

agenda  
City of Brookings  
Common Council Meeting  
City Hall Council Chambers  
898 Elk Drive  
Brookings, Oregon, 97415 - 7:00 p.m.  
September 8, 1997



**Sewer Bond Election  
September 16, 1997**



# agenda

CITY OF BROOKINGS  
COMMON COUNCIL MEETING  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon  
September 8, 1997  
7:00 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

- A. Proclamation - Clean up September (pink)

V. PUBLIC HEARING

- A. An amendment to Resolution 399, Establishing a Citizens Involvement Program, to redefine how membership of a Citizens Advisory Committee is selected and who is eligible for membership on an advisory committee; File No. LDC-1-97

VI. SCHEDULED PUBLIC APPEARANCES

- A. Elmo Williams - Azalea Park Foundation (green)  
B. Postmaster - Robert Boicoff (yellow)  
C. Pacific Coast Scenic Byway - Curt Warber (gold)

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

VIII. STAFF REPORTS

- A. City Manager  
1. Brookings-Harbor Youth Association request for insurance coverage (blue)  
B. Community Development  
1. Evergreen Federal request for parking time limit (cream)



- C. Police Department
  - 1. Law Enforcement Management Information System (grey)

IX. CONSENT CALENDAR

- A. Approval of Council Meeting Minutes
  - 1. Minutes of August 25, 1997 Regular Meeting (orange)
- B. Acceptance of Commission/Committee Minutes
  - 1. Minutes of August 5, 1997 Regular Planning Commission Meeting (tan)
- C. Acceptance of Vouchers (\$ 170,569.82) (purple)

(end Consent Calendar)

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

XI. COMMITTEE & LIAISON REPORTS

- A. Planning Commission
- B. Parks & Recreation Commission
- C. Chamber of Commerce
- D. Councilors

XII. REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor
- B. Council

XIII. ADJOURNMENT

**SEPTEMBER 1997**

SEPTEMBER 1997																																																																																										
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY																																																																																				
	8:00am HOLIDAY 7:00pm FH-Dept drill night	8:30am Staff Mtg-Tom's ofc 12:00pm Rotary-Sandy's 1:00pm Rotary Board of Dir-Sandy's Overflow...	12:00pm CC-Community mtg 5:00pm CC-CFABB 7:00pm FH-PD Reserves (Mike)	8:15am FH-CDD Staff Meeting 9:00am CC-Crime Stoppers 10:00am Site Plan-Tom's ofc Overflow...	8:00am CC-Interviews for Building Official Position 6:00pm CC-Police reserves Overflow...																																																																																					
	Labor Day 9:00am CC-VIPS 7:00pm CC-Council Mtg 7:00pm FH-Dept drill night	8:30am Staff Mtg-Tom's ofc 12:00pm Rotary-Sandy's	7:00pm CC-APF Mtg 7:00pm Tri Cities Council-Gold Beach Chambers	8:15am Finance Staff Mtg 8:15am CC-CDD Staff Meeting 10:00am Site Plan-Tom's ofc Overflow...	8:00am cc-Interviews for WW/W Treatment Plant Operator																																																																																					
	9:00am FH-Appl Testing 9:00am CC-Police Officer written testing 7:00pm CC-Soccer Board mtg Overflow...	8:00am ELECTION DAY 8:00am CC-Defensive Drivers Course-All Departments Overflow...	1:30pm FH-Safety Comm Mtg 5:00pm CC-CFABB	8:15am CC-CDD Staff Meeting 10:00am Site Plan-Tom's ofc																																																																																						
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<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p style="text-align: center;">AUGUST 1997</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24/31</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> </tr> </tbody> </table> </div> <div style="width: 45%;"> <p style="text-align: center;">OCTOBER 1997</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> </tr> <tr> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> </tr> <tr> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> </tr> <tr> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> </tr> <tr> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> </tr> </tbody> </table> </div> </div>							S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24/31	25	26	27	28	29	30	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
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# SEPTEMBER 1997

## APPOINTMENTS & SCHEDULED EVENTS

9/2/97	7:00pm	CC-Planning Commission Mtg
9/4/97	6:00pm	CC-Police reserves
9/4/97	7:00pm	FH-Police reserves
9/5/97	7:00pm	FH-Police reserves
9/11/97	12:00pm	Chamber Forum-Conf Ctr
9/11/97	1:30pm	CC-Dispatch written test
9/11/97	5:00pm	Local Public Safety Coord Council-GB
9/15/97	7:00pm	FH-Dept drill night
9/15/97	7:30pm	School Board-Azalea Library
9/16/97	8:30am	Staff Mtg-Tom's ofc
9/16/97	12:00pm	Rotary-Sandy's

**TO BE DONE TODAY (ACTION LIST)**

9/2/97		REMINDER-Employee of Season
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# OCTOBER 1997

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			12:00pm CC-Community mtg 5:00pm CC-CFABB 7:00pm FH-PD Reserves (Mike)	9:00am CC-Crime Stoppers 10:00am Site Plan-Tom's ofc		
				1 Rosh Hashana	2	4
	7:00pm FH-Dept drill night	8:30am Staff Mtg-Tom's ofc 12:00pm Rotary-Sandy's 1:00pm Rotary Board of Dir-Sandy's Overflow...	7:00pm CC-APF Mtg 7:00pm Tri Cities Council-Gold Beach Chambers	8:15am Finance Staff Mtg 10:00am Site Plan-Tom's ofc 12:00pm Chamber Forum-Conf Ctr Overflow...		
5	6	7	8	9	10 Yom Kippur	11
	3:00pm CC-PERS workshop (Pat 503-603-7709) FAX-503-598-0561 7:00pm CC-Council Mtg Overflow...	8:30am Staff Mtg-Tom's ofc 12:00pm Rotary-Sandy's	9:00am CC-Muni Court 1:30pm FH-Safety Comm Mtg 5:00pm CC-CFABB	10:00am Site Plan-Tom's ofc		
12	13 Columbus Day	14	15	16 National Boss Day	17	18
	7:00pm FH-Dept drill night 7:30pm School Board-Azalea Library	8:30am Staff Mtg-Tom's ofc 12:00pm Rotary-Sandy's	7:00pm Chamber Board of Directors-Conf Ctr	10:00am Site Plan-Tom's ofc 7:00pm CC-Parks & Rec Comm Mtg		
19	20	21	22	23	24	25
	7:00pm CC-Council Mtg 7:00pm FH-Dept drill night	8:30am Staff Mtg-Tom's ofc 12:00pm Rotary-Sandy's 7:00pm CVAT-Forest Svc Bldg	5:00pm CC-CFABB	10:00am Site Plan-Tom's ofc	8:00am HALLOWEEN	
26	27	28	29	30	31	
Daylight Savings Ends			SEPTEMBER 1997		NOVEMBER 1997	
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			21 22 23 24 25 26 27		16 17 18 19 20 21 22	
			28 29 30		23/30 24 25 26 27 28 29	



OCTOBER 1997

APPOINTMENTS & SCHEDULED EVENTS

10/7/97	7:00pm CC-Planning Commission Mtg
10/9/97	5:00pm Local Public Safety Coord Council-GB
10/13/97	7:00pm FH-Dept drill night



# PROCLAMATION

## Clean Up September

WHEREAS, the Brookings-Harbor area has attained wide recognition for its natural beauty and friendliness; and

WHEREAS, the citizens of the Brookings-Harbor area are known for their civic pride; and

WHEREAS, everyone loves a bargain;

NOW, THEREFORE, I, Nancy Brendlinger, Mayor of the City of Brookings, do hereby proclaim September 1997 as

### “CLEAN-UP SEPTEMBER” IN BROOKINGS-HARBOR

And ask all citizens join with the Community Pride Partnership and take advantage of the free clean up opportunities offered during September.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Brookings to be affixed this 8th day of September, 1997.

---

Nancy Brendlinger  
Mayor



# Memorandum

TO: Mayor, City Council  
FROM: Tom Weldon, City Manager  
DATE: September 4, 1997



Issue: Placement of a new sign and outside fencing at Azalea park.

Synopsis: The Azalea Park Foundation seeks Council permission to have a new sign built and installed at the entrance to Kidtown parking lot along with 306' of fencing. Most of the fencing would be from the new sign to the entrance to the lower parking lot.

Recommendation: Council approve this request.

Rationale: The present sign at the park is minimally adequate and this new sign and fencing will add to the appearance of the park.

Background:

- 1) The sign and fencing are high on the Azalea Park Foundation list of projects for the park for this year.
- 2) A Foundation representative has presented the concept to the Parks and Recreation Commission and they recommend you approve it.
- 3) The Foundation's proposal is for them to entirely finance and install the sign and the fencing. I have volunteered that the City would move the 2 stone pillars at the entrance to the Kidtown parking lot, where the sign will go. I did this because of concerns by some commission members, and myself, that these pillars might be damaged if moved by volunteers. These pillars apparently have been at the park entrance many years and are still attractive and should be used elsewhere in the park.

-eom-



CITY OF BROOKINGS  
PARKS AND RECREATION DEPARTMENT  
REQUEST FOR SITE DEVELOPMENT

Fill out form completely and submit to City of Brookings for Parks and Recreation Commission review and City Council approval. Parks and Recreation Commission meets every fourth Wednesday at 7:00 PM in city hall. Approval from both the Parks and Recreation Commission and the City Council is required prior to any site development project commencement.

1. ORGANIZATION/INDIVIDUAL(S) NAME: AZALEA PARK FOUNDATION  
 ADDRESS: 1249 IRIS ST BROOKINGS SD 57415  
 CONTACT PERSON AND TELEPHONE: ELMO WILLIAMS 482-6079
2. PARK SELECTED FOR SITE DEVELOPMENT:  

☐ BUD CROSS  
☐ STOUT

☒ AZALEA  
☐ EASY MANOR

☐ RICHARD ST.  
☐ OTHER \_\_\_\_\_
3. IDENTIFY SPECIFIC AREA WITHIN SELECTED PARK: ENTRANCE TO MAIN PARKING LOT & MDTOWN
4. DEVELOPMENT PROPOSAL: GATEWAY TO AZALEA PARK AND 2'6" FENCE BETWEEN TWO PARKING LOTS ON DAD COUNTY ROAD
5. USE BACK OF FORM FOR SKETCH OF DEVELOPMENT DESIGN
6. PARKING SPACES REQUIRED: \_\_\_\_\_
7. DEVELOPMENT RESOURCES (i.e. funding, manpower, materials, etc.): FUNDING BY AZALEA PARK FOUNDATION
8. DEVELOPMENT SUPERVISOR:  
 CONTACT PERSON AND TELEPHONE: BUZZ HANSEN
9. APPROXIMATE ANNUAL MAINTENANCE COST: MINIMAL
10. LIABILITY INSURANCE CARRIER:  
 NAME: CITY OF BROOKINGS - IT'S THEIR PROPERTY  
 ADDRESS: \_\_\_\_\_

FOR OFFICIAL USE ONLY

PRC RECOMMENDATION: CONCEPTUAL  
 FINAL

☐ APPROVED  
☐ APPROVED

☐ DISAPPROVED  
☐ DISAPPROVED

DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

REASONS: \_\_\_\_\_

CITY COUNCIL: CONCEPTUAL  
 FINAL

☐ APPROVED  
☐ APPROVED

☐ DISAPPROVED  
☐ DISAPPROVED

DATE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

REASONS: \_\_\_\_\_



August 31, 97

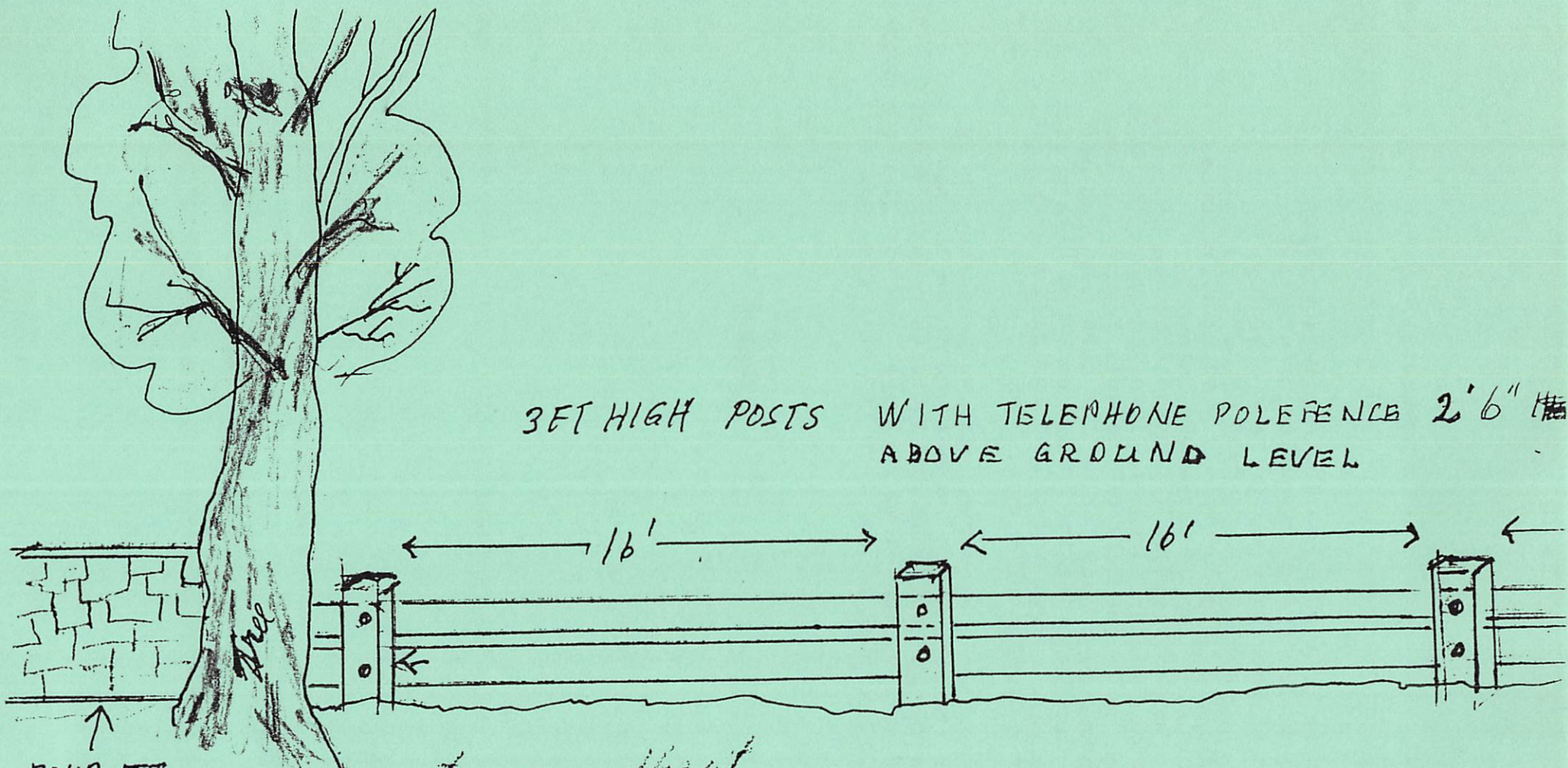
Dear Tom:

At the last meeting of the recreation & park comission I received aproval for the construction of a gateway and two sections of rock wall as the main entrance to Azalea Park. At that meeting you agreed to have the city move the stone pillars which presently grace the entrance. Hopefully the large one can be picked up intact by a crane. If so it would be perfect to place it at the entrance walkway in the lower garden. Greg and I talked about the best spot for it which is to the left of the walk leading to the sculpture. It should rest just inside the curb & turned so the indentation faces the parking lot. I can then have a sign announcing Azalea park carved and plazed inside the area that was designed for smething like that.

I'll get to work on the engineering next week and hopefully we will get work started within the next month on the new gateway. I'm enclosing copies of the modified drawing for it along with the form I was asked to fill out. You can staple a copy of the drawing to the back of the form for city records.

*Elmer*





FOUR FT  
ROCK WALL  
ABUTS GATE

WOOD posts every 16 ft.

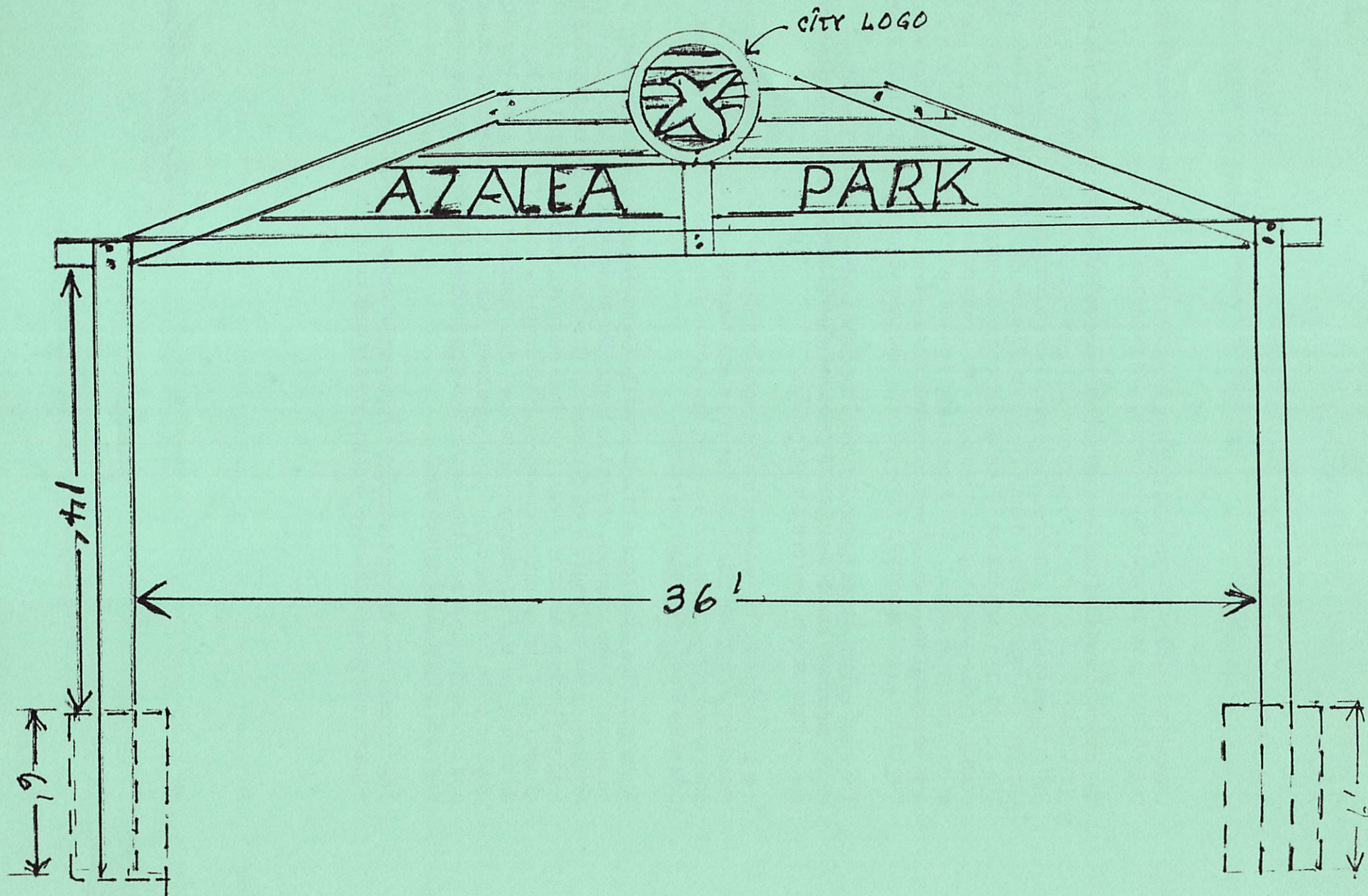
Pole made of wood

22" in diameter

Telephone poles cut to 16 ft lengths  
with long bolts securing them to posts.



GATEWAY TO AZALEA PARK & KID TOWN





AZALEA PARK ENTRANCE:

AUGUST 28, 1997

I have tried to design an imposing gateway for Azalea Park in keeping with the rest of the beautification program and also in keeping with the natural landscape.


The design submitted is large enough to accommodate RV's which are sometimes found in our parking lot. Due to the 36 foot span of the roadway, the structure will have to be heavy. So I propose making it from peeled logs much like the ones that support the roof of the gazebo. The logs would be about 14 inches in diameter and will weather gray with time. The log spanning the entrance will be 40 feet long and, according to Buzz Hansen, we may need to splice two logs to attain this length. The upright poles will need to be set into 6 feet of concrete below ground. The "Azalea Park" sign will be 30 inches high and 20 feet long and, above that, there will be a round medallion, made from wood 8 inches thick, with the City of Brookings logo carved inside the circle and painted appropriately in blue and white.

The main uprights will be positioned where the stone posts now stand. I propose dismantling these so that we can then utilize the material in them for a drinking fountain we plan to install somewhere in the lower garden.

It is also suggested that we erect a 4 foot high concrete block wall with fieldstone facing, 12 feet in length on either side of the gate to give it a massive and balanced feeling. We will have to weigh the cost of such a wall against the funds we have on hand. I anticipate the cost of the entrance will drain our coffers.

At the end of the 4 foot section of wall along Old County Road there is a large tree to act as an anchor. On the other side of that tree I would like to construct a low wall made of used telephone poles and heavy wooden supports. This pole barrier would be about 260 feet long and would be set back at least 6 feet from the paved road. We would then plant low-growing vines and cascading rosemary bushes along the fence. Coos-Curry has agreed to let us have some of the telephone poles now being replaced here in the city. Buzz Hansen is working with me on the details of the supporting posts. The low wall should enhance and enclose the lower part of the garden and stop the few cars, cyclists and pedestrians that have cut across the garden area.

The proposed new dramatic entrance and the barrier wall along Old County Road will then enhance and complete the work that has already been done.

  
Elmo Williams





AUGUST 29, 1997

MAYOR NANCY BRENDLINGER  
CITY COUNCIL MEMBERS  
898 ELK DR  
BROOKINGS OR 97415-9648

DEAR MAYOR NANCY BRENDLINGER AND CITY COUNCIL MEMBERS:

A MEETING WAS HELD ON AUGUST 21, 1997 AT 11:00 AM AT THE BROOKINGS POST OFFICE TO DISCUSS POSSIBLE SOLUTIONS REGARDING THE PARKING PROBLEMS AT THE MAIN OFFICE AND PELICAN BAY ANNEX. CITY MANAGER TOM WELDON AND LEO LIGHTLE REPRESENTED THE CITY COUNCIL AT THE MEETING. REPRESENTING THE POSTAL SERVICE WERE MICK LAUDER, MANAGER, ADMINISTRATIVE SERVICES FROM DISTRICT OFFICE; RALPH PETERSON, MANAGER, POST OFFICE OPERATION AND BOB BOICOFF, POSTMASTER OF BROOKINGS, OR.

MANY IDEAS WERE DISCUSSED REGARDING BOTH SITES. ONE IDEA MENTIONED FOR THE MAIN OFFICE WAS TO HAVE POSTAL EMPLOYEES WHO NOW PARK BY THE FENCE TO START PARKING IN THE CITY LOT WEST OF THE POSTAL LOT. THIS WOULD PROVIDE CUSTOMERS WITH 8 SPOTS AND CLOSER TO FRONT DOOR. A POSSIBLE SOLUTION AT PELICAN BAY ANNEX ( SUGGESTED BY TOM WELDON, CITY MANAGER ) WOULD BE TO SEEK A LEASE FROM THE OWNER OF THE LAND ON THE SOUTH SIDE OF THE BUILDING TO PROVIDE TEMPORARY PARKING TO CUSTOMERS. PARKING IN THE FRONT OF THE BUILDING WOULD NOT EXIST EXCEPT FOR A LOADING AREA TO UNLOAD MAIL IN THE MORNINGS. THE POSTAL SERVICE WOULD SEEK FUNDS TO PROVIDE GRAVEL AND STRIPPING FOR VEHICLES. THESE IDEAS WOULD HAVE TO BE APPROVED BY THE CITY COUNCIL BEFORE BEING IMPLEMENTED.

MICK LAUDER, MANAGER, ADMINISTRATIVE SERVICES WILL BE SEEKING FUNDING APPROVAL FOR 22 NEW POST OFFICE FACILITIES IN OCTOBER OF THIS YEAR. BROOKINGS IS ON THE LIST AND WITH FUNDING APPROVAL, WOULD START LOOKING FOR A 2 ACRE SITE TO CONSTRUCT AN 18,700 SQ. FT. BUILDING IN THE BROOKINGS CITY AREA. A POSSIBLE TIMETABLE WOULD BE 1-2 YEARS FOR COMPLETION. ALL POSTAL OPERATIONS WOULD THEN BE IN ONE BUILDING, WHICH WOULD TOTALLY DISPENSE WITH THE PELICAN BAY ANNEX STATION.

SINCERELY,

A handwritten signature in black ink that reads "Robert Boicoff".

ROBERT BOICOFF  
POSTMASTER  
BROOKINGS OR 97415-9998





## Pacific Coast Scenic Byway

*A Cooperative Project of The Oregon Department of Transportation and The Coastal Policy Advisory Committee on Transportation*

In Association With:

CH2M HILL  
825 N.E. Multnomah, Ste. 1300  
Portland, OR 97232  
503-235-5000

Jeanne Lawson  
Associates  
1110 S.E. Alder St., Ste. 301  
Portland, OR 97214  
503-235-5881

Jones & Jones  
105 South Main St.  
Seattle, WA 98104  
206-624-5702

W&H Pacific  
8405 S.W. Nimbus Ave.  
Beaverton, OR 97008  
503-626-0455

27 August, 1997

City Councilor  
City of Brookings

Dear Councilor,

Over the past year, the Oregon Department of Transportation and the Coastal Policy Advisory Committee on Transportation (CPACT) have been developing this management plan for US 101. The development of this plan has relied heavily on community-based working groups to identify the features included in the plan and to determine how these features will be enhanced or managed in the future. For planning purposes, US 101 was divided into eleven regions that together include the entire coast. The South Coos, North Siskiyou, Central Siskiyou, and South Siskiyou Regions represent Curry County and the cities within the county.

A series of workshops were held with groups of residents, business representatives, local jurisdiction staff and elected officials throughout the county. These individuals worked together to develop the enclosed Regional Management Plan for the South Coos and Siskiyou Regions. All of the Regional Plans will be rolled up into a Corridor Management Plan that will cover the entire length of US 101 in Oregon. City Councils and the County Board of Commissioners will make the final decision for their jurisdiction concerning both the approval of the Region Management Plan and application for National Scenic Byway status.

The participants of the region planning groups will be making their final recommendations on the acceptance of the Region Management Plan, and application for National Scenic Byway Status in the week prior to your September Council meeting. At that time, the groups will bring their recommendation to the Council, and present them for your consideration.

As you are aware, US 101 is currently a state scenic byway. Acceptance by the Federal Highway Administration of US 101 in Oregon as a National Scenic Byway would result in the following:

- The Pacific Coast Scenic Byway would be included in the National Program's publications and marketing activities
- Federal grant funding could be available for many projects identified for Curry County in the feature sheets.



In considering whether to provide your support for the pursuit of National Scenic Byway status, it is important that you understand two key points:

- The only new regulations are those that the community has chosen
- There will be no reduction in other state/federal funds for roads

Your response to the questions about endorsement of the plan and pursuit of National Scenic Byway status will be reviewed with those from the other communities by the Oregon transportation Commission (OTC), and then by CPACT. The final decision about whether to pursue National Scenic Byway status for the coast will be made by CPACT, however no jurisdictions will be included in the designation unless they indicate that they are interested in participating. Please give me a call at (425) 822-8880 if I can answer any questions that you may have.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Curt Warber', with a long horizontal flourish extending to the right.

Curt Warber  
Region Planning Coordinator



# Memorandum



**TO:** Tom Weldon, City Manager *Tom*  
**FROM:** Bev Adams, Finance Director/Recorder *BA*  
**DATE:** September 4, 1997  
**RE:** Insurance request from Brookings-Harbor Youth Association

**Issue:** Request from Brookings-Harbor Youth Association for the City of Brookings to provide comprehensive liability and property damage insurance for their youth center project.

## **Synopsis**

In speaking with Abel & Swank, the agent of record for the City of Brookings, the City cannot insure this project as we do not have any insurable interest in the land, building, or project.

## **Recommendation**

That the Brookings-Harbor Youth Association be notified that the City of Brookings is not able to provide liability or fire insurance for the youth center.



# BROOKINGS-HARBOR YOUTH ASSOCIATION

## BOARD MEMBERS

Lorraine Kuhn  
President  
(541) 469-9289

Heather Weckler  
Vice President  
(541) 412-0915

Marion Johnston  
Secretary  
(541) 469-6800

Sanna Hayes  
Treasurer  
(541) 469-0166

John Banuat  
Director  
(541) 469-6347

September 2, 1997

City of Brookings  
George T. "Tom" Weldon  
City Manager  
898 Elk Drive  
Brookings, OR 97415

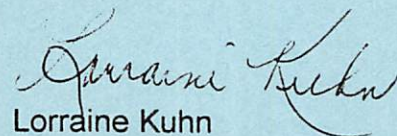
Dear Tom:

The Brookings Harbor Youth Association is in need of assistance from the City of Brookings. We had spoken briefly quite some time ago regarding the possibility of the Brookings Harbor Youth Association acquiring liability insurance through the City of Brookings. We have been awarded a grant through the Curry County Commission of Children and Families, as part of the contract for the grant we will need to provide comprehensive liability insurance and property damage insurance covering all activities with the maximum amount of \$500,000.00.

We are finding that the insurance is right now our largest obstacle, as we have found a prospective sight for a youth center in the basement of the Azalea Lane. Once we have the insurance in place we can submit a formal written proposal to Gary Kerr for the use of the building. We have already had Doug Alexander view the sight and it will take little to ready the sight for occupancy and the youth center will become a very important part of Brookings-Harbor history.

This letter is primarily to request liability and fire insurance for the Brookings Harbor Youth Association. Any help you may be able to give in the matter would be greatly appreciated. Any questions or comments, please do not hesitate to contact myself or Heather Weckler.

Sincerely,



Lorraine Kuhn  
President

PO BOX 47  
BROOKINGS,  
OR 97415



# Memorandum

**TO:** Mayor, City Council  
**FROM:** