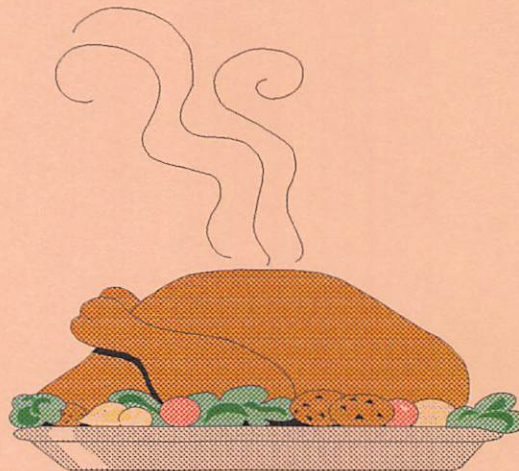


AGENDA
CITY OF BROOKINGS
COMMON COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
898 ELK DRIVE
BROOKINGS, OREGON, 97415 - 7:00 P.M.
NOVEMBER 24, 1997



agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
November 24, 1997
7:00 pm

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS
 - A. Aids Day Proclamation (blue)
- V. PUBLIC HEARING
- VI. SCHEDULED PUBLIC APPEARANCES
 - A. Southwestern Oregon Community Action Council (SWOCAC) -
Judith St. Clair
 - B. Brookings-Harbor Youth Association-BMX Track
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
 - A. Committee and Liaison reports
 - 1. Parks and Recreation Commission
 - 2. Chamber of Commerce
 - 3. Council Liaisons
 - B. Unscheduled
- VIII. STAFF REPORTS
 - A. City Manager
 - 1. Wastewater Rates (yellow)
 - B. Community Development
 - 1. Easy Street emergency work (green)
 - 2. Moore & Ransom Street parking (pink)

- 3. "Doubling of fines" signing in school zones (purple)
- C. Finance Department
 - 1. Janitor contract (orange)
- D. Police Department
 - 1. Electrical wiring bids (cream)

IX. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
 - 1. Minutes of November 11, 1997 Regular Meeting (tan)
- B. Acceptance of Commission/Committee Minutes
 - 1. Minutes of October 20, 1997 Special Parks and Recreation Commission Meeting (blue)
 - 2. Minutes of October 23, 1997 Regular Parks and Recreation Commission Meeting (yellow)

(end Consent Calendar)

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

XI. REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor
- B. Council

XII. ADJOURNMENT

PROCLAMATION

WHEREAS, the global spread of the HIV infection and AIDS necessitates a worldwide effort to increase communication, education and preventive action to stop the spread of HIV/AIDS; and

WHEREAS, the Joint United Nations Programme on HIV/AIDS (UNAIDS) observes December 1 of each year as World AIDS Day, a day to expand and strengthen the worldwide effort to stop the spread of HIV/AIDS; and

WHEREAS, the World Health Organization now estimates that 20 million people are currently living with HIV/AIDS, with more than 5 new infections occurring every minute; and

WHEREAS, the American Association for World Health is encouraging a better understanding of the challenge of HIV/AIDS nationally as it recognizes that the number of people diagnosed with HIV and AIDS in the United States continues to increase, with over 530,000 AIDS cases reported (as of December 31, 1996); and

WHEREAS, World AIDS Day provides an opportunity to focus on HIV infection and AIDS, caring for people with HIV infection and AIDS, and learning about HIV/AIDS; and

WHEREAS, the UNAIDS' designated 1996 World AIDS Day "One World. One Hope." [a] urges the world to work together to overcome the challenges caused by HIV/AIDS, [b] recognizes that everyone can do something about the pandemic through prevention, education, and compassion, and [c] emphasizes the hope of finding the means to prevent and cure HIV/AIDS;

NOW, THEREFORE, I, Nancy Brendlinger, Mayor of the City of Brookings, do hereby declare December 1, 1997 as

"WORLD AIDS DAY"

and invite all citizens to take part in a candlelight vigil December 1, 1997 from 6:00 p.m. to 6:30 p.m. at Chetco Avenue and Fifth Street in Brookings. This vigil is designed to increase awareness and understanding of HIV/AIDS as a global challenge and to join the global effort to prevent the further spread of HIV/AIDS.

Nancy Brendlinger
Mayor

BROOKINGS HARBOR YOUTH ASSOCIATION

BOARD MEMBERS

Lorraine Kuhn
President
(541) 469-9289

Heather Weckler
Vice President
(541) 412-0915

Vikki Pruden
Secretary
(541) 469-5633

Sanna Hayes
Treasurer
(541) 469-0166

John Banuat
Director
(541) 469-6347

Mike Nyberg
Director
(541) 469-0527

Mary Jo Delaney
Director
(541) 469-9106

BMX / SKATE PARK

PROPOSAL

Developed by: Brookings Harbor Youth Association
"Alternative Sports Committee"

Prepared by: Heather Weckler

Presented by: Michael Nyberg

PO BOX 47
BROOKINGS,
OR 97415

B.H.Y.A. - ALTERNATIVE SPORTS COMMITTEE

This committee is made up of skaters, bikers, their parents, local business owners, teachers, and others. Over the last several months we have researched and visited many BMX and Skate Parks in California, Oregon and Washington.

This is a dedicated group of people who with their talents, energy, and enthusiasm appear to be the right group to make this project a reality.

GOALS:

Acknowledge that BMX and skate boarding is a legitimate sport and provide a place where the kids can pursue their sport and improve their skills.

Using the talents and resources of the B.H.Y.A. and this committee design a fund raising campaign to support this project.

To build the first **"ALTERNATIVE SPORTS PARK"** at Azalea Park. This would include a sanctioned BMX Track, and Skate Facility.

To create an area that is designed by and for kids and supported by the community.

Design a park that will get kids off the streets and sidewalks where skating and biking is dangerous.

NEED:

It has become increasingly obvious that there is a growing need for a facility where our youth can **safely, legally, and without criticisms** involve themselves in these sports.

Not having adequate facilities for these kinds of activities is adversely affecting our community, this is not so for other recreational sports.

BACKGROUND:

There was a skate area behind the Police Station at one time, however, due to the changes in the sport and the lack of maintenance it has been removed.

Since that time the number of youth involved in biking and skating has grown, so much so that our police are looking into "THE SKATE BOARD PROBLEM".

RESEARCH:

As a result of our research we have found several common elements in these types of projects.

Parks designed by and for kids (KIDS having extensive involvement in the planning and construction process) have been the most successful.

These parks are the most interesting and challenging.

They are located in parks with rest rooms, phones, pleasing surroundings and a centralized location.

Most are unsupervised and do not charge fees.

PROJECT BUDGET:

We are looking at a project that would cost between \$80,000.00 and \$175,000.00 dollars if we were to contract and pay full price for the project. The majority of these costs will be contributed in the form of in kind labor and materials. There are grants we are applying for, but fund raising will be a focus of our committee.

SUMMARY:

There is a tremendous amount of support for these projects and an increasing need for such projects. We have made a commitment to the development and implementation of these projects. They will serve the needs of a growing group of young people that have **NO facilities** for their chosen sport.

In addition to serving an important recreational need in this community these projects will be a regional attraction for recreation and competitions.

These projects will provide our youth with a safe and appropriate place to pursue their sport. It is an excellent way to include the growing number of youth in our communities growth and development.

It also is a much cheaper alternative to the costs of repairing private properties and liability. The **ALTERNATIVE SPORTS PARK PROJECT**, will reduce conflicts, improve community relations and provide a positive atmosphere that will benefit the **WHOLE COMMUNITY**.

CITY OF BROOKINGS MEMORANDUM

TO: Mayor, City Council

FROM: Tom Weldon, City Manager *tom*

DATE: November 18, 1997



ISSUE: What to do about Harbor Sanitary District's (HSD) monthly sewer charge rates?

- BACKGROUND:**
1. We now have on the books Resolution No. 97-R-620a which extends the effective date of new monthly sewer rates (including HSD) adopted by the Council in Resolution No. 97-R-620 to January 1.
 2. It has been recommended that the HSD rates in Resolution No. 97-R-620 be changed.
 3. The City Council and the HSD Board met with both agencies' attorneys and Marv Winer from Brown and Caldwell on October 30. At that meeting Marv reviewed his earlier suggested HSD rates, the errors made in computing these rates and what the correct HSD rates should be.
 4. The HSD monthly rates as they are now and the recommended HSD monthly rates are:
 - Now \$1,118 Monthly service charge + \$1.16 ccf (one hundred cubic feet of sewage)
 - Recommended \$1.15 meter reading +
\$2,584 risk assessment +
\$1.61 ccf treatment and disposal
 5. The Harbor Sanitary District Board met Monday, November 10, and discussed Marv's recommended rates. They have an executive session planned for this Friday, November 21, presumably to discuss the recommended rates.

RECOMMENDATION:

At its meeting December 8, 1997, the Council needs to do one of the following:

1. adopt recommended or other rate(s) for HSD, or
2. move effective date of new rates back one or more months

I have this on the agenda so you can discuss it tonight, particularly if we receive any communications from HSD on this issue.

I have not seen or heard any reason why you should not adopt Marv's last recommended rates.

City of Brookings Memorandum

TO: Mayor, City Council

FROM: Leo Lightle, *LBL*
Community Development Director

THROUGH: Tom Weldon, City Manager *Tom*

DATE: November 18, 1997



Issue: Easy Street Emergency Repair

Synopsis: During the heavy rains land on the downstream side of Easy Street between Fern Street and Hawthorne Street slid downstream.

Recommendation: The Council determine that a emergency exists and authorizes the repair work to the Easy Street right-of-way slope between Fern Street and Hawthorne Street.

Background: During the heavy rains the land on the downstream side of Easy Street slide downstream leaving Easy Street in jeopardy of also sliding downstream. If the roadway slid it would break the waterline, which in turn would wash out the remaining road fill and it would also destroy the sewer main in this area.

Rationale: Dennis Barlow and I determined an emergency existed. We contacted P&S Construction and Freeman Rock for proposals, including a cost estimate to stabilize the slide area. B&B Excavation and Tidewater did not have crews available to do the work. P&S Construction's method was more in line with emergency repair and at a lower cost, therefore we had P&S Construction do the emergency repair. The cost of the repairs will total \$8,000.

City of Brookings Memorandum

TO: Mayor, City Council

FROM: Leo Lightle, *LL*
Community Development Director

THROUGH: Tom Weldon, City Manager *TW*

DATE: November 20, 1997



Issue: Parking concerns raised by Sgt. Sheffel regarding Ransom Street and Moore Street

Synopsis: The areas on Ransom Street and Moore Street that cause concern regarding parking inhibiting traffic flow have been studied before. No new evidence or concerns have been raised to justify implementing a "No Parking" area. While there is some inconvenience at times, the solutions at this time are not justified.

Recommendation: The City Council determine no new study of the area is warranted.

Background: Although the narrow roads may cause occasional inconvenience, it is not "a real liability." Without justified documentation, to reach the conclusion that this is "a real liability" is not appropriate.

Ransom Street

The portion of Ransom Avenue where it meets with Pioneer is narrow enough that when cars are parked on the street a garbage truck and a fire truck cannot pass. This constricted travel way has been studied twice. The development was built in such a way, with very small front yards, that on-street parking is necessary. Solutions of:

1. No parking would require the residents to park in an adjoining subdivision with some of their vehicles and then walk to their development. This alternative is not reasonable.
2. Dead end the street with cul-de-sacs. This would require condemning property, perhaps with houses on the property, to build the cul-de-sacs. This would not solve the trucks-passing issue and would cause more inconvenience.

3. Condemn right-of-ways which have homes built on them and eliminate the "S" curves. This option would be very expensive, eliminating some affordable housing. The cost does not appear to justify this option.

The Fire Department and people who drive large trucks do not use the "S" curve area unless that area is their destination.

Moore Street

The Moore Street parking issue has been studied by the City Council on several consecutive Council meetings in the past. Parking was studied with input from the Police Department. The Council did not find sufficient evidence to remove parking from the curb.

In my discussion with Sgt. Sheffel there is no new evidence to review to bring to the Council to justify "No On-Street" parking on Moore Street.

City of Brookings Memorandum

TO: Mayor, City Council

FROM: Leo Lightle, *LBL*
Community Development Director

THROUGH: Tom Weldon, City Manager *Tm*

DATE: November 19, 1997



Issue: Double Traffic Fines in School Zones

Synopsis: The 1997 Legislature passed a law allowing groups, agencies or individuals to petition for installation of signs in school zones notifying drivers that traffic fines will be doubled in that school zone. The law is not in effect without posted signs. The intent of the law is that the local road authority will install the signs upon receipt of sufficient funds to cover manufacture, placement and maintenance of the sign(s). The school district serves southern Curry County, therefore the district should fund the sign installation as opposed to the city residents only bearing the cost. The school district is the only entity that can request funds to pay for the signage from the Oregon Department of Transportation.

Recommendation: The City Council direct staff, upon receipt of sufficient funds from District 17C, to install the requested "double traffic fines in the school zone" signs around all three schools.

Background: School District 17C is requesting that signs be posted to double the fines in the school zone. The 1997 Legislature passed a law allowing groups, agencies or individuals to petition for installation of the signs to notify drivers that traffic fines will be doubled in the school zone. The intent of the law is that the local road authority will install the signs upon receipt of sufficient funds to cover the manufacture, placement and maintenance of the sign(s).

The doubling of the fines is not automatic as in the case of work zone fines. There has to be signs installed warning of doubling of fines before the fines can be doubled.

The publication (see attached sign spec sheet No. OR4-21) states that request for funding for the sign installation shall be through the school district.

Brookings-Harbor School District 17-C

District Office - 564 Fern Avenue

Brookings, Oregon 97415

541-469-7443 - Fax: 541-469-6599

"Good Schools Are a Wise Investment"

November 7, 1997

Brookings City Council
City of Brookings
898 Elk Drive
Brookings OR 97415

To Whom It May Concern:

Enclosed please find a request to post signs to double traffic fines in school zones for Brookings-Harbor High School, Azalea Middle School and Kalmiopsis Elementary School. Would you please place these on the agenda for the Council meeting on November 24, 1997.

Thank you,

Gene Peare
Maintenance Supervisor

Encs.

**Request to Post Signs to
Double Traffic Fines in School Zone**

TO: City of Brookings
Local Road Authority (i.e., State, County, City)

FROM: Brookings-Harbor School District 17-C
Sponsoring entity(s) or individual(s)

541-469-7443
Phone

DATE: 11/6/97

The 1997 Legislature passed a law allowing groups, agencies or individuals to petition for installation of signs in school zones notifying drivers that traffic fines will be doubled in that school zone. The law is not in effect without signs posted. The local road authority will determine the appropriate number and placement of the signs according to accepted engineering practice. The road authority will also determine the total cost for installation. The intent of the law is that the local road authority will install the signs upon receipt of sufficient funds to cover manufacture, placement and maintenance of the sign(s).

School Information:

Affected school Kalmiopsis Elementary

Street Address 650 Easy St.

City Brookings

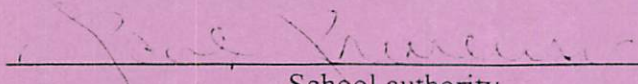
County Curry

Principal Jim Phelps

School contact name Gene Peare

Phone 541-469-2098

I acknowledge receipt of this request to provide signing to notify the public that traffic fines double in this school zone.


School authority

11-6-97
Date

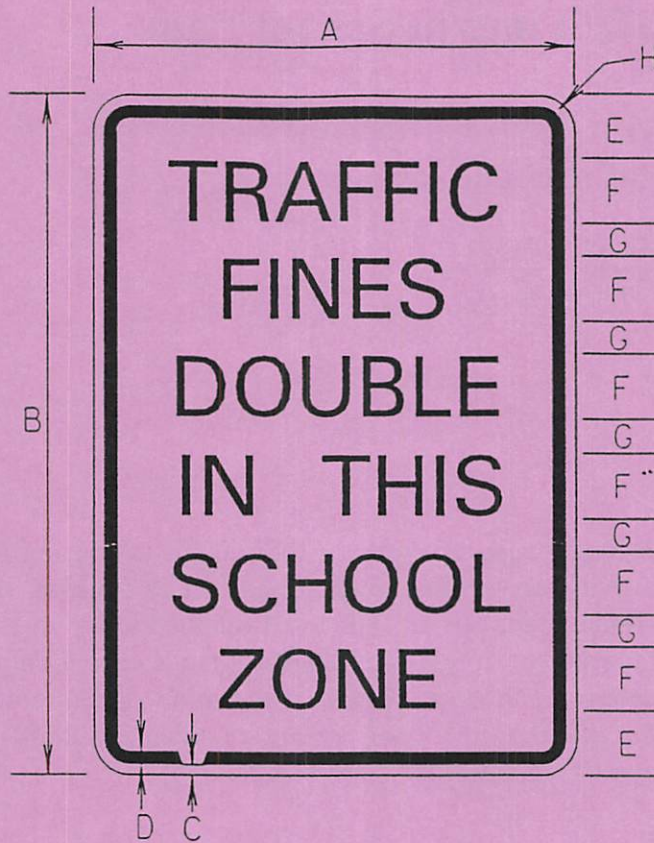
Local road authority approval

Date

Number of signs required _____ Total cost \$ _____

Original to: Local road authority
Copies to: Affected school, school district and requesting party

Sign No. OR4-21



Sign Background: *White, Reflective*

Sign Legend: *Black*

SIGN	DIMENSIONS (INCHES)							
	A	B	C	D	E	F	G	H
MIN.	30	42	$\frac{3}{8}$	$\frac{5}{8}$	4	4D	2	$1\frac{1}{2}$
STD.	36	60	$\frac{5}{8}$	$\frac{7}{8}$	$4\frac{1}{2}$	6D	3	$2\frac{1}{4}$

Use minimum for 24" school speed assembly locations.

Use standard for 36" school speed assembly locations.

The TRAFFIC FINES DOUBLE IN THIS SCHOOL ZONE sign may be posted in any school speed signing sequence where room for the sign allows. Requests for and funding for sign installations shall be through the school district.

OREGON DEPARTMENT OF TRANSPORTATION

Approved By: S.T.E.

Date: 9/97

Publication Date: 9/97

Memorandum



TO: Mayor & Council
THRU: Tom Weldon, City Manager
FROM: Bev Adams, Finance Director/Recorder *BA*
DATE: November 14, 1997
RE: Janitorial bids

Issue: Janitorial service for City hall, police & fire departments.

Synopsis

We received the following bids:

Taplin Janitorial Service	500.00/month
Honey do Handyman & Janitorial	591.00/month
Creative Cleaning	950.00/month
Paul's Floor Maintenance	1,200.00/month
Flores Services	1,345.00/month

Recommendation

That based on an acceptable reference check to be done by Monday, November 24th, the Council accept the bid from Taplin Janitorial Service in the amount of \$500.00 per month. (This will be a month-to-month service which will continue based on satisfactory performance.)

NOTE: I have checked the reference supplied by the new owners of Taplin Janitorial Service and the Police Department has checked them out and I recommend you accept their proposal.

Tom Weldon
City Manager
11-18-97

Tom

Jack McDonald
Chief of Police

POLICE DEPARTMENT
City of Brookings
898 Elk Drive
Brookings, Oregon 97415
(541) 469-3118 - Fax (541) 412-0253



OK
Tom

TO: Mayor
City Council

FROM: Mike Cooper, Sergeant

SUBJECT: Electrical Bids on Addition

DATE: November 19, 1997

On November 8 & 12, 1997 a Public Notice was placed in the Pilot for Electrical bids to wire the new addition to the Police department. Bids were to be in by November 17, 1997 at 3 p.m.. On Nov. 17, 1997 at 3 p.m. no bids had been received. A bid was turned in at 4:45 P.M. on Nov. 17, 1997 after closing. This bidder was called and advised bid came in after closing time and we will be advertizing again.

A new Public Notice will be in the paper for Nov. 22 & 26, 1997 with bids being opened on Nov. 28, 1997 and to the Council on Dec. 8, meeting.

CITY OF BROOKINGS
COUNCIL MEETING MINUTES
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
November 11, 1997
7:00 pm

I. CALL TO ORDER

Mayor Brendlinger called the meeting to order at 7:05 pm.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Nancy Brendlinger, Councilors Larry Curry, Bob Hagbom, Dave Ham

Council Absent: Councilor Julie Cartwright, Ex-Officio Shiloh Thom

Staff Present: City Manager Tom Weldon, City Attorney Martin Stone, Finance Director Beverly Adams, Planning Director John Bischoff, Judge Richard Harper

Media Present: Chuck Hayward, Curry Coastal Pilot; Martin Kelly, KCRE

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

City Manager Tom Weldon welcomed Doug Bales as the new Building Official/Inspector for the city.

Charles Gage was also welcomed by City Manager Tom Weldon as the city's Public Works Utility Worker/Mechanic.

V. PUBLIC HEARINGS

None

VI. SCHEDULED PUBLIC APPEARANCES

None

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

A. Committee and Liaison Reports

1. Planning Commission - None
2. Chamber of Commerce - None
3. Council Liaisons
Councilor Curry reported on his attendance at a CPACT meeting and a OCZMA meeting.

B. Unscheduled

VIII. STAFF REPORTS

A. City Manager

1. Golf Course Development

There was discussion regarding the proposals submitted by The Claveran Group and First Golf Corporation.

Questions or comments from the audience were heard from the following people:

Ken Byrtus
Bill Hansen

Jim Cole
Don Jackson

Councilor Ham moved, Councilor Hagbom seconded and the Council voted unanimously to pursue The Claveran Group as private funding to build a golf course in Brookings and to have legal counsel, the City Manager and Councilor Hagbom pursue an agreement with The Claveran Group.

Mayor Brendlinger also asked staff to request that First Golf Corporation sit in holding pattern and to let them know that the city appreciates their proposal.

2. SDC Vacancy

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to appoint Larry Smith to the Systems Development Charge Review Board with a term expiration of October 31, 2001.

B. Community Development

1. Temporary use of recreational vehicles

After discussion and comments from Virginia Byrtus and Harold Thiesen, Councilor Ham moved, Councilor Hagbom seconded and the Council voted unanimously to accept staff's recommendation for no changes to Ordinance No. 115.

2. Hillside ordinance review committee

Councilor Ham moved, Councilor Hagbom seconded and the Council voted unanimously to accept the appointments recommended by staff, including Geologist Bob Bush, to the Hillside Development Committee.

3. Acceptance of pedestrian walkway easement deed - John Zia

Councilor Ham moved, Councilor Curry seconded and the Council voted unanimously to accept the Pedestrian Walkway Easement for this pathway from Zia and Associates.

C. Fire Department

1. Accept bids on breathing apparatus

Councilor Hagbom moved, Councilor Ham seconded and the Council voted unanimously to reject all bids on breathing apparatus for the Fire Department.

IX. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. Minutes of October 27, 1997 Regular Council Meeting

B. Acceptance of Commission/Committee Minutes

1. Minutes of September 2, 1997 Regular Planning Commission Meeting

C. Approval of Vouchers (\$319,590.73)

(end Consent Calendar)

Councilor Hagbom moved, Councilor Ham seconded and the Council voted unanimously to approve the consent calendar as amended.

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

XII. REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

Mayor Brendlinger said that she would not be available for the December 22, 1997 Council meeting and asked the Councilors to check their schedules for this date and they will discuss this at the meeting on November 24, 1997.

B. Council

Councilor Ham reported that Councilor Hagbom was elected to the League of Oregon Cities Board of Directors at the LOC Conference.

Councilor Curry reported that OCZMA was going to have one of their meetings in Brookings in July of 1998.

XIII. ADJOURNMENT

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to adjourn at 8:45 pm.

ATTEST:

Nancy Brendlinger
Mayor

Beverly Adams
Finance Director/Recorder

PARKS AND RECREATION COMMISSION
MINUTES, October 20, 1997

Special Meeting for review of SDC funding

Members Present: Rogers, Ciapucci, Higginson, Lent, Mickelson. City manager, Tom Weldon

A review of the SDC process was conducted along with the existing Parks Master plan. Discussion was had concerning changes that can be made to existing plan and what the process would be. Need to set up a procedure for annual up-dating of Parks Master plan was discussed and agreed upon. Utilize the assistance of a system development consultant to help develop an over all plan was also discussed.

Potential changes from existing plan could be from: New Park to Azalea Park and Tanbark to Chetco Point.

The South Coast Head Start / Oregon Pre-Kindergarten Program offers a comprehensive social service and preschool program for income eligible children and their families.

The program is funded with both state and federal funds and is provided at no cost.



Head Start / Oregon Pre-Kindergarten Program provides activities to children that help them grow mentally, socially, emotionally, and physically.

The program supports parents as the first and most important teacher of their children.

MISSION STATEMENT

South Coast Head Start supports families with young children in their quest for a brighter future.

Head Start/Oregon Pre-Kindergarten Programs provide . . .

EDUCATION

South Coast Head Start offers a variety of classroom models to meet the needs of children and their families.

- Home Base
- Center Base
- Combination

HEALTH & NUTRITION

Children receive nutritious meals each day they attend class. Parents are encouraged to join in family style meals.

All Head Start/Oregon Pre-Kindergarten Program children receive health, dental, and developmental screenings. Families are assisted in locating appropriate community resources and referrals.

FAMILY SERVICES

South Coast Head Start supports families with information, education and referrals. Family Services staff may provide support in emergencies and assist parents seeking help in meeting family or personal goals.

FAMILY SERVICE CENTER

The goal of the Family Service Center is to increase self-sufficiency within Head Start families. Specialists in the areas of literacy, employability, and chemical health can assist parents in defining and achieving their personal goals.

PARENT INVOLVEMENT

Parents are encouraged and welcome to participate in all areas of the program. They are decision makers, volunteers, group and committee members. Policy Council is comprised of parent representatives from each class and an important part of program planning and development.



As part of the Head Start/Oregon Pre-Kindergarten Program you can . . .

- receive literacy, employment and chemical health services through the Family Service Center.
- become more active in the community.
- attend comprehensive parent training and job skills classes.
- increase your employment opportunities.
- participate in your child's education.

South Coast Head Start provides services in both Coos and Curry counties. We serve families in the following communities:

Coos Bay
North Bend
Charleston
Coquille
Bandon
Brookings
Gold Beach
Port Orford
Myrtle Point

You qualify if:

- You meet Federal income eligibility guidelines
- Your child turns 3 or 4 before September or
- Your child has special needs.

Funded by U.S. Dept. HHS-ACF
Oregon Department of Education

For further information or questions call

South Coast Head Start

(503) 267-0798

1-800-628-9629

964 Newport

P.O. Box 239

Coos Bay, Oregon 97420

A program of SWOCAC, Inc.

South Coast Head Start

P.O. Box 239 • 964 Newport

Coos Bay, Oregon 97420

Serving Coos and Curry Count

South Coast Head Start and Oregon Pre-Kindergarten Program



*Serving Children and Families
on the South Coast*



Southwestern Oregon Community Action Committee

SWOCAC, SWOCAP, or simply CAP

Working with low income people toward the prevention of poverty and its adverse effects; helping people meet basic needs; and, providing opportunities for people to achieve self sufficiency.

- All Services Provided in English and in Spanish.
- Services provided as funding and other resources permit.

For Information Phone: (541) 888-7020

Emergency Services

- Food Information and Referrals
 - Shelter Information & Referrals, Eviction Assistance, Housing & Shelter Counseling
 - Medical, Dental & Prescription Assistance (People with no insurance)
- Phone: (541) 888-7020

Crisis Intervention

Helpline 24 Hour Crisis Line. Information & Referral Service

Local Phone: (541) 888-5911
Long Distance: 1-(800) 828-6728

Helpline Community Services Resource Directory offering the largest, up-to-date local listing of civic and human service organizations and the most comprehensive information about available resources.

Business Office: (541) 888-6716

Head Start & Family Service

- Educational & Social Services for Families with Young Children
- Serving Coos and Curry Counties
- Preschool Centers in Brookings, Gold Beach, Port Orford, Bandon, Coquille, Myrtle Point, Charleston, Coos Bay and North Bend

Local Phone: (541) 267-0798
Long Distance: 1-(800) 628-9629

Support Services

- Case Management for People Who Want to Become Free From Public Assistance
 - One Time Assistance for Winter Heating Costs to Eligible Households
- Phone: (541) 888-7020

Affordable Housing Bandon

- Harvard Street Apartments, 66 Units of Family Housing, 1214 Harvard Street, Bandon

Phone: (541) 347-7028

Affordable Housing Coos Bay

- Park West Apartments, 22 Units of Family Housing, 1055 Anderson Street, Coos Bay

Phone: (541) 269-5706

Great Afternoons Day Care

- CSD Certified Child Care Program for K-6 Students Located in Reedsport
- Phone: (541) 271-5283

Addictions Services

- Assessment, Evaluation & Treatment Services for Alcohol, Drug & Gambling Addictions
 - DUI Evaluations
 - Individual and Group Treatment
 - Intensive Outpatient Treatment for Adults and Youths
 - Women & Family Addiction Counseling
 - Youth Addiction Education & Prevention Program
 - Native American Addiction Prevention Counseling
 - Gambling Addiction Counseling
 - JOBS Program Consultations
- Phone: (541) 888-7028

Weatherization

- Provides Insulation Measures for Houses, Multi-Family Dwellings, & Mobile Homes Where Applicable
- Open to Home Owners & Renters
- Education on How to Save Energy Year Around

Phone: (541) 267-7117

**Southwestern Oregon
Community Action
Committee**

SWOCAC, SWOCAP, or simply CAP

Main Office

Newmark Center
2110 Newmark Street
Coos Bay, Oregon 97420

Phone: (541) 888-7020

Fax: (541) 888-7027

Curry County Branch

16399 Lower Harbor Road
Harbor, Oregon 97415

Phone: (541) 469-3155

Funding Provided by

Federal Government Programs
Oregon Housing & Community Services Dept.
Oregon Department of Education
Oregon Department of Alcohol & Drug Abuse
Oregon Department of Energy
Bonneville Power Administration
Investor Owned Utilities
Public Utilities Districts
Electric Cooperatives
County and Local Governments
Local 12, ILWU
Private Foundations
Individual Contributions

Equal Opportunity

It is the policy of the Southwestern Oregon
Community Action Committee, Inc., to promote
equal opportunity and to ensure that no employee is
discriminated against because of race, religion,
color, national origin, sex, age (16-70), marital
status, sexual orientation or physical or mental

Southwestern Oregon Community Action Committee, Inc.
2110 Newmark Street
Coos Bay, OR 97420

Judith St. Clerk
Cindy Davis

**Southwestern
Oregon**

**Community Action
Committee, Inc.**

SWOCAC, SWOCAP, or simply CAP

Newmark Center
2110 Newmark Street
Coos Bay, Oregon 97420

Phone: (541) 888-7020

Fax: (541) 888-7027

**Serving
Coos, Curry & Western
Douglas Counties**

All Services Provided in English and in Spanish

ADMINISTRATIVE OFFICE

16399 Lower Harbor Rd., Hanscam Center
Harbor, OR 97415

Open: 9-12 & 1-4 Monday thru Thursday • 9-Noon Friday
(541) 469-3155

FOOD

Brookings: (541) 469-6988
St. Timothy's Episcopal Church
9am - 12:30 Monday-Friday

Gold Beach: (541) 247-4054
Christian Help
Old primary school on Ellensburg

Port Orford: (541) 332-1365
Common Good
913 Oregon Street

Langlois: (541) 348-2301
Community Church
94284 Main Street

SHELTER

FEMA Eviction Prevention Program
Referrals to Salvation Army for overnight stays.

REVOLVING LOAN

Limited no-interest loans to qualified persons.
Purpose of loans is to prevent homelessness.

HEAD START

Providing comprehensive educational and social services for families with young children in Curry County. Classes in Port Orford, Gold Beach and Brookings. Applications available at Community Action or call 1-800-628-9629 or (541) 469-6137.

MEDICAL

Medical assistance, limited to \$50.

ALCOHOL AND DRUG

Education, information and referral.

LEGAL SERVICES

Oregon Legal Services are in Brookings the third Wednesday of each month, or you may call 1-800-303-3638, 1-5 p.m., Monday thru Friday.

ENERGY ASSISTANCE

Seasonal help with winter heating costs; November thru January, or as long as funds are available.

WEATHERIZATION

Applications are available for home renters and owners.
Call (541) 267-7117 or (541) 469-3155.

COMMUNITY ACTION
For Curry County

OPPORTUNITIES TO HELP COMMUNITY ACTION

Tax deductible donations, seasonal volunteer opportunities, Work Training through Adult & Family Services and South Coast Business Employment Corporation.

COMMUNITY ACTION IS FUNDED BY:

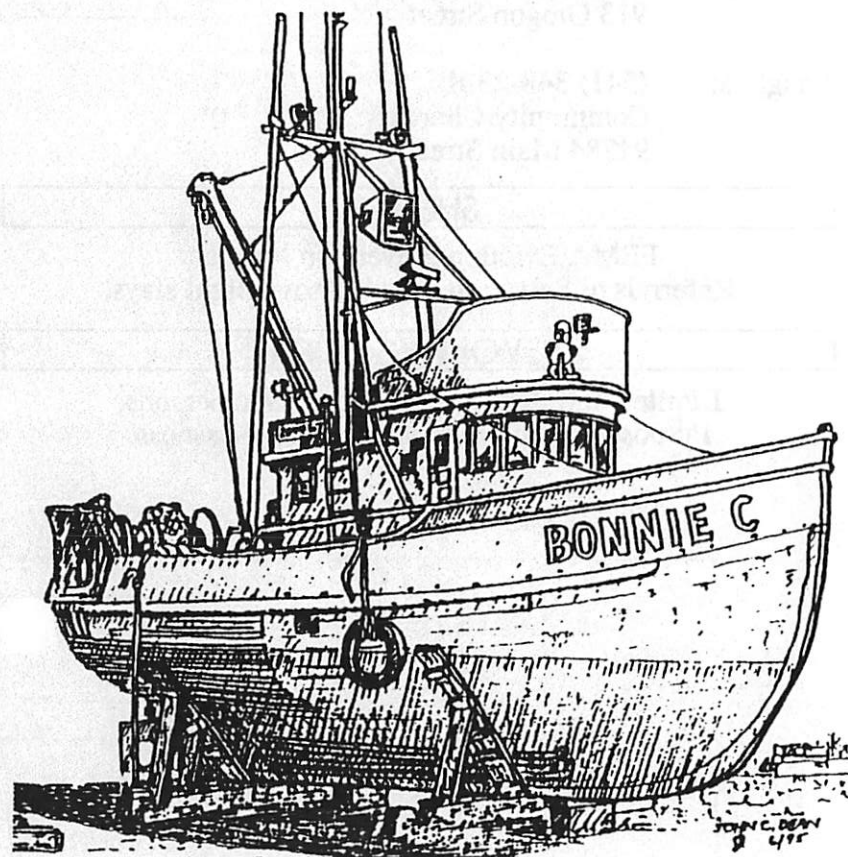
State Department of Education
State Homeless Assistance Program
Private Donations
County, Local & Federal Government
State Department of Alcohol & Drug Abuse
Local 12, ILWU
Individual Contributions

It is the policy of Southwestern Oregon Community Action Committee, Inc., to promote equal opportunity and to ensure that no employee is discriminated against because of race, status, sexual orientation and physical or mental handicap not shown to prevent adequate performance of available work.

Cover artwork drawn and donated by John Dean



Pygmalion Plus
(503) 469-2212



PUBLIC SAFETY INFORMATION MANAGEMENT ADVISORY TEAM
MEMORANDUM

DATE: 11-24-97
TO: Brookings Mayor and City Council
FROM: Gold Beach Police, Brookings Police, Port Orford
Police and the Curry County Sheriff's Office
RE: Invitation to vendor presentations December 9th
and 10th.

On behalf of the Curry County Public Safety Information Management Advisory Team, comprised of four local law enforcement agencies, we would like to invite you to attend and observe a series of software vendor presentations.

Six firms have been selected for participation after an exhaustive search for vendor software that most closely meets our collective needs.

We have scheduled a "Vendor Faire" for December 9th and 10th, 1997 at the Brookings Best Western Inn Conference Center, 1143 Chetco Avenue, Brookings, Oregon. Each of the six vendors will have two hours for a prepared presentation and to answer questions from the Advisory Team.

This event will be open to the public and all interested persons are welcome to attend.

You may direct questions about this event to Chief Jack McDonald at the Brookings Police Department at 469-3118.

MEMORANDUM

FILE COPY

To: Mayor & City Council
From: Tom Weldon, City Manager *Tom*
Subject: PD ODOT Traffic Safety Grant
Date: November 24, 1997

Attached is a memo from the Police Department requesting authorization for an ODOT Traffic Safety Grant.

I recommend that the Council add this item to tonight's agenda and take action at that time.

-eom-

Jack McDonald
Chief of Police

POLICE DEPARTMENT
City of Brookings
898 Elk Drive
Brookings, Oregon 97415
(541) 469-3118 - Fax (541) 412-0253



MEMO

TO: Jack McDonald, Chief of Police
Tom Weldon, City Manager
Wayne Sheffel, Sergeant
Mike Cooper, Sergeant
Joe Del Greco, Officer/Grant Facilitator

FROM: Barbara Palicki, Community Policing Officer

DATE: November 18, 1997

RE: ODOT-Traffic Grant

Attached is a copy of the Grant Application and accompanying information which has been submitted to ODOT in time for the II-21-97 closing date. We will be notified by 12-19-97 as to our standing in the process and what funds we will be receiving. We asked for the top and will make do with whatever we receive.

Jack McDonald
Chief of Police

POLICE DEPARTMENT
City of Brookings
898 Elk Drive
Brookings, Oregon 97415
(541) 469-3118 - Fax (541) 412-0253



SAFETY BELT GRANT FUNDS BREAKDOWN

I.	3 BLITZ PERIODS - OVERTIME - 50 hrs/blitz = 150 hrs.	\$3,150.00
	ONGOING TRAFFIC OVERTIME - 114 hrs over 9 months	\$2,394.00
II.	EQUIPMENT - PURCHASE OF (2) RADAR UNITS @ APPX. \$2,000. EACH	\$4,000.00
III.	3 Conferences - Mileage	\$ 450.00
	Total	\$9,994.00

We did not have any current survey information - seat belt usage - therefore, I conducted 3 surveys on 11-13-97 at noted times. I then took the average of all 3 surveys for a result of 67.3% usage. As you will note the high school area will be highlighted during the blitz periods as we only had a 59% usage rate, where at Fred Meyers we had a 75% usage rate. This indicated to us that we need to show special interest with the 'younger' drivers.

Tom

BROOKINGS HARBOR YOUTH ASSOCIATION

BOARD MEMBERS

Lorraine Kuhn
President
(541) 469-9289

Heather Weckler
Vice President
(541) 412-0915

Vikki Pruden
Secretary
(541) 469-5633

Sanna Hayes
Treasurer
(541) 469-0166

John Banuat
Director
(541) 469-6347

Nyberg
Director
(541) 469-0527

Mary Jo Delaney
Director
(541) 469-9106

BMX / SKATE PARK

PROPOSAL

Developed by: Brookings Harbor Youth Association
"Alternative Sports Committee"

Prepared by: Heather Weckler

Presented by: Michael Nyberg

PO BOX 47
BROOKINGS,
OR 97415

B.H.Y.A. - ALTERNATIVE SPORTS COMMITTEE

This committee is made up of skaters, bikers, their parents, local business owners, teachers, and others. Over the last several months we have researched and visited many BMX and Skate Parks in California, Oregon and Washington.

This is a dedicated group of people who with their talents, energy, and enthusiasm appear to be the right group to make this project a reality.

GOALS:

Acknowledge that BMX and skate boarding is a legitimate sport and provide a place where the kids can pursue their sport and improve their skills.

Using the talents and resources of the B.H.Y.A. and this committee design a fund raising campaign to support this project.

To build the first **"ALTERNATIVE SPORTS PARK"** at Azalea Park. This would include a sanctioned BMX Track, and Skate Facility.

To create an area that is designed by and for kids and supported by the community.

Design a park that will get kids off the streets and sidewalks where skating and biking is dangerous.

NEED:

It has become increasingly obvious that there is a growing need for a facility where our youth can **safely, legally, and without criticisms** involve themselves in these sports.

Not having adequate facilities for these kinds of activities is adversely affecting our community, this is not so for other recreational sports.

BACKGROUND:

There was a skate area behind the Police Station at one time, however, due to the changes in the sport and the lack of maintenance it has been removed.

Since that time the number of youth involved in biking and skating has grown, so much so that our police are looking into "THE SKATE BOARD PROBLEM".

RESEARCH:

As a result of our research we have found several common elements in these types of projects.

Parks designed by and for kids (KIDS having extensive involvement in the planning and construction process) have been the most successful.

These parks are the most interesting and challenging.

They are located in parks with rest rooms, phones, pleasing surroundings and a centralized location.

Most are unsupervised and do not charge fees.

PROJECT BUDGET:

We are looking at a project that would cost between \$80,000.00 and \$175,000.00 dollars if we were to contract and pay full price for the project. The majority of these costs will be contributed in the form of in kind labor and materials. There are grants we are applying for, but fund raising will be a focus of our committee.

SUMMARY:

There is a tremendous amount of support for these projects and an increasing need for such projects. We have made a commitment to the development and implementation of these projects. They will serve the needs of a growing group of young people that have **NO facilities** for their chosen sport.

In addition to serving an important recreational need in this community these projects will be a regional attraction for recreation and competitions.

These projects will provide our youth with a safe and appropriate place to pursue their sport. It is an excellent way to include the growing number of youth in our communities growth and development.

It also is a much cheaper alternative to the costs of repairing private properties and liability. The **ALTERNATIVE SPORTS PARK PROJECT**, will reduce conflicts, improve community relations and provide a positive atmosphere that will benefit the **WHOLE COMMUNITY**.

POTENTIAL SITES

AZALEA PARK:

- A. Lundeen (cleared area)
- B. Lundeen Lower Bench
- C. North Bank (east side of access road)

Easy Manor Park (south end)

Chetco Community Library (boat park)

Airport

Tanbark

After meeting with Park & Rec several times and visiting these sites with members of our committee we have determined the area most appropriate for these projects would be the site at Azalea Park behind Kid Town and along Lundeen, listed as site "A" above.

We realize that this area has been considered for another project, however, our proposal appears to better meet the needs of the whole community. In addition no further changes or impact on the ecosystem and natural beauty of the park will occur.

We will be happy to answer any questions you might have or provide you with more detailed information we have received in our research of other facilities.

We the Brookings Harbor Youth Association and the members of our committee (who represent a large spectrum of our community), believe this project should be a collaborative effort between THE YOUTH, THE COMMUNITY, PARKS AND REC, and THE CITY OF BROOKINGS.

CONCLUSION:

It is not only wrong , but unnecessary that this group of young people continue to be put off due to the confusion and or the lack of proper procedures of a past administration. The facts are very clear, we all have a responsibility to this community and its youth. These children are having a significant impact on our community and they will continue to do so.

Your decision to back these projects, because it is the right thing to do, only stands to better this community.

With the recent directive for "park development plans" it makes perfect sense to correct these things now.

We as members of this community, respectfully ask that you move to support our project tonight, so that we may move forward.

Thank you for your interest and support.

**PARKS AND RECREATION COMMISSION MEETING
MINUTES, October 23, 1997**

ROLL CALL:

Rogers, Prevanus, Ciapusci Lent, Higginson, Mickelson. Excused Ciapusci and Abbott.
City Manager Tom Weldon Present.

Minutes of September 18 approved.

Azalea Park: Elmo Williams presented an outline of proposed improvements to be made in the park with an entrance structure and installing security lighting near the stage and the upper and lower ends of the garden area. Coos-Curry Electric would install the lights with the only cost to the city being a monthly utility fee of \$10.00. approved for submission to the city council.

Oregon Dept. of Forestry: Material was included in the meeting packet that outlines the community forestry matching grant program, deferred to later meeting.

Stout Park: Paths are almost completed and the irrigation system for the top of the hill is currently being designed. Additional plantings will be done over the winter period, in keeping with donors request to keep the park as natural as possible.

Brookings-Harbor Softball League: A report was presented by Pat McVay on the current status of the Softball fields and the plans of group in the coming months. Parking for the facility was discussed. Exhibit (c) is attached. Considerable support was voiced by individuals in the audience in support of the project and supporting the groups effort to complete it. Concern was expressed by the commission about the lack of communication and an agreement was reached that the Brookings-Harbor Softball League would work to improve their keeping the commission informed.

Brookings-Harbor Youth Association: A request was heard from Heather Wekler, seeking support for a skate park within the parks system. After discussing the different possibilities, it was agreed to a meeting of representatives of the association and commission on Saturday to look at potential space on the south end of Azalea Park.

Kidtown Resealing: Supported by the Brookings-Harbor Youth Association, 30 youth participated in the preparation of the structure for re-sealing. Currently working on a grant for material to re-base the ground surface of Kidtown.

Boat Park: Moving the boat onto the park is still in the process of completion.

Azalea Park Foundation: Motion by Lent , Second, Mickelson to appoint Higginson to the Board of the foundation. Passed.

Motion to adjourn: Lent, second, Higginson, Passed.