

Agenda

City of Brookings

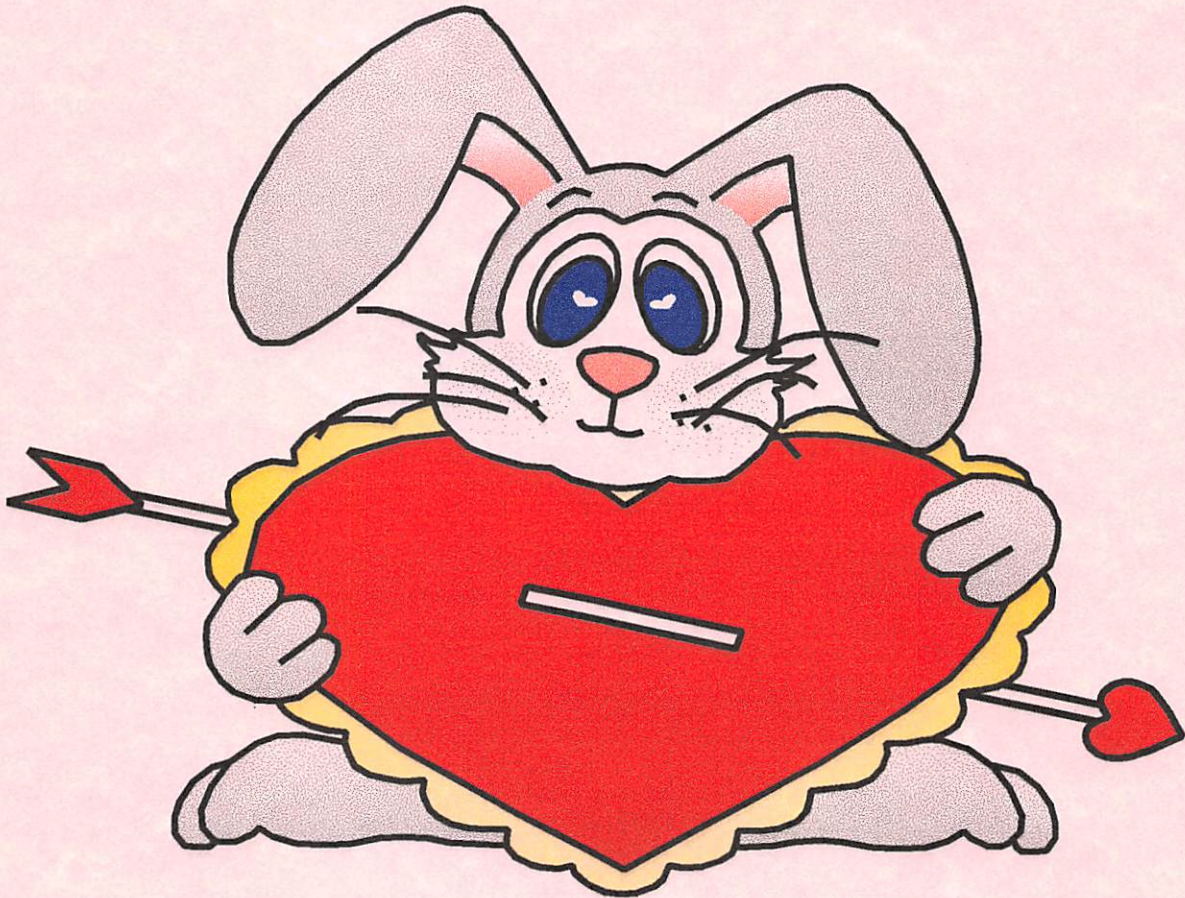
Common Council Meeting

Brookings City Hall Council Chambers

898 Elk Drive, Brookings, Oregon

February 12, 1996

7:00 p.m.



Happy Valentine's Day

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
February 12, 1996
7:00 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

1. Proclamation - Vietnam Veterans of America, Inc. (lilac)
2. Appointments - Parks and Recreation Commission (gold)
3. Appointment - Budget Committee (tan)
4. Appointment - Budget Officer for 1996/97 fiscal year (green)

V. PUBLIC HEARINGS

VI. SCHEDULED PUBLIC APPEARANCES

1. Presentation of proposed Stout Park Plan - Chair Keith Pepper/Robert and Saskia Burnett (ivory)

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

VIII. STAFF REPORTS

A. Police Department

1. Purchase of police patrol vehicle (blue)

B. City Manager

1. Proposed ballot title for tax base election (gray)

IX. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. January 22, 1996 Regular Council Meeting (salmon)
2. January 31, 1996 Special Joint Council Meeting (yellow)

B. Acceptance of Commission/Board Minutes

1. December 6, 1995 Planning Commission Meeting (lilac)

C. Approval of Vouchers (\$349,526.78) (gold)

(end Consent Calendar)

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

B. Resolutions

XI. COMMITTEE REPORTS

A. Planning Commission

B. Parks and Recreation Commission

C. Chamber of Commerce

1. Presentation of Program Report for Calendar Year 1995 (tan)
2. Requests for annual Azalea Festival (green)
 - a. Close Frontage Road
 - b. Close East/West section of Ross Road
 - c. City barricades for both closures
 - d. Street closure from Friday, May 24, at 5:00 p.m. until Monday, May 27, at 7:00 p.m.
 - e. Waiver of fees for use of Azalea Park bandshell and stage during annual Azalea Festival

3. Request from Tourism Committee for contribution of \$1,500 for partial sponsorship of a Community Revitalization Seminar (ivory)

D. Systems Development Charge Review Board

1. Annual Report for calendar year 1995 (blue)

XII. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor






B. Council

XIII. ADJOURNMENT





February 1996

City of Brookings Monthly Activities Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3 9:00 AM Council Goal Setting - B/W Confer- ence Room
4	5	6 7:00 PM Plan- ning Commis- sion Meeting	7 12:00 PM Coun- cil/Comm. Meeting 7:00 PM Water- shed Council - USFS	8	9	10
11	12 7:00 PM Coun- cil Meeting  Lincoln's Birthday	13	14  Valentine's Day	15 1:30 PM Capital Improvements Plan (CIP) 7:00 PM Parks & Rec. Comm.	16	17
18	19   HOLIDAY	20	21 Ash Wednesday	22  Washing- ton's Birthday	23	24
25	26 7:00 PM Coun- cil Meeting	27	28	29		

March 1996

City of Brookings Monthly Activities Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
					1	2																																																																																				
3	4	5 7:00 PM Planning Comm. Meeting	6 12:00 PM Council Commission/Community Work Session	7	8	9  1:00 PM - 3:00 PM Library Reception - Dr. Ed Olsen																																																																																				
10	11 7:00 PM Council Meeting	12	13	14	15	16																																																																																				
17  St. Patrick's Day	18	19	20	21 1:30 PM CIP 7:00 PM Parks & Rec. Comm.	22	23																																																																																				
24	25 7:00 PM Council Meeting	26	27	28	29	30																																																																																				
31 Palm Sunday	<div>February</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td></td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td></td><td></td></tr> </table>					S	M	T	W	T	F	S				1	2	3		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29			<div>April</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				
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**This proclamation will be
presented at the Council
meeting on February 12.**

CITY OF BROOKINGS

898 Elk Drive
Brookings, Oregon 97415
Phone (503) 469-2163
Fax (503) 469-3650

OFFICE OF THE MAYOR



press release

CITY PARKS AND RECREATION COMMISSION VACANCY

Two terms on the Brookings Parks and Recreation Commission expire February 1, 1996. These are both 4-year terms.

It is the policy of the City of Brookings that every vacancy on Boards and Commissions shall be made public so that interested members of the community may apply for appointment.

The Brookings Parks and Recreation Commission meets monthly on the third Thursday at 7:00 p.m. in the Brookings City Hall Council Chambers.

Anyone interested in serving on the Commission should apply in writing to Mayor Tom Davis, 898 Elk Drive, Brookings, Oregon, 97415. Please include a brief statement explaining any experience or special talents you may have. Letters should be in city hall by February 7, 1996.

If you have any questions please contact Donna Van Nest, Administrative Assistant, at 469-2166, Extension 204.

IV.2.

01-18-96

to whom it may concern.

I would truly like to continue as
a Parks + Recreation Commissioner

Thank you

Donna O'Brien

February 6, 1996



Tom Davis
Mayor
City of Brookings
898 Elk Drive
Brookings, Oregon

RE: Resignation from City of Brookings Budget Committee

Dear Tom,

This letter is to provide you with notification that Kathy and I will be moving to a new residence in Gold Beach within the next 90 days. We are in the process of purchasing a new home at Rogue Shores, which is more conveniently located for coverage of the three branches of First Interstate in Curry County.

Unfortunately, because of the City's residency requirement for the Budget Committee appointment, I must resign.

Please be assured that I am going to continue to utilize the Brookings Branch as base of operations for the Curry County Branches, and will remain active in the Community.

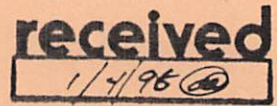
Tom, I was very honored when the City Council appointed me to the Budget Committee. Please express my apology to the Council and Tom Weldon for any inconvenience which I have caused the City by my relocation.

Please know, I would be happy to serve the City in other advisory capacities, where the residency requirement is not an issue.

Sincerely Yours,

K.C. Short

1V.3



324 South Hazel Street
Brookings, OR 97415

January 2, 1996

Mayor Tom Davis
City of Brookings
898 Elk Drive
Brookings, OR 97415

Dear Mayor Davis:

I am writing in response to the vacancy on the City of Brookings Budget Committee and wish to submit this letter as my application for the position.

I am a resident of Brookings, having lived in the area for seven years, and am applying for this position as a private and interested citizen. My fiscal experience includes a three year term on the 17C School District Budget Committee, one year of which I served as Committee Chair. For the past three years I have served as Treasurer of the Chetco Community Council and have also served as Treasurer of the Brookings-Harbor Chamber of Commerce prior to my present employment.

I regularly attend meetings of the Brookings City Council and have been involved with Brookings' sewer bond, tax base and tax levy initiatives.

Thank you for taking the time to consider me for this position. If I can provide you with any additional information please do not hesitate to call me.

Very truly yours,



Les Cohen

Keith Hislop
684 Richard St.
Brookings, OR. 97415

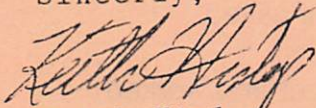
Tom Davis, Mayor
City of Brookings
898 Elk Dr.
Brookings, OR. 97415

received
1/12/96

Tom,

With this letter I am expressing an interest in becoming a part of the City's budgeting process.

Sincerely,


Keith Hislop



Flora Pacifica

January 12, 1996

Tom Davis
Mayor
City of Brookings
Brookings, OR 97415

received
1/12/96

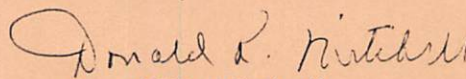
Dear Mayor Davis,

It is my understanding that the City of Brookings is looking for people who would be willing to serve on the Budget Committee. While I am not especially looking for something to do, I would be willing to serve on the committee if asked.

I am a retired US Foreign Service, Agricultural Development Officer and worked much of my professional life in various roles of planning, implementing and evaluating multi-million dollar projects in Asia, Africa and the US. Currently, I am president of Flora Pacifica, Inc. and do most of the management, budgeting and operational planning for the business. In addition, I am on the Del-Cur Board of Directors; the Chetco Watershed Council; Curry County Tourism Council and the Southwestern Oregon Province Advisory Council. If needed, I could provide a more complete resume.

I understand that Gail Hampton who works with us at Flora Pacifica has applied for the Budget Committee. She would be an excellent member of the committee. However, if the City Council does not wish to have more than one person from any one business, I would certainly understand. I will await your decision.

Sincerely,


Donald R. Mitchell



MEMO

TO: Mayor & City Council

FROM: Tom Weldon, City Manager

Tom

RE: Appointment of Budget Officer

DATE: February 6, 1996

Oregon budget law requires the appointment of a budget officer by the governing body to be under the supervision of either the executive officer or the governing body.

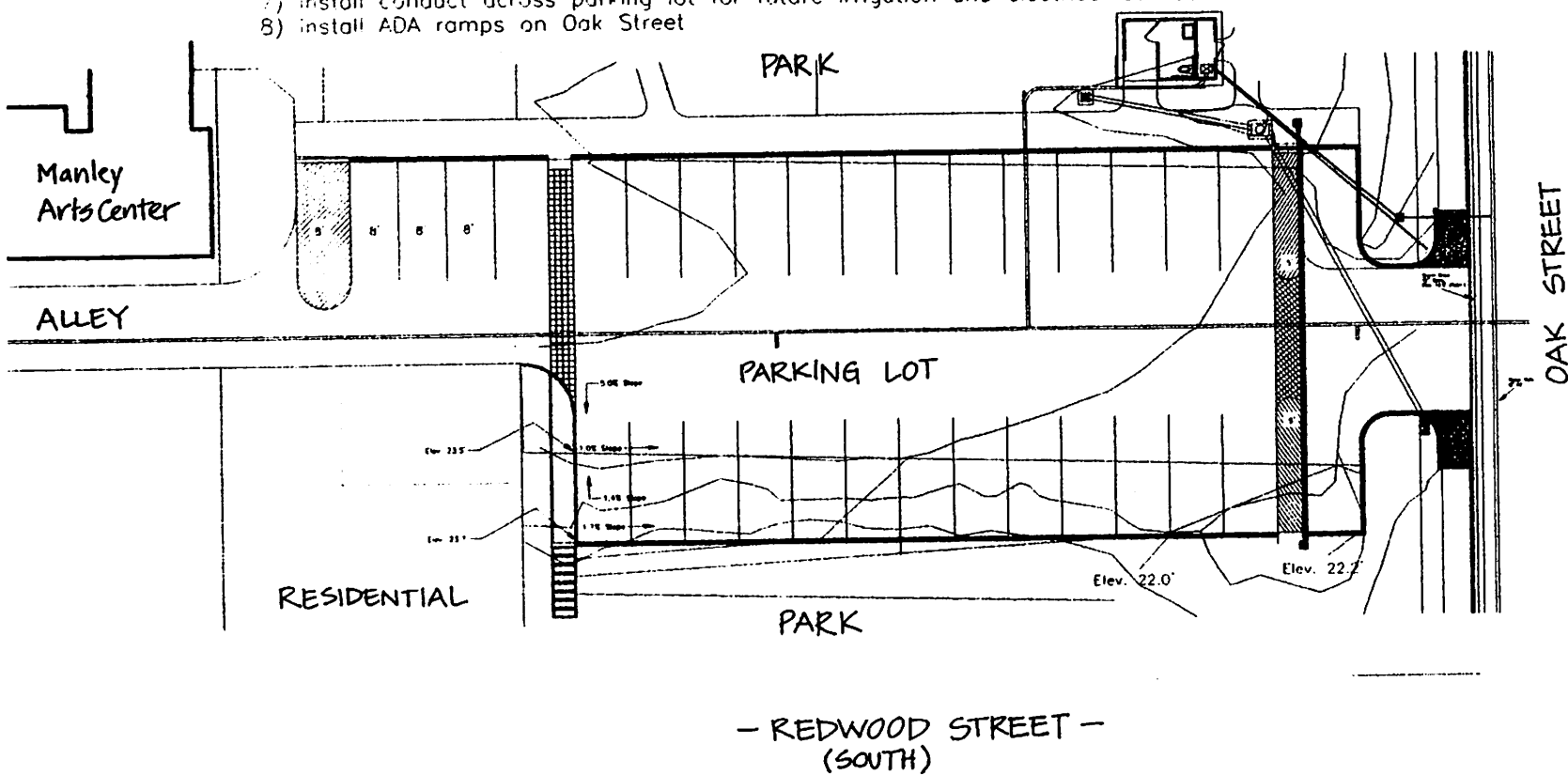
I am recommending Finance Director Beverly Shields be appointed Budget Officer for fiscal year 1996/97 budget preparation.

Bev and I will be working closely to coordinate the preparation and recommendations of the budget to complement the upcoming tax base election.

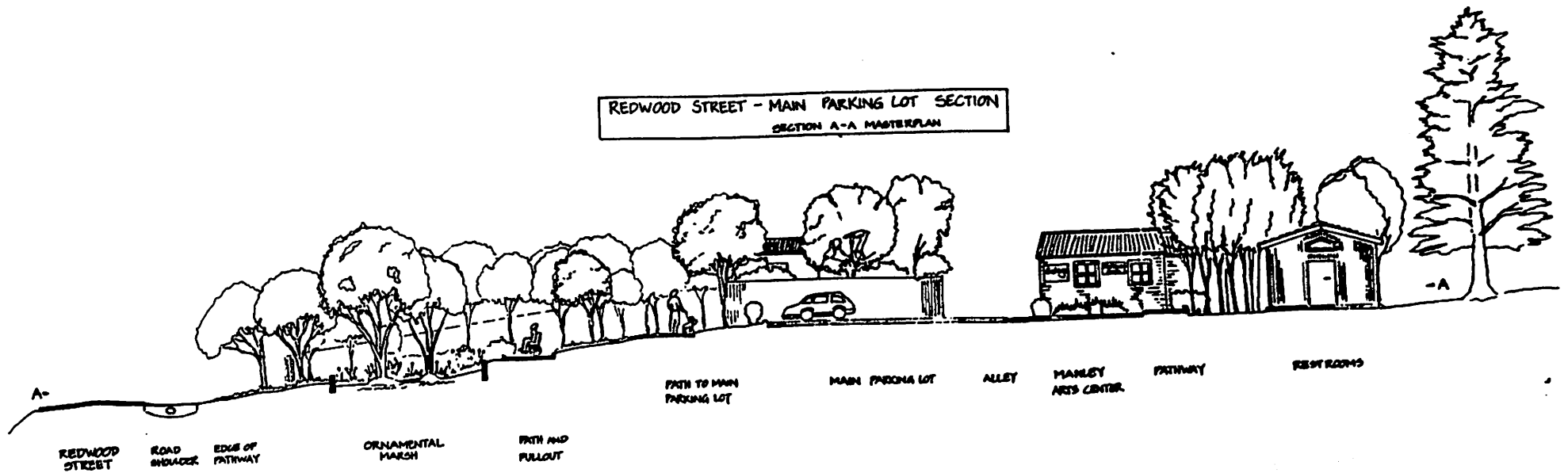
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Manley Arts Center Details

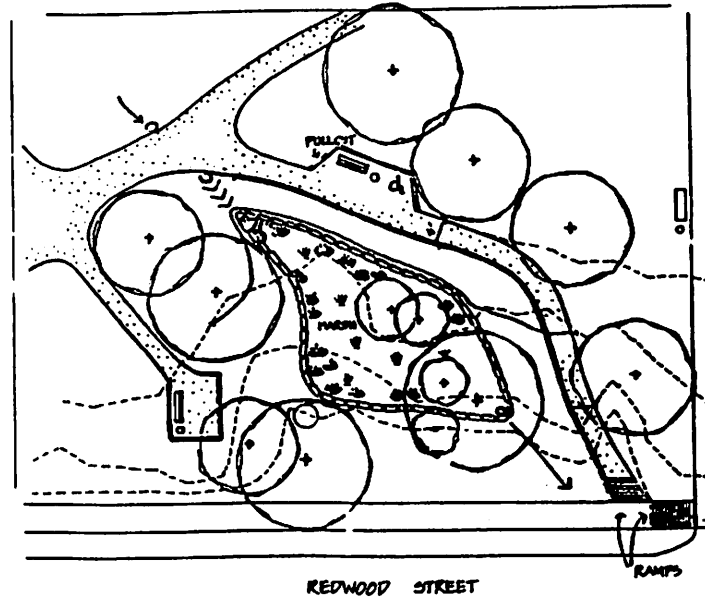
- 1) install 6' walkway north side
- 2) widen parking lot on south side
- 3) widen entrance to parking lot
- 4) install ADA concrete path across parking lot
- 5) install stairway on south--west side of parking lot
- 6) install amenity block in north--east corner w/ utility connections as shown
- 7) install conduit across parking lot for future irrigation and electrical service
- 8) install ADA ramps on Oak Street



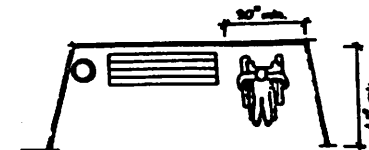
REDWOOD STREET - MAIN PARKING LOT SECTION SECTION A-A MASTERPLAN



ORNAMENTAL MARSH AND WALKWAY AREA

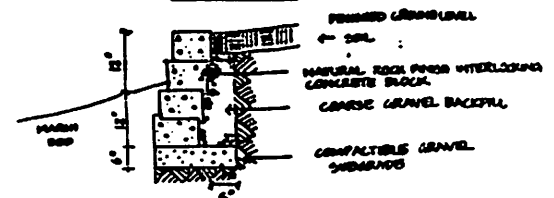


ADA SEATING GUIDELINES



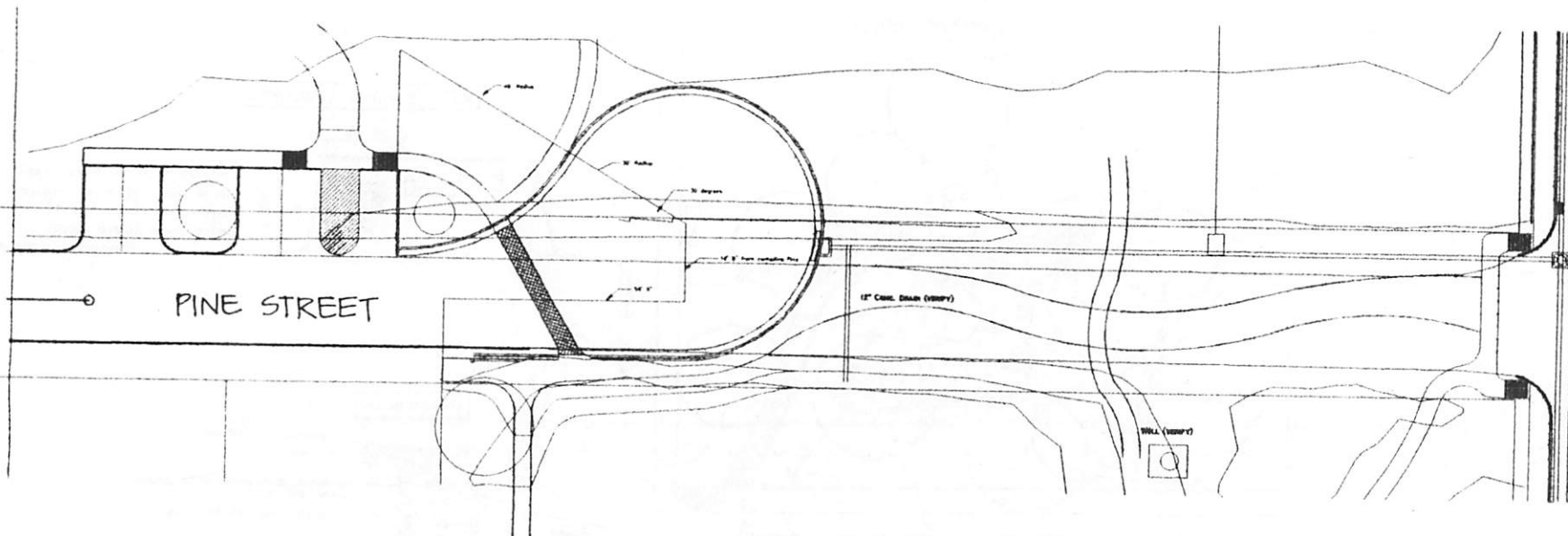
SEATING TO ALLOW CLEAR GROUND OF AT LEAST 30" BY 48" TO ALLOW WHEELCHAIR PERSON TO PARK NEAR OTHER SEATED PEOPLE (ADA DESIGN GUIDELINES)

MARSH WALL



1) install parking lot

- 2) install culdesac, offset, 30' radius
- 3) install ramp and walkway to Manley Arts Center
- 4) remove portion of Pine Street to 9' wide access road
- 5) install storm drain from culdesac to Oak Street
- 6) install roll over curbs along culdesac
- 7) install ADA walkways and curbs



OAK STREET

Stout Park Design Project: Engineer's Estimate

Summary

Redwood Street Improvements	8,450.84
engineer's recommendation	3,479.54
Pine Street Improvements	29,816.02
Improvements to the Manley Arts Center Parking Lot	30,659.39
Park Walkways	50,644.06
subtotal	\$112,910
25% Overhead & Profit	\$28,228
Grand Total	\$141,138

Stout Park Design Project: Engineer's Estimate

Description			MLE				Notes
No.	Total	unit	Total	unit total	subtotal		
Redwood Street Improvements							
Fill, compacted						10'Wx3'Dx150'L includes 6" soil removal	
	excavation	14.00	cy	4.77	66.78		
	fill (subbase)	46.00	cy	15.00	690.00		
	compaction	46.00	cy	1.73	79.58		
	hauling	46.00	cy	1.60	73.60	909.96	
Asphalt Patch						4'Wx150'L	
	6" base	66.70	sy	3.51	234.12		
	2"asphalt	66.70	sy	5.30	353.51		
	seal coat	66.70	sy	2.67	178.09	765.72	
12" Storm drain							
	concrete (nrc)	120.00	lf	9.75	1170.00	1,170.00	
	concrete (asb)	120.00	lf	12.07	1448.40		
	PVC	120.00	lf	12.19	1462.80		
Manhole						conc. cast in place cheaper	
	4' dia x4' block MH	1.00	ea	551.00	551.00	includes cost of existing pipe	
	30" grate	1.00	ea	301.00	301.00	852.00 Gutter reqt for drain.	
Curb & Gutter						6x24 curb & gutter	
	concrete	110.00	lf	9.44	1038.40	1,038.40	
	asphalt	110.00	lf	8.36	919.60	6x24 curb & gutter	
2-Access Ramps						ADA reqt. Oak & Rdwd	
	sidewalk	160.00	sf	2.29	366.40		
	curbing	40.00	lf	9.44	377.60	744.00	
4' x 4"Sidewalk						Park comm. recomendmed dirt.	
	conc. broom	440.00	sf	2.22	976.80	976.80	
	Soil cement	9.40	cy	69.55	653.77	Concerned w/ ADA reqt. on Oak and Rdwd.	
	asphalt	440.00	sf	1.54	677.60	Prob. anticipated w/ gravel in road and walkway.	
Concrete Dam							
	4' forms, 1 use	20.00	sfca	10.89	217.80	Not recommended by engineer:	
	conc & place	1.00	cy	75.00	75.00	safety concern w/ ending	
	bollards	2.00	ea	103.80	207.60	road midway down street.	
	rebar	70.00	lb	0.59	41.30	541.70 Problem with drain @ STA 2 + 50	

Stout Park Design Project: Engineer's Estimate

Description			MLE		unit total	subtotal	Notes
	No.	Total	unit	Total			
Costs to install curb 70' East of Property (to right side of existing driveway)							
Fill, compacted							Engineers recommendation: reduces safety hazard at park boundary, elleviates ponding along Redwood, alleviated water runoff over Redwood at STA 2 + 50.
excavation		9.00	cy	4.77		42.93	
fill (subbase)		30.00	cy	15.00		450.00	
compaction		30.00	cy	1.73		51.90	
hauling		30.00	cy	1.60		48.00	
12" pipe		50.00	lf	12.07		603.50	
bridge		2.00	cy	75.00		150.00	
20x11 curb inlet		1.00	ea	368.00		368.00	
access ramp							
walkway		14.00	sf	2.29		32.06	
curb		14.00	lf	9.44		132.16	
asphalt patch							
6" base		31.00	sy	3.51		108.81	
2"asphalt		31.00	sy	5.30		164.30	
seal coat		31.00	sy	2.67		82.77	
subtotal						2234.43	
Costs to install additional 130' of curb & gutter							
Fill, compacted							
excavation		12.00	cy	4.77		57.24	
fill (subbase)		24.00	cy	15.00		360.00	
compaction		24.00	cy	1.73		41.52	
hauling		24.00	cy	1.60		38.40	
access ramp							
walkway		7.00	sf	2.29		16.03	
curb		7.00	lf	9.44		66.08	
asphalt patch							
6" base		58.00	sy	3.51		203.58	
2"asphalt		58.00	sy	5.30		307.40	
seal coat		58.00	sy	2.67		154.86	
sub total						1245.11	
Total						8,450.84	

Stout Park Design Project: Engineer's Estimate

Description			MLE		unit total		subtotal	Notes
No.	Total	unit	Total					
Pine Street Improvements								
Demolition								sawcut & remove part of existing roadway
	3" sawcut	500.00	lf	0.45		225.00		
	3"asphalt	2750.00	sf	0.14		385.00		
Grading								
	1' cut	85.00	cy	2.97		252.45		
	fill & compact	50.00	cf	1.59		79.50		
Storm Drain								Install drain from culdsac to Oak St. to alleviate runoff onto Manley Arts Center Lawn
	manhole	1.00	ea	751.00		751.00		
	22x17 gutterinlet/box	1.00	ea	322.00		322.00		
	12" pipe conc.	170.00	lf	9.75		1657.50		
	2x3 trench	160.00	lf	1.93		308.80		
	backfill	38.00	cy	1.73		65.74		
	compaction	38.00	cy	1.73		65.74		
Curbs								
	6x12 Straight	175.00	lf	6.76		1183.00		Req. for fire along culdsac
	6x12 roll over	205.00	lf	8.59		1760.95		
Sidewalks								along p'lot north side std walkway along Pine installed in roadway 6" asphalt over 6" base, std. 4" asphalt over 4" base, std.
	6' x 4" conc.	450.00	sf	2.22		999.00		
	4' x 4" conc	320.00	sf	2.22		710.40		
	4'x 6" conc.	300.00	sf	3.89		1167.00		
		1200.00	sf	3.01		3612.00		
Asphalt Parking								
	Asphalt culdsac	170.00	sy	21.09		3585.30		
	Asphalt overylay/patch	40.00	sy	7.09		283.60		
Painting								
	striping	6.00	ea	5.28		31.68		install Oak ST. only
	handicap	1.00	ea	12.99		12.99		
bollards								
	conc. post	4.00	ea	103.80		415.20		
	removeable	2.00	ea	125.00		250.00	18,123.85	

Stout Park Design Project: Engineer's Estimate

Description			MLE		unit total	subtotal	Notes
	No.	Total	unit	Total			
Install 4' walkway in existing access way							Per recommendation Parks Comm.
4" conc.		3870.00	sf	2.22	8591.40		
4" base		3870.00	sf	0.41	1586.70		
grading		0.72	acre	514.00	370.08		
compaction		48.00	cy	0.37	17.76	10,565.94	
Install 9' utility road through park							Alt. proposed for service vehicles
6" Conc.		3870.00	sf	3.89	15054.30		
6" base		3870.00	sf	0.41	1586.70		
grading		0.72	acre	514.00	370.08		
compaction		72.00	cy	0.37	26.64		
subtotal					17037.72		
Install new access rd along Pine							Proposed replacement of existing Pine st with new conc. surface
6" Conc.		1440.00	sf	3.89	5601.60		
6" base		1440.00	sf	0.41	590.40		
demolition		1440.00	sf	0.14	201.60		
sawcutting		500.00	lf	-0.45	-225.00		
grading		0.27	acre	514.00	138.78		
compaction		27.00	cy	0.37	9.99		
subtotal					6317.37		
Ponding North Side							130' along south side of park fence
4'x 2" asphalt swale		520.00	sf	1.54	800.80		
trench inlet		1.00	ea	112.43	112.43		
grading		1.00	acre	213.00	213.00	1,126.23	
Total						29,816.02	

