

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
April 22, 1996
7:00 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS none
- V. PUBLIC HEARINGS none
- VI. SCHEDULED PUBLIC APPEARANCES
 1. Jack Creek Golf Course Corporation Update (verbal)
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
- VIII. STAFF REPORTS
 - A. Community Development
 1. DEQ Correspondence (green)
 - B. City Manager
 1. City "Point Person" for Filming (ivory)
- IX. CONSENT CALENDAR
 - A. Approval of Council Meeting Minutes
 1. April 8, 1996 Regular Council Meeting (pink)

- C. Approval of Vouchers (\$209,391.35) (blue)
(end Consent Calendar)

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS none

XI. COMMITTEE REPORTS

- A. Planning Commission
- B. Parks and Recreation Commission
- C. Chamber of Commerce

XII. REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor
- B. Council

XIII. ADJOURNMENT



April 1996



City of Brookings Monthly Activities Schedule



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																																														
	1	2 7:00 PM Planning Comm. Meeting	3 12:00 PM City/County Community Work Session	4 Passover	5 Good Friday	6																																																																																																														
7 Daylight Savings Time Begins Easter	8 7:00 PM Council Meeting	9	10	11	12	13																																																																																																														
14	15 7:00 PM Special Council Meeting	16	17	18 7:00 PM Parks & Rec. Comm.	19	20																																																																																																														
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May 1996



City of Brookings Monthly Activities Schedule

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Memorandum

TO: Mayor, City Council
FROM: Leo Lightle, Community Development Director
THROUGH: Tom Weldon, City Manager
DATE: April 19, 1996



Issue: Letter from DEQ recommending the City adopt policies to minimize issuance of any new sewer connections. See attached letter dated April 3, 1996 from Dave Mann to Leo Lightle.

Synopsis: Dave Mann, who is the plan reviewer for DEQ "recommends to the extent possible, the City should undertake policies to minimize issuance of any new connection permits on your existing sewers."

The City is at some risk in continuing to allow hook-ups; in the past the City Council was willing to accept some risk. The City, when it enters into a Mutual Agreement and Orders (MAO) with DEQ, will be protected from fines and lawsuits as long as we don't exceed the new permit limits. The MAO also allows for continued sewer connections. In signing the MAO, the City will be agreeing to complete the plan expansion begun in 1991.

The City in moving rapidly to place ourselves under the protection of an MAO, is doing all that it can do to avoid fines, civil penalties, lawsuits and allow for continued growth. In addition, once under an MAO, as long as the MAO schedule is adhered to, connections to the sewer system can continue without risk.

Recommendation: The City Council allows hook-ups to the City sewer system if they front on a sewer, and the Council will periodically review the sewer capacity issue and include this entire memo in the Council minutes so it is officially stated why we are proceeding in this manner.

Rationale:

- The violations appear due to very high flows and inability to get sludge out of the system and that violations will not be of higher frequency with the additions made in the next one to two months.
- The Council will review the hook-up situation if a MAO is not attained in one month. Staff will need to report to the City Council and the Harbor Sanitary Board on a progress schedule, or lack of progress

- The Council feels that by moving rapidly to place ourselves under the protection of an MAO the City is doing all that is possible to avoid fines and civil penalties.
- It does not appear to be a responsible action to impose a moratorium for a very short period of time if the solution to additional liability is within one to two months.
- Disclaimers be attached to all land divisions and building permits regarding the ability of any guarantee to future hookups.

Background:

While putting together this document, Tom Weldon and I attended a meeting held at the Harbor Sanitary District building. In attendance were Landon Marsh, Director for DEQ and Steve Greenwood, Western Region Administrator for DEQ.

We received information that the Harbor Sanitary Board had imposed a moratorium on sewer hook-ups April 8th. In the questions and answers in addressing the need for clarification, I suggested to DEQ we appreciate that they recommend that we minimize issuance of any new sewer connections but that we, the City, had not imposed a moratorium, and we would address the issue at the next Council meeting. I had informed Gary Myers of Harbor Sanitary District that we were not allowing mainline extensions but we were continuing hook-ups if the mainline fronted on the property to be served.

In response to others' questions, DEQ response was: Do you want us to draw a line in the sand—which would in effect be a moratorium on hook-ups. My response was no, we didn't want DEQ to draw that line, because it was a local decision whether to take the risk or not. I later followed up my comments to reinforce to DEQ that the City actions were responsible in as much as we were actively moving towards agreeing to a Mutual Agreement and Orders, which we hope to complete in the next month to month and a half.

I further stated that staff was going to recommend that it does not make sense for the City to impose a moratorium for one month and then allow hook-up after that one month. The imposing of a moratorium sends out a negative message which adversely impacts the community.

Memorandum

TO: Mayor, City Council
FROM: Leo Lightle, Community Development Director
THROUGH: Tom Weldon, City Manager
DATE: April 19, 1996



Issue: Review of Mutual Agreement and Orders (MAO) template and report

Synopsis: The City needs to enter into a MAO. We would like to review the template with you.

Recommendation: We vigorously pursue entering into a MAO with DEQ.

Rationale: This is a review item only at this time.

Background: In order to proceed to the table with DEQ regarding the MAO, we need to provide DEQ with some technical background. A meeting was set with John Gasik and Ruben Kretzschmar of DEQ, John Holroyd of Brown & Caldwell, and myself, on April 10, 1996. Ruben was not able to be at this meeting.

We discussed general technical issues related to the MAO. This MAO will protect the City from fines and lawsuits in the event we exceed the current permit limits and allow continued sewer connections. In signing the MAO, the City will be agreeing to completing the plant expansion begun in 1991.

The interim limits are the higher temporary treatment limits which the plant is granted until the new facility is on line. Before proposing these new limits to DEQ, we will evaluate both the current performance of the plant and also consider the additional load which will result from continued growth at approximately 3% per year.

The City must also commit to a schedule of plant improvements. Since the City has already missed the schedule set in our prior MAO, there will be penalties associated with nonattainment of the new schedule. The DEQ appears to be receptive to a two-phased project but will require both phases be completed.

April 3, 1996

Leo Lightle, City of Brookings
898 Elk Drive
Brookings, OR 97415

Re: City of Brookings
File No.: 11297
Curry County
Return of Plans for
Brookings Town Center II
sanitary sewer extension

Dear Leo Lightle:

We received re-submittal of plans for this project, as designed by Keith Thompson PE of DEA, on March 28. A \$100 technical activities fee was previously received.

The plans are of excellent technical quality, and provide for about 200' of 8" PVC sewer mainline and 3 manholes serving 4 commercial lots. However, according to my recent conversation with Keith, the plans do not reflect his latest revisions. We are returning them to you.

I request that the city not resubmit the revised plans pending resolution of sewage treatment capacity issues. This is not a large project, yet the city is experiencing treatment capacity and performance difficulties such that the city cannot positively certify adequate treatment capacity for additional development.

Adequate treatment capacity to assure satisfactory treatment performance is a requirement which may not be waived. Pending a resolution of this problem, I would have no choice but to return sewer plans to the city without approval.

As soon as additional treatment capacity and reliable plant performance have been re-established, please send me one set of the latest revised plans along with a copy of this letter. It will not be necessary to send any additional fee in connection with our re-review of this project. I would anticipate a prompt approval at that time.



City of Brookings
April 3, 1996
Page 2

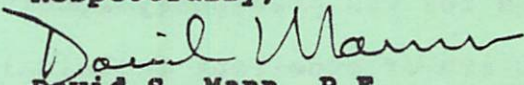
Until then, the project remains on hold. The city must not allow any of the sanitary sewer work on this project to be constructed pending OAR 340-52 approval.

Meanwhile I hope you will not mind if I recommend, to the extent possible, the city should undertake policies to minimize issuance of any new connection permits on your existing sewers. Higher flows would only amplify the difficulty and cost of operations under conditions which, at times, are already seriously overloaded, and would increase the frequency of permit violations.

Harbor Sanitary District should also cooperate with your efforts to minimize treatment plant upsets by attempting to minimize new connections in Harbor at this time. Both the City and the District should discontinue accepting sewer plans pending resolution of the various treatment problems.

Please call me (229-6890) or Jon Gasik (776-6010 x 230) if you or the affected parties would like to discuss any of these points.

Respectfully,


David S. Mann, P.E.
Senior Environmental Engineer
Water Quality Division

enclosure (plans)

cc:

Keith C. Thompson PE DEA, 2828 SW Corbett, Portland 97201
Harbor Sanitary District 16408 Lower Harbor Road, Harbor 97415
Ruben Kretzschmar, Coos Bay
Barbara Burton, Eugene
Francis Dzata, Eugene
Jim Van Domelen PE, NWR
Garry Sage EIT, NWR
Alan Schroeder PE, ER
Medford WQ Engineering
Van Kollias, Enforcement Section, NWR
Les Carlough, Enforcement Section, NWR
DSM/S

1 BEFORE THE ENVIRONMENTAL QUALITY COMMISSION
 2 OF THE STATE OF OREGON

3 IN THE MATTER OF:) MUTUAL AGREEMENT
 {name of permittee},) AND ORDER
 4) No. WQ
 Permittee,) COUNTY
 5)

6 WHEREAS:

7 1. On {date}, the Department of Environmental Quality (Department or DEQ)
 8 issued National Pollutant Discharge Elimination System (NPDES) Waste Discharge Permit
 9 Number {permit #} (Permit) to {permittee} (Permittee). The Permit authorizes the
 10 Permittee to construct, install, modify or operate waste water treatment control and disposal
 11 facilities (facilities) and discharge adequately treated waste waters into the {name of river},
 12 waters of the state, in conformance with the requirements, limitations and conditions set forth
 13 in the Permit. The Permit expires on {date} {or: The Permit expired on ____}. The
 14 Permit is in effect on this date as Permittee has made timely application for renewal.}

15 2. Condition 1 of Schedule A of the Permit does not allow Permittee to exceed the
 16 following waste discharge limitations after the Permit issuance date:

17 Outfall Number 001

Parameter	Effluent Loadings		
	Average Effluent Concentrations		Daily Maximum
	Monthly	Weekly	
	lb/day	lb/day	lbs

18 BOD

19 TSS

20 FC/100 ml

21 ///

22 ///

23 Other Parameters (year-around)

24 Limitations

25

1 pH

Shall be within the range 6.0 - 9.0

2 Average dry weather flow
3 to the treatment facility

4 3. During the time period the permit has been in effect, Permittee has not been able
5 to consistently meet the above effluent limitations.

6 4. DEQ and the Permittee recognize that until new or modified facilities are
7 constructed and put into full operation, Permittee will continue to violate the permit effluent
8 limitations at times.

9 5. Permittee presently is capable of treating its effluent so as to meet the following
10 effluent limitations, measured as specified in the Permit:

Parameter	Effluent Loadings			Daily Maximum lbs
	Average Effluent Concentrations Monthly Weekly	Monthly Average lb/day	Weekly Average lb/day	

11 Parameter

12 BOD

13 TSS

14 FC/100 ml

15 Other Parameters (year-around)

Limitations

16 pH

Shall be within the range 6.0 - 9.0

17 Average dry weather flow to
18 the treatment facility

19 6. The Department and Permittee recognize that the Environmental Quality
20 Commission has the power to impose a civil penalty and to issue an abatement order for
21 violations of conditions of the Permit. Therefore, pursuant to ORS 183.415(5), the
22 Department and Permittee wish to settle those past violations referred to in Paragraph 3 and
23 to limit and resolve the future violations referred to in Paragraph 4 in advance by this Mutual
24 Agreement and Order (MAO).
25
26

1 7. This MAO is not intended to settle any violation of any interim effluent
2 limitations set forth in Paragraph 5 above. Furthermore, this MAO is not intended to limit,
3 in any way, the Department's right to proceed against Permittee in any forum for any past or
4 future violations not expressly settled herein.

5 NOW THEREFORE, it is stipulated and agreed that:

6 8. The Environmental Quality Commission shall issue a final order:

7 A. Requiring Permittee to comply with the following schedule:

8 (a) {detailed compliance schedule}

9 B. Requiring Permittee to meet the interim effluent limitations set forth in
10 Paragraph 5 above until {date}

11 C. Requiring Permittee, should Permittee fail to comply with the above
12 schedule, to cease allowing new connections to Permittee's sewage collection system upon
13 written requirement of the Department.

14 D. Requiring Permittee, upon receipt of a written Penalty Demand Notice
15 from the Department, to pay the following civil penalties:

16 (a) \$250 for each day of each violation of the compliance schedule
17 set forth in Paragraph 8A.

18 (b) \$100 for each violation of each waste discharge limitation set
19 forth in Paragraph 5.

20 (OPTIONAL PARAGRAPH D, IF NO INTERIM EFFLUENT

21 LIMITATIONS) D. Requiring Permittee, upon receipt of a written
22 Penalty Demand Notice from the Department, to pay a civil penalty of \$250
23 for each day of each violation of this MAO.

24 9. If any event occurs that is beyond Permittee's reasonable control and that causes
25 or may cause a delay or deviation in performance of the requirements of this MAO,
26 Permittee shall immediately notify the Department verbally of the cause of delay or deviation

1 and its anticipated duration, the measures that have been or will be taken to prevent or
2 minimize the delay or deviation, and the timetable by which Permittee proposes to carry out
3 such measures. Permittee shall confirm in writing this information within five (5) working
4 days of the onset of the event. It is Permittee's responsibility in the written notification to
5 demonstrate to the Department's satisfaction that the delay or deviation has been or will be
6 caused by circumstances beyond the control and despite due diligence of Permittee. If
7 Permittee so demonstrates, the Department shall extend times of performance of related
8 activities under this MAO as appropriate. Circumstances or events beyond Permittee's
9 control include, but are not limited to, acts of nature, unforeseen strikes, work stoppages,
10 fires, explosion, riot, sabotage, or war. Increased cost of performance or consultant's failure
11 to provide timely reports may not be considered circumstances beyond Permittee's control.

12 10. Regarding the violations set forth in Paragraphs 3 and 4 above, which are
13 expressly settled herein without penalty, Permittee and the Department hereby waive any and
14 all of their rights to any and all notices, hearing, judicial review, and to service of a copy of
15 the final order herein. The Department reserves the right to enforce this order through
16 appropriate administrative and judicial proceedings.

17 11. Regarding the schedule set forth in Paragraph 8.A. above, Permittee
18 acknowledges that Permittee is responsible for complying with that schedule regardless of the
19 availability of any federal or state grant monies.

20 12. The terms of this MAO may be amended by the mutual agreement of the
21 Department and Permittee.

22 13. This MAO shall be binding on the parties and their respective successors,
23 agents, and assigns. The undersigned representative of each party certifies that he or she is
24 fully authorized to execute and bind such party to this MAO. No change in ownership or
25 corporate or partnership status relating to the facility shall in any way alter Permittee's
26 obligations under this MAO, unless otherwise approved in writing by DEQ.

1 14. All reports, notices and other communications required under or relating to this
 2 MAO should be directed to {DEQ staff name}, DEQ {Program or Region} Regional
 3 Office, {Street address}; phone number {Phone#}. The contact person for Permittee shall
 4 be: {Name, address and phone #}

5 15. Permittee acknowledges that it has actual notice of the contents and requirements
 6 of the MAO and that failure to fulfill any of the requirements hereof would constitute a
 7 violation of this MAO and subject Permittee to payment of civil penalties pursuant to
 8 Paragraph 8D above.

9 16. Any stipulated civil penalty imposed pursuant to Paragraph 8D shall be due upon
 10 written demand. Stipulated civil penalties shall be paid by check or money order made
 11 payable to the "Oregon State Treasurer" and sent to: Business Office, Department of
 12 Environmental Quality, 811 S.W. Sixth Avenue, Portland, Oregon 97204. Within 21 days
 13 of receipt of a "Demand for Payment of Stipulated Civil Penalty" Notice from the
 14 Department, Permittee may request a hearing to contest the Demand Notice. At any such
 15 hearing, the issue shall be limited to Permittee's compliance or non-compliance with this
 16 MAO. The amount of each stipulated civil penalty for each violation and/or day of violation
 17 is established in advance by this MAO and shall not be a contestable issue.

18 17. Providing Permittee has paid in full all stipulated civil penalties pursuant to
 19 Paragraph 16 above, this MAO shall terminate 60 days after Permittee demonstrates full
 20 compliance with the requirements of the schedule set forth in Paragraph 8A above.

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Permittee

Date

{name}
{Title}

DEPARTMENT OF ENVIRONMENTAL QUALITY

Date

Fred Hansen, Director

FINAL ORDER

IT IS SO ORDERED:

ENVIRONMENTAL QUALITY COMMISSION

Date

Fred Hansen, Director
Department of Environmental Quality
Pursuant to OAR 340-11-136(1)

{Now save the MAO ---> REMEMBER TO RENAME THE DOCUMENT!}



P.O. Box 7349 - Brookings, OR 97415
(541) 469-1299 - FAX (541) 469-7008

Film Services - Oregon

April 17, 1996

Mayor Tom Davis
City of Brookings
898 Elk Drive
Brookings, OR 97415

OH, SHOOT! Film Services would like to make the following proposal to the City of Brookings:

We are requesting the right to represent the City of Brookings on all filming (movie, television, commercial and still photography) in the City.

OH, SHOOT! Film Services will provide to the City the following:

- . Handle this responsibility without the necessity of using City staff, thus saving personnel costs. All fees (permits, etc.) derived from filming will go directly to the City. Any fees charged by OH, SHOOT! Film Services will be the responsibility of the production company.
- . Continuity of filming within the City with one person responsible for coordinating all filming. OH, SHOOT! Film Services will be the "Point Person" for the City.
- . A representative which will meet with production companies and outline filming requirements from the view point of the City and determine the needs of the production company.
- . A representative which will be available to residents of the City to assist with filming in neighborhoods.
- . Review filming requests to make sure all requirements are met prior to issuing permits and start of filming activities.

VIII.B.1

Mayor Tom Davis
April 17, 1996
Page 2

- . The burden of responsibility would fall on OH,SHOOT! to make sure all criteria are met and potential problems addressed prior to filming.
- . OH,SHOOT! would be responsible for all notifications to City Departments of upcoming filming activities.

Respectfully submitted,

Elizabeth BREWER

Elizabeth Brewer, Owner
Submitted April 17, 1996



P.O. Box 7349 - Brookings, OR 97415
(541) 469-1299 - FAX (541) 469-7008

Film Services - Oregon

March 27, 1996

As the Owner of OH, SHOOT! Film Services - Oregon, I would like to present a proposal to the City that we be considered for the position of Film Coordinator for the area.

We believe the primary purpose of this position is to bring good quality filming to the Southern Oregon area. We also propose to provide a marketing support system to attract filming into the area. In the position as Film Coordinator I propose to do the following:

- Represent the City and/or County as the principal contact for all requests concerning filming, to meet with all production companies and outline filming requirements.
- Serve as a representative to assist residents when filming occurs in their neighborhood.
- Serve as a representative to determine the needs of the production company, assist the production company in meeting all City criteria and mitigating potential problems prior to filming.
- Serve as a representative present at film locations, when required.
- Serve as a representative to meet with City and/or County Departments to coordinate filming activities.
- Serve as the City representative responsible for collecting applicable permit and personnel fees from the production companies.
- Monitor filming requests to ensure all requirements are met prior to issuing permits and start of filming activities.
- The burden of responsibility will fall on the Film Coordinator to ensure all criteria are met and potential problems addressed prior to filming.
- Will be responsible for all notification of City and/or County Departments and residents of upcoming filming activities.
- Ensure that all necessary forms and paperwork are completed and reviewed by the City before issuance of a permit.

Most importantly, I will provide continuity in filming in the area to make certain that filming remains "friendly". Most production companies want to be good neighbors, especially when they are on location for an extended period of time.

The Film Coordinator shall strive at all times to provide service in a manner which will maximize customer service and provide reasonable accommodations to those involved and effected by the filming.

Respectfully submitted,

Elizabeth Brewer, Owner

BACKGROUND INFORMATION ON FILMING

Nearly \$3 billion in film production is leaving California annually! (State of California Film Commission report, 1996)

The industry is a clean, non-polluting, quick injection of revenue for a local community. When a feature film goes on location requiring overnight stays, the cast and crew will often remain in that location for two to six weeks. Expenditures for companies filming on location average \$20,000 per day.

The impact can be significant. The average feature film involves a crew of 90 people and a cast of 10, requiring 100 rooms. In addition, each cast and crew member receives approximately \$40.00 per diem, which can mean \$4,000 spent per day on personal expenses, like meals.

Often the company will bring only key crew members and hire locally, depending on the availability of qualified technicians. Automobile rental companies can anticipate the need for ten or more vehicles during the entire length of filming. Local dry cleaners and laundries will be required for both the personal requirements of cast and crew and the needs of the wardrobe department. Production companies will often call upon local financial institutions to deposit operating monies and act as payroll companies. Gas stations, lumber yards and hardware stores can expect a boost in business during film production.

Most location decisions are based upon:

APPEARANCE

LOCAL COOPERATION: Time is critical for any production company.

Companies need quick, solid decisions made by a local representative of the City in order to stay on schedule.

COST: The cost of renting the location, accommodations, restaurants, prop and equipment rental and labor.

ACCESSIBILITY

In short, film development is a regional strategy for communities interested in attracting motion picture production.

The primary goal of OH. SHOOT! Film Services will be to attract film production. Increased local revenues, temporary jobs and an increased use of local services and supplies are some of the direct benefits Bookings may experience. Secondary goals include strengthening local business and increasing exposure which may encourage other industries such as tourism to invest in local development. The goals of film development can be included with the goals of our community. Film development can also allow the City to revive weak businesses or use closed factories or warehouses.

Community film development can:

- Provide temporary employment for local residents
- Generate local revenue
- Bolster local business
- Increase use of otherwise unused facilities.

minutes

CITY OF BROOKINGS
COMMON COUNCIL MEETING
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
April 8, 1996
7:00 p.m.

I. CALL TO ORDER

Mayor Davis called the meeting to order at 7:03 p. m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Tom Davis, Councilors Nancy Brendlinger, Bob Hagbom, Dave Scott, Larry Curry, Ex-Officio Marci Wallace

Staff Present: City Manager Tom Weldon, Administrative Assistant Donna Van Nest, City Attorney Martin Stone, Municipal Court Judge Roger Sanders, Planning Director John Bischoff, Chief of Police Kent Owens, Communications Officer Janet Allison

Media Present: Anita Rainey, Curry Coastal Pilot; Martin Kelly, KCRE; Joel Buffington, KURY

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

1. Employee of the Season

Mayor Davis read a proclamation naming Brookings Police Department Communications Officer Janet Allison the "Employee of the Season for Spring, 1996" and presented Janet with the framed proclamation.

2. **Proclamation - Ground Water Awareness Week - April 8-14, 1996 and Drinking Water Awareness Week - May 5-11, 1996**

Mayor Davis proclaimed Ground Water Awareness Week - April 8-14, 1996 and Drinking Water Awareness Week - May 5-11, 1996 and presented the signed proclamation to Phyllis Cottingham.

V. PUBLIC HEARINGS

1. **An amendment to the Land Development Code to Change Section 88, Sign Regulations, to add a list of the submittal requirements for a sign application and a housekeeping amendment to provide internal consistency**
2. **Amendments to the Land Development Code, Section 4, Section 12, Section 68, Section 140, Section 144, Section 156, and Section 176, to clarify, correct wording, and to create internal consistency within the code and an amendment to correct a misused word that occurs throughout the code**

Mayor Davis said the City Attorney had advised him that the Council could consider the two proposed amendments to the Land Development Code in one public hearing and he opened that hearing at 7:10 p.m.

Mayor Davis turned the floor to Planning Director John Bischoff for presentation of the staff report. Bischoff stated these two items were essentially housekeeping matter and said he was available for questions.

Mayor Davis asked for testimony from those in favor of the amendments. There being none, Mayor Davis asked for testimony from those opposing the amendments. There being none, Mayor Davis asked for testimony from interested parties. There being none, Mayor Davis closed the public hearing at 7:12 p.m. and turned the proposed amendments to the Land Development Code to the Council for consideration.

Following Council discussion, Administrative Assistant Donna Van Nest read Ordinance No. 96-O-446.BB into the record in its entirety.

Councilor Hagbom moved, Councilor Scott seconded and the Council voted unanimously to adopt Ordinance No. 96-O-446.BB by first reading.

Administrative Assistant Donna Van Nest read Ordinance No. 96-O-446.BB into the record by title only.

Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to adopt Ordinance No. 96-O-446.BB - An ordinance amending Ordinance No. 89-O-446 (Land Development Code), Section 4 (Development Permit Procedures), Section 12 (Establishment of Zoning Districts and Zoning Map), Section 68 (General Industrial District), Section 88 (Sign Regulations), Section 140 (Conditional Use Permits) Section 144 (Amendments), Section 156 (Appeal to the City Council), and Section 176 (Land Divisions), of the City of Brookings - by second reading. [Effective May 7, 1996]

VI. SCHEDULED PUBLIC APPEARANCES none

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE none

VIII. STAFF REPORTS

A. City Attorney

Review of Ethics Guide for Public Officials

City Attorney Martin Stone reviewed the Ethics Guide for Public Officials with the elected and appointed officials of the City in attendance. No formal action taken.

B. City Manager

1. Request to close Fifth Street West of Hwy. 101

B & B Excavation of Brookings, through City Manager Tom Weldon, requested authorization to close Fifth Street West of Chetco Avenue on Wednesday, April 10, 1996 for the purpose of installing sewer lines across Fifth Street to serve the new Kentucky Fried Chicken Restaurant.

Councilor Scott moved, Councilor Brendlinger seconded and the Council voted unanimously to authorize closure of Fifth Street West of Chetco Avenue on Wednesday, April 10, 1996 for the purpose of installing sewer lines across Fifth Street to serve the Kentucky Fried Chicken Restaurant which is being constructed at the corner of Fifth and Chetco Avenue.

IX. CONSENT CALENDAR

Councilor Scott noted a typographical error in the Planning Commission Minutes.

Councilor Brendlinger moved, Councilor Curry seconded and the Council voted four to one (Councilor Scott abstained) to approve the Consent Calendar as follows:

A. Approval of Council Meeting Minutes

1. March 25, 1996 Regular Council Meeting

B. Acceptance of Commission/Board Minutes

1. March 5 and March 13, 1996 Planning Commission Meetings

(end Consent Calendar)

X. **ORDINANCES/RESOLUTIONS/FINAL ORDERS**

A. **Ordinances**

1. **Ordinance No. 96-O-446.BB (See Public Hearings)**

B. **Resolutions (none)**

XI. **COMMITTEE REPORTS**

A. **Planning Commission**

B. **Parks and Recreation Commission**

Chair Keith Pepper updated the Council on the Stout Park RFP.

C. **Chamber of Commerce**

Executive Director Les Cohen reported on several projects in progress by the Chamber of Commerce, including stating that in a one week period they had 1700 requests for information concerning the Brookings-Harbor area due to an advertisement in Sunset Magazine.

Councilor Hagbom thanked the Chamber for endorsing the upcoming City of Brookings proposed tax base.

XII. **REMARKS FROM MAYOR AND COUNCILORS**

A. **Mayor**

B. **Council**

1. **Waterways Task Force Nominations**

Councilor Scott moved, Councilor Curry seconded and the Council voted unanimously to nominate Ted Freeman, Jr. to serve on the Oregon Division of Lands Waterways Task Force.

Mayor Davis recessed the regular Council meeting at 7:48 p.m. to convene an executive session under - ORS 192.660(1)(I) - Performance Evaluations of Public Officers and Employees.

Mayor Davis reconvened the regular Council meeting at 8:09 p.m.

XIII. ADJOURNMENT

Council voted unanimously to adjourn the meeting at 8:14p.m.

Tom Davis
Mayor

City of Brookings
 CHECK REGISTER: CHECK # 25567 THRU 25781
 For The Month Ending: March 31, 1996 ** CLOSED **
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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
25567	Tom Weldon	Car Reimb	03/05/96	100-106.00	200.00	102-606.00	200.00
25568	Neighboring Govt Consort	Reg Fee-Weldon	03/05/96	100-106.00	45.00	102-658.00	45.00
25569	Medford Police Athletic Assn	Reg Fee-Bishop	03/05/96	100-106.00	135.00	103-658.00	135.00
25570	John Bishop	Reimbursement	03/05/96	100-106.00	112.12	103-602.00	112.12
25572	Associated Bag Company	Inv N623057	03/08/96	100-106.00	111.08	106-627.00	111.08
25573	Bay West Supply Inc	Inv 72168-1	03/08/96	100-106.00	112.05	109-614.00	112.05
25574	Becco Inc	Feb Statement	03/08/96	100-106.00	473.55	103-602.00	58.00
						103-606.00	33.90
						103-614.00	49.90
						104-664.00	31.75
						107-612.00	300.00
25575	Brett's Small Engine	Inv 9512	03/08/96	100-106.00	6.00	150-606.00	6.00
25576	Brookings Harbor Chamber	Feb Motel Tax	03/08/96	100-106.00	1,165.27	109-687.00	1,165.27
25577	Brookings Inn/Flying Gull	Prisioner Meals	03/08/96	100-106.00	10.20	103-614.00	10.20
25578	Brookings Sports Unlimited	P017620 & 17621	03/08/96	100-106.00	4,303.40	150-608.00	1,570.70
						251-608.00	1,570.70
						252-608.00	1,162.00
25579	Brookings Supply Inc	Feb Statement	03/08/96	100-106.00	119.85	150-606.00	23.75
						251-612.00	89.95
						252-606.00	6.15
25580	Brookings Vol Firefighters	March Contrib	03/08/96	100-106.00	1,583.00	104-682.00	1,583.00
25581	B & S Industries Inc	Inv 10100723	03/08/96	100-106.00	125.14	103-614.00	125.14
25582	Budge-McHugh Supply Co	Feb Statement	03/08/96	100-106.00	145.46	251-612.00	145.46
25583	Robert & Saskia Burnett	Stout Park 1&2	03/08/96	100-106.00	5,140.00	500-688.00	5,140.00
25584	Chandler Heating	Inv 2911	03/08/96	100-106.00	96.00	103-624.00	96.00
25585	Chetco Pharmacy & Gifts	Feb Statement	03/08/96	100-106.00	7.01	103-614.00	7.01
25586	C & K Market Inc	Feb Statement	03/08/96	100-106.00	202.67	102-658.00	18.30
						103-614.00	62.92
						103-658.00	7.97
						107-658.00	15.95
						109-614.00	41.30
						109-686.00	46.35
						251-612.00	9.88
25587	Coastal Coffee Service	Inv 3007	03/08/96	100-106.00	41.60	109-614.00	41.60
25588	Cogan Owens Cogan	Fees 1/26-2/25	03/08/96	100-106.00	733.50	105-646.00	733.50
25589	Colvin Oil	Feb Statement	03/08/96	100-106.00	670.69	103-606.00	303.85
						104-606.00	106.28
						105-606.00	2.25
						106-612.00	29.06
						109-606.00	15.17
						150-606.00	61.91
						201-606.00	72.06
						202-606.00	30.38
						251-606.00	19.35
						252-606.00	30.38
25590	Michael Cooper	Reimbursement	03/08/96	100-106.00	94.62	300-658.00	94.62
25591	Coos-Curry Electric	Feb Electric	03/08/96	100-106.00	944.55	106-662.00	24.72
						201-662.00	891.11
						251-662.00	28.72
25592	Cummins Northwest Inc	Inv 14220485	03/08/96	100-106.00	602.20	103-606.00	200.73
						104-606.00	200.73
						300-606.00	200.74

City of Brookings
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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
25593	Curry Coastal Pilot	Feb Statement	03/08/96	100-106.00	311.01	102-606.00	128.25
						105-602.00	65.10
						106-612.00	16.40
						107-602.00	24.41
						150-606.00	16.40
						400-602.00	60.45
25594	Curry County Treasurer	Feb 96	03/08/96	100-106.00	384.20	100-235.00	384.20
25595	Curry Equipment Co	Inv 22266&22295	03/08/96	100-106.00	37.34	104-606.00	27.84
						150-606.00	9.50
25596	Dan's Auto & Marine Electric	Feb Statement	03/08/96	100-106.00	345.56	104-606.00	180.78
						106-612.00	49.99
						106-626.00	37.10
						150-606.00	13.51
						201-606.00	51.56
						300-606.00	12.62
25597	Dan's Photo & Cameras	Inv 9671 & 9672	03/08/96	100-106.00	25.20	105-602.00	25.20
25598	Tom Davis	Feb Rotary	03/08/96	100-106.00	16.00	102-658.00	16.00
25599	DHR Child Support Unit	Garnishment	03/08/96	100-106.00	62.50	100-220.70	62.50
25600	DHR Child Support Unit	Garnishment	03/08/96	100-106.00	33.00	100-220.70	33.00
25601	1st Impressions	Inv 4366	03/08/96	100-106.00	704.88	105-602.00	98.00
						109-602.00	508.88
						150-606.00	24.50
						201-602.00	24.50
						202-612.00	12.25
						251-612.00	24.50
						252-612.00	12.25
25602	Marshal Ferg	4 Inspections	03/08/96	100-106.00	80.00	105-646.00	80.00
25603	Ferrellgas	Inv 230425	03/08/96	100-106.00	146.06	150-624.00	146.06
25604	Fred Meyer	Inv 304606	03/08/96	100-106.00	118.25	252-612.00	118.25
25605	Freeman Rock Enterprise Inc	Feb Statement	03/08/96	100-106.00	914.14	201-612.00	914.14
25606	Great Western Supply Co	Inv 00634217	03/08/96	100-106.00	6.99	103-614.00	6.99
25607	Gregory Gowman Sr	Bail Refund	03/08/96	100-106.00	850.00	100-232.00	1,000.00
						100-474.00	(150.00)
25608	Arlene Harroun	Bail Refund	03/08/96	100-106.00	212.50	100-232.00	250.00
						100-474.00	(37.50)
25609	ICMA-RT 457 c/o 1st Ntl Bnk MD Def Comp	3/8/96	03/08/96	100-106.00	705.00	100-220.70	705.00
25610	Independent Business Forms Inc	Inv 0025432	03/08/96	100-106.00	188.66	201-602.00	94.33
						251-602.00	94.33
25611	Kerr Hardware	Feb Statement	03/08/96	100-106.00	576.60	103-614.00	14.54
						104-602.00	15.99
						104-606.00	15.00
						106-612.00	34.58
						106-626.00	52.62
						109-614.00	33.55
						150-606.00	34.31
						150-624.00	232.20
						150-628.00	79.82
						150-726.00	63.99
25612	Oregon State Police/LEDS	Inv #L02052	03/08/96	100-106.00	960.00	103-664.00	960.00
25613	Loring's Sporting Goods	Inv 00471	03/08/96	100-106.00	38.99	102-606.00	38.99
25614	Mory's	Feb Statement	03/08/96	100-106.00	272.40	101-602.00	31.20
						102-602.00	1.75

City of Brookings
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	Mory's, (Continued)					105-602.00	219.00
						107-602.00	8.69
						109-602.00	9.22
						109-614.00	2.54
						103-614.00	13.50
25615	Motor Vehicles Division	Inv60682-030196	03/08/96	100-106.00	13.50	102-642.00	587.50
25616	Musser & Associates CPA's PC	Feb Services	03/08/96	100-106.00	587.50	252-652.00	89.84
25617	NCL of Wisconsin Inc	Inv 55474	03/08/96	100-106.00	89.84	105-658.00	170.00
25618	OBOA	Reg-Alexander	03/08/96	100-106.00	170.00	100-220.70	72.50
25619	Office of the Trustee	Garnishment	03/08/96	100-106.00	72.50	300-658.00	36.00
25620	Oregon APCD	Reg Fees	03/08/96	100-106.00	36.00	100-234.00	1,163.00
25621	Oregon Dept of Revenue	Feb 96	03/08/96	100-106.00	1,163.00	105-602.00	7.40
25622	OR Department of Revenue	051204609229601	03/08/96	100-106.00	7.40	100-220.30	2,975.01
25623	Oregon Department of Revenue	State W/H Tax	03/08/96	100-106.00	2,975.01	100-220.60	7,838.91
25624	OR Teamster Employers Trust	March Premium	03/08/96	100-106.00	7,838.91	100-220.60	4,645.28
25625	OR Teamster Employers Trust	March Premium	03/08/96	100-106.00	4,645.28	103-658.00	421.47
25626	Kent Dwens	Reimbursement	03/08/96	100-106.00	421.47	100-220.70	42.48
25627	PERS - Retirement	Payroll 3/8/96	03/08/96	100-106.00	6,393.31	100-220.80	6,350.83
						201-602.00	1,000.00
25628	Postage by Phone System	Meter Postage	03/08/96	100-106.00	1,000.00	102-664.00	71.59
25629	Ramcell of Oregon	Feb Phone	03/08/96	100-106.00	332.45	103-664.00	224.69
						104-664.00	36.17
						104-726.00	660.35
25630	Santiam Emergency Equipment	Inv 5083	03/08/96	100-106.00	660.35	104-647.00	20.00
25631	William Sharp	Dues Reimburse	03/08/96	100-106.00	20.00	107-658.00	45.00
25632	Beverly Shields	Rotary/Travel	03/08/96	100-106.00	69.00	107-660.00	24.00
						300-606.00	2,310.00
25633	Southern Curry Ambulance Assn	7 Pagers	03/08/96	100-106.00	2,310.00	104-602.00	59.00
25634	SPAN Publishing Inc	Inv F960747	03/08/96	100-106.00	59.00	109-606.00	58.45
25635	Stamper's Tire	Inv 106617	03/08/96	100-106.00	58.45	102-632.00	971.29
25636	Stone, Trew & Cyphers	Feb Statement	03/08/96	100-106.00	2,838.02	102-638.00	1,866.73
						104-606.00	18.00
25637	Square Deal Builders	Feb Statement	03/08/96	100-106.00	660.22	109-614.00	396.05
						150-606.00	7.67
						150-628.00	194.06
						201-606.00	44.44
						100-220.70	389.00
25638	Teamsters Local Union 223	March Dues	03/08/96	100-106.00	389.00	104-683.00	346.25
25639	The Supply Cache, Inc	Inv 8088	03/08/96	100-106.00	346.25	101-664.00	13.85
25640	United Communications	Feb Phone	03/08/96	100-106.00	582.18	102-664.00	54.95
						103-664.00	339.29
						104-664.00	57.89
						105-664.00	108.45
						106-664.00	7.75
						107-606.00	45.75
25641	United Communications	Feb Phone	03/08/96	100-106.00	93.13	150-664.00	21.60
						201-664.00	6.45
						202-664.00	6.45
						251-664.00	6.44
						252-664.00	6.44
						100-220.10	7,750.16
25642	U S Bank	Federal W/H Tax	03/08/96	100-106.00	12,926.50		

City of Brookings
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	U S Bank, (Continued)						
						100-220.20	5,176.34
25643	U S Postmaster	Utility Permit	03/08/96	100-106.00	500.00	201-602.00	250.00
						251-602.00	250.00
25644	WM Grainger Inc	583-563569-8	03/08/96	100-106.00	64.84	251-612.00	64.84
25645	Xerox Corp	Inv 050277913	03/08/96	100-106.00	106.00	103-726.00	106.00
25646	Prof & Prac Property Mgmt	Deposit Refund	03/08/96	100-106.00	162.80	200-134.00	162.80
25647	Esther Cameron	Deposit Refund	03/08/96	100-106.00	22.54	200-134.00	22.54
25648	David E Phelps	Deposit Refund	03/08/96	100-106.00	6.83	200-134.00	6.83
25649	Prof & Prac Property Mgmt	Deposit Refund	03/08/96	100-106.00	27.97	200-134.00	27.97
25650	William C Frame	Deposit Refund	03/08/96	100-106.00	14.85	200-134.00	14.85
25651	D Renee Bornemann	Deposit Refund	03/08/96	100-106.00	24.43	200-134.00	24.43
25652	Wayne & Millie VanWaveren	Deposit Refund	03/08/96	100-106.00	22.03	200-134.00	22.03
25653	Barrie Groen	Deposit Refund	03/08/96	100-106.00	32.45	200-134.00	32.45
25654	Estate of Lloyd Mann	Deposit Refund	03/08/96	100-106.00	33.83	200-134.00	33.83
25655	Lloyd Mann	Deposit Refund	03/08/96	100-106.00	30.91	200-134.00	30.91
25656	John R Bloom	Deposit Refund	03/08/96	100-106.00	17.37	200-134.00	17.37
25657	Dennis & LouAnn Bragg	Deposit Refund	03/08/96	100-106.00	9.21	200-134.00	9.21
25658	Greg Alford	Deposit Refund	03/08/96	100-106.00	47.45	200-134.00	47.45
25659	John & Dorothy Grossi	Deposit Refund	03/08/96	100-106.00	44.10	200-134.00	44.10
25660	Lynn Dairy	Deposit Refund	03/08/96	100-106.00	20.33	200-134.00	20.33
25661	Roberts & Kirvin	Deposit Refund	03/08/96	100-106.00	27.20	200-134.00	27.20
25662	Tom Frost	Deposit Refund	03/08/96	100-106.00	48.11	200-134.00	48.11
25663	James & Cynthia McKinzie	Deposit Refund	03/08/96	100-106.00	43.42	200-134.00	43.42
25664	Larry Kaufman	Deposit Refund	03/08/96	100-106.00	22.88	200-134.00	22.88
25665	Dona Potter c/o Coastal R.E.	Deposit Refund	03/08/96	100-106.00	37.85	200-134.00	37.85
25666	Elmo Mosman	Deposit Refund	03/08/96	100-106.00	30.12	200-134.00	30.12
25667	Harris Beach Properties	Deposit Refund	03/08/96	100-106.00	13.35	200-134.00	13.35
25668	Don Hodges	Deposit Refund	03/08/96	100-106.00	26.78	200-134.00	26.78
25669	Rose Gabrielson	Deposit Refund	03/08/96	100-106.00	24.04	200-134.00	24.04
25670	Robert L Wells	Deposit Refund	03/08/96	100-106.00	20.88	200-134.00	20.88
25671	Eldon M Gossett	Deposit Refund	03/08/96	100-106.00	25.28	200-134.00	25.28
25672	Neely Wheelon	Deposit Refund	03/08/96	100-106.00	34.46	200-134.00	34.46
25673	Jerry McCain	Deposit Refund	03/08/96	100-106.00	20.43	200-134.00	20.43
25674	A Hughes	Deposit Refund	03/08/96	100-106.00	10.72	200-134.00	10.72
25675	Scott M Spratt	Deposit Refund	03/08/96	100-106.00	40.24	200-134.00	40.24
25676	OR Utility Coordinating Coun	3 Reg Fees	03/12/96	100-106.00	60.00	105-658.00	60.00
25678	Evelyn Allen	Tea-Ed Olsen	03/22/96	100-106.00	27.03	109-686.00	27.03
25679	Babin & Keusink	Feb Statement	03/22/96	100-106.00	101.35	101-634.00	101.35
25680	Dennis Barlow	Reimbursement	03/22/96	100-106.00	2.15	150-628.00	2.15
25681	Brks-Harbor Health Care Sys	Feb Statement	03/22/96	100-106.00	195.00	150-606.00	86.66
						201-612.00	21.67
						202-612.00	32.50
						251-612.00	21.67
						252-612.00	32.50
25682	CAL-OR Fire Chiefs Assn	Dues-Sharp	03/22/96	100-106.00	20.00	104-683.00	20.00
25683	Carpenter Tire & Wheel	Feb Statement	03/22/96	100-106.00	1,700.60	103-606.00	1,596.76
						150-606.00	79.26
						650-606.00	24.58
25684	Chandler Heating	Inv 2403	03/22/96	100-106.00	607.08	252-606.00	607.08
25685	Clackamas Communications Inc	Feb Statement	03/22/96	100-106.00	2,444.18	103-606.00	164.13
						103-726.00	1,139.00

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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Clackamas Communications Inc, (Continued)						300-606.00	1,141.05
25686	Colvin Oil	Inv 635455	03/22/96	100-106.00	507.50	252-612.00	507.50
25687	Coos-Curry Electric	Feb Electric	03/22/96	100-106.00	3,805.59	106-662.00	675.27
						150-662.00	1,163.58
						201-662.00	850.38
						251-662.00	794.36
						252-662.00	322.00
25688	Crime Prevention Resources	Inv 959267	03/22/96	100-106.00	295.00	103-658.00	295.00
25689	Larry Curry	Reimbursement	03/22/96	100-106.00	474.75	102-658.00	474.75
25690	DHR Child Support Unit	Garnishment	03/22/96	100-106.00	62.50	100-220.70	62.50
25691	DHR Child Support Unit	Garnishment	03/22/96	100-106.00	33.00	100-220.70	33.00
25692	Dynasty Software	Inv 3960026	03/22/96	100-106.00	992.50	201-602.00	496.25
						251-602.00	496.25
25693	Marshal Ferg	Contract Inspec	03/22/96	100-106.00	320.00	105-646.00	320.00
25694	First Trust Nat'l Association	Gen Oblig Bond	03/22/96	100-106.00	41,370.00	400-822.00	40,000.00
						400-824.00	1,370.00
25695	First Trust Oregon	Acct 97-211745	03/22/96	100-106.00	857.00	420-632.00	857.00
25696	Gall's Inc	5061233/5061869	03/22/96	100-106.00	3,960.60	103-608.00	16.94
						103-726.00	3,943.66
25697	General Binding Corp	Inv 50011166	03/22/96	100-106.00	22.94	103-606.00	22.94
25698	GTE Northwest	Feb Telephone	03/22/96	100-106.00	1,568.54	101-664.00	22.78
						102-664.00	83.52
						103-664.00	429.26
						104-664.00	113.88
						105-664.00	144.25
						201-664.00	132.88
						202-664.00	120.80
						252-664.00	48.32
						300-664.00	472.85
25699	GTE	Inv D537930	03/22/96	100-106.00	893.80	300-606.00	893.80
25700	HGE Inc	Feb Statement	03/22/96	100-106.00	495.50	105-646.00	187.00
						201-724.00	146.50
						251-636.00	162.00
25701	ICMA-RT 457 c/o 1st Ntl Bnk MD	Def Comp Contri	03/22/96	100-106.00	705.00	100-220.70	705.00
25702	Kaneta Lodge	Hotel-Sharp	03/22/96	100-106.00	264.00	104-658.00	264.00
25703	K D Electric	Inv 2135	03/22/96	100-106.00	62.94	150-624.00	62.94
25704	Jay Klapperich	Reimbursement	03/22/96	100-106.00	84.10	150-606.00	84.10
25705	League of Oregon Cities Trust	April Premium	03/22/96	100-106.00	37.00	100-220.60	37.00
25706	McMurray & Sons Roofing	Inv 92887	03/22/96	100-106.00	8,950.00	150-624.00	7,400.00
						252-624.00	1,550.00
25707	Motorola	Inv 50386092	03/22/96	100-106.00	901.50	300-606.00	901.50
25708	OFCA Conf/OR Fire Serv Center	Conf Reg-Sharp	03/22/96	100-106.00	180.00	104-658.00	180.00
25709	Office of the Trustee	Garnishment	03/22/96	100-106.00	72.50	100-220.70	72.50
25710	OPS Insurance Co	April Premium	03/22/96	100-106.00	227.90	100-220.60	227.90
25711	Oregon Department of Revenue	State W/H Tax	03/22/96	100-106.00	2,997.87	100-220.30	2,997.87
25712	Paramount Pest Control Inc	Inv 41301	03/22/96	100-106.00	28.00	103-614.00	28.00
25713	PERS - Retirement	Retire Contrib	03/22/96	100-106.00	6,328.20	100-220.80	6,328.20
25714	Petty Cash	Reimbursement	03/22/96	100-106.00	90.94	102-602.00	10.75
						102-658.00	2.55
						103-602.00	13.77
						103-606.00	15.13

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Petty Cash, (Continued)							
						103-614.00	3.73
						103-658.00	14.56
						104-606.00	4.93
						106-658.00	25.52
25715	Petty Cash	Reimbursement	03/22/96	100-106.00	99.74	109-602.00	6.94
						109-614.00	23.22
						150-658.00	16.29
						251-612.00	20.90
						252-606.00	1.50
						252-612.00	8.28
						650-614.00	15.96
						902-730.00	6.65
25716	PGI Inc	Inv 040564	03/22/96	100-106.00	187.88	104-614.00	187.88
25717	Pitney Bowes Inc - FAX	Inv X626699	03/22/96	100-106.00	85.00	109-606.00	85.00
25718	Quill Corp	Inv 7994230	03/22/96	100-106.00	131.94	103-602.00	131.94
25719	Robotronics	Inv 17054	03/22/96	100-106.00	1,287.00	103-614.00	1,287.00
25720	Pearley V Ruth	Bail Refund	03/22/96	100-106.00	40.00	100-232.00	99.00
						100-474.00	(20.00)
						100-234.00	(26.00)
						100-235.00	(13.00)
25721	Sea Cove Training Center	Feb Statement	03/22/96	100-106.00	312.50	106-626.00	312.50
25722	James W Shaw	Bail Refund	03/22/96	100-106.00	1,200.00	100-232.00	1,900.00
						100-474.00	(587.00)
						100-234.00	(59.00)
						100-235.00	(54.00)
25723	So Coast Legal Secretaries Asn	Dues-Roberts	03/22/96	100-106.00	65.00	101-658.00	65.00
25724	Stadelman Electric	Inv 2453	03/22/96	100-106.00	45.00	251-606.00	45.00
25725	Traffic Safety Supply	Inv 075562-5	03/22/96	100-106.00	221.00	150-684.00	221.00
25726	United Pipe & Supply Co Inc	Feb Statement	03/22/96	100-106.00	2,000.11	201-612.00	1,975.83
						251-612.00	24.28
25727	U S Bank	Federal W/H Tax	03/22/96	100-106.00	12,970.05	100-220.10	5,187.33
						100-220.20	7,782.72
25728	U S Bank - Visa	Feb Statement	03/22/96	100-106.00	1,573.10	102-658.00	191.00
						103-602.00	32.90
						103-606.00	194.57
						103-658.00	809.88
						104-624.00	324.75
						104-658.00	6.00
						105-606.00	14.00
25729	U S Bank - Visa	Feb Statement	03/22/96	100-106.00	618.73	105-658.00	254.72
						107-658.00	6.00
						109-602.00	19.79
						202-612.00	59.95
						252-612.00	59.95
						300-658.00	58.30
						650-614.00	160.02
25730	Donna VanNest	Reimbursement	03/22/96	100-106.00	47.36	109-602.00	47.36
25731	Viking Office Products	Inv 33835	03/22/96	100-106.00	179.79	105-602.00	32.97
						107-602.00	109.80
						150-606.00	37.02
25732	Visionary Systems, Ltd	Inv 758	03/22/96	100-106.00	2,955.00	104-614.00	2,955.00

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25733	Tom Weldon	Reimbursement	03/22/96	100-106.00	80.50	102-658.00	80.50
25735	Doug Alexander	Reimbursement	03/29/96	100-106.00	249.22	105-658.00	249.22
25736	Anchor Lock & Key	Inv 4570 & 4606	03/29/96	100-106.00	30.00	103-614.00	5.00
						252-606.00	25.00
						107-602.00	35.90
25737	Becco Inc	Inv 8263	03/29/96	100-106.00	35.90	102-602.00	25.00
25738	Brookings Harbor Chamber	Newsletter Ad	03/29/96	100-106.00	25.00	903-722.00	1,306.80
25739	Brown & Caldwell	Inv 1395 & 1399	03/29/96	100-106.00	1,766.00	903-730.00	459.20
						200-212.00	60.00
25740	Ken Caylor	Deposit Refund	03/29/96	100-106.00	70.00	250-478.00	10.00
						100-220.50	10,730.82
25741	CIS	Inv BKR-9501W	03/29/96	100-106.00	10,730.82	103-606.00	31.00
25742	Clackamas Communications Inc	Inv 3603586	03/29/96	100-106.00	31.00	103-606.00	315.87
25743	Colvin Oil	Mid-March Stat	03/29/96	100-106.00	1,344.57	104-606.00	99.86
						105-606.00	34.69
						106-612.00	15.44
						150-606.00	182.38
						201-606.00	66.85
						202-606.00	49.43
						251-606.00	30.13
						252-606.00	49.42
						252-612.00	500.50
25744	Mike Cooper	Reimbursement	03/29/96	100-106.00	13.77	103-602.00	13.77
25745	Coos-Curry Electric	Feb Electric	03/29/96	100-106.00	7,671.79	109-662.00	1,276.88
						202-662.00	3,246.39
						252-662.00	3,148.52
						201-612.00	275.00
25746	Michael & Laura Cremarosa	Water Meters	03/29/96	100-106.00	275.00	103-606.00	67.49
25747	Cummins Northwest Inc	Inv 14220618	03/29/96	100-106.00	202.47	104-606.00	67.49
						300-606.00	67.49
						106-652.00	287.13
25748	Del Cur Supply	Inv 31319&31320	03/29/96	100-106.00	915.11	252-652.00	627.98
						100-232.00	99.00
25749	Stephen C Duryea	Bail Refund	03/29/96	100-106.00	20.00	100-474.00	(40.00)
						100-234.00	(26.00)
						100-235.00	(13.00)
						103-614.00	49.75
25750	1st Impressions	Inv 4427	03/29/96	100-106.00	49.75	101-634.00	270.00
25751	Frank C Roberts	File 0178	03/29/96	100-106.00	270.00	103-658.00	80.00
25752	Gang Intervention Project	Reg Fee-Sheffel	03/29/96	100-106.00	80.00	107-660.00	115.00
25753	GFOA	Dues-Shields	03/29/96	100-106.00	115.00	201-612.00	122.50
25754	Grants Pass Water Labs	Feb Stmt	03/29/96	100-106.00	122.50	252-612.00	69.20
25755	Hach Co	Inv 352711	03/29/96	100-106.00	69.20	104-606.00	50.00
25756	Hagen's Dry Cleaners	Cleaning	03/29/96	100-106.00	50.00	102-602.00	64.40
25757	ICMA - Distribution Center	Inv 461	03/29/96	100-106.00	64.40	109-644.00	500.00
25758	Jerry Conant Janitorial	March Cleaning	03/29/96	100-106.00	500.00	251-606.00	30.78
25759	K D Electric	Inv 2204	03/29/96	100-106.00	30.78	251-612.00	73.50
25760	Loring's Sporting Goods	Inv 421	03/29/96	100-106.00	73.50	104-606.00	14.00
25761	Mallory Company	Inv 1132822-01	03/29/96	100-106.00	14.00	100-232.00	75.00
25762	Alan Martin	Bail Refund	03/29/96	100-106.00	45.00	100-474.00	(30.00)
						104-606.00	64.52
25763	National Firefighter Corp	Inv 018025	03/29/96	100-106.00	64.52	252-652.00	146.17
25764	NCL of Wisconsin Inc	Inv 55879	03/29/96	100-106.00	146.17		

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25765	North Coast Paving & Rock	Inv 036621	03/29/96	100-106.00	232.20	150-628.00	232.20
25766	Pacific Water Works	Inv 2024584	03/29/96	100-106.00	179.00	201-612.00	179.00
25767	Barbara Palicki	Reimbursement	03/29/96	100-106.00	51.95	103-658.00	51.95
25768	Ritcher Publications	Publication	03/29/96	100-106.00	19.95	101-664.00	19.95
25769	Wayne Sheffel	Reimbursement	03/29/96	100-106.00	103.18	103-658.00	103.18
25770	Beverly Shields	March Rotary	03/29/96	100-106.00	22.00	107-660.00	22.00
25771	Siegrist Ford	Inv 27606/16586	03/29/96	100-106.00	65.11	104-606.00	65.11
25772	Stadelman Electric	2445/2474/2473	03/29/96	100-106.00	1,345.15	104-624.00	88.00
						150-624.00	413.00
						202-606.00	844.15
25773	Stamper's Tire	Inv 109173	03/29/96	100-106.00	38.00	150-606.00	38.00
25774	SMOCC	Reg Fee-Kelley	03/29/96	100-106.00	155.30	202-658.00	77.65
						252-658.00	77.65
25775	United Pipe & Supply Co Inc	Inv 3261220	03/29/96	100-106.00	73.79	106-626.00	73.79
25776	U S Government Bookstore	Manual	03/29/96	100-106.00	44.00	105-602.00	44.00
25777	Viking Office Products	Inv 46311	03/29/96	100-106.00	37.89	103-602.00	37.89
25778	Webfoot Truck & Equipment Inc	Inv 53091	03/29/96	100-106.00	32.76	150-606.00	32.76
25779	West Coast Auto Sales	Inv 9229	03/29/96	100-106.00	34.00	150-606.00	34.00
25780	LETN	Inv 733872	03/29/96	100-106.00	288.00	103-658.00	288.00
25781	Wildfire Pacific Inc	239152 & 240858	03/29/96	100-106.00	3,206.13	104-606.00	331.33
						104-726.00	2,874.80
					209,391.35		
					209,391.35		

*** END OF REPORT ***

BROOKINGS MUNICIPAL COURT MONTHLY REPORT

MARCH 1996

	BAILS	TRAFFIC	OTHERS	DUII CON	DUII DIV	TOTALS
COLLECTED	\$3,655.00	\$4,678.00	\$901.00	\$400.00	\$390.00	\$10,024.00
FINES	\$586.00	\$2,576.00	\$415.00	\$283.00	\$84.00	\$3,944.00
COSTS	\$417.50	\$290.00	\$40.00	\$0.00	\$0.00	\$747.50
PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LEMA	\$10.00	\$53.00	\$4.00	\$0.00	\$0.00	\$67.00
INTX	\$0.00	\$0.00	\$0.00	\$0.00	\$64.00	\$64.00
D.M.V.	\$0.00	\$0.00	\$0.00	\$67.00	\$0.00	\$67.00
M.H.	\$0.00	\$0.00	\$0.00	\$0.00	\$77.00	\$77.00
SA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
COUNTY	\$111.00	\$593.00	\$34.00	\$50.00	\$0.00	\$788.00
ATC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CFAA	\$154.00	\$1,116.00	\$358.00	\$0.00	\$165.00	\$1,793.00
REST.	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$100.00
DUE CITY						\$4,691.50
REFUND	\$2,376.50	\$0.00	\$0.00	\$0.00	\$0.00	\$2,376.50

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of March, 1996

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
4	Single Family Dwelling	\$2,184.50	\$1,266.00	\$109.23	\$10,228.00	\$579,225.10	5	\$690,049.10	9	\$1,014,376.00
2	Single Family Addition	\$101.00	\$65.00	\$5.05	\$0.00	\$9,500.00	8	\$61,945.00	9	\$153,368.00
3	Single Family Garage-Carport	\$211.50	\$136.00	\$10.58	\$0.00	\$23,427.00	6	\$49,144.00	3	\$17,864.00
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$154,370.00	1	\$129,362.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3	\$1,487,885.00	0	\$0.00
2	Commercial New	\$578.50	\$376.00	\$28.93	\$5,000.00	\$104,115.00	3	\$252,716.00	1	\$44,455.00
1	Commercial Addition-Change	\$32.50	\$21.00	\$1.63	\$0.00	\$1,980.00	4	\$18,634.76	5	\$43,966.00
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	1	\$7,000.00
1	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$0.00	2	\$0.00
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	4	\$9,500.00	0	\$0.00
13	Total Building Permits	\$3,108.00	\$1,864.00	\$155.40	\$15,228.00	\$718,247.10	36	\$2,724,243.86	31	\$1,410,391.00
7	Mechanical Permits	\$191.50	N/A	\$9.58		N/A	14	N/A	8	N/A
6	Plumbing Permits	\$333.20		\$16.66	\$0.00	N/A	11	N/A	12	N/A
1	Manufactured Home Permits	\$105.00		\$5.25	\$2,557.00	N/A	2	N/A	1	N/A
27	TOTAL PERMITS	\$3,737.70	\$1,864.00	\$186.89	\$17,785.00	\$718,247.10	63	\$2,724,243.86	52	\$1,410,391.00

During the Month of March, 1996, permits were issued for 7 new sewer connections. The City of Brookings now has 491.41 EDU Units connected to the Brookings Wastewater System.