Mayor Davis offered congratulations to the City staff for the Azalea Festival float and in preparing the City for the festival.

B. Council

Councilor Brendlinger asked that the problem of junk cars being dumped on someone's property be addressed. She would like to have staff recommendations on how to deal with this problem on the next Council agenda.

C. Planning

Council decided that due to the lateness of the hour and since there were no specific, significant problems they would accept the South Coast Transportation Study and that following the meeting, anyone having questions on the study could discuss them with the consultant and City staff.

Councilor Brendlinger moved, Councilor Hagbom seconded and the Council voted unanimously to accept the South Coast Transportation Study.

XIII. ADJOURNMENT

Councilor Hagbom moved, Mayor Davis seconded and the Council voted unanimously to adjourn the meeting at 9:51 p.m.

Tom Davis
Mayor

TEEN CENTER PROPOSAL

This program was originally proposed to the Brookings City Council in January of this year. We are here tonight to advise the City Council that the SOUTH CURRY YOUTH ASSOCIATION, is now a non-profit organization and we are ready to proceed with the organization of a TEEN CENTER for the teens of Brookings.

PURPOSE

Our purpose remains the same, we must provide a center with activity and entertainment for the teens of this area. Funds for the TEEN CENTER are provided through a grant from the Oregon Department of Transportation. This is part of a program to provide an alternative to using alcohol and drugs. The TEEN CENTER will not permit the use of alcohol, tobacco or drugs in the facility. This will be a safe environment for teens to gather.

SOUTH CURRY YOUTH ASSOCIATION

The non-profit organization board will consist of five adults and eleven students. The students will be elected annually. The board will oversee the direction and activities of the TEEN CENTER, determine any fees that may be charged, guidelines for rules and operation regulations, organize and participate in fundraising events. The grant that is offered by the Oregon Department of Transportation, is primarily for the hiring of a coordinator for the TEEN CENTER. All other funds will be raised through donation and fundraising events. This grant that is given is for two years, it will be completed on September 30, 1997. It is uncertain if the grant will be offered in the future, however, after seeing what has happened with KIDTOWN, it is certain that the teens, parents, and the business people of our community will work very hard to create a TEEN CENTER. It is certain that with hard work and dedication the center will hold its own when the grant is complete.

SITE PROPOSAL

It has been brought to my attention that a possible site could be the addition of a second story on the existing swimming pool building along with the completion of a roof over the pool area. This would provide an excellent recreation area with the baseball field, tennis courts, and the basketball courts adjacent to the facility. The building area would be large enough to support an office for the coordinator as well as perhaps a couple of computers and various other activities. The City of Brookings would also benefit with the completion of the pool enclosure. There is reasonable parking in the area and it is in a fairly central location. This facility would not be able to house a dance, but it is felt that facilities on a monthly basis can be located, this would be one of the main objectives of the coordinator.

COORDINATOR

The coordinator will be funded by the Oregon Department of Transportation, the amount which has been set aside is in the area of \$15,500.00. We would like to ask that the City of Brookings consider being the employer of the TEEN CENTER Coordinator. The grant states that 35% of the funds can be used for benefits of the person hired for this position, this would be held by the City for the benefits. We would like to suggest that the Coordinator be hired as quickly as possible and put on a full time program until the end of September 1996, so activities can become operational within the next two months. Beginning October 1, 1996 through September 30, 1997 (which is the last half of the grant), the Coordinator will then begin the part-time operation of the position hired for. Activities can be planned and activated without a facility being completely built at this moment, this would provide time for the board to gather support from the community. We are told that there is approximately \$2,000.00 which has already been collected towards the TEEN CENTER facility. The conversion of the pool area would not only benefit the teen center, but will also benefit the community.

LIASON

We the board for the TEEN CENTER would like to ask that the City of Brookings appoint a Council or Staff member to act as an inter-mediator for guidance and support to our board.

GOAL

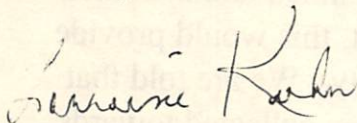
To provide a safe environment for all teens in Brookings.

OBJECTIVE

1. Have the City of Brookings become the employer of a Coordinator.
2. The initial request of funds from the City of Brookings in the amount of \$5,000.00, to be provided once the SOUTH CURRY YOUTH ASSOCIATION has raised an amount to match that of which is requested from the City of Brookings.
3. Waiving of City building and inspection fees.
4. Assist with costs of liability insurance which will be required. Perhaps this could come under the City's current plan.

Thank you for your time and consideration of the SOUTH CURRY YOUTH ASSOCIATION, objectives and goals. We appreciate any support you may give us at this time.

Sincerely,



Lorraine Kuhn
President
South Curry Youth Association

MINUTES

CITY OF BROOKINGS

SPECIAL COUNCIL/HARBOR SANITARY DISTRICT BOARD MEETING

Brookings City Hall Council Chambers

898 Elk Drive, Brookings, Oregon

May 30, 1996

7:00 p.m.

I. CALL TO ORDER

Mayor Davis called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Tom Davis, Councilors Larry Curry, Nancy Brendlinger, Bob Hagbom

Council Absent: Councilor Dave Scott

Staff Present: City Manager Tom Weldon, Community Development Director Leo Lightle, Finance Director/Recorder Beverly Shields

Media Present: Anita Rainey, Curry Coastal Pilot; Martin Kelly, KCRE

IV. BROOKINGS WASTEWATER TREATMENT SYSTEM

Mayor Davis announced the single item agenda of the Brookings Wastewater Treatment system challenges and opportunities.

Following discussion of the Harbor Sanitary District's proposal to the City of Brookings to release Harbor Sanitary District from all commitments so that they may continue with plans to build their own sewer treatment facility, the following motion was made:

Councilor Brendlinger made a motion, Councilor Hagbom seconded and the Council voted unanimously that the City is not willing at this time to modify any prior agreement or memorandum of understanding on this issue.

V. ADJOURNMENT

Mayor Davis received a unanimous consensus to adjourn the meeting at 8:52 p.m.

**Tom Davis
Mayor**

MINUTES
CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
June 10, 1996
7:00 p.m.

I. CALL TO ORDER

Mayor Davis called the meeting to order at 7:06 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Tom Davis, Councilors Larry Curry, Nancy Brendlinger, Bob Hagbom, Dave Scott

Staff Present: City Manager Tom Weldon, Planning Director John Bischoff, Accounting Clerk Denise Wood

Media Present: Anita Rainey, Curry Coastal Pilot; Joel Buffington, KURY; Martin Kelly, KCRE

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

- 1. Mayor Davis presented a certificate of appreciation to Officer John McKinney for K-9 Kato's six years of service to the Brookings Police Department.**
- 2. Greg Shinn, the City's new Public Works/Parks worker was introduced and welcomed by Mayor Davis.**
- 3. Mayor Davis proclaimed June 9, 1996 through June 15, 1996 as "Supreme Emblem Club Americanism Week in Brookings".**

V. PUBLIC HEARINGS none

VI. SCHEDULED PUBLIC APPEARANCES

1. Request for support for Civil Air Patrol - Josh Friar

Representatives for the Civil Air Patrol unit in Brookings requested support from the City of Brookings to help cover costs for general operation.

Councilor Curry moved, Councilor Brendlinger seconded and the Council voted unanimously to award the Civil Air Patrol the amount of \$300.00 to be taken from the Council/Community relations line item for the 1996/97 Fiscal year.

2. Request for support for 4th of July Fireworks celebration - Vietnam Veterans of America, Inc.

Bill Westbury, Secretary for the Vietnam Veterans of America, requested a \$1,000.00 donation from the City of Brookings to help fund the firework demonstration on July 4, 1996.

Councilor Scott moved, Councilor Hagbom seconded and the Council voted unanimously to make a contribution in the amount of \$500.00 to the 1996 fireworks celebration to be taken from the Council/Community relations line item for the 1996/97 Fiscal year.

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

1. Lucie LaBonte gave a verbal update to the Council regarding the progress of the Watershed Council.

VIII.

STAFF REPORTS

A. City Manager

- 1. Application to possess and consume alcoholic beverages on City of Brookings public property**

Kenneth Alldritt requested Council approval to serve a case of champagne to approximately 100 guests during his wedding reception at Azalea Park on August 31, 1996.

Councilor Scott moved, Councilor Hagbom seconded and the Council voted unanimously to approve the application submitted by Kenneth Alldritt to serve alcohol at Azalea Park on August 31, 1996.

- 2. Application to sell, possess and consume alcoholic beverages on City of Brookings public property**

The Brookings Rotary Club requested permission to sell alcoholic beverages at the 2nd annual American Music Festival on the 4th of July. The beer garden will be located next to the stage at Azalea Park and will be enclosed.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to allow the Brookings Rotary Club to sell alcoholic beverages at Azalea Park during the 2nd Annual American Music Festival.

- 3. Teamsters Union Contract Amendment**

Tom Weldon presented the contract amendment which would authorize a 3% cost of living increase and performance related increases.

Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to adopt the Teamsters Union Contract Amendment as presented.

4. Sale of Public Property - Memory Lane

Councilor Brendlinger moved, Councilor Curry seconded and the Council voted unanimously to initiate vacation proceedings pursuant to Oregon law and instruct staff to send out the appropriate notices to involved parties and to consider the property under consideration a "public square".

B. Community Development

1. Recommendation on proposed horseshoe court in Azalea Park

Keith Pepper of the Parks and Recreation Commission and Terry Shane of the Brookings Fire Department asked for approval of the proposed horseshoe court to be constructed in Azalea Park.

Councilor Brendlinger moved, Councilor Scott seconded and the Council voted unanimously to approve the location and construction of the proposed horseshoe court in Azalea Park.

2. Request for approval of Intergovernmental Agreement for Transportation Growth Management grant monies

John Bischoff, City Planning Director, recommended to the Council that they approve the intergovernmental agreement as presented.

Councilor Brendlinger moved, Councilor Scott seconded and the Council voted unanimously to approve the Intergovernmental Agreement for Transportation Growth Management and have the same signed by both staff and the Mayor.

IX. CONSENT CALENDAR

Councilor Scott moved, Mayor Davis seconded and the Council voted unanimously to approve the Consent Calendar as follows:

A. Approval of Council Meeting Minutes

1. May 23, 1996 Special Council Meeting

(end Consent Calendar)

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

XI. COMMITTEE REPORTS

A. Planning Commission

B. Parks and Recreation Commission

C. Chamber of Commerce

XII.

REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

Mayor Davis asked the Council to consider the possibility of a professional level driving range being built & operated at Jack Creek before the end of summer. Russ Stauff, Fish biologist for the Oregon Department of Fish and Wildlife, answered questions for the Council and will see that a summary of the project is included on the agenda for the next Council meeting.

B. Council

Councilor Brendlinger asked that the Council consider allowing Jim Lowe an extension of time to vacate the property at Jack Creek. Council consensus was that the property should be vacated by August 1, 1996.

XIII.

ADJOURNMENT

Councilor Hagbom moved, Councilor Scott seconded and the Council voted unanimously to adjourn the meeting at 8:45 p.m.

Tom Davis
Mayor

MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
May 7, 1996

The regular meeting of the Brookings Planning Commission was called to order at 7:01 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Earl Breuer	Chet Singleton	Linda Phillips, Secretary
Judi Krebs	Dave Ham	
Marv Lindsey	John Bischoff, Planning Director	

Commissioners Freeman and Ciapusci were absent.

MINUTES

By a unanimous vote, (motion: Commissioner Krebs, second: Commissioner Breuer) the Planning Commission approved the minutes of the April 2, 1996, Planning Commission regular meeting following corrections.

FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARING

1. By a unanimous vote, (motion: Commissioner Breuer, second: Commissioner Lindsey) the Planning Commission approved (File No. M3-1-96) a request for a minor partition to divide a 0.41 acre parcel of land into two lots of 9,005.37 and 9,005.63 sq. ft. in size; located on the south side of Ransom Ave. approximately 142 feet west of Fourth St., zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); Sarah M. Tennies, applicant.

This action was taken following questions or comments regarding the request from the following people:

a)	Georgia Poole	222 Del Norte Lane	Brookings
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The applicant waived his right to seven (7) additional days in which to submit written argument.

2. By a unanimous vote, (motion: Commissioner Krebs, second: Commissioner Singleton) the Planning Commission approved (File No. M3-2-96) a request for a minor partition to divide a 0.41 acre parcel of land into two lots of 8,059.13 and 9,860.82 sq. ft. in size; located in the southwest corner of Ransom Ave. and Fourth Street, zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); Tom Hayes, applicant.

This action was taken following questions or comments regarding the request from the following people:

a) Georgia Poole 222 Del Norte Lane Brookings

The applicant waived his right to seven (7) additional days in which to submit written argument.

3. In a unanimous vote (motion: Commissioner Krebs, second: Commissioner Lindsey,) the Planning Commission approved the Final ORDER and Findings of Fact for File Document No. M3-1-96.

4. In a unanimous vote (motion: Commissioner Breuer, second: Commissioner Krebs,) the Planning Commission approved the Final ORDER and Findings of Fact for File Document No. M3-2-96.

5. By a unanimous vote, (motion: Commissioner Lindsey, second: Commissioner Breuer) the Planning Commission approved (File No. VAR-1-96) a request for a variance for a side yard setback to allow the installation of a pitched roof on an existing house; located east of Tanbark Rd. and west of the south end of Seascapes Ct. on a private road called Otter Terrace, more specifically 3 Otter Terrace; zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); Alfred and Betsy Ingersoll, applicant.

This action was taken following questions or comments regarding the request from the following people:

a) Alfred Ingersoll 3 Otter Terrace Brookings

The applicant waived his right to seven (7) additional days in which to submit written argument.

6. In a unanimous vote (motion: Commissioner Krebs, second: Commissioner Breuer) the Planning Commission approved the Final ORDER and Findings of Fact for File Document No. VAR-1-96.

7. By a 5-0 vote, (motion: Commissioner Breuer, second: Commissioner Lindsey) the Planning Commission approved (File No. M3-3-96) a request for a minor partition to create two lots of 8,750 and 33,418 sq. ft. in size from a parcel of land totaling 0.97 acres; located on the west side of South Passley Rd. approximately 180 feet south of Dawson Road; zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); Vic and Susan Williams, applicants; Denny Crow, representative.

This action was taken following questions or comments regarding the request from the following people:

- | | | | |
|----|--------------|---------------------|-----------|
| a) | Denny Crowe | PO Box 2748 | Harbor |
| b) | Vic Williams | 1032 Marina Heights | Brookings |

The applicant waived his right to seven (7) additional days in which to submit written argument.

8. In a unanimous vote (motion: Commissioner Breuer, second: Chair Ham,) the Planning Commission approved the Final ORDER and Findings of Fact for File Document No. M3-3-96.
9. By a 4-1 vote, (motion: Commissioner Lindsey, second: Commissioner Singleton) the Planning Commission approved (File No. M3-4-96) a request for a minor partition to divide a 17,078± sq. ft. parcel of land to create 2 lots of 8,321 and 8,757 sq. ft. in size, adding a condition that the applicant shall dedicate to the City for right-of-way purposes a five (5) foot wide strip along the Seventh St. frontage of the subject parent parcel, if necessary to obtain the required additional right-of-way; located in the northwest corner of Hassett St. and Seventh St; zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); Fred Juarez, applicant.

This action was taken following questions or comments regarding the request from the following people:

- | | | | |
|----|-------------------|-----------------------|-----------|
| a) | Fred Juarez | PO Box 1694 | Brookings |
| b) | Reily Smith | PO Box 7276 | Brookings |
| c) | Judi Schlem | PO Box 1791 | Brookings |
| d) | Michael Cremarosa | 845 Brook-Haven Drive | Brookings |

The applicant waived his right to seven (7) additional days in which to submit written argument.

10. By a 4-1 vote, (motion: Commissioner Singleton, second: Commissioner Lindsey) the Planning Commission approved the Final ORDER and Findings of Fact for File Document No. M3-4-96 with the additional condition.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None

UNSCHEDULED PUBLIC APPEARANCES

Dr. Charles Harman, PO Box 4031, Brookings addressed the Commissioners regarding their decision on a county referral heard at the April 2, 1996 meeting.

REPORT OF THE CITIZENS ADVISORY COMMITTEE

The South Coast Transportation Study has been completed. The committee met for the last time on April 25, 1996. The report will be presented to the City Council at the Council meeting on May 28, 1996.

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

The Planning Director requested and received permission to cancel the July Planning Commission meeting so that he could go on vacation. Staff will notify the County Planning Department of this so no county referrals will be missed during July.

The Planning Director proposed a meeting between the County Planning Director, members of the Planning Commission and himself to discuss the county referral process. Chair Ham will meet with the Planning Director before a date is set.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Commissioner Krebs stated that the burden of proof in land use cases is upon the proponent, however in several cases the applicant has made no presentation other than stating their name and address and saying they had nothing to add to City staff's report. Chair Ham responded that in cases of a simple nature, staff may have addressed all the points and that the applicant would have nothing to add. Commissioner Krebs added that the proposed brochure outlining applicants responsibilities would be helpful.

Commissioner Breuer requested that a Citizens Action Committee be appointed to look into Deferred Improvement Agreements. Chair Ham will take this under advice.

By a 4-0 vote (motion: Chair Ham, second: Commissioner Breuer) the Planning Commission voted to endorse the City of Brookings Tax Base Increase that will be on the ballot May 21, 1996. Commissioner Krebs abstained from voting as she lives outside the City limits.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION


C. D. Ham, Chair

PARKS & RECREATION COMMISSION
MINUTES
Feb 15, 1996

ROLL CALL Members present: Abbott, Pepper, Rogers, Hislop, Higginson. Members Absent: Lent, Yarish. Staff: City Manager Tom Weldon.

ACTION
ITEMS

1. The commission recommended approval of the plans by the volunteer firefighters for the horseshoe pits, to be installed between Kidtown and the baseball fields.
2. The commission recommended closing the road between the stage and the "3rd" baseball field, allowing it to remain as a pathway. This area is no longer needed for access since the new access road has been cut to the stage.
3. The commission requested staff to provide an update at the March meeting on the status of the baseball field construction.
4. The commission recommended that no additional clean-up be conducted in the area bounded by the lower parking lot to the "3rd" baseball field to old county road.
5. The Commission agreed to meet at Chetco point to visually survey the site as they begin to develop a plan for the site.

UPDATES:

1. Tennis court improvements will commence when the weather improves.
2. Bid package is being developed for Stout Park improvements. Final approval to be submitted to council hopefully by the end of March.
3. Azalea Foundation continues to raise money. Sidewalks to be installed as soon as practicable. Many special Rhodies and bulbs have been planted.

PARKS & RECREATION COMMISSION
MINUTES
APRIL 25, 1996

- I. Meeting called to order by Chairperson Keith Pepper.
- II. Roll was called with Lee Rogers and Sandie Hislop absent (Tony Yarish arrived late).
- III. Minutes of meeting held on Feb. 15, 1996 were read and approved.
- IV. SCHEDULED PUBLIC APPEARANCES
No scheduled public appearances.

- V. UNSCHEDULED PUBLIC APPEARANCES
Bob Kazakian, spokesperson for the Bahai of Curry County, submitted a formal garden proposal for Azalea Park. The proposal would create a flower garden in the shape of a nine-pointed star representing the world religions. Bob stated his group was prepared to present a plan, provide funds, and implement the project along with making any agreement needed to maintain the area from now on. The planting configuration and plant types were discussed as well as park areas other than Azalea Park. Before a formal application for site development is submitted, Tom Weldon, Tony Yarish, and Bob Kazakian agreed to tour some possible site locations and discuss the project in detail.

Tom Weldon, City Manager, reviewed the tax base election with the commission. The commission demonstrated support for the election through a motion made by Keith and second by Tony to overwhelmingly recommend and support the city's tax base election.

A memo was read from Elmo Williams pertaining to his idea on establishing a bike park within Azalea Park for the community's youth. Discussion on the idea, resources, and locations followed. Ideas ranged from something needs to be provided for the children to the park can not be all things to all people. The park needs fewer high quality activity areas with adequate margins and buffers rather than numerous low quality activity areas overlapping each other. The commission's goal should be to provide a unique park experience without destroying the resources that makes a particular area desirable. The commission agreed that an area for biking is needed but not necessarily at Azalea Park. Before any action is taken, the commission agreed that the youths' biking needs should be defined and other locations reviewed. The discussion would continue at the next regular meeting along with any public comments.

VI. COMMISSION BUSINESS (old business)

The commission discussed unresolved issues about the ballfield project that needed to be clarified for city council. Issues that needed to be resolved were:

- *Need for a site plan other than elevations which includes buildings and infrastructures.
- *Need for "as built" to be provided upon project completion.
- *Delete concession building from current plan (if mobile concession is proposed, it should be identified on site plan).
- *Identify how much additional space is needed to complete the first two ballfields before recommendation is given for tree removal and site filling.
- *Reaffirm responsibilities for all parties involved in ballfield maintenance contract.
- *Insure top soil, drainage and irrigation requirements are adequate.

VII. STAFF ANNOUNCEMENTS

The commission will take comments on Chetco Point development during June's meeting.

Recommendation for horseshoe court in Azalea Park will be presented to city council on May 13.

VIII. MEETING ADJOURNED AT 8:05 PM

Respectfully submitted,



City of Brookings
 CHECK REGISTER: CHECK # 25924 THRU 26233
 For The Month Ending: May 31, 1996 ** CLOSED **
 PRINTED: June 5, 1996 13:47:49

PAGE 1

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
25924	Bob Hagbom	Reimbursement	05/01/96	100-106.00	233.29	102-658.00	233.29
25926	Steffani Rae Bailey	Bail Refund	05/01/96	100-106.00	19.00	100-232.00	67.00
						100-474.00	(11.00)
						100-234.00	(26.00)
						100-235.00	(11.00)
25927	Bay West Supply Inc	74803-1/74804-1	05/01/96	100-106.00	195.94	109-614.00	44.04
						202-612.00	75.95
						252-612.00	75.95
25928	Becco Inc	Inv 8785	05/01/96	100-106.00	130.00	106-612.00	65.00
						252-606.00	65.00
25929	Brookings Firemans Assn	Reimbursement	05/01/96	100-106.00	100.00	104-602.00	100.00
25930	Budge-McHugh Supply Co	March Invoices	05/01/96	100-106.00	772.92	201-612.00	603.08
						251-612.00	169.84
25931	Clackamas Communications Inc	3605326/3605288	05/01/96	100-106.00	139.00	103-606.00	62.00
						300-664.00	77.00
25932	Coast to Coast	Restitution	05/01/96	100-106.00	62.00	100-474.00	62.00
25933	Colvin Oil	Inv 636137	05/01/96	100-106.00	647.50	252-606.00	647.50
25934	Coos-Curry Electric	March Electric	05/01/96	100-106.00	1,655.28	106-662.00	623.31
						150-662.00	128.45
						201-662.00	586.97
						251-662.00	316.55
25935	Crime Prevention Resources	959819 & 959820	05/01/96	100-106.00	348.50	103-658.00	348.50
25936	Curry County Clerk	Recording Fees	05/01/96	100-106.00	20.00	105-602.00	20.00
25937	DHR Child Support Unit	Garnishment	05/01/96	100-106.00	33.00	100-220.70	33.00
25938	DHR Child Support Unit	Garnishment	05/01/96	100-106.00	62.50	100-220.70	62.50
25939	Dynasty Software	Inv 4960027	05/01/96	100-106.00	108.52	201-602.00	54.26
						251-602.00	54.26
25940	Marshal Ferg	Inspections	05/01/96	100-106.00	80.00	105-646.00	80.00
25941	Fred Meyer	Restitution	05/01/96	100-106.00	10.00	100-474.00	10.00
25942	Joel A Heuschele	Bail Refund	05/01/96	100-106.00	40.00	100-232.00	99.00
						100-474.00	(20.00)
						100-234.00	(26.00)
						100-235.00	(13.00)
25943	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	05/01/96	100-106.00	705.00	100-220.70	705.00
25944	David Jones	March Statement	05/01/96	100-106.00	450.00	252-612.00	450.00
25945	Jay Klapperich	Reimbursement	05/01/96	100-106.00	35.96	150-628.00	35.96
25946	Loring's Sporting Goods	Inv 00498	05/01/96	100-106.00	287.60	103-614.00	287.60
25947	Morton International Inc	Inv 15241	05/01/96	100-106.00	1,799.85	150-628.00	1,799.85
25948	Office of the Trustee	Garnishment	05/01/96	100-106.00	72.50	100-220.70	72.50
25949	OPS Insurance Co	Ins Premium	05/01/96	100-106.00	233.20	100-220.60	233.20
25950	Oregon Department of Revenue	State W/H Tax	05/01/96	100-106.00	2,887.95	100-220.30	2,887.95
25951	Oregon State University	Publications	05/01/96	100-106.00	30.00	105-602.00	30.00
25952	Pacific Water Works	Inv 2028157	05/01/96	100-106.00	274.52	251-612.00	274.52
25953	PERS - Retirement	Payroll 4/19/96	05/01/96	100-106.00	6,197.25	100-220.80	6,197.25
25954	Ron Preece	Bail Refund	05/01/96	100-106.00	40.00	100-232.00	99.00
						100-474.00	(20.00)
						100-234.00	(26.00)
						100-234.00	(13.00)
25955	Quill Corp	Inv 8335765	05/01/96	100-106.00	67.88	107-602.00	67.88
25956	Frank C Roberts	File No 0067	05/01/96	100-106.00	282.00	101-634.00	282.00
25957	Stadelman Electric	Inv 2332 & 2434	05/01/96	100-106.00	6,502.06	252-612.00	6,502.06
25958	Stamper's Tire	Inv 110393	05/01/96	100-106.00	80.10	251-606.00	80.10

City of Brookings
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PAGE 2

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
25959	Trademark Graphics	Inv 4917	05/01/96	100-106.00	1,467.25	103-724.00	1,467.25
25960	U S Bank	Federal W/H Tax	05/01/96	100-106.00	12,630.70	100-220.10	7,626.00
						100-220.20	5,004.70
25961	U S Bank - Visa	March Statement	05/01/96	100-106.00	3,115.34	102-602.00	79.89
						102-606.00	17.00
						102-658.00	700.24
						103-606.00	180.44
						103-658.00	1,382.04
						103-680.00	755.73
25962	U S Bank - Visa	March Statement	05/01/96	100-106.00	352.37	104-658.00	72.08
						105-658.00	18.97
						107-658.00	64.37
						109-602.00	10.19
						109-614.00	16.99
						150-606.00	59.82
						251-612.00	109.95
25998	Rosita Anderson	Interpreter	05/03/96	100-106.00	25.00	101-640.00	25.00
25999	Becco Inc	Inv 8305/304031	05/03/96	100-106.00	98.80	102-602.00	64.90
						103-606.00	33.90
26000	Best Western Green Tree	Hotel - Sharp	05/03/96	100-106.00	152.22	104-614.00	152.22
26001	Brookings Firemans Assn	Reimb-Tuition	05/03/96	100-106.00	280.00	104-647.00	280.00
26002	Brookings Firemans Assn	Tuituion for 4	05/03/96	100-106.00	290.00	104-614.00	290.00
26003	Brookings Harbor Chamber	April Motel Tax	05/03/96	100-106.00	1,408.07	109-687.00	1,408.07
26004	Brookings Vol Firefighters	May Contrib	05/03/96	100-106.00	1,583.00	104-682.00	1,583.00
26005	Brown & Caldwell	Inv 1478	05/03/96	100-106.00	3,430.20	903-722.00	3,430.20
26006	B & S Industries Inc	Inv 10105375	05/03/96	100-106.00	135.96	103-606.00	135.96
26007	Carpenter Tire & Wheel	April Stmt	05/03/96	100-106.00	1,208.48	103-606.00	990.83
						109-606.00	186.45
						150-606.00	31.20
26008	Coast to Coast	Inv 3408	05/03/96	100-106.00	7.39	252-606.00	7.39
26009	Colvin Oil	Inv 636403	05/03/96	100-106.00	696.50	252-612.00	696.50
26010	Dan's Photo & Cameras	April Stmt	05/03/96	100-106.00	43.63	103-602.00	24.24
						105-602.00	19.39
26011	DHR Child Support Unit	Garnishment	05/03/96	100-106.00	33.00	100-220.70	33.00
26012	DHR Child Support Unit	Garnishment	05/03/96	100-106.00	62.50	100-220.70	62.50
26013	First Interstate Bank	Annual Fee	05/03/96	100-106.00	481.34	420-632.00	481.34
26014	First Trust Oregon	#97-211742	05/03/96	100-106.00	555.00	400-602.00	555.00
26015	Hagens Cleaners	April Cleaning	05/03/96	100-106.00	88.00	103-606.00	6.50
						104-606.00	81.50
26016	Bruce Hardin	Payback	05/03/96	100-106.00	1,928.30	100-478.00	1,928.30
26017	HGE Inc	Inv 10471/10472	05/03/96	100-106.00	857.16	201-646.00	240.00
						951-730.00	617.16
26018	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	05/03/96	100-106.00	705.00	100-220.70	705.00
26019	LETN	Inv 742030	05/03/96	100-106.00	288.00	103-658.00	288.00
26020	Moore Medical Corp	8487744/8477157	05/03/96	100-106.00	287.52	104-606.00	287.52
26021	Neely's Machine & Fabrication	Inv 6568	05/03/96	100-106.00	323.58	251-606.00	323.58
26022	Newman Traffic Signs	Inv 2047094	05/03/96	100-106.00	228.42	150-628.00	228.42
26023	OBOA	Inv 459	05/03/96	100-106.00	278.70	105-602.00	278.70
26024	Office of the Trustee	Garnishment	05/03/96	100-106.00	72.50	100-220.70	72.50
26025	Oregon Department of Revenue	State W/H Tax	05/03/96	100-106.00	2,836.19	100-220.30	2,836.19
26026	The Oregonian	Acct #104056-1	05/03/96	100-106.00	264.20	103-602.00	264.20
26027	OR Teamster Employers Trust	April Prem	05/03/96	100-106.00	8,129.24	100-220.60	8,129.24

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26028	OR Teamster Employers Trust	April Prem	05/03/96	100-106.00	4,645.28	100-220.60	4,645.28
26029	Pacific Water Works	Inv 2029663	05/03/96	100-106.00	643.04	251-612.00	643.04
26030	Paramount Pest Control Inc	Inv 45001	05/03/96	100-106.00	28.00	103-614.00	28.00
26031	PERS - Retirement	P & F Units	05/03/96	100-106.00	6,145.41	100-220.70	42.48
						100-220.80	6,102.93
26032	Petty Cash	Reimbursement	05/03/96	100-106.00	92.87	103-606.00	2.00
						107-658.00	63.59
						109-686.00	3.99
						202-658.00	2.35
						251-612.00	11.75
						252-612.00	3.67
						252-658.00	2.34
						202-612.00	3.18
26033	Red Lion Inn	Hotel - Watson	05/03/96	100-106.00	113.88	202-658.00	113.88
26034	Rogers Machinery Co Inc	Inv 192850	05/03/96	100-106.00	1,674.81	252-652.00	1,674.81
26035	Square Deal Builders	April Stmt	05/03/96	100-106.00	77.77	106-627.00	2.56
						109-614.00	62.99
						201-606.00	12.22
26036	Stadelman Electric	Inv 2544/2543	05/03/96	100-106.00	1,879.80	252-606.00	1,827.30
						252-606.00	52.50
26037	That Special Touch	April Statement	05/03/96	100-106.00	103.95	104-602.00	40.00
						109-614.00	63.95
26038	Traffic Safety Supply	Inv 46347/46346	05/03/96	100-106.00	3,947.19	150-628.00	3,947.19
26039	The Triplicate	Ad-Chevelle	05/03/96	100-106.00	94.60	103-602.00	94.60
26040	United Communications	April Phone	05/03/96	100-106.00	535.95	101-664.00	30.44
						102-664.00	46.57
						103-664.00	293.75
						104-664.00	45.46
						105-664.00	111.75
						106-664.00	7.98
26041	United Communications	April Phone	05/03/96	100-106.00	97.45	107-606.00	45.35
						150-664.00	33.09
						201-664.00	4.76
						202-664.00	4.75
						251-664.00	4.75
						252-664.00	4.75
26042	U S Bank	Federal W/H Tax	05/03/96	100-106.00	12,331.11	100-220.10	7,420.32
						100-220.20	4,910.79
26043	Viking Office Products	Inv 78262	05/03/96	100-106.00	77.97	150-606.00	77.97
26044	Mike Watson	Travel Advance	05/03/96	100-106.00	100.00	202-658.00	100.00
26045	Tom Weldon	May Car Reimb	05/03/96	100-106.00	200.00	102-606.00	200.00
26046	Ray Allen	Muzzle	05/03/96	100-106.00	145.54	103-614.00	145.54
26047	Chuck Denney, Sheriff	Sale of Car	05/03/96	100-106.00	3,750.00	100-478.00	3,750.00
26048	Clackamas Communications Inc	Inv 3605340	05/03/96	100-106.00	147.00	300-606.00	147.00
26049	Mike Cooper	Reimbursement	05/03/96	100-106.00	84.00	300-658.00	84.00
26050	1st Impressions	Inv 4501 & 4520	05/03/96	100-106.00	171.79	103-602.00	110.79
						103-606.00	61.00
26051	Oregon APCD	Reg - Cooper	05/03/96	100-106.00	36.00	300-658.00	36.00
26052	Ron Plaster	Reimbursement	05/03/96	100-106.00	2,500.00	100-478.00	2,500.00
26054	American Linen	Inv 289543	05/16/96	100-106.00	14.00	201-612.00	14.00
26055	American Red Cross	Inv 6638	05/16/96	100-106.00	100.20	106-612.00	100.20
26056	Rosita Anderson	Interpreter Fee	05/16/96	100-106.00	25.00	101-640.00	25.00

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26057	Babin & Keusink	April Statement	05/16/96	100-106.00	297.00	101-634.00	297.00
26058	Bay West Supply Inc	Inv 75172-1	05/16/96	100-106.00	193.80	201-612.00	193.80
26059	Becco Inc	May Maint	05/16/96	100-106.00	300.00	107-612.00	300.00
26060	Benchmark Manufacturing	Inv 81351	05/16/96	100-106.00	135.25	104-606.00	135.25
26061	Bonn Motel	Restitution	05/16/96	100-106.00	25.00	100-474.00	25.00
26062	Brett's Small Engine	April Statement	05/16/96	100-106.00	13.50	106-626.00	13.50
26063	Brks-Harbor Health Care Sys	Acct #24011	05/16/96	100-106.00	93.00	150-606.00	31.00
						201-612.00	31.00
						251-612.00	31.00
26064	Brookings Supply Inc	April Statement	05/16/96	100-106.00	50.03	104-606.00	7.93
						150-606.00	21.20
						252-612.00	20.90
26065	Budge-McHugh Supply Co	Inv 1211159-01	05/16/96	100-106.00	67.92	251-612.00	67.92
26066	C & K Market Inc	April Statement	05/16/96	100-106.00	116.11	103-614.00	60.64
						106-626.00	8.97
						202-612.00	8.32
						251-612.00	29.87
						252-612.00	8.31
26067	Chemeketa Community College	Reg-Cowan	05/16/96	100-106.00	90.00	150-658.00	90.00
26068	Chetco Pharmacy & Gifts	April Statement	05/16/96	100-106.00	1.88	103-602.00	1.88
26069	Clackamas Communications Inc	Inv 8005036	05/16/96	100-106.00	270.00	150-606.00	90.00
						201-612.00	90.00
						251-612.00	90.00
26070	Coastal Coffee Service	Inv 3152	05/16/96	100-106.00	20.50	109-614.00	20.50
26071	Cogan Owens Cogan	3/26/96-4/25/96	05/16/96	100-106.00	1,347.08	105-646.00	1,347.08
26072	Colvin Oil	End April Stmt	05/16/96	100-106.00	1,661.93	103-606.00	375.44
						104-606.00	188.76
						105-606.00	9.02
						106-612.00	56.69
						150-606.00	130.71
						201-606.00	29.03
						202-606.00	83.00
						252-606.00	789.28
26073	Commercial Landscape Supply	Inv 49047	05/16/96	100-106.00	136.55	106-627.00	136.55
26074	Coos-Curry Electric	April Electric	05/16/96	100-106.00	3,756.21	106-662.00	198.59
						150-662.00	1,062.46
						201-662.00	1,839.26
						251-662.00	422.59
						252-662.00	233.31
26075	John Cowan	Travel Adv	05/16/96	100-106.00	40.00	150-658.00	40.00
26076	Curry Coastal Pilot	April Statement	05/16/96	100-106.00	2,707.09	102-602.00	47.50
						102-604.00	2,335.36
						103-602.00	122.06
						105-602.00	94.16
						106-685.00	108.01
26077	Curry Community Corrections	Parent Aid Prog	05/16/96	100-106.00	250.00	103-686.00	250.00
26078	Curry County Juvenile	Reimb 95-10047	05/16/96	100-106.00	132.00	103-614.00	132.00
26079	Curry County Treasurer	April Assess	05/16/96	100-106.00	456.45	100-235.00	456.45
26080	Larry Curry	Reimbursement	05/16/96	100-106.00	295.79	102-658.00	295.79
26081	Dan's Auto & Marine Electric	April Statement	05/16/96	100-106.00	98.52	104-606.00	34.74
						150-606.00	47.66
						201-606.00	16.12

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26082	Da-Tone Rock Products	April Statement	05/16/96	100-106.00	372.30	150-628.00	372.30
26083	Del Cur Supply	33921 & 33917	05/16/96	100-106.00	697.00	106-627.00	43.16
						252-612.00	653.84
26084	Department of Cartography	Map Order	05/16/96	100-106.00	11.00	105-602.00	11.00
26085	DHR Child Support Unit	Garnishment	05/16/96	100-106.00	62.50	100-220.70	62.50
26086	DHR Child Support Unit	Garnishment	05/16/96	100-106.00	33.00	100-220.70	33.00
26087	EMK Contractors	Application 3/4	05/16/96	100-106.00	160,325.42	953-730.00	160,325.42
26088	Ferrellgas	April Statement	05/16/96	100-106.00	148.39	150-624.00	148.39
26089	1st Impressions	Inv 4529 & 4526	05/16/96	100-106.00	607.12	102-604.00	300.88
						109-602.00	306.24
26090	First Trust Nat'l Association	Ser 1993,BI2619	05/16/96	100-106.00	133,401.88	420-824.00	133,401.88
26091	First Trust Nat'l Association	Ser1992,BI 2544	05/16/96	100-106.00	180,870.00	370-824.00	60,870.00
						370-822.00	120,000.00
26092	Fred Meyer	Restitution	05/16/96	100-106.00	18.00	100-474.00	18.00
26093	Fred Meyer	Inv 429499	05/16/96	100-106.00	118.25	252-612.00	118.25
26094	Freeman Rock Enterprise Inc	6944/6946/6947	05/16/96	100-106.00	499.21	150-628.00	499.21
26095	Granich Engineering Inc	Inv 9171	05/16/96	100-106.00	711.12	251-606.00	711.12
26096	GTE	Inv AS52394	05/16/96	100-106.00	345.27	300-606.00	345.27
26097	GTE Northwest	April Phone	05/16/96	100-106.00	1,518.75	101-664.00	21.99
						102-664.00	80.65
						103-664.00	394.32
						104-664.00	109.97
						105-664.00	139.30
						201-664.00	132.88
						202-664.00	120.80
						252-664.00	48.32
						300-664.00	470.52
26098	Hach Co	Inv 397401	05/16/96	100-106.00	246.40	252-612.00	246.40
26099	John Hausman	Restitution	05/16/96	100-106.00	205.00	100-474.00	205.00
26100	HGE Inc	April Statement	05/16/96	100-106.00	3,152.77	105-646.00	281.46
						201-724.00	2,871.31
26101	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	05/16/96	100-106.00	705.00	100-220.70	705.00
26102	Industrial Steel & Supply	Inv 13335	05/16/96	100-106.00	691.53	106-627.00	691.53
26103	Intl Law Enforcement Training	Inv 96-146	05/16/96	100-106.00	500.00	103-658.00	500.00
26104	Janet Lynn Johnson	Bail Refund	05/16/96	100-106.00	40.00	100-232.00	99.00
						100-474.00	(20.00)
						100-234.00	(26.00)
						100-235.00	(13.00)
26105	Michelle A Kalina	Summer Rec Sup	05/16/96	100-106.00	750.00	106-685.00	750.00
26106	Kipp Brothers Inc	Summer Rec Supp	05/16/96	100-106.00	54.50	106-685.00	54.50
26107	Lawson Products Inc	Inv 0719300	05/16/96	100-106.00	201.71	251-612.00	201.71
26108	Dave Lentz	Sprayer & Trim	05/16/96	100-106.00	750.00	106-726.00	750.00
26109	Liveable Oregon, Inc	Conf Reg-Weldon	05/16/96	100-106.00	145.00	102-658.00	145.00
26110	Michelle L Marshall	Refund Deposit	05/16/96	100-106.00	70.00	200-212.00	60.00
						250-478.00	10.00
26111	Dave L McCloud	Bail Refund	05/16/96	100-106.00	40.00	100-232.00	99.00
						100-474.00	(20.00)
						100-234.00	(26.00)
						100-235.00	(13.00)
26112	Moore Medical Corp	Inv 8486928	05/16/96	100-106.00	138.00	104-606.00	138.00
26113	Musser & Associates CPA's PC	April Statement	05/16/96	100-106.00	250.00	107-612.00	250.00
26114	NASCO	Summer Rec Sup	05/16/96	100-106.00	138.15	106-685.00	138.15

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26115	Neilson Research Corp	23834 & 24508	05/16/96	100-106.00	238.26	252-612.00	238.26
26116	Office of the Trustee	Garnishment	05/16/96	100-106.00	72.50	100-220.70	72.50
26117	DPS Insurance Co	June Premium	05/16/96	100-106.00	233.20	100-220.70	233.20
26118	Oregon Dept of Revenue	April Assess	05/16/96	100-106.00	1,828.00	100-234.00	1,828.00
26119	Oregon Department of Revenue	State W/H Tax	05/16/96	100-106.00	3,017.26	100-220.30	3,017.26
26120	Oriental Trading Company	Summer Rec Sup	05/16/96	100-106.00	107.95	106-685.00	107.95
26121	Pacific Engine Repair	Inv 6852	05/16/96	100-106.00	71.66	202-612.00	35.83
						252-606.00	35.83
26122	PWWS Workshop	2 Reg Fees	05/16/96	100-106.00	60.00	104-658.00	30.00
						201-658.00	30.00
26123	Paramount Pest Control Inc	Inv 55494	05/16/96	100-106.00	28.00	103-614.00	28.00
26124	PERS - Retirement	Payroll 5/17/96	05/16/96	100-106.00	6,506.50	100-220.80	6,506.50
26125	Pitney Bowes Inc - FAX	Inv X703980	05/16/96	100-106.00	85.00	109-606.00	85.00
26126	April M Pizzo	Bail Refund	05/16/96	100-106.00	40.00	100-232.00	99.00
						100-474.00	(20.00)
						100-234.00	(26.00)
						100-235.00	(13.00)
26127	Guill Corp	Inv 8564669	05/16/96	100-106.00	52.08	105-602.00	52.08
26128	Ramcell of Oregon	April Phone	05/16/96	100-106.00	345.12	102-664.00	79.54
						103-664.00	229.41
						104-664.00	36.17
26129	Rogue Regency Inn	Hotel - Cowan	05/16/96	100-106.00	116.60	150-658.00	116.60
26130	Santiam Emergency Equipment	Inv 5152	05/16/96	100-106.00	13,213.00	104-726.00	13,213.00
26131	Sea Cove Training Center	April Statement	05/16/96	100-106.00	325.00	106-626.00	325.00
26132	Sec of State, Admin Rules Div	Subscription	05/16/96	100-106.00	350.00	102-604.00	350.00
26133	Sewer Equipment Co of Florida	Inv 10999	05/16/96	100-106.00	92.21	251-612.00	92.21
26134	S & S	Summer Rec Sup	05/16/96	100-106.00	203.49	106-685.00	203.49
26135	Stone, Trew & Cyphers	April Statement	05/16/96	100-106.00	3,119.92	102-632.00	1,056.64
						102-638.00	2,063.28
26136	Teamsters Local Union 223	May Dues	05/16/96	100-106.00	367.00	100-220.70	367.00
26137	Tidewater Contractors Inc	Project #95123	05/16/96	100-106.00	71,867.50	201-724.00	71,867.50
26138	United Pipe & Supply Co Inc	PO 18136/18149	05/16/96	100-106.00	353.30	201-612.00	228.66
						251-612.00	124.64
26139	U S Bank	Fed W/H Tax	05/16/96	100-106.00	12,998.36	100-220.10	7,728.32
						100-220.20	5,270.04
26140	U S Bank - Visa	April Statement	05/16/96	100-106.00	1,391.93	100-478.00	116.70
						102-606.00	36.00
						102-658.00	601.21
						103-606.00	149.44
						103-658.00	350.99
						104-658.00	63.33
						105-658.00	74.26
26141	U S Bank - Visa	April Statement	05/16/96	100-106.00	1,091.99	106-626.00	23.35
						107-606.00	7.00
						107-658.00	642.47
						109-614.00	49.99
						109-686.00	49.99
						150-658.00	7.86
						202-658.00	3.93
						252-658.00	3.93
						300-606.00	25.75
						300-658.00	277.72

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26142	Tom Weldon	Reimbursement	05/16/96	100-106.00	50.00	102-658.00	50.00
26143	White House Sales	Inv 0049447	05/16/96	100-106.00	1,704.74	202-652.00	1,704.74
26144	Sam Williams	Payback	05/16/96	100-106.00	5,215.19	100-478.00	5,215.19
26145	Kerr Hardware	April Statement	05/16/96	100-106.00	376.98	105-606.00	2.79
						106-624.00	26.88
						106-626.00	43.41
						150-624.00	179.04
						201-612.00	25.92
						251-606.00	17.49
						251-612.00	28.49
						252-606.00	30.64
						252-612.00	22.32
26146	Pace Video Center	PERS Video	05/16/96	100-106.00	21.95	107-658.00	21.95
26147	Mory's	April Statement	05/16/96	100-106.00	77.38	103-602.00	38.80
						104-602.00	20.19
						105-602.00	2.64
						107-602.00	15.75
26148	League of Oregon Cities Trust	May & June Prem	05/17/96	100-106.00	75.00	103-654.00	30.00
						104-654.00	45.00
26149	WSIN	Reg Fee	05/20/96	100-106.00	150.00	103-680.00	150.00
26151	Advanced Polymer Systems	Inv A24387	05/20/96	100-106.00	89.00	202-612.00	89.00
26152	American Linen	Inv 290901	05/20/96	100-106.00	28.00	201-612.00	28.00
26153	Associated Bag Company	Inv N657747	05/30/96	100-106.00	167.16	252-612.00	167.16
26154	Bay West Supply Inc	Inv 77178-1	05/30/96	100-106.00	214.80	106-626.00	214.80
26155	Becco Inc	Inv 8830	05/30/96	100-106.00	2,644.29	102-726.00	2,644.29
26156	Brookings Signs & Graphics	Inv 100	05/30/96	100-106.00	128.00	103-606.00	128.00
26157	Brown & Caldwell	Inv 1545	05/30/96	100-106.00	3,950.78	903-730.00	3,950.78
26158	Budge-McHugh Supply Co	1212373/1213319	05/30/96	100-106.00	116.42	201-612.00	14.00
						251-612.00	102.42
26159	Robert & Saskia Burnett	Stage 3 & Alley	05/30/96	100-106.00	3,040.00	500-688.00	3,040.00
26160	John Calvano	Bail Refund	05/30/96	100-106.00	80.00	100-232.00	165.00
						100-474.00	(46.00)
						100-234.00	(26.00)
						100-235.00	(13.00)
26161	Jeanne Nelson	Money for Pool	05/30/96	100-106.00	25.00	100-102.00	25.00
26162	Nate M Chandler	Bail Refund	05/30/96	100-106.00	40.00	100-232.00	99.00
						100-474.00	(20.00)
						100-234.00	(26.00)
						100-235.00	(13.00)
26163	Clackamas Communications Inc	3605190/3605379	05/30/96	100-106.00	671.73	103-606.00	601.73
						150-606.00	23.34
						201-612.00	23.33
						251-612.00	23.33
26167	Colvin Oil	Mid May Stmt	05/30/96	100-106.00	1,370.55	103-606.00	359.71
						104-606.00	125.73
						105-606.00	26.24
						106-612.00	31.93
						150-606.00	303.75
						201-606.00	87.35
						202-606.00	189.62
						251-606.00	56.62
						252-606.00	189.60

(Continued)

City of Brookings
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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
26168	Consumer Electronics	Inv 6317	05/30/96	100-106.00	50.00	109-606.00	50.00
26169	Coos-Curry Electric	April Electric	05/30/96	100-106.00	8,017.32	106-662.00	767.34
						109-662.00	942.06
						150-662.00	100.10
						202-662.00	2,855.38
						251-662.00	279.62
						252-662.00	3,072.82
26170	Curry Coastal Pilot	#A5353640	05/30/96	100-106.00	17.20	106-612.00	17.20
26171	Day-Timers Inc	Inv 22555998	05/30/96	100-106.00	44.80	105-602.00	44.80
26172	Emerald Pool & Patio	Inv 132049	05/30/96	100-106.00	227.00	106-612.00	227.00
26173	Enviromental Training Consult	2 Reg Fees	05/30/96	100-106.00	690.00	252-658.00	690.00
26174	Fairbanks Morse Pump Corp	K4E2-718632X	05/30/96	100-106.00	1,393.80	251-606.00	1,393.80
26175	Federal Express	Inv 5-812-66336	05/30/96	100-106.00	50.00	105-602.00	26.00
						107-602.00	13.00
						107-658.00	11.00
26176	Marshal Ferg	Inspections	05/30/96	100-106.00	280.00	105-646.00	280.00
26177	Form Systems	Inv 0030396-IN	05/30/96	100-106.00	515.56	103-606.00	515.56
26178	Gall's Inc	Inv 4004582	05/30/96	100-106.00	71.94	104-614.00	71.94
26179	Grants Pass Water Lab	April Stmt	05/30/96	100-106.00	122.50	201-612.00	122.50
26180	Harbor Logging Supply	Inv 2263	05/30/96	100-106.00	10.00	150-606.00	10.00
26181	HSE Inc	Inv 10529	05/30/96	100-106.00	1,560.00	951-730.00	1,560.00
26182	ICBO	Inv 95153816	05/30/96	100-106.00	85.00	105-660.00	85.00
26183	ICBO	Inv 0-95168253	05/30/96	100-106.00	89.20	105-602.00	89.20
26184	ICMA-RT 457 c/o 1st Ntl Bnk MD	Deferred Comp	05/30/96	100-106.00	705.00	100-220.70	705.00
26185	Jerry Conant Janitorial	May Cleaning	05/30/96	100-106.00	500.00	109-644.00	500.00
26186	LETN	Inv 750310	05/30/96	100-106.00	288.00	103-658.00	288.00
26187	OAWU	Reg Fee-Watson	05/30/96	100-106.00	180.00	202-658.00	180.00
26188	Oregon Department of Revenue	State W/H	05/30/96	100-106.00	2,986.70	100-220.30	2,986.70
26189	Oregon Micro-Imaging Inc	Inv 96003473	05/30/96	100-106.00	745.00	102-606.00	745.00
26190	OR Sea Grant C/O OR State Univ	Reg Fee - Curry	05/30/96	100-106.00	50.00	102-658.00	50.00
26191	Pacific Water Works	May Invoices	05/30/96	100-106.00	830.49	201-612.00	672.69
						251-612.00	157.80
26192	PBCC	#8598088-MY96	05/30/96	100-106.00	206.00	109-606.00	206.00
26193	PERS - Retirement	05/31/96 PR	05/30/96	100-106.00	6,490.24	100-220.80	6,490.24
26194	PSCS	1 yr sub	05/30/96	100-106.00	35.00	103-658.00	35.00
26195	Quill Corp	Inv 8740900	05/30/96	100-106.00	210.78	105-602.00	210.78
26196	Recreonics Corp	Inv 091580	05/30/96	100-106.00	56.38	106-612.00	56.38
26197	James Schutte	Bail Refund	05/30/96	100-106.00	637.50	100-232.00	750.00
						100-474.00	(112.50)
26198	Shanico Inn	Hotel 6/3-5/96	05/30/96	100-106.00	287.76	252-658.00	287.76
26199	Square Deal Builders	May Stmt	05/30/96	100-106.00	49.53	106-612.00	30.40
						106-626.00	4.35
						109-614.00	4.82
						252-612.00	9.96
26200	Andrew M Stanton	Bail Refund	05/30/96	100-106.00	40.00	100-232.00	99.00
						100-474.00	(20.00)
						100-234.00	(26.00)
						100-235.00	(13.00)
26201	Umpqua Coast Special Olympics	Motel - Palicki	05/30/96	100-106.00	49.00	103-658.00	49.00
26202	United Pipe & Supply Co Inc	Inv 3320099	05/30/96	100-106.00	367.80	201-612.00	367.80
26203	U S Bank	Fed W/H Tax	05/30/96	100-106.00	12,898.61	100-220.10	7,702.04
						100-220.20	5,196.57

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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
26204	U S Postmaster	Util Permit #11	05/30/96	100-106.00	500.00	201-602.00	250.00
						251-602.00	250.00
26205	Viking Office Products	Inv 103025	05/30/96	100-106.00	77.84	105-602.00	77.84
26206	Mike Watson	Travel Adv	05/30/96	100-106.00	200.00	252-658.00	200.00
26207	Mike Watson	Reimbursement	05/30/96	100-106.00	42.78	202-658.00	21.39
						252-658.00	21.39
26208	Tom Weldon	Reimbursement	05/30/96	100-106.00	51.00	102-658.00	51.00
26209	Wheeled Coach	Inv 38149	05/30/96	100-106.00	108.10	104-664.00	108.10
26210	Xerox Corp	April Usage	05/30/96	100-106.00	541.03	103-726.00	106.00
						109-606.00	435.03
26211	James R Nash	Deposit Refund	05/30/96	100-106.00	19.83	200-134.00	19.83
26212	Pat Green & Mary Massanet	Deposit Refund	05/30/96	100-106.00	31.14	200-134.00	31.14
26213	Joni G Bennett	Deposit Refund	05/30/96	100-106.00	50.93	200-134.00	50.93
26214	Carl F Burger	Deposit Refund	05/30/96	100-106.00	16.73	200-134.00	16.73
26215	Christine Hotchkiss	Deposit Refund	05/30/96	100-106.00	28.90	200-134.00	28.90
26216	Dan & Mae Mitchell	Deposit Refund	05/30/96	100-106.00	1.37	200-134.00	1.37
26217	D.S. Caldwell	Deposit Refund	05/30/96	100-106.00	21.91	200-134.00	21.91
26218	Shane & Laura Alcorn	Deposit Refund	05/30/96	100-106.00	44.31	200-134.00	44.31
26219	Lillian L Davis	Deposit Refund	05/30/96	100-106.00	22.71	200-134.00	22.71
26220	Pat Ranney	Deposit Refund	05/30/96	100-106.00	47.31	200-134.00	47.31
26221	John A Parke	Deposit Refund	05/30/96	100-106.00	31.47	200-134.00	31.47
26222	Eleanor Neilson	Deposit Refund	05/30/96	100-106.00	45.46	200-134.00	45.46
26223	Cal & Joi Gleason	Deposit Refund	05/30/96	100-106.00	53.59	200-134.00	53.59
26224	Jan's Chetco Cafe	Deposit Refund	05/30/96	100-106.00	62.28	200-134.00	62.28
26225	Allen Kernutt	Deposit Refund	05/30/96	100-106.00	29.68	200-134.00	29.68
26226	Jerry L. Norman	Deposit Refund	05/30/96	100-106.00	35.87	200-134.00	35.87
26227	Mendi Chatman	Deposit Refund	05/30/96	100-106.00	35.91	200-134.00	35.91
26228	Joanna Coito	Deposit Refund	05/30/96	100-106.00	40.99	200-134.00	40.99
26229	Patricia Gowman	Deposit Refund	05/30/96	100-106.00	43.65	200-134.00	43.65
26230	Earl Rice	Deposit Refund	05/30/96	100-106.00	44.68	200-134.00	44.68
26231	Coffey Laboratories Inc	Inv 9604-81377	05/30/96	100-106.00	546.00	252-612.00	546.00
26232	Coastal Coffee Service	Inv 3205	05/30/96	100-106.00	20.50	109-614.00	20.50
26233	Coast Auto Center	3/4 Ton Truck	05/30/96	100-106.00	17,543.00	202-726.00	8,771.50
						252-726.00	8,771.50
					808,672.25		808,672.25

*** END OF REPORT ***

ORDINANCE NO. 96-O-519

AN ORDINANCE DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES; AND DECLARING AN EMERGENCY.

Sections:

- Section 1. Election to receive State Revenues.**
Section 2. Emergency clause.

The City of Brookings ordains as follows:

Section 1. Election to receive State Revenues. Pursuant to ORS 221.770, the City of Brookings hereby elects to receive state revenues for fiscal year 1996-97.

Section 2. Emergency clause. It is hereby determined that it is the interest of public health, safety and welfare that immediate action be taken. Therefore, an emergency is declared to exist and this ordinance shall be in full force and effect immediately upon its passage by the city council and signing by the mayor.

First Reading: June 24, 1996
Second Reading: June 24, 1996
Passage: June 24, 1996
Effective Date: June 24, 1996

—
Signed by me in authentication of its passage this 24th day of June, 1996.

Tom Davis, Mayor

ATTEST:

Beverly S. Shields, City Recorder

I certify that a public hearing before the Budget Committee was held on April 17, 1996, giving citizens opportunity to discuss possible uses of State Revenue Sharing, and a public hearing before the City Council was held on May 28, 1996, on the proposed uses of the funds in relation to the entire budget.

Beverly S. Shields
City Recorder

RESOLUTION NO. 96-R-603

A RESOLUTION ADOPTING THE BUDGET, DECLARING TAX LEVIED, MAKING APPROPRIATIONS FOR THE 1996-97 FISCAL YEAR AND TO CATEGORIZE THE LEVY AS PROVIDED IN ORS 310.060(2).

BE IT RESOLVED that the City Council of the City of Brookings hereby adopts the budget approved by the Budget Committee for fiscal year 1996-97, which is now on file in the office of the City Finance Director/Recorder.

BE IT FURTHER RESOLVED that the Brookings City Council of the City of Brookings hereby levies the taxes provided for in the adopted budget in the aggregate amount of \$ 1,400,867 and that these taxes are levied upon all taxable property within the district as of 1:00 a.m. July 1, 1996. The following allocation and categorization subject to the limits of section 11b, Article XI of the Oregon Constitution make up the above aggregate levy:

	Subject to the General Gov. Limitation	Excluded from the Limitation	Total Levy
General Fund	\$1,322,000	\$ -0-	
Debt Service Fund	<u>-0-</u>	<u>78,867</u>	
	<u>\$1,322,000</u>	<u>\$ 78,867</u>	<u>\$ 1,400,867</u>

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 1996, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

	<u>Appropriation</u>
Judicial	\$ 60,470
Legislative/Administrative	249,650
Police	949,850
Fire	167,540
Community Development	276,490
Parks & Recreation	223,350
Finance	148,800
Non-Departmental	149,600
Contingency	<u>20,650</u>
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 2,246,400</u>

STREET FUND

Personal Services	\$ 165,400
Materials & Services	68,500
Capital Outlay	19,900
Interfund Transfer	<u>3,300</u>
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 257,100</u>

WATER FUND

Distribution	\$ 249,250
Treatment	351,250
Interfund Transfers	<u>27,000</u>
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 627,500</u>

WASTEWATER FUND

Collection	\$ 190,200
Treatment	508,500
Interfund Transfers	<u>241,000</u>
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 939,700</u>

9-1-1 FUND

Materials & Services	\$ 38,000
Capital Outlay	134,900
Interfund Transfers	23,100
Operating Contingency	<u>10,700</u>
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 206,700</u>

BANCROFT BOND FUND

Future Years	\$ 46,400
Materials & Services	<u>61,100</u>
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 107,500</u>

DAWSON BANCROFT BOND FUND

Principal Payments	\$ 120,000
Interest Payments	115,620
Materials & Services	4,000
Transfers Out	<u>20,000</u>
<u>TOTAL APPROPRIATION</u>	<u>\$ 259,620</u>
<u>Unappropriated Ending Fund Balance</u>	<u>\$ 230,880</u>
<u>TOTAL FUND</u>	<u>\$ 490,500</u>

DEBT SERVICE FUND

Transfers Out	\$ 101,917
Materials and Services	<u>2,500</u>
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 104,417</u>

DEBT SERVICE 1993 SERIES FUND

Principal Payments	\$ 105,000
Interest Payments	265,020
Materials and Services	3,000
Future Years	<u>34,343</u>
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 407,363</u>

GENERAL RESERVE FUND

Reserve for Future Expenditures	\$ <u>29,770</u>
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 29,770</u>

STOUT PARK TRUST FUND

Materials and Services	\$ 181,200
Interfund Transfer	36,800
Reserve for Future Expenditures	<u>15,000</u>
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 233,000</u>

WATER BOND FUND

Transfers Out	\$ 103,521
Materials and Services	<u>2,500</u>
<u>TOTAL APPROPRIATION</u>	<u>\$ 106,021</u>
<u>Unappropriated Ending Fund Balance</u>	<u>\$ 574,979</u>
<u>TOTAL FUND</u>	<u>\$ 681,000</u>

SEWER BOND FUND

Principal Payments	\$ 75,000
Interest Payments	4,575
Transfers Out	199,925
Materials & Services	<u>2,000</u>
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 281,500</u>

SEWER AGENCY FUND

Materials and Services	\$ 153,750
Capital Outlay	<u>4,300</u>
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 158,050</u>

DARE RESERVE FUND

Materials & Services	\$ <u>2,500</u>
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 2,500</u>

SYSTEM REPLACEMENT FUND

Street - Capital Outlay	\$ 104,200
Water - Capital Outlay	\$ 653,000
Wastewater - Capital Outlay	\$ 83,500
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 840,700</u>

SYSTEM DEVELOPMENT FUND

Street - Capital Outlay	\$ 56,450
Water - Capital Outlay	\$ 280,700
Wastewater - Capital Outlay	\$ 116,380
Parks & Recreation - Capital Outlay	\$ 105,400
Storm Drain - Capital Outlay	\$ 70,500
<u>TOTAL FUND AND APPROPRIATION</u>	<u>\$ 629,430</u>

BE IT FURTHER RESOLVED that the Brookings City Finance Director/Recorder certify to the County Assessor the tax levy made by this Resolution and shall file with the County Assessor a copy of the budget as finally determined.

PASSED by the City Council of the City of Brookings and signed by the Mayor this 24th day of June, 1996.

Tom Davis
Mayor

ATTEST:

Beverly S. Shields
Finance Director/Recorder

RESOLUTION NO. 96-R-604

A RESOLUTION SETTING FORTH CORRECTIVE MEASURES AND RESPONSE TO THE INDEPENDENT AUDITORS' SUGGESTIONS REGARDING THE CITY OF BROOKINGS 1994/95 AUDIT REPORT.

WHEREAS, the City of Brookings is required by ORS 297.466 to determine the measures it considers necessary to correct any deficiencies disclosed in the audit report; and

WHEREAS, in the City's independent auditor's opinion there is a material weakness concerning the need to reconcile and deposit cash receipts daily at the swimming pool and municipal court; and, in addition, during the 1994/95 fiscal year there were two funds that expenditures exceeded appropriations; and

WHEREAS, the Finance Director/Recorder has met with the Auditor concerning these weaknesses and has made the following determination regarding the proper measures to address the issues:

Reconciliation and depositing of cash daily at the swimming pool:

The cash at the swimming pool is deposited daily. The Auditor's concern was for the reconciliation of the cash. After discussion of the process with the City Auditor, it was determined that by retaining the cash register tape from the day's activities and including the register tape with the cash, reconciliation could then be made of the cash to the activity of the day.

Implementation of this process began June 3, 1996; the opening of the swimming pool for the season.

Reconciliation and depositing of cash daily for the Municipal Court:

At the Auditor's suggestion and the Finance Director's concurrence, it has been determined that all cash transactions should be paid to the City Hall business office. This will eliminate any potential

internal control problems concerning the cash as well as the need for the court to maintain a separate cash drawer. Implementation of this procedure will begin July 1, 1996.

Expenditures exceeding appropriations:

In both the Sewer Bond Fund and the Debt Service Series 1993 Fund, the expenditures exceeded the budget due to the unanticipated increase in administrative fees charged by the bond agent. Until now, the budget expenditure line item was set closely based on the prior administrative costs.

To correct this deficiency and prevent a recurrence, the Budget Officer in preparing the 1996/97 budget, increased the line item amounts for administrative fees.

This correction will be implemented July 1, 1996 with the 1996/97 budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Brookings, Curry County, Oregon, that the City Finance Director/Recorder be directed to implement the corrections cited herein and that a copy of this resolution be sent to the State Audit Administrator in accordance with ORS 297.466.

***PASSED* by the City Council and signed by the Mayor this 24th day of June, 1996.**

Tom Davis, Mayor

ATTEST:

**Beverly S. Shields
Finance Director/Recorder**

RESOLUTION NO. 96-R-605

A RESOLUTION ACCEPTING THE ABSTRACT OF VOTES FOR THE PRIMARY ELECTION HELD MAY 21, 1996.

WHEREAS, the Oregon Revised Statutes state that the County Clerk is the Elections Officer for all elections; and

WHEREAS, the County Clerk has canvassed the votes and prepared an official Abstract of Votes cast at the election held May 21, 1996; and

WHEREAS, the question "Shall the City of Brookings be authorized a \$1,378,745 tax base beginning with the 1997/98 fiscal year?" was part of the Primary Election;

NOW, THEREFORE, BE IT RESOLVED that the Brookings City Council accepts the Abstract of Votes prepared by Renee' Kolen, Curry County Clerk, and proclaims the following results:

City of Brookings tax base request beginning 1997/98 fiscal year:

NO.....834

YES.....627

**The tax base was defeated by a margin of 207 votes. The percentages are:
57% NO votes to 43% YES votes.**

**PASSED by the Council of the City of Brookings and signed by the Mayor
this 24th day of June, 1996.**

Mayor Tom Davis

ATTEST:

**Beverly S. Shields
City Recorder**



Curry County

POST OFFICE BOX 746
GOLD BEACH, OREGON
97444

(503) 247-7011

FAX: (503) 247-2718
ELECTIONS EXT. 223 or 224

TO: Governing bodies with measures on 5-21-96 ballot
FROM: Curry County Elections Office
DATE: June 6, 1996
RE: Official Abstract

To whom it may concern,

Enclosed you will find the official abstract for the May 21, 1996 Primary Election. Should you have any questions or concerns, please do not hesitate to contact our office.

Sincerely,

Julie Denney
Elections Coordinator

VOTES PERCENT

OVER VOTES

UNDER VOTES

YES

NO

3	
628	
3,193	48.56
3,383	51.44

OVER VOTES

UNDER VOTES

YES

NO

0	
571	
4,083	61.53
2,553	38.47

OVER VOTES

UNDER VOTES

YES

NO

0	
345	
1,810	26.51
5,017	73.49

OVER VOTES
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UNDER VOTES

YES

[illegible]

0	
76	
627	42.92
834	57.08

OVER VOTES

UNDER VOTES " " " " " " "

YES

NO

0	
6	
115	71.43
46	28.57

STATISTICS

TOTAL BALLOTS - READ	7,207	49.99
TOTAL BALLOTS - UNREAD	1	.01
TOTAL BALLOTS - CAST	7,208	50.00

I HEREBY CERTIFY THE VOTES RECORDED ON
THIS ABSTRACT CORRECTLY SUMMARIZE THE
TALLY VOTES CAST AT THE MAY 21, 1996
ELECTION.

RENEE' KOLEN COUNTY CLERK

Julie Denney
JULIE DENNEY - ELECTIONS COORDINATOR