Stout Park Design Project: Engineer's Estimate

Description			MLE		unit total	subtotal	Notes
No.	Total	unit	Total				
Improvements to the Manley Arts Center Parking Lot							
Demolition							install walkway through p'lot
3" sawcut	130.00	lf	0.45		58.50		
3"asphalt	260.00	sf	0.14		36.40		
Grading							
fill & compaction	93.00	qy	18.56		1726.08		
cut	5.00	qf	2.97		14.85		
Storm Drain							might do with smaller drain in lawn
manhole	2.00	ea	751.00		1502.00		
22x17 gutterinlet/box	1.00	ea	322.00		322.00		
12" pipe conc.	35.00	lf	9.75		341.25		
2x3 trench	35.00	lf	1.93		67.55		
backfill	8.00	cy	1.73		13.84		
Walkway							walkway through p'lot
4'x6" conc	260.00	sf	3.89		1011.40		
6" base	260.00	sf	0.41		106.60		
4'x4" conc	80.00	sf	2.22		177.60		walkway along west side
6'x4"	1020.00	sf	2.22		2264.40		walkway along north side
4" base	1100.00	sf	0.41		451.00		Installed on Oak per ADA reqt
2-Access Ramps							
sidewalk	160.00	sf	2.29		366.40		
curbing	40.00	lf	9.44		377.60		
Stairs							Non-ADA access on West side
4'x4' stairs	1.00	ea	340.00		340.00		per Parks comm. recom.
handrails	15.00	lf	16.17		242.55		
Asphalt Parking							6" over 6", std.
paving	2200.00	sf	3.01		6622.00		Asphaltic conc. curb installed w/ paving
8x6 curbing	360.00	lf	5.46		1965.60		Alleviate grading prob. S-W side of p'lot
Asphalt overlay/patch	16.00	sy	7.09		113.44		

Stout Park Design Project: Engineer's Estimate

Description			MLE				Notes
	No.	Total	unit	Total	unit total	subtotal	
Painting							
striping		36.00	ea	5.28	190.08		
handicap		3.00	ea	12.99	38.97		
paint removal		500.00	lf	1.18	590.00		
Sewer connection							
4" PVC house line		20.00	lf	15.00	300.00		Includes trench, backfill, and pipe S. connection in existing lateral in p'lot
6" PVC		35.00	lf	22.50	787.50		
Electrical Service							
Trench		45.00	lf	1.76	79.20		
electrical		1.00	each	500.00	500.00		Underground electrical service
Water Meters							Price for cubcontract
1" service		1.00	ls	979.00	979.00		Per Parks recom. for future water (& elect)
Utility conduit							to be installed in walkway trench
2" PVC		130.00	lf	2.20	286.00		
pull boxes		2.00	ea	50.00	100.00	21,971.81	
Paving Alley Manley Arts Center to Fern							
10' asphalt paving		370.00	sy	21.09	7803.30		"V" swale
trench inlet		3.00	lf	70.16	210.48		12" wide grate
12" pipe		12.00	lf	9.75	117.00		
fill & compact		30.00	qf	18.56	556.80	8,687.58	
Total							

Stout Park Design Project: Engineer's Estimate

Description		MLE				Notes
No.	Total	unit	Total	unit total	subtotal	
Park Walkways						400' rdwd + 350' MA + 700'pine = 1450 price for: slab-on-grade, excavation, forms, wire slab base, conc., finish, and cure
4'x4" conc. walkway	5800.00	sf	2.22	12876.00		
seeded agg.	5800.00	sf	0.59	3422.00	16,298.00	
exposed agg	5800.00	sf	0.32	1856.00		
2x4 t. pine dividers	4100.00	lf	1.46	5986.00		
2" ashpalt	5800.00	sf	1.54	8932.00		
Soil cement	970.00	cy	69.55	67463.50		
trash cans	6.00	ea	150.00	900.00		
4"x 4" curbing	750.00	lf	5.46	4095.00		
7'x4' bench space	112.00	sf	2.22	248.64		
bench	10.00	ea	520.00	5200.00	10,443.64	priced 8"x6" conc. curb 4 places \$451 bench, shipping, in-ground
Install Ornamental Marsh						
Edging						
1'x1' conc. footing	123.00	lf	2.64	324.72		
8x8x16 conc block	160.00	sf	4.00	640.00		
grout	8.61	cf	5.90	50.80		
fine grading	0.25	acre	213.00	53.25		
8" conc. pipe	20.00	lf	2.81	56.20		
8" cor. poly pipe	25.00	lf	2.81	70.25		
pea gravel	9.00	cy	28.56	257.04	1,452.26	
Amennity Block						CXT "Little Bear"
prefab conc. block	1.00	ls	13625.00	13625.00		Prices per quote, letter dated 1/17/96
timed locks	1.00	ls	600.00	600.00		factory installed
electrical	1.00	ls	2200.00	2200.00		factory installed, circuit box, lights & hand dryer
plumbing	1.00	ls	2400.00	2400.00		factory installed sink, toilet, etc, ready to use
freight	1.00	ls	1750.00	1750.00		
crane	1.00	ls	1500.00	1500.00		owner contracted?
6" conc. pad	166.00	sf	2.26	375.16	22,450.16	owner built
Total					50,644.06	

KENT OWENS
Police Chief


POLICE DEPARTMENT

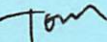
City of Brookings
898 Elk Drive
Brookings, Oregon 97415
(503) 469-3118



memorandum

TO: Mayor
City Council

FROM: Kent Owens, Chief of Police 

THROUGH: Tom Weldon, City Manager 

SUBJECT: NEW PATROL VEHICLE

DATE: February 5, 1996

The Brookings Police Department has not purchased a patrol car since 1993.

In the 1995/96 budget, the Brookings City Council approved \$16,000 for the purchase of a new patrol vehicle.

I went out to local bids and received a bid from Siegrist for \$19,659.

State bid is \$17,489. for the same vehicle; however the order deadline was November 30, 1995 and it is no longer available to us.

I have located a new 1995 with the Ford police package available through Warnock Fleet and Leasing in Hanover, New Jersey. The purchase price is \$16,500. Shipping is estimated at between \$1,400. and \$1,500., for a total of \$18,050.

I request the Council authorize staff to purchase the 1995 Ford from Warnock Fleet and Leasing at a cost of \$18,050.

~

VIII.A.1

NOTICE OF RECEIPT OF BALLOT TITLE

DRAFT

Caption:

To establish a new tax base

Question:

Shall the City of Brookings be authorized a \$1,378,745 tax base beginning with the 1997/98 fiscal year?

Explanation:

The City's tax base, approved May 15, 1984, will be \$873,289 for fiscal year 1997/98. Upon approval, the tax base will be \$1,378,745, an increase of \$505,456. The tax base increase will continue services currently funded by the serial levy approved for the 1995/96 and 1996/97 fiscal years. Those services include swimming pool operations, two Police Officers, fire truck replacement, and two Park/Public Works workers. The tax base will also reduce large utility transfers and provide for a full-time Fire Chief. The estimated tax rate increase will be \$1.18 per thousand, for a total estimated tax rate of \$3.22 per thousand under the new tax base. The tax base is subject to the other governmental purposes limits of Section 11b, Article XI of the Oregon Constitution. The proposed tax base, if approved, will not reduce property tax collections for any other units of government.

Beverly S. Shields
Finance Director/Recorder

Publish: Curry Coastal Pilot
February 21, 1996

minutes

CITY OF BROOKINGS
COMMON COUNCIL MEETING
City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
January 22, 1996
7:00 p.m.

I. CALL TO ORDER

Mayor Davis called the meeting to order at 7:00 p. m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Tom Davis, Councilors Nancy Brendlinger, Bob Hagbom, Dave Scott, Larry Curry, Ex-Officio Councilor Marci Wallace (arrived at 7:17 p.m.)

Staff Present: City Manager Tom Weldon, Administrative Assistant Donna Van Nest, Finance Director Bev Shields, Community Development Director Leo Lightle, Chief of Police Kent Owens, Fire Chief Bill Sharp

Media Present: Anita Rainey, Curry Coastal Pilot; Martin Kelly, KCRE; Joel Buffington, KURY

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

A. Budget Committee Appointments

Mayor Davis noted that Budget Committee members Scott Sabin and Derrick Mauritsen have resigned from the Budget Committee and the terms of Committee members Harold Thiesen and Kathleen Kuhn expire on February 1, 1996. Ms. Kuhn has indicated her interest in being appointed to another term. Mr. Thiesen has indicated that he will not seek reappointment. Mayor Davis advised that he has received seven letters of interest from Les Cohen, Gail Hampton, Keith Hislop, John McKinney, Donald Mitchell, K.C. Short and Don Higginson. Mayor Davis explained that Mr. Higginson cannot serve because he is currently serving on the Parks and Recreation Commission and City policy states that a person will not serve on more than one City Commission/Board/Committee at a time.

Mayor Davis requested approval from the Council for the reappointment of Kathleen Kuhn and the appointment of John McKinney, K.C. Short and Gail Hampton to the Budget Committee.

Councilor Hagbom moved, Councilor Scott seconded and the Council voted unanimously to reappoint Kathleen Kuhn (term expires 02/01/99) and the appointment of John McKinney (term expires 02/01/97), K.C. Short (term expires 02/01/97) and Gail Hampton (term expires 02/01/99) to the Budget Committee.

V. PUBLIC HEARINGS

VI. SCHEDULED PUBLIC APPEARANCES

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

VIII. STAFF REPORTS

A. Community Development

1. Award of Bid - Pioneer Road Waterline Project

Community Development Director Leo Lightle advised that bids were opened on January 16, 1996, as follows:

Tidewater Contractors	(Brookings)	\$ 99,876.60
EMK Contractors	(Eugene)	123,705.00
Johnson Rock	(Coos Bay)	131,582.25
B. J. Williams	(Klamath Falls)	145,016.99
Freeman Rock	(Brookings)	157,512.00
Mark Colton Backhoe	(North Bend)	169,497.14

Staff recommended awarding the Pioneer Water Project to Tidewater Contractors for the amount \$99,876.60.

Councilor Hagbom moved, Councilor Brendlinger seconded and the Council voted unanimously to award the Pioneer Waterline Project to Tidewater Contractors for a total cost of \$99,876.60.

B. City Manager

1. Discussion of 1996-97 Tax Base Election

City Manager Tom Weldon explained that in March of 1995 the voters of Brookings passed a 2-year serial levy for \$500,000 per year to maintain and improve City services and infrastructure.

Mr. Weldon suggested the items below for Council to consider as part of an election to expand our tax base. These are essentially the same items funded under the serial levy. This election should be at the May 21st primary. To do this Council will need to take action at its first meeting in February - the 12th. Mr. Weldon recommended that Council authorize the tax base increase not be effective until after the serial levy expires - that is the levy would not be effective until the fiscal year beginning July 1, 1997.

Swimming Pool (Reserve Fund for future maintenance needs)	\$ 10,000
Swimming Pool Operations	30,000
Eliminate Utility Funds Transfers	225,000
Police Officer (Salary and benefits)	38,400
Fire Truck Replacement (Reserve Fund)	36,000
Police Officer (Continue Community Policing Grant position - salary and benefits)	38,400
Fire Chief (50% salary & benefits)	23,500
Park/Public Works Worker (Continue 2 positions - salary and benefits)	<u>50,000</u>
TOTAL	\$ 451,300
UNCOLLECTIBLE TAXES @ 12%	<u>54,156</u>
GRAND TOTAL	<u>\$ 505,456</u>

The Mayor and Council asked questions of staff pertaining to the proposed tax base election. No formal action taken. Staff was asked to prepare information regarding costs per \$1,000 assessed valuation and to get that information to the Council and media.

2. CDBG Grant

Administrative Assistant Donna Van Nest presented Council with a request to amend the Minutes of the December 11, 1995 Council meeting.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to amend page 2 of the December 11, 1995 Council Meeting Minutes to state, "Mr. Bowman explained that this is the second of two scheduled public hearings concerning the proposed grant for a housing rehabilitation program."

Councilor Curry moved, Councilor Hagbom seconded and the Council voted unanimously to amend page 3 the December 11, 1995 Council Meeting Minutes to state, "Following Council deliberation, Councilor Curry moved, Councilor Brendlinger seconded and the Council voted unanimously to authorize the City Manager to sign the application for a grant for a housing rehabilitation program as recommended in the staff memo dated December 6, 1995."

IX. CONSENT CALENDAR

Councilor Brendlinger requested a change to the minutes of the January 10, 1996 Council meeting.

Councilor Brendlinger moved, Councilor Curry seconded and the Council voted unanimously to approve the Consent Calendar as follows:

A. Approval of Council Meeting Minutes

1. January 10, 1996 Regular Council Meeting

(end Consent Calendar)

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances (none)

B. Resolutions

1. Resolution No. 96-R-601 - A resolution regarding membership - City/County Insurance Services Trust - Workers' Compensation Group.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adopt Resolution No. 96-R-601 - A resolution regarding membership - City/County Insurance Services Trust - Workers' Compensation Group.

XI. COMMITTEE REPORTS

A. Planning Commission

B. Parks and Recreation Commission

Parks and Recreation Commission Chair Keith Pepper recapped the Commission's accomplishments for 1995.

The Council observed the prototype of a bench which the Rotary Club wants to sell to the City for the cost of materials only, which is \$50.00. The benches are handmade concrete and wood benches made by Rotary volunteers. The Council asked that the Rotary refine the product a little and bring it back to Council for another observation.

Chair Pepper explained that the Commission had been asked by Elmo Williams for permission to plant over the old unused roadway through Azalea Park, and if he could prepare a budget to turn the old stone building in Azalea Park into a tool room, for Commission and Council consideration at a later time. The Parks and Recreation Commission recommended approval of the requests.

Councilor Scott moved, Councilor Hagbom seconded and the Council voted unanimously approve the Parks and Recreation Commission's recommendation to allow planting over the old unused roadway through Azalea Park, and to authorize Mr. Williams to prepare a budget to turn the old stone building in Azalea Park into a tool room.

C. Chamber of Commerce

Chamber of Commerce Executive Director Les Cohen said he would have a report from the Chamber to the City before February 1st.

XII. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

Mayor Davis announced that he, along with Councilor Curry and City Manager Tom Weldon, would be attending the Ad Hoc Committee meeting with Harbor Sanitary District scheduled for Tuesday, January 23 at 7:00 p.m. at the Harbor Sanitary District office.

B. Council

XIII. ADJOURNMENT

Councilor Hagbom moved, Councilor Scott seconded and the Council voted unanimously to adjourn the meeting at 8:24 p.m.

Tom Davis
Mayor

Joint Meeting of the Brookings City Council and Curry County Commissioners
Topic of Meeting: Urban Growth Boundary
Wednesday, January 31, 1996
City Hall Council Chambers
7:00 p.m.

The joint meeting of the Brookings City Council and Curry County Commissioners was called to order in the City Council Chambers at 7:05 p.m. Those present were:

Mayor Davis, Councilor Curry, Councilor Brendlinger, Councilor Hagbom, Councilor Scott, Commissioner Hanscam, Commissioner McVay and Commissioner Skinner.

Also present were John Bischoff - City Planning Director, Chuck Nordstrom - County Planner and Jerry Herbage - County Legal Counsel. Media present was Anita Rainey of the Curry Coastal Pilot.

Councilor Brendlinger stepped down at 7:07 because she was not present at the first hearing of the UGB. Councilor Scott stepped down at 7:08 because he has an interest in property in the proposed Urban Growth Boundary. Commissioner McVay stepped down at 7:09 because he is a partner in owning 10 acres in the Harbor water & sewer district which is included in the proposed UGB.

John Bischoff gave a brief update on the Urban Growth Boundary status and read for the record the six issues that were remanded back to the city by DLCD and gave a brief explanation of each. The issues remanded back included 1) concern for the amount of land projected as needed for commercial development; 2) policies to protect the Chetco River fishery; 3) policies making the "master plans for development" a part of the city and county comprehensive plans; 4) amendments to the coordination agreements between the city, county, Harbor Water District and the Harbor Sanitary District; 5) concern for the inclusion of the Itzen and Ashcraft parcels into the boundary; and 6) concern for the future protection of the farming interests on the Harbor Bench.

David Itzen addressed the correspondence from their legal counsel and advised the Councilors and Commissioners that there would be no problem complying with LCDC's concerns.

Mayor Davis read the notice from George Ciapusci, Planning Commission Chair, (Exhibit 1) explaining why he could not attend the meeting and that he was in complete agreement with the recommendations contained in the memo from John Bischoff dated January 25, 1996.

A motion was made by Councilor Curry and seconded by Councilor Hagbom that the City not appeal the findings from DLCD and at this point not employ any special counsel on this issue. In addition, staff recommended that if there is an appeal at a later date, the City should consider retaining the services of Linda Davis. Motion carried unanimously.

A motion was made by Commissioner Skinner and seconded by Commissioner Hanscam that the County not appeal the Urban Growth Boundary decision and as a result of this decision, they not retain outside counsel. It is also a recommendation that County staff and City staff cooperate in the effort to address the several issues raised in the remand document which was remanded to the City of Brookings and Curry County, utilizing discussion between the groups that are involved in meeting and addressing these issues. Motion carried unanimously.

The meeting adjourned at 7:38 p.m.

T.V. Skinner, Chair
Curry County Board of Commissioners

Tom Davis, Mayor
City of Brookings

Date

Date

January 30, 1996

Mayor Tom Davis,
City of Brookings

Re: DLCD Staff Report and Remand on the UGB

Dear Mayor Davis,

Unfortunately, a long-standing business appointment precludes my attendance at the January 31, 1996 Special Council Meeting.

I have read John Bischoff's Memo of January 25, 1996 outlining the remand items and suggested course of action. I find myself in complete agreement with the reasoning and recommendations contained in that Memo.

Respectfully submitted,



George L. Ciapusci, Chair
City of Brookings Planning Commission

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
December 6, 1995**

The regular meeting of the Brookings Planning Commission was called to order at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Ted Freeman	Earl Breuer
Judi Krebs	John Bischoff, Planning Director
George Ciapusci	Linda Phillips, Secretary
Chet Singleton	

PLANNING COMMISSION CHAIRPERSON ANNOUNCEMENTS

Chair Ciapusci announced that SUB-3-93/PUD/MC-1 had been withdrawn by the applicant. He also stated the order of the items for tonight's hearings would be changed from the printed agenda. SUB-3-95 would be heard first, then CUP-7-95.

MINUTES

By a 5-0 vote, (motion: Commissioner Krebs, second: Commissioner Breuer) the Planning Commission approved the minutes of the November 14, 1995 Planning Commission regular meeting.

FINAL ORDERS

None

WRITTEN REQUESTS AND COMMUNICATIONS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 5-0 vote, (motion: Commissioner Krebs, second: Commissioner Breuer) the Planning Commission approved (File No. SUB-3-95) a request to create a subdivision of two parcels into 9 lots varying in size from 6,386 sq. ft. to 29,574 sq. ft.; located in the northwest corner of Sixth Street and Easy Street; zoned R-2 (Two Family Residential); John Zia, applicant. Additional Conditions of Approval in the motion were (1) the applicant would execute the appropriate easements to prevent the undergrounding of the stream on the property; and (2) on Lot #9 Coos Curry Electric will be notified and accept any construction plans before building begins so that the proper distance from power lines to dwellings is observed.

This action was taken following questions or comments regarding the request from the following people:

a)	Denny Crowe	PO Box 2748	Harbor OR 97415
b)	Vi Lovejoy	715 5th Street	Brookings OR 97415
c)	Sue Mencum	714 5th Street	Brookings OR 97415

The applicant waived his right to seven (7) additional days in which to submit written argument.

2. By a 5-0 vote, (motion: Commissioner Krebs, second: Commissioner Breuer) the Planning Commission approved the Final ORDER and Findings of Fact for File Document No. SUB-3-95 subject to the same items added to the Conditions of Approval in the motion to approve the request.

Commissioner Ham arrived during the hearing on SUB-3-95. He did not participate in the hearing.

The Planning Commission took a recess from 7:52 p.m. to 8:02 p.m.

3. By a 5-0 vote, (motion: Commissioner Ham, second: Commissioner Breuer) the Planning Commission approved a request for a Conditional Use Permit to establish a 36-apartment assisted living facility on a 1.67 acre parcel of land; located in the southeast corner of Fern Street and Elk Drive; zoned R-3 (Multiple-Family Residential); Assisted Living Concepts, Inc. applicant. Commissioners Krebs and Ciapusci declared they had been contacted by one of the applicants, not regarding the application but the land use process. Both stated this contact would in no way influence their decision. The question was concerning the readvertisement of a tabled item. Staff replied the hearing was readvertised since it was tabled indefinitely. If the case had not been readvertised the public would have no idea that it was again coming before the Commission. Commissioner Freeman was not a participant in the first phase of this hearing on November 7, 1995 so he disqualified himself from participating in the remainder of the hearing.

As passed, the motion added a Condition of Approval requiring that the propane tank and all outdoor trash containers be screened from view.

This action was taken following questions or comments regarding the request from the following people:

- | | | | |
|----|----------------------|------------------------|------------------------|
| a) | Teresa Dunn | 470 Gasquet Flat Road | Gasquet CA 95543 |
| b) | Jeff Mitchell | 711 "J" Street | Crescent City CA 95531 |
| c) | Robert Dunn | PO Box 380 | Gasquet CA 95543 |
| e) | Steve Orcutt | 10570 SE Washington St | Portland OR 97216 |
| d) | Bishop George Sarros | PO Box 7096 | Brookings OR 97415 |

The applicant waived his right to seven (7) additional days in which to submit written argument.

4. By a 5-0 vote, (motion: Commissioner Breuer, second: Commissioner Ham) the Planning Commission approved the Final ORDER and Findings of Fact for File Document No. CUP-7-95. Commissioner Breuer's motion included a change in wording to condition #15 in the Conditions of Approval to allow staff and the applicant to work out the fence height.

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE MAYOR

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

REPORT OF THE PLANNING DIRECTOR

None

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Chair Ciapusci welcomed Anita Rainey, a staff member of the Curry Coastal Pilot who will be covering City Hall for the newspaper.

Commissioners Breuer and Singleton have received copies of the last 3 or 4 annual reports and will be meeting to compile the report for the current year. They will have their draft report at the January Planning Commission meeting.

Commissioner Krebs verified that the appeal to the City Council of File No. CUP-6-95 (School District 17C's request to allow kindergarten classes to be held in a structure located in an R-3 Zone) will be held at 7:00 p.m. on Monday December 11, 1995.

Commissioner Krebs also wondered what the status of SUB-3-93/PUD/MC-1 was. Staff replied that this request was withdrawn and that approval given for SUB-3-93/PUD (located on the east side of Dawson Road) was null and void. SUB-1-93/PUD (located on the west side of Dawson Road) has been recorded however a bond for half-street improvements was not received.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 9:18 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION


George L. Ciapusci-Chair

City of Brookings
CHECK REGISTER: CHECK # 25062 THRU 25298
For The Month Ending: January 31, 1996
PRINTED: January 31, 1996 16:16:00

** CLOSED **

PAGE 1

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
25062	Assembly Line	Inv 1916	01/03/96	100-106.00	20.00	252-612.00	20.00
25063	Becco Inc	10123/8174/8642	01/03/96	100-106.00	152.38	103-606.00	32.90
						105-606.00	8.48
						107-606.00	30.00
						251-606.00	80.00
25064	Brookings Harbor Chamber	Dec Room Tax	01/03/96	100-106.00	1,878.04	109-687.00	1,878.04
25065	Brookings Vol Firefighters	Jan Contrib	01/03/96	100-106.00	1,583.00	104-682.00	1,583.00
25066	Brown & Caldwell	Inv 1179	01/03/96	100-106.00	16,236.00	903-722.00	16,236.00
25067	Budge-McHugh Supply Co	Inv 1204322-02	01/03/96	100-106.00	17.85	251-612.00	17.85
25068	CIS	Inv BRK-9405D	01/03/96	100-106.00	83.84	109-614.00	83.84
25069	Clackamas Communications Inc	Dec Invoices	01/03/96	100-106.00	2,408.30	300-606.00	2,408.30
25070	Colvin Oil	Fuel Charges	01/03/96	100-106.00	624.29	103-606.00	358.81
						104-606.00	17.62
						105-606.00	43.32
						106-612.00	44.75
						150-606.00	87.04
						201-606.00	60.03
						251-606.00	12.72
25071	Coos-Curry Electric	Nov Electric	01/03/96	100-106.00	7,299.82	109-662.00	1,130.39
						202-662.00	3,048.80
						252-662.00	3,120.63
25072	Curry County Clerk	Recording Fees	01/03/96	100-106.00	40.00	105-602.00	40.00
25073	Curry County Treasurer	Dec Assess	01/03/96	100-106.00	347.65	100-235.00	347.65
25074	Larry Curry	Reimbursement	01/03/96	100-106.00	92.67	102-658.00	92.67
25075	CTR	22000 & 123551	01/03/96	100-106.00	173.00	104-606.00	150.00
						252-606.00	23.00
25076	Da-Tone Construction	Inv 3609 & 3608	01/03/96	100-106.00	100.06	150-628.00	100.06
25077	Marshal Ferg	Contract Insp	01/03/96	100-106.00	40.00	105-646.00	40.00
25078	1st Impressions	Inv 4257	01/03/96	100-106.00	178.50	103-602.00	178.50
25079	Fire Protection Publications	Inv 421607	01/03/96	100-106.00	132.00	104-606.00	132.00
25080	First Trust Oregon	Acct 97-211744	01/03/96	100-106.00	423.00	370-632.00	423.00
25081	Hach Co	Inv 267284	01/03/96	100-106.00	120.93	252-606.00	120.93
25082	ICMA-RT 457 c/o 1st Ntl Bnk MD	Def Comp Cont	01/03/96	100-106.00	655.00	100-220.70	655.00
25083	JC & TC Enterprises	Refund Overpay	01/03/96	100-106.00	260.00	100-422.00	260.00
25084	League of Oregon Cities	9 Subscriptions	01/03/96	100-106.00	90.00	109-602.00	90.00
25085	Medequip Engineering Service	Inv 3602	01/03/96	100-106.00	186.50	104-606.00	186.50
25086	North Coast Paving & Rock	Inv 036451	01/03/96	100-106.00	260.60	150-628.00	260.60
25087	DBQA	Dues-Alexander	01/03/96	100-106.00	25.00	105-660.00	25.00
25088	OMFOA	Dues-Shields	01/03/96	100-106.00	50.00	107-660.00	50.00
25089	OPS Insurance Co	January Prem	01/03/96	100-106.00	212.00	100-220.60	212.00
25090	Oregon Dept of Revenue	State W/H Tax	01/03/96	100-106.00	2,873.36	100-220.30	2,873.36
25091	Oregon Dept of Revenue	Dec Assess	01/03/96	100-106.00	683.00	100-234.00	683.00
25092	OR Teamster Employers Trust	Jan Premium	01/03/96	100-106.00	4,354.95	100-220.60	4,354.95
25093	OR Teamster Employers Trust	Jan Premium	01/03/96	100-106.00	7,548.58	100-220.60	7,548.58
25094	PERS - Retirement	Retire Contrib	01/03/96	100-106.00	5,901.38	100-220.80	5,901.38
25095	Postage By Phone System	Postage Meter	01/03/96	100-106.00	1,000.00	251-602.00	1,000.00
25096	Postmaster	Permit #11	01/03/96	100-106.00	85.00	201-602.00	42.50
						251-602.00	42.50
25097	R & R Uniforms	050481 & 051277	01/03/96	100-106.00	488.21	103-608.00	194.68
						104-614.00	293.53
25098	Bev Shields	Dec Rotary	01/03/96	100-106.00	16.00	107-660.00	16.00
25099	SOC-ICBO c/o Kimberly Humphrey	Dues-Alexander	01/03/96	100-106.00	10.00	105-660.00	10.00

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25100	SOC-ICBO c/o Kimberly Humphrey	Reg-Alexander	01/03/96	100-106.00	180.00	105-658.00	180.00
25101	Square Deal Builders	Dec Statement	01/03/96	100-106.00	80.40	106-612.00	9.26
						201-606.00	31.90
						251-606.00	39.24
25102	Stampers Tires	Inv 105055	01/03/96	100-106.00	108.48	104-606.00	108.48
25103	U S Bank	Fed W/H Tax	01/03/96	100-106.00	12,426.07	100-220.10	7,566.49
						100-220.20	4,859.58
25104	Tom Weldon	Reimbursement	01/03/96	100-106.00	234.00	102-606.00	200.00
						102-658.00	34.00
25105	WW Grainger	Misc Invoices	01/03/96	100-106.00	389.89	106-626.00	167.88
						251-612.00	156.44
						252-612.00	71.57
25106	U S Bank	Investigations	01/03/96	100-106.00	20,000.00	103-680.00	20,000.00
25107	Western States Information		01/03/96	100-106.00	1,560.21	100-478.00	1,560.21
25109	Dennis Barlow	Reimbursement	01/12/96	100-106.00	40.80	150-658.00	40.80
25110	Bay West Supply Inc	Dec Statement	01/12/96	100-106.00	141.70	109-614.00	49.90
						252-652.00	91.80
25111	Best Western Brookings Inn	Conf Room	01/12/96	100-106.00	40.90	109-686.00	40.90
25112	Brett's Small Engine	Dec Statement	01/12/96	100-106.00	19.70	106-612.00	7.95
						106-626.00	11.75
25113	Brookings Paint & Floor Cover	Inv 43021	01/12/96	100-106.00	143.00	103-624.00	143.00
25114	Brookings Supply Inc	Dec Statement	01/12/96	100-106.00	90.62	104-606.00	90.62
25115	Brookings Vol Firefighters	Reimb-tuition	01/12/96	100-106.00	281.00	104-614.00	281.00
25116	Budge-McHugh Supply Co	Inv 1206295-01	01/12/96	100-106.00	170.18	201-612.00	170.18
25117	C & K Market Inc	Dec Statement	01/12/96	100-106.00	31.05	106-612.00	14.76
						251-612.00	8.15
						252-612.00	8.14
25118	Carpenter Tire & Wheel	Inv 4968	01/12/96	100-106.00	32.16	103-606.00	32.16
25119	Chetco Pharmacy & Gifts	Dec Statement	01/12/96	100-106.00	33.98	103-602.00	13.98
						107-602.00	20.00
25120	Coast Auto Center	Inv CVC554475	01/12/96	100-106.00	37.72	103-606.00	37.72
25121	Coastal Coffee Service	Inv 2897	01/12/96	100-106.00	20.80	109-614.00	20.80
25122	Colvin Oil	#60632000	01/12/96	100-106.00	1,589.99	103-606.00	305.87
						104-606.00	77.58
						105-606.00	5.88
						150-606.00	108.89
						201-606.00	42.94
						202-606.00	12.74
						251-606.00	16.76
						252-606.00	12.73
						252-612.00	1,006.60
25123	Coos-Curry Electric	Dec Electric	01/12/96	100-106.00	3,080.48	106-662.00	24.72
						150-662.00	1,031.00
						201-662.00	1,248.33
						251-662.00	507.29
						252-662.00	269.14
25124	Corporation Division	Notary App	01/12/96	100-106.00	20.00	101-602.00	20.00
25125	Curry Coastal Pilot	Dec Advertising	01/12/96	100-106.00	168.75	102-606.00	168.75
25126	D & H Chevron	Dec Statement	01/12/96	100-106.00	116.99	103-606.00	5.30
						251-606.00	55.85
						252-606.00	55.84
25127	Dan's Photo & Cameras	Inv 9128 & 9490	01/12/96	100-106.00	155.38	103-606.00	131.00

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Dan's Photo & Cameras, (Continued)							
						105-602.00	24.38
25128	Dave's Custom Canvas Work	Inv 1556	01/12/96	100-106.00	104.89	104-606.00	104.89
25129	Tom Davis	Reimbursement	01/12/96	100-106.00	87.35	102-658.00	32.00
						109-614.00	55.35
25130	Del Cur Supply	Misc Invoices	01/12/96	100-106.00	1,555.51	106-612.00	13.42
						252-612.00	824.40
						252-652.00	717.69
25131	Dept of Administrative Service	Inv ARK23195	01/12/96	100-106.00	12.25	150-606.00	12.25
25132	Dept of Environmental Quality	Permit Fees	01/12/96	100-106.00	175.00	252-612.00	175.00
25133	DHR Child Support Unit	Garnishment	01/12/96	100-106.00	33.00	100-220.70	33.00
25134	DHR Child Support Unit	Garnishment	01/12/96	100-106.00	62.50	100-220.70	62.50
25135	Ferrellgas	Dec Statement	01/12/96	100-106.00	155.02	150-624.00	114.58
						251-612.00	40.44
25136	First Trust Oregon	#97-211741	01/12/96	100-106.00	595.00	600-602.00	595.00
25137	Fred Meyer	Inv 304537	01/12/96	100-106.00	112.50	252-612.00	112.50
25138	Global Computer Supplies	Inv 15208840	01/12/96	100-106.00	58.51	103-602.00	58.51
25139	Great Western Chemical Co	Inv 375073	01/12/96	100-106.00	3,405.04	202-652.00	3,405.04
25140	BTE Northwest	December Phone	01/12/96	100-106.00	1,595.38	101-664.00	24.85
						102-664.00	91.17
						103-664.00	443.05
						104-664.00	124.32
						105-664.00	157.47
						201-664.00	132.88
						202-664.00	120.80
						252-664.00	48.32
						300-664.00	452.52
25141	Hach Co	Inv 290400	01/12/96	100-106.00	179.30	252-652.00	179.30
25142	Hagen's Dry Cleaners	Dec Cleaning	01/12/96	100-106.00	11.30	103-614.00	11.30
25143	HGE Inc	10170 & 10171	01/12/96	100-106.00	5,881.50	150-646.00	270.00
						201-636.00	208.00
						201-724.00	5,403.50
25144	ICMA-RT 457 c/o 1st Ntl Bnk MD	Def Comp Cont	01/12/96	100-106.00	705.00	100-220.70	705.00
25145	Kerr Hardware	Dec Statement	01/12/96	100-106.00	384.94	103-624.00	55.36
						104-606.00	7.56
						105-602.00	22.49
						106-612.00	42.33
						109-614.00	6.36
						150-624.00	214.66
						251-606.00	29.20
						251-612.00	6.98
25146	Leatherman Tool Company	Inv INV32269	01/12/96	100-106.00	50.32	150-606.00	50.32
25147	Leo Lightle	Reimbursement	01/12/96	100-106.00	81.10	105-658.00	81.10
25148	LETN	Inv 404513	01/12/96	100-106.00	288.00	103-658.00	288.00
25149	LGPI	13 Reg Fees	01/12/96	100-106.00	390.00	104-658.00	30.00
						150-658.00	240.00
						252-658.00	120.00
25150	Mallory Company	Inv 1132792-02	01/12/96	100-106.00	596.81	104-606.00	596.81
25151	Mory's	Dec Statement	01/12/96	100-106.00	335.68	102-602.00	17.38
						103-602.00	160.42
						104-606.00	21.00
						105-602.00	53.85

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Mory's, (Continued)							
						107-602.00	38.74
						109-602.00	35.29
						109-614.00	9.00
25152	Musser & Associates CPA's PC	Dec Services	01/12/96	100-106.00	5,950.00	102-642.00	5,950.00
25153	NCL of Wisconsin Inc	Inv 53740	01/12/96	100-106.00	301.88	252-652.00	301.88
25154	Office of the Trustee	Garnishment	01/12/96	100-106.00	72.50	100-220.70	72.50
25155	Oregon State Bldg Codes Agency	Oct-Dec	01/12/96	100-106.00	380.79	100-236.00	380.79
25156	Oregon Department of Revenue	State W/H Tax	01/12/96	100-106.00	2,860.46	100-220.30	2,860.46
25157	Oregon Department of Revenue	4th Qtr WH Tax	01/12/96	100-106.00	4,105.24	100-220.40	3,395.29
						100-220.50	709.95
25158	Oregonian Publishing Co	Acct #104056-1	01/12/96	100-106.00	541.90	251-612.00	270.95
						252-612.00	270.95
25159	Pac-West Distributing	Reg Fee-Lentz	01/12/96	100-106.00	30.00	106-658.00	30.00
25160	PERS - Retirement	Payroll 1/12/96	01/12/96	100-106.00	5,848.59	100-220.70	42.48
						100-220.80	5,806.11
25161	Portland Freightliner, Inc	Inv 3280	01/12/96	100-106.00	44,946.00	150-724.00	14,982.00
						201-724.00	14,982.00
						251-724.00	14,982.00
25162	Ramcell of Oregon	Dec Cell Phone	01/12/96	100-106.00	380.33	102-664.00	122.31
						103-664.00	221.85
						104-664.00	36.17
25163	Roto-Rooter	#113078	01/12/96	100-106.00	880.00	252-612.00	880.00
25164	Scientific Supply & Equipment	Inv 36162	01/12/96	100-106.00	55.60	252-652.00	55.60
25165	Sea Cove Training Center	Dec Statement	01/12/96	100-106.00	300.00	106-626.00	300.00
25166	Stone, Trew & Cyphers	Dec Services	01/12/96	100-106.00	3,996.35	102-632.00	1,115.42
						102-638.00	2,880.93
25167	Teamsters Local Union 223	Jan Union Dues	01/12/96	100-106.00	345.00	100-220.70	345.00
25168	That Special Touch	Inv 9265	01/12/96	100-106.00	35.00	103-614.00	35.00
25169	Umpqua CDC	Inv 111	01/12/96	100-106.00	1,320.00	105-646.00	1,320.00
25170	United Communications	Dec Phone	01/12/96	100-106.00	456.10	101-664.00	17.00
						102-664.00	51.12
						103-664.00	254.11
						104-664.00	54.44
						105-664.00	74.31
						106-664.00	5.12
25171	United Communications	Dec Phone	01/12/96	100-106.00	92.60	107-606.00	33.27
						150-664.00	30.74
						201-664.00	7.14
						202-664.00	7.15
						251-664.00	7.15
						252-664.00	7.15
25172	United Pipe & Supply	3218337&3219004	01/12/96	100-106.00	119.30	251-612.00	119.30
25173	U S Bank	Fed W/H Tax	01/12/96	100-106.00	12,359.64	100-220.10	7,437.70
						100-220.20	4,921.94
25174	U S Postmaster		01/12/96	100-106.00	500.00	201-602.00	250.00
						251-602.00	250.00
25175	Donna Van Nest	Reimbursement	01/12/96	100-106.00	18.98	109-602.00	18.98
25176	Van Waters & Rogers Inc	Inv PD629546	01/12/96	100-106.00	427.98	202-652.00	427.98
25177	Viper Construction	Sidewalk Repair	01/12/96	100-106.00	420.00	150-628.00	420.00
25178	WW Grainger Inc	624-717199-1	01/12/96	100-106.00	80.55	202-606.00	80.55
25179	Elmo Williams or Olivia Abbott	Draw of Account	01/12/96	100-106.00	5,000.00	106-626.00	5,000.00

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25180	Jon Wilson	Setup Sound Sys	01/12/96	100-106.00	104.00	109-606.00	104.00
25181	Xerox Corp	Inv 049494900	01/12/96	100-106.00	243.35	109-606.00	243.35
25182	Coastal Real Estate	Serv Dep Refund	01/12/96	100-106.00	36.06	200-134.00	36.06
25183	Peggy Martin	Serv Dep Refund	01/12/96	100-106.00	12.99	200-134.00	12.99
25184	A J Anderson	Serv Dep Refund	01/12/96	100-106.00	18.48	200-134.00	18.48
25185	Joe L Burke	Serv Dep Refund	01/12/96	100-106.00	41.56	200-134.00	41.56
25186	Jennifer Blagden	Serv Dep Refund	01/12/96	100-106.00	47.07	200-134.00	47.07
25187	Lewis S Crocker	Serv Dep Refund	01/12/96	100-106.00	17.02	200-134.00	17.02
25188	William Lundquist	Serv Dep Refund	01/12/96	100-106.00	46.29	200-134.00	46.29
25189	Harold & Susanne Heide	Serv Dep Refund	01/12/96	100-106.00	27.36	200-134.00	27.36
25190	John & Pam Brown	Serv Dep Refund	01/12/96	100-106.00	43.94	200-134.00	43.94
25191	Dorothy Kemp	Serv Dep Refund	01/12/96	100-106.00	5.95	200-134.00	5.95
25192	Mary L Bouley	Serv Dep Refund	01/12/96	100-106.00	34.32	200-134.00	34.32
25193	Del Hearn	Serv Dep Refund	01/12/96	100-106.00	49.88	200-134.00	49.88
25194	James Lewis	Serv Dep Refund	01/12/96	100-106.00	19.64	200-134.00	19.64
25195	Thane S Bertrand	Serv Dep Refund	01/12/96	100-106.00	47.92	200-134.00	47.92
25196	Sara Sundae Evans	Serv Dep Refund	01/12/96	100-106.00	45.83	200-134.00	45.83
25197	Virginia Chatterton	Serv Dep Refund	01/12/96	100-106.00	22.49	200-134.00	22.49
25198	Henry McAlmond	Serv Dep Refund	01/12/96	100-106.00	31.46	200-134.00	31.46
25199	Harris Beach Real Estate	Serv Dep Refund	01/12/96	100-106.00	27.89	200-134.00	27.89
25200	John & Candy Herzog	Serv Dep Refund	01/12/96	100-106.00	25.96	200-134.00	25.96
25201	Zia & Associates	Serv Dep Refund	01/12/96	100-106.00	45.00	200-134.00	45.00
25202	Charles W Reeves	Serv Dep Refund	01/12/96	100-106.00	51.58	200-134.00	51.58
25203	Ray Shipman	Serv Dep Refund	01/12/96	100-106.00	44.12	200-134.00	44.12
25204	Helga Hoehne	Serv Dep Refund	01/12/96	100-106.00	26.92	200-134.00	26.92
25206	Doug Alexander	Reimbursement	01/18/96	100-106.00	21.45	109-614.00	21.45
25207	Kiranrai Amin	Refund Overpay	01/18/96	100-106.00	45.00	200-212.00	45.00
25208	Anchor Lock & Key	Inv 4371 & 4397	01/18/96	100-106.00	475.00	103-624.00	475.00
25209	Babin & Keusink	Dec Statement	01/18/96	100-106.00	195.55	101-634.00	195.55
25210	Becco Inc	8678/8190/Maint	01/18/96	100-106.00	1,000.05	103-614.00	95.05
						107-612.00	300.00
						150-726.00	201.67
						201-726.00	201.67
						251-726.00	201.66
25211	Brookings Lock & Safe Co	Inv 3754	01/18/96	100-106.00	9.00	106-624.00	9.00
25212	Budge-McHugh Supply Co	Inv 1206897-01	01/18/96	100-106.00	54.96	201-612.00	54.96
25213	Building Codes Division	Permits	01/18/96	100-106.00	223.60	104-624.00	171.60
						106-624.00	26.00
						252-624.00	26.00
25214	Chief Supply Inc	Order #4844	01/18/96	100-106.00	179.81	104-606.00	123.73
						106-606.00	56.08
25215	Clackamas Communications Inc	Dec Invoices	01/18/96	100-106.00	100.57	103-606.00	100.57
25216	Coastal Real Estate	Serv Dep Refund	01/18/96	100-106.00	55.00	200-212.00	45.00
						250-478.00	10.00
25217	Code Research Institute	Code Index	01/18/96	100-106.00	52.90	105-602.00	52.90
25218	Colvin Oil	Inv 634672	01/18/96	100-106.00	510.30	252-612.00	510.30
25219	Coos-Curry Electric	Dec Electric	01/18/96	100-106.00	788.00	106-662.00	174.16
						150-662.00	32.94
						201-662.00	580.90
25220	Curry County Clerk	Record Deed	01/18/96	100-106.00	20.00	105-602.00	20.00
25221	Curry County Clerk	Record Deed	01/18/96	100-106.00	25.00	102-602.00	25.00
25222	Daily Journal of Commerce	Ad #8834CB	01/18/96	100-106.00	365.63	902-730.00	365.63

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25223	Dan's Auto & Marine Electric	Dec Statement	01/18/96	100-106.00	296.09	104-606.00	73.12
						106-612.00	11.46
						150-606.00	26.49
						251-606.00	29.90
						300-606.00	155.12
25224	Division of State Lands	Wetlands Maps	01/18/96	100-106.00	9.50	105-602.00	9.50
25225	EMK Contractors	Digester Improv	01/18/96	100-106.00	64,293.53	953-730.00	64,293.53
25226	1st Impressions	PO# 17706	01/18/96	100-106.00	25.50	107-602.00	25.50
25227	Gall's Inc	50510926/501313	01/18/96	100-106.00	165.69	103-608.00	165.69
25228	GTE	Inv D537486	01/18/96	100-106.00	149.02	103-614.00	149.02
25229	GTE Northwest	Dec Phone	01/18/96	100-106.00	36.00	300-664.00	36.00
25230	HGE Inc	Inv 10250&10251	01/18/96	100-106.00	4,695.65	105-646.00	262.00
						201-724.00	4,343.65
						251-636.00	90.00
25231	Hach Co	Inv 298735	01/18/96	100-106.00	158.00	202-612.00	158.00
25232	Harbor Logging Supply Inc	Inv 1891 & 1903	01/18/96	100-106.00	52.40	150-624.00	43.20
						201-624.00	9.20
25233	Jobs Available	Subscription	01/18/96	100-106.00	28.00	102-602.00	28.00
25234	Lawton Printing Inc Index Div	Inv 67119	01/18/96	100-106.00	17.75	201-602.00	8.88
						251-602.00	8.87
25235	L N Curtis & Sons	Inv 246481	01/18/96	100-106.00	73.29	104-606.00	73.29
25236	Motor Vehicles Division	Acct # 60682	01/18/96	100-106.00	6.75	103-614.00	6.75
25237	Neilson Research Corp	Inv 22716	01/18/96	100-106.00	217.50	252-612.00	217.50
25238	Neuman Supply	Inv M23779	01/18/96	100-106.00	107.85	109-614.00	107.85
25239	ODOA	Conf Reg & Dues	01/18/96	100-106.00	150.00	650-614.00	150.00
25240	Oregon Mayors Assn	96 Dues - Davis	01/18/96	100-106.00	50.00	102-660.00	50.00
25241	Oregon Section ICMA	1996 Dues	01/18/96	100-106.00	104.08	102-660.00	104.08
25242	Paramount Pest Control Inc	Inv 32559	01/18/96	100-106.00	28.00	103-614.00	28.00
25243	Paul Conway Shields	Inv 951889	01/18/96	100-106.00	802.00	104-606.00	802.00
25244	Petty Cash	Reimbursement	01/18/96	100-106.00	84.34	102-642.00	4.47
						103-602.00	11.54
						103-614.00	11.90
						103-658.00	18.45
						104-604.00	5.00
						104-606.00	8.00
						105-602.00	24.98
25245	Petty Cash	Reimbursement	01/18/96	100-106.00	102.18	107-602.00	16.37
						109-602.00	16.97
						109-606.00	8.38
						109-686.00	9.91
						150-606.00	18.71
						202-612.00	12.49
						252-612.00	19.35
25246	Pitney Bowes	Inv X546283	01/18/96	100-106.00	85.00	109-606.00	85.00
25247	Ron Plaster	Investigations	01/18/96	100-106.00	1,000.00	103-680.00	1,000.00
25248	Police Reserves	Reimbursement	01/18/96	100-106.00	171.34	100-478.00	171.34
25249	Reliable Corporation	Cust #15479905	01/18/96	100-106.00	200.07	105-602.00	30.25
						107-602.00	114.36
						109-602.00	55.46
25250	Rhone-Poulenc Basic Chemicals	Inv 9300	01/18/96	100-106.00	2,828.87	202-652.00	2,828.87
25251	Secretary of State	Filing Fee	01/18/96	100-106.00	160.00	102-642.00	160.00
25252	Stadelman Electric	Inv 2330 & 2344	01/18/96	100-106.00	197.50	103-624.00	151.00

City of Brookings
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For The Month Ending: January 31, 1996 ** CLOSED **
PRINTED: January 31, 1996 16:16:00

PAGE 7

CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Stadelman Electric, (Continued)							
						252-606.00	46.50
25253	The World	Advertising	01/18/96	100-106.00	228.68	902-730.00	228.68
25254	U S Bank - Visa	Dec Statement	01/18/96	100-106.00	958.64	102-658.00	177.79
						103-602.00	57.15
						103-606.00	172.29
						103-658.00	280.24
						104-658.00	232.75
						105-658.00	4.66
						109-602.00	33.76
25255	U S Bank - VISA	Dec Statement	01/18/96	100-106.00	944.78	109-614.00	185.64
						109-686.00	295.15
						150-606.00	99.97
						201-612.00	99.97
						251-612.00	82.98
						252-612.00	10.99
						300-658.00	170.08
25256	Tom Weldon	Reimbursement	01/18/96	100-106.00	52.80	102-658.00	52.80
25257	Xerox Corp	Inv 049675434	01/18/96	100-106.00	106.00	103-726.00	106.00
25258	Cash	Investigations	01/22/96	100-106.00	10,000.00	103-680.00	10,000.00
25260	Ag-Chem Warehouse Inc	Inv 127	01/25/96	100-106.00	213.13	106-652.00	213.13
25261	Associated Bag Company	Inv N603729	01/25/96	100-106.00	164.01	252-612.00	164.01
25262	Elks BPOE 1934	Vol Dinner	01/25/96	100-106.00	2,045.26	109-686.00	2,045.26
25263	Elks BPOE 1934	Vol Dinner	01/25/96	100-106.00	235.50	109-686.00	235.50
25264	Brks-Harbor Health Care Sys	Acct #24011	01/25/96	100-106.00	135.00	252-612.00	135.00
25265	Budge-McHugh Supply Co	Inv 1206295-02	01/25/96	100-106.00	301.52	201-612.00	301.52
25266	CIS	BKR-9501W	01/25/96	100-106.00	10,730.81	100-220.50	10,730.81
25267	Coastal Carpet Cleaning	Inv 2552	01/25/96	100-106.00	80.00	103-624.00	80.00
25268	Coastal Coffee Service	Inv 2944	01/25/96	100-106.00	20.80	109-614.00	20.80
25269	Colvin Oil	Acct 60632000	01/25/96	100-106.00	895.90	103-606.00	364.39
						104-606.00	73.99
						105-606.00	39.94
						106-612.00	38.38
						150-606.00	167.40
						201-606.00	86.79
						202-606.00	46.37
						251-606.00	32.27
						252-606.00	46.37
25270	Coos County ESD	Inv 2420	01/25/96	100-106.00	321.18	109-602.00	321.18
25271	Coos-Curry Electric	Dec Electric	01/25/96	100-106.00	9,318.26	106-662.00	535.17
						109-662.00	1,383.76
						150-662.00	109.48
						202-662.00	3,596.78
						251-662.00	377.39
						252-662.00	3,315.68
25272	1st Impressions	Inv 4290 & 4291	01/25/96	100-106.00	409.46	103-614.00	409.46
25273	Curt Fox	Emp Seas Bonus	01/25/96	100-106.00	50.00	103-614.00	50.00
25274	Gall's Inc	Inv 5051842	01/25/96	100-106.00	50.93	103-608.00	50.93
25275	Industrial Steel & Supply	Inv 10451	01/25/96	100-106.00	75.15	150-628.00	75.15
25276	J C Penney	Uniform Order	01/25/96	100-106.00	321.45	202-608.00	102.86
						252-608.00	218.59
25277	Jerry Conant Janitorial	Jan Clean Serv	01/25/96	100-106.00	500.00	109-644.00	500.00

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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
25278	K D Electric	Inv 1852	01/25/96	100-106.00	380.19	106-612.00	380.19
25279	Muffler & More	Inv 6199	01/25/96	100-106.00	84.15	150-606.00	84.15
25280	Ray's Food Place	Reimbursement	01/25/96	100-106.00	90.00	100-478.00	90.00
25281	Frank C Roberts	11/96 to 1/96	01/25/96	100-106.00	286.00	101-634.00	286.00
25282	Bill Sharp	Reimbursement	01/25/96	100-106.00	46.78	104-658.00	46.78
25283	South Coast Office Supply	58655-0/58655-1	01/25/96	100-106.00	12.69	101-602.00	12.69
25284	M John Spicer, PC	Public Def Serv	01/25/96	100-106.00	397.00	101-634.00	397.00
25285	Stadelman Electric	Inv 2404	01/25/96	100-106.00	269.50	104-624.00	269.50
25286	Stamper's Tire	Inv 105886	01/25/96	100-106.00	13.70	251-606.00	13.70
25287	Wajax-Pacific Fire Equipment	Inv 239038	01/25/96	100-106.00	98.45	104-606.00	98.45
25288	Jon Wilson	Sound System	01/25/96	100-106.00	54.00	109-606.00	54.00
25289	U S Bank	Federal W/H TAX	01/26/96	100-106.00	11,997.57	100-220.10	7,231.58
						100-220.20	4,765.99
25290	Oregon Department of Revenue	State W/H Tax	01/26/96	100-106.00	2,770.47	100-220.30	2,770.47
25292	DHR Child Support Unit	Garnishment	01/29/96	100-106.00	33.00	100-220.70	33.00
25293	DHR Child Support Unit	Garnishment	01/29/96	100-106.00	62.50	100-220.70	62.50
25294	ICMA-RT 457 c/o 1st Ntl Bnk MD	Def Comp Contr	01/29/96	100-106.00	705.00	100-220.70	705.00
25295	Office of the Trustee	Garnishment	01/29/96	100-106.00	72.50	100-220.70	72.50
25296	OPS Insurance Co	Feb Premium	01/29/96	100-106.00	212.00	100-220.60	212.00
25297	OR Department of Revenue	Garnishment	01/29/96	100-106.00	51.10	100-220.70	51.10
25298	PERS - Retirement	Contrib 1/26/96	01/29/96	100-106.00	5,670.27	100-220.80	5,670.27
					349,526.78		349,526.78

*** END OF REPORT ***



To: Common Council, City of Brookings

From: Les Cohen *Les Cohen*
Executive Director

Subject: Program Report For Calendar Year 1995

Date: January 31, 1996

In accordance with the Agreement between the Brookings-Harbor Chamber of Commerce and the City of Brookings regarding transient occupancy revenues, and specifically Paragraphs 6 and 8 of said Agreement, I am filing the attached accounting of receipts and expenditures of the Chamber as well as the following report detailing the Chamber's performance accomplishments during the 1995 calendar year.

In calendar year 1995, the Chamber's Visitor Information Center and the State Welcome Center at Harris Beach recorded 78,575 visitors. This number results in an 11 percent increase, 7,840 additional visitors, over the previous calendar year and also represents the only significant increase in visitor statistics throughout the state according to the Oregon Tourism Commission.

The Chamber of Commerce advertising budget for FY 1995-96 is \$30,000, up slightly from last fiscal year. It again includes \$8,000 from the Harbor Inn Motel, which is used specifically for television advertising of the Brookings-Harbor area during the Fall and Spring off-season. The advertising and promotion budget is outlined in the Appendix. The total advertising budget

Page Two - Program Report For Calendar Year 1995 - 1.31.96

refers to local, regional and national media advertising buys, but does not include expenditures related to the publication of promotional literature nor the postage costs of distribution, which this year is expected to increase by 40 percent as the result of increased activity..

In addition to visitor counts the most valid indicator of the effectiveness of the Chamber of Commerce's marketing efforts are best quantified by a comparison of the number of contacts received inquiring about visiting and relocation to the Brookings Harbor area. **When calendar year 1995 is compared with calendar year 1994, an increase of 106% was realized in letter inquiries (5,297 additional contacts), and a 16.5% increase in telephone inquiries (2,808 additional telephone contacts).** Again, we believe the sharp increase in letter inquiries reflects our continued subscription to more effective advertising venues and the additional use of reader response services: primarily *Sunset Magazine*; *Oregon Coast Magazine*, the *Official Oregon Travel Guide* and our off-season television campaigns. **Total inquiries in 1995 were 21,268, up 48 percent from 14,418 for the previous year and up 108 percent compared to 1993.**

In-house publications such as: *"Where To Stay in Brookings-Harbor"* (lodging, R.V. and camping guide); *"A Taste of Brookings-Harbor"* (dining guide); *"The Brookings-Harbor Annual Calendar of Events"*; *"Great Things To See and Do In Curry County"*; *"Self-Guided Forest Ecology Tour: Chetco River To The Bomb Site Trail"*; *"EcoTourism Opportunities In The Brookings-Harbor Area"*, and *"Brookings-Harbor Sport Fishing Information"*, are all expended through 'printing' and 'office expense' line items. These important promotional tools are not represented in the Chamber's "advertising budget".

Other items directly related to advertising & promotion expenses, but not budgeted under that line item, bring the actual dollar amount expended by the Chamber of Commerce for advertising and promotion of the Brookings Harbor area to approximately \$40,000.

According to Paragraph 4 of the Agreement between the Brookings-Harbor Chamber of Commerce and the City of Brookings, "...no more than thirty percent (30%) of the revenues received under this Agreement may be used

for payroll costs expended in the operation of the Tourist Information Center." The Chamber received a total of \$25,880.57 from the City in Transient Room Tax revenues in calendar year 1995, 70 percent of which is \$18,116.40. As it did last year, the Chamber expended a significantly larger amount in advertising and promotion activities than this amount. Other sources of Chamber revenue, such as membership dues, fund raising activities and other donations also cover marketing expenses as well as payroll, administrative costs and additional promotional activities. We believe that Paragraph 4 has been satisfied, with sufficient evidence that revenues received from the City of Brookings under our Agreement have been used predominantly for advertising and promotion purposes.

Some of the other activities engaged in by the Brookings-Harbor Chamber of Commerce during calendar 1995, intended to enhance and assist the local economy, include:

TOURISM & PROMOTIONS

- Produced a revised four-color promotional brochure for the Brookings-Harbor area and printed 50,000 copies.
- Maintained the Chamber's Visitor Information Center, greeting 18,460 visitors, a nine percent increase over 1994.
- Coordinated and produced the 56th Azalea Festival, the Log-Show-By-The-Sea, the Festival of Lights and Holiday Lighting Program.
- Promoted the American Music Festival, the Fourth of July Fireworks and the Southern Oregon Kite Festival.
- Petitioned O.D.O.T. to improve signage along southern Oregon's I-5 corridor and Highway 199 through Grants Pass emphasizing access to the Oregon Coast and Brookings-Harbor.
- Successfully petitioned Curry County Road Department to improve signage along W. Benham Lane and Oceanview Drive for clarity in accessing the Port of Brookings Harbor and Oceanview Drive, by visitors.
- Initiated fulfillment program allowing area businesses to include their promotional literature in Chamber mailings for visitor information.
- Developed and implemented "Merchant Bingo" door prize promotion for Oregon Mayors' Association Conference, resulting in increased visitation to area businesses.

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- Provided assistance in Japanese documentary filming of Brookings-Harbor area for Japanese television.
- Provided training in customer service and hospitality to local businesses and governmental entities.

COMMUNITY ENHANCEMENT

- Active participation in Chetco Vision Action Team
- Supported and assisted in successful ballot measure campaign for City of Brookings 2-year Serial Tax Levy.
- Supported & assisted in successful ballot measure campaign to bring Southwestern Oregon Community College (S.W.O.C.C.) to Curry County.
- Participated in development of "rules and regulations" for use of City Park facilities.
- Participated in the refurbishing of "Welcome to Brookings" signs at north and south ends of city.

BUSINESS DEVELOPMENT & ECONOMIC DIVERSIFICATION

- Provided networking opportunities for business people through the Chamber Forum, business after hours events, committee meetings, and promotion of shared goals.
- Continued to provide scheduling for the Small Business Administration's Service Corps of Retired Executives (SCORE) program, providing valuable information to small business operators.
- Participation in Business Development sub-committee of Chetco Vision Action Team.
- Continued involvement with local merchant groups.
- Sponsorship of workshops in Development of a Business Plan, Shoplifting & Security, and Dealing with Bad Checks.
- Co-sponsored S.W.O.C.C. Business Development Center Management Training Program.

LEADERSHIP & INFLUENCE FOR BUSINESS

- Participated in providing input into Rural Investment Fund guidelines for distribution of \$800,000 in state monies throughout Curry, Coos and Douglas Counties.
- Provided support for recreational ocean salmon season on the South Coast through participation and continued funding as a patron member of the Klamath Management Zone Fisheries Coalition.
- Executive Director appointed to the Curry County Community Economic Reinvestment Team, which prioritizes Curry County grant applications for funding through the Northwest Economic Adjustment Initiative.
- Supported Executive Director's participation in five-month long Rural Futures Forum leadership program, sponsored by Rural Development Initiatives, Inc.
- Provide Chamber representation on South Coast Transportation Study Committee as well as providing regular representative attendance at Brookings City Council meetings, Port Commissioners meetings, and District 17C School Board meetings.
- Participated in revision of City of Brookings Sign Ordinance Code.
- Established Task Forces in the Development of Affordable Housing and the Development of a Conference/Civic Center.

enclosures: 1995-96 Proposed Budget; Advertising & Promotion Budget
distribution: Chamber Board of Directors

BROOKINGS-HARBOR CHAMBER OF COMMERCE
PROPOSED 1995-96 BUDGET

	ADOPTED <u>'94-'95</u>	PROPOSED <u>'95-'96</u>
INCOME:		
Contribution Income:		
Beach Front Assessment	9,500.00	9,500.00
City of Brookings	25,000.00	25,000.00
Grants	1,000.00	0.00
Harbor Inn Assessment	4,500.00	5,000.00
Harbor Inn Promotions	8,000.00	8,000.00
Restricted Funds:		
Band	1,000.00	0.00
GTE	700.00	0.00
Workshops	0.00	1,000.00
UNICOM	3,600.00	3,600.00
Dues Income	28,000.00	35,000.00
Membership Committee (50/50)	0.00	740.00
Forum	420.00	400.00
Interest Income	1,100.00	900.00
Kiosk Income	6,300.00	500.00
Miscellaneous Income	2,080.00	4,431.00
Postage	0.00	700.00
Printing	0.00	200.00
Special Events:		
Annual Meeting	1,800.00	2,800.00
Azalea Festival	15,000.00	15,000.00
Azalea Pageant	4,000.00	500.00
Log Show	3,500.00	2,800.00
Teachers Breakfast	300.00	300.00
TV Auction	11,000.00	13,000.00
Whale Lighting	<u>0.00</u>	<u>3,000.00</u>
TOTAL INCOME	<u>125,800.00</u>	<u>132,371.00</u>
OPERATING EXPENSES:		
Administrative Expenses:		
Bank Charges	0.00	50.00
Conferences	3,200.00	2,200.00
Board Retreat	0.00	100.00
Dues	600.00	300.00
Klamath Mgmt. Zone Fisheries Coalition	500.00	500.00
Insurance:		
Health	2,400.00	2,400.00
Liability	500.00	500.00
Lease Expenses:		
Equipment Rent (Risograph)	0.00	2,500.00
Port of Brookings Harbor	1.00	1.00
Storage (Oceanview)	360.00	360.00
Legal & Accounting	2,000.00	1,000.00
Licenses	0.00	75.00
Miscellaneous Expenses	34.00	0.00
Office Expenses	7,500.00	4,000.00
Payroll:		
Payroll Taxes	4,000.00	4,000.00
Salaries & Wages	40,000.00	43,000.00
Workers' Compensation	900.00	550.00
Postage	5,000.00	7,000.00
Printing	0.00	4,500.00
Property Taxes	200.00	250.00
Repairs & Maintenance:		
Building	140.00	125.00
Equipment	0.00	0.00
Maintenance	360.00	500.00
Supplies:		
Cards	200.00	220.00
Magnets	0.00	315.00
Travel & Meetings:		
Meals	1,000.00	500.00
Travel	2,000.00	1,500.00
Telephone	3,500.00	4,000.00
Utilities:		

Electric	1,500.00	1,000.00
Trash	0.00	225.00
Water	0.00	300.00
Capital Expenses	200.00	2,500.00
Committees:		
Advertising & Promotion	14,705.00	15,000.00
Harbor Inn Promotion Fund	8,000.00	8,000.00
Economic Development	2,000.00	0.00
Tourism	2,000.00	1,500.00
Membership	0.00	800.00
Contributions: Miscellaneous	1,200.00	200.00
Fisheries Enhancement	0.00	1,200.00
Debt Reduction	1,100.00	0.00
Oregon Project	500.00	0.00
Special Events:		
Annual Meeting	1,800.00	1,800.00
Azalea Festival	8,000.00	8,000.00
Azalea Pageant	4,000.00	500.00
4th of July:		
Promotion	1,000.00	1,000.00
Fireworks (Elks)	500.00	1,000.00
Kite Festival	500.00	500.00
Log Show	2,700.00	2,800.00
Teachers' Breakfast	300.00	300.00
TV Auction	1,000.00	1,000.00
Whale Lighting	0.00	3,000.00
Xmas Lighting	400.00	800.00
Workshops	0.00	500.00
TOTAL EXPENSES	<u>125,800.00</u>	<u>132,371.00</u>

<p align="center">BROOKINGS-HARBOR CHAMBER OF COMMERCE 1995-96 ADVERTISING & PROMOTION BUDGET</p>
--

SUNSET MAGAZINE.....	\$2,825
OFFICIAL OREGON TRAVEL GUIDE.....	4,500
WHERE TO STAY IN OREGON.....	100
EUGENE REGISTER-GUARD FALL TRAVEL.....	165
PILOT "VACATION GUIDE".....	475
PILOT "BROOKINGS HAS IT ALL".....	65
PILOT "FIREFIGHTERS THANK YOU".....	15
BILLBOARD???	1,385
STATE WELCOME CENTER.....	100
CURRY - DEL NORTE VISITOR.....	370
SOVA GUIDE.....	1,500
OREGON COAST MAGAZINE.....	<u>3,500</u>
TOTAL.....	\$15,000

EVENT BUDGETS

AZALEA FESTIVAL.....	\$4,000
FOURTH OF JULY.....	1,000
LOG SHOW.....	1,000
T.V. AUCTION.....	500
KITE FESTIVAL	<u>500</u>
TOTAL.....	\$7,000
HARBOR INN PROMO FUND.....	<u>\$8,000</u>
GRAND TOTAL.....	<u><u>\$30,000</u></u>



BROOKINGS-HARBOR Chamber of Commerce

January 25, 1996

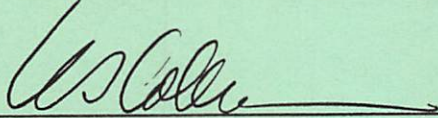
TO: City of Brookings
FROM: Brookings-Harbor Chamber of Commerce
SUBJECT: Azalea Festival Street Fair
May 24 through 27, 1996

The Brookings-Harbor Chamber of Commerce respectfully requests the following for the successful presentation of the 1996 Azalea Festival Street Fair:

1. Request to close the Frontage Road in the area bordering Highway 101, in front of Chetco Pharmacy, Video and More and Western Bank (see attached map, in blue).
2. Request closure of the East/West section of Ross Lane - the area between Mory's and Evergreen Federal Savings (see attached map, in yellow).

BOTH CLOSURES ARE TO INSURE PEDESTRIAN SAFETY. AN ADEQUATE EMERGENCY VEHICLE LANE WILL BE MAINTAINED.

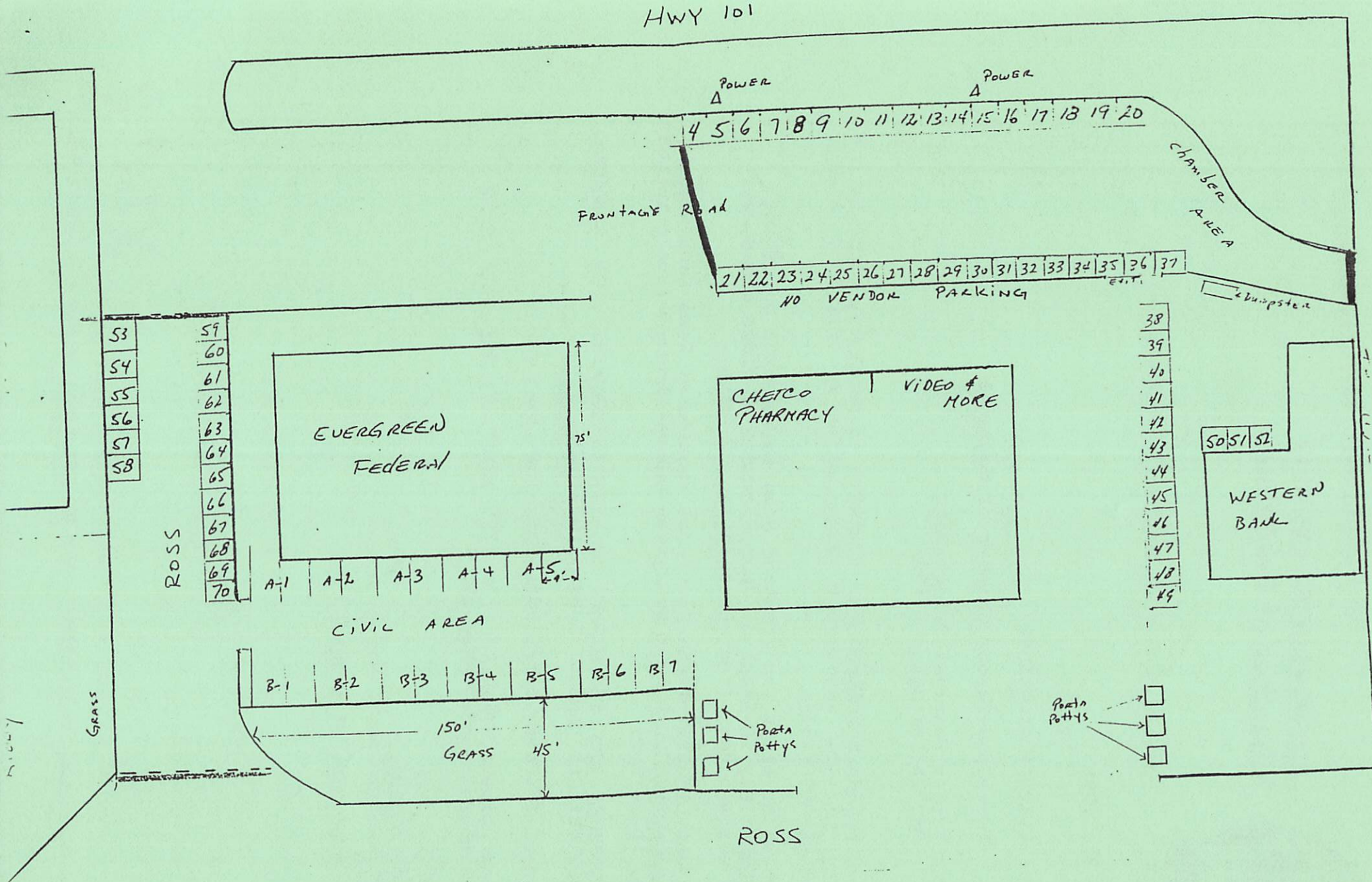
3. Request for city barricades for both closures.
4. Street closure will be from 1700 hours, Friday, May 24 to 1900 hours, Monday, May 27.



Les Cohen
Chamber Executive Director

XI.C.2.

HWY 101





PARK USE APPLICATION FORM

The City of Brookings programs, service and activities are open to all persons without regard to race, age, sex, disability, religion, or national origin.

PARK LOCATION

AZALEA PARK

ACTIVITY AREA

BAND SHELL / STAGE

Event Date(s): SAT, MAY 25, 1996

Time: 11:00 AM - 4:00 PM

300

Approximate Number expected to attend event (each day):

Nature of Event: AZALEA FESTIVAL PROGRAM

Name of Organization: BROOKINGS-HARBOR CHAMBER OF COMMERCE

Contact Person: LES COHEN Day Phone: 469-3181

Mailing Address: P.O. BOX 940 BROOKINGS, OR 97415

Is this event free to the public? YES

Will alcohol be sold? NO

Will alcohol be consumed? NO

Will any merchandise be sold? NO

What?

Will you be using amplification equipment? YES

Type of equipment?

SPECIAL REQUESTS (Print or Type): WE RESPECTFULLY REQUEST A WAIVER
OF FEES FOR THE RENTAL OF THE STAGE.

LIABILITY STATEMENT/AGREEMENT

I/We agree to abide by all applicable federal, state, and local laws, regulations, and ordinances which pertain to the use of said property and agree to pay for any damage to same, as a result of use. I/We further agree to hold the city, its officials and employees, harmless from any liability resulting from use of said property.

THE CITY OF BROOKINGS ASSUMES NO RESPONSIBILITY OR LIABILITY FOR INCLEMENT WEATHER.

The undersigned user agrees to pay for any and all damages occurring during the reserved period. User agrees that the deposit paid herewith will be applied toward damages to the facility or its contents during the reserved period. Any of the deposit not applied to damages will be applied first to unpaid rental fees with any excess refunded to user. Normal wear and tear as determined by the City of Brookings shall not be considered damage.

Signature of person completing this application:

Leslie R. Cohen

Date: 1/16/96

Printed name of person completing this application:

LESLIE R. COHEN

For City Use Only

____ **SITE PLAN** (Required for certain events)
To be provided with complete application.
Contact the City Manager's office to schedule on-site meeting a minimum of 20 days prior to the event.

____ **INSURANCE** (Required for Certain Events)
Applicant must provide proof of insurance for this event as shown on attached Park Use Insurance Requirements information page.

____ **SIGNS**
Identify quantity, location, and type below.

Use Fee: \$ _____

Paid Receipt # _____

Deposit: \$ _____

Paid Receipt # _____

Deposit Refunded:	YES	NO	Comment _____
-------------------	-----	----	---------------

City Business License Required:	YES	NO	Comment _____
---------------------------------	-----	----	---------------

City Alcohol Permit & Ins. Required:	YES	NO	Comment _____
--------------------------------------	-----	----	---------------

OLCC Alcohol Permit Required:	YES	NO	Comment _____
-------------------------------	-----	----	---------------

Proof of Insurance Required:	YES	NO	Comment _____
------------------------------	-----	----	---------------

Comments or restrictions on reservation: _____

Police Department Approval _____

Date: _____

Fire Department Approval _____

Date: _____

City Manager Approval _____

Date: _____

m e m o r a n d u m

TO: Mayor
City Council

FROM: Tom Weldon, City Manager

Tom

SUBJECT: CHAMBER OF COMMERCE TOURISM COMMITTEE REQUEST

DATE: February 7, 1996

I have read the attached materials from this committee and discussed their proposal with a couple of their members. My wife and I were in Chemainus a couple of years ago and it truly is an art gallery of quality local interest murals.

I don't know that we should become the Chemainus of the western United States but I think Mr. Shutz has something important to say about community revitalization and we should support this project.

I particularly like the Tourism Committee's approach to raising funds for the project. Getting financial participation from the south county governments lessens the burden on each agency and creates a buy-in of the total community which bodes well for success of the project.

This is a perfect expenditure for your Council/Community Relations line item and I recommend you agree to their request provided they raise the other dollars necessary from other sources.



February 1, 1996

Mayor Tom Davis
City of Brookings
Brookings, OR 97415

Dear Mayor Davis,

The Tourism Committee of the Brookings Harbor Chamber of Commerce is actively pursuing sponsorship of a two/three day seminar conducted by Karl Schutz of Chemainus, British Columbia. Mr. Schutz is a leading authority in community revitalization. Through his revitalization efforts in Chemainus, the area has seen their visitor count reach 400,000 annually and business license income has grown from \$3,000 in 1980 to \$23,400 in 1995. A focus of the Chemainus revitalization is artistic murals that depict the heritage of the Chemainus community.

Mr. Schutz charges \$2,000 plus travel expenses (total cost estimate of \$3,000-3,500) for a three day seminar to include meetings with the public and specific interested parties and a closing banquet (potentially to be a fund raiser). The Board of Directors of the Brookings Harbor Chamber of Commerce has endorsed the sponsorship of the seminar and the Tourism Committee is contributing \$1,000 towards the cost of the project. There are several other groups from which the Tourism Committee will be requesting financial assistance in this endeavor. Those include Port of Brookings Harbor, Harbor Sanitary District, Harbor Water District, Falcon Cable, Coos Curry Electric Co-op, Curry Transfer and Recycling and local B&B's and restaurants.

The Tourism Committee would like to request the City of Brookings join the community in bringing Mr. Schutz to Brookings-Harbor to conduct this seminar. A contribution of \$1,500 by The City of Brookings would enable the Committee to move forward in contacting other parties for assistance and setting a date for the seminar. A representative of the group would like the opportunity to present this proposal at the next City Council meeting and answer any questions that the Council or yourself might have about the project. I believe ten to fifteen minutes on the agenda would be sufficient to cover the topic.

I am attaching an outline of the Program and some information provided by Mr. Schutz for your review. Please feel free to contact me at 469-8978 to discuss this matter further.

Sincerely,

Gail L. Hampton
Tourism Committee
Brookings Harbor Chamber of Commerce

XI.C.3.

*Karl Schutz Arts & Tourism Inc.*

BOX 488 CHEMAINUS B.C. CANADA V0R1X0 (604) 246-4911

PROGRAM B

Project Development - 3-7 Day Seminar

.....

Building a Winning Team How To Do It: Start to Finish

This program is designed to work with individuals and small groups interested in building a structure to successfully accomplish goals and, more importantly, examining ways and means different from the norm to create a product, a positive image, and communicate that message to the world.

This program includes the showing of the film "the Little Town That Did" and the sharing of our experience in Chemainus and on an international basis in a stimulating and dynamic way and will cover the following subjects:

- how to select your participants and team members*
- creating your project - how to get the job done*
- think tank - selecting a project, setting goals*
- ideas for resource development*
- marketing your project*
- positive thinking*
- media relations*
- image creation*
- sponsorship*

Sharing the experience gained in North America and Australia with our clients is always a very exciting venture. In his presentation, Karl will use film, video and slides in a thought-provoking fashion and after the intense working seminar your group and community will be well on the way to creating magic within an economic environment.

COST OF PROGRAM B

These seminars, public meetings, meetings with interested parties, and a banquet (used as a fundraising event), are quoted on an individual basis depending on the intensity of the schedule and agenda. They range from 3 to 7 days. The minimum fee is \$2,000.00 for 3 days. Every additional day is \$500.00 plus all expenses from the time Mr. Schutz leaves Chemainus until his return. An individual specific cost breakdown will be forwarded upon receipt of commitment.

All arrangements must be confirmed in writing and fees are subject to change without notice unless confirmed.

To book and confirm Mr. Schutz' time for Program B, a minimum of \$1,000.00 must be received after which time confirmation and organizational information will be sent to prepare for his visit.

Evaluation of Karl Schutz' Presentation and the Film, " The Little Town That Did "

From a survey conducted after a presentation in North Bay, Ontario, it was found that overall ratings of the respondents were very positive:

89% rated the presentation as **Excellent**, while 11% rated it as **Good**.

Following are some comments as to why they recommended that this presentation and its presenter (Karl Schutz) be included in future programs.

PRESENTATION

*...brings hope for our city;
also brings vision.

* ...it inspires people with
big ideas to go for it.

*...shows what happens with
a thought. The final result!!!

*...very inspirational/
interesting.

*...It's beautiful - the mural idea
goes beyond tourist draw & economy.

*...Good Presentation.

*...A picture is worth a thousand
words, especially in this case.

*...Excellent idea, presented in
thorough, enjoyable, professional
detail. Subject creates ideas.

*...It's very exciting.

PRESENTER

*...he speaks on my level -
average middle income.

*...He truly is an
inspiration.

*...Karl knows how to get
his point across.

*...[has] down to earth method
of getting point across.

*...He's a gentleman with
enthusiasm and vision.

*...Excellent Speaker.

*...very energetic and
enthusiastic.

*...Mr. Schutz presents the
information in a way that both
laymen and professionals can
understand.

*...His passion is there

TISASK

Tourism Industry Association of Saskatchewan

Mr. Karl Schutz
P.O. Box 488
Chemainus, B.C.
V0R 1K0

Dear Karl:

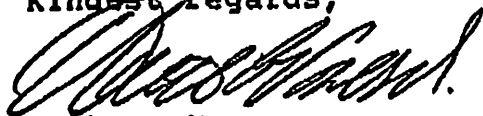
The recent TISASK Saskatchewan Tourism Conference, "Tourism - Your Community's Future" was a tremendous success. Your participation proved to be a major draw in attracting more than 200 enthusiastic delegates from all over the province.

Conference evaluations rated your presentation as "excellent and well worth the effort to attend". It was interesting to watch the delegates replace Chemainus with their own communities as you lead them through your presentation. Your workshop definitely showed the importance of tourism development as a viable form of economic diversification. Many delegates returned home with the wheels turning as to what projects their communities can initiate following the model of Chemainus.

On behalf of Chairman Henry Bergen, the conference committee and everyone at TISASK, thank you for your inspirational message and motivational presentation.

On a personal note, Karl, I enjoyed meeting with you and perhaps our paths will cross again. All the best for your Artisan Village.

Kindest regards,



Hugh G. Vassos
Director of Marketing and
Special Projects

HGV/lbs

#4-2175 Airport Drive
Saskatoon, Saskatchewan



The Visionary Karl Schutz

"Karl Schutz has been described as a visionary and a futurist. He's probably a bit of both, but mostly he's a romantic with a dream."

Somewhere, however, under that layer of incurable romanticism there's a realist who knows the difference between merely dreaming of an idea and doing something about it. And for that, we are all a bit better off.

If you've been to Chemainus in the past few years, you've seen what a difference Karl's dreams can make. The little town on Vancouver Island was already dying on the vine when the lumber mill shut down in 1983. There seemed no hope for Chemainus.

It was Karl who gave birth to the idea of writing the history of Chemainus in giant murals on the town's buildings. Against many odds, he succeeded. The 32 murals by outstanding artists have made Chemainus world-famous. "The Little Town That Did" has become a household name.

I talked to Karl just after his return from Australia, where he had been invited to set up a mural program similar to that of Chemainus.

The first thing you notice about Karl is that he blushes easily. He has never quite learned to come to terms with his fame. Being called a visionary embarrasses him. Dreamer is a little more acceptable.

The second thing you notice is, he likes to laugh. When his face breaks into a

thousand wrinkles, he looks like a kid who just got his first bike.

But it is his unquestionable dedication to his dreams and his ability to draw others into his world that impresses you most of all. Karl's latest dream is awesome. It's still set in Chemainus, the little town that continues to do, but this dream is global in scope.

Picture an Artisan Village where artists from every Pacific Rim nation create, exhibit and sell their works. Picture national pavilions, representing the best in culture and the arts Pacific Rim countries have to offer. Picture a lodge, not a hotel, where guests can "book an experience, not a room."

A 50-acre site for the Pacific Rim Artisan Village has been secured. It will house the 120-room lodge, a 250-seat theatre, the national pavilions and the studios in which artisans will work.

Karl says his dream is not futuristic. If anything, it draws from strength on the artistic values and ambience of a world gone by. "It's a renaissance of art, a representation of realistic and functional art, such as silver and goldsmithing, pottery, painting, sculpture and music" he says.

Karl was born in Heidelberg, an ancient German university town whose romantic flavor had an undeniable effect on his own artistic concepts. He probably inherited his love for artisan creations from his grandfather, who was a copper-smith.

Karl came to Canada in 1951 and settled in Chemainus in 1952. Here he ran his own cabinet maker shop for many years. With the prospect of the mill closure the writing, for the town of Chemainus, was on the wall. Its chances of becoming a ghost town were excellent

until the mural project.

There were difficulties at first. Some people suggested that the murals be painted only by local artists and school kids, but Karl convinced them that this would never do. If Chemainus was to attract international attention, he knew the murals had to be of the highest artistic quality. And they are.

Today, Chemainus is a little enclave of artistic beauty that has captured the imagination of visitors from all over the world. Karl's part in this success story speaks for itself.

- Hubert Beyer

In 1988, his contribution was recognized by the British Columbia Ministry of Tourism, Recreation and Culture, who appointed Karl an Ambassador of Tourism for the province. In addition to this great honour, Karl has also received the Award of Excellence from the Federation of Canadian Artists, named as one of the 50 Canadian Men of Influence in 1987, and featured by Petro Canada as a "Canadian Achiever". In 1992 he was awarded a Commemorative Medal authorized by her Majesty the Queen to mark the 125th anniversary of Confederation and to honour Canadians who have made a special contribution to their community and their country.

Karl has been instrumental in establishing many other outdoor galleries in Canada, the United States and Australia, all based on the Chemainus model of economic development. He is now promoting cultural tourism worldwide.

**SYSTEMS DEVELOPMENT CHARGE REVIEW BOARD
898 ELK DRIVE
BROOKINGS, OR 97415**

Jim Collis - Chairman/Secretary 469-3678 Art Fisher - Member 469-0758
Bob Krebs - Vice Chairman 469-3017 Ross Shawaker - Member 469-6499
Larry Smith - Member 469-6577

ANNUAL REPORT FOR CALENDAR YEAR 1995

BACKGROUND:

In 1987 City Ordinance No 418 established a 7 member Committee on Capital Improvements to review and make recommendations regarding adequacy, collection, deposit, expenditure, and accounting of SDC funds and to hear appeals from persons agrieved or concerned by actions taken under the subject ordinance. First appointments were made to the committee in late 1989. City Ordinance 91-0-477 changed the title to "Systems Development Charge Review Board" (SDCRB), reduced membership to 5, and called for quarterly meetings. All positions on the board are currently filled.

1995 ACTIVITY:

The year was without doubt the most promising in the SDC Review Board's history. Two new members, Ross Shawaker and Larry Smith, were recruited and become active. The City established goals for the year which included development of a Capitol Improvement Plan (CIP), a long time recommendation of the Board. The City also started an on-going process which will result in an effective CIP being available for the next fiscal year budget. Finally, the Board has regularly been given the opportunity to review and comment on SDC funded projects while in the planning stage. We feel that in 1995 the City staff energetically complied with the spirit of the SDC Ordinance and for that they are to be congratulated.

CURRENT SDC FUND STATUS:

Due to a software failure SDC Fund statements are not available. A supplemental report will be submitted when later statements are received.

SDCRB GOALS

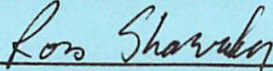
We hope to see the following things accomplished in 1996

1. To help complete the process of developing a Capital Improvement Plan that will include projects which then become elements of 1996-1997 budget.
2. To have SDC expenditures linked by project identification to the projects included in the annual budget.
3. To develop administrative procedure which insure that the City effectively and legally utilizes available SDC funds to complete badly needed infrastructure improvements.

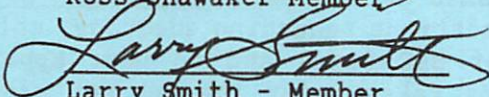
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4. For Brookings voters to realize that growth and the SDC funds it creates can significantly reduce the burden of infrastructure bonds and that they will temper their attitude toward such funding accordingly.

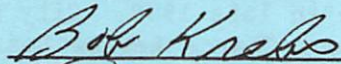
Art Fisher-Member



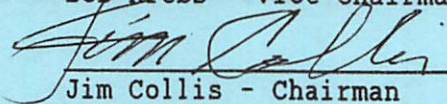
Ross Shawaker-Member



Larry Smith - Member



Bob Krebs - Vice Chairman



Jim Collis - Chairman

A:\SCDRPT95

BROOKINGS MUNICIPAL COURT MONTHLY REPORT

JANUARY 1996

	BAILS	TRAFFIC	OTHERS	DUI CON	DUI DIV	TOTALS
COLLECTED	<u>\$948.00</u>	<u>\$1,994.00</u>	<u>\$430.00</u>	<u>\$435.00</u>	<u>\$202.00</u>	<u>\$4,009.00</u>
FINES	\$140.00	\$1,158.00	\$320.00	\$178.00	\$72.00	\$1,868.00
COSTS	\$75.00	\$75.00	\$0.00	\$25.00	\$0.00	\$175.00
PA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EMA	\$1.00	\$24.00	\$5.00	\$0.00	\$0.00	\$30.00
INTX	\$25.00	\$0.00	\$0.00	\$0.00	\$50.00	\$75.00
D.M.V.	\$0.00	\$0.00	\$0.00	\$139.00	\$0.00	\$139.00
L.H.	\$112.00	\$0.00	\$0.00	\$0.00	\$80.00	\$192.00
SA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
COUNTY	\$13.00	\$322.00	\$30.00	\$0.00	\$0.00	\$365.00
ATC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FAA	\$109.00	\$365.00	\$75.00	\$93.00	\$0.00	\$642.00
REST.	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
DUE CITY						\$2,043.00
REFUND	\$124.00	\$0.00	\$0.00	\$0.00	\$0.00	\$124.00

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of January, 1996

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
0	Single Family Dwelling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	3	\$265,955.00
4	Single Family Addition	\$184.50	\$74.00	\$9.23	\$0.00	\$18,840.00	4	\$18,840.00	6	\$118,215.00
3	Single Family Garage-Carport	\$229.50	\$134.00	\$11.48	\$0.00	\$25,717.00	3	\$25,717.00	0	\$0.00
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
1	Multi-Family Residential Apts	\$495.50	\$0.00	\$24.78	\$0.00	\$125,000.00	1	\$125,000.00	0	\$0.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
1	Commercial Addition-Change	\$50.50	\$33.00	\$2.53	\$0.00	\$5,000.00	1	\$5,000.00	2	\$40,466.00
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
1	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$0.00	0	\$0.00
2	Misc.-Retaining Wall-Fence	\$104.50	\$10.00	\$5.23	\$0.00	\$9,000.00	2	\$9,000.00	0	\$0.00
12	Total Building Permits	\$1,064.50	\$251.00	\$53.23	\$0.00	\$183,557.00	12	\$183,557.00	11	\$424,636.00

1	Mechanical Permits	\$16.50	N/A	\$0.83		N/A	1	N/A	6	N/A
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1	Plumbing Permits	\$47.60		\$2.38	\$0.00	N/A	49	N/A	11	N/A
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1	Manufactured Home Permits	\$105.00		\$5.25	\$2,557.00	N/A	1	N/A	0	N/A
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15	TOTAL PERMITS	\$1,233.60	\$251.00	\$61.68	\$2,557.00	\$183,557.00	63	\$183,557.00	28	\$424,636.00
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During the Month of January, 1996, permits were issued for 1 new sewer connections. The City of Brookings now has 452.21 EDU Units connected to the Brookings Wastewater System.

VERSION C

NOTICE OF RECEIPT OF BALLOT TITLE

Caption:

To establish a new tax base

Question:

Shall the City of Brookings be authorized a \$1,378,745 tax base beginning with the 1997/98 fiscal year?

Explanation:

The City's tax base, approved May 15, 1984, will be \$873,289 for fiscal year 1997/98. Upon approval, the tax base will be \$1,378,745, an increase of \$505,456. The tax base increase will continue services currently funded by the two-year serial levy approved for the 1995/96 and 1996/97 fiscal years, which expires June 30, 1997. Those services include swimming pool operations, two Police Officers, fire truck replacement, and two Park/Public Works workers. The tax base will also reduce large utility transfers and provide for a full-time Fire Chief. The estimated tax rate increase will be \$1.18 per thousand, for a total estimated tax rate of \$3.22 per thousand under the new tax base. The tax base is subject to the other governmental purposes limits of Section 11b, Article XI of the Oregon Constitution. The proposed tax base, if approved, will not reduce property tax collections for any other units of government.

**Beverly S. Shields
Finance Director/Recorder**

**Publish: Curry Coastal Pilot
February 21, 1996**

VERSION B

NOTICE OF RECEIPT OF BALLOT TITLE

Caption:

To establish a new tax base

Question:

Shall the City of Brookings be authorized a \$1,378,745 tax base beginning with the 1997/98 fiscal year?

Explanation:

New
The City's tax base, approved May 15, 1984, will be \$873,289 for fiscal year 1997/98. Upon approval, the tax base will be \$1,378,745, an increase of \$505,456. The tax base increase will continue services currently funded by the two-year serial levy approved for the ~~1995/96 and 1996/97~~ fiscal years. Those services include ~~swimming pool operations, two Police Officers, fire truck replacement, and two Park/Public Works workers.~~ The tax base will also ~~reduce large utility transfers and provide for a full-time Fire Chief.~~ which expires June 30, 1997. The estimated tax rate increase will be \$1.18 per thousand, for a total estimated tax rate of \$3.22 per thousand under the new tax base. The tax base is subject to the other governmental purposes limits of Section 11b, Article XI of the Oregon Constitution. The proposed tax base, if approved, will not reduce property tax collections for any other units of government.

Beverly S. Shields
Finance Director/Recorder

Publish: Curry Coastal Pilot
February 21, 1996

MEMO

To: Tom Weldon, City Manager
From: John Bischoff, Planning Director
Date: February 12, 1996
Re: UGB appeal hearing.

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Jim Hinman of DLCD has informed me that the proposed hearing dates of either March 8 or 9, 1996 has been moved back to April 18 or 19. The DLCD staff cannot prepare a staff report based on the appeals by February 15 as required to meet the original hearing date. This is also due in part by the fact that the DLCD offices were closed for two days because of the flooding in Salem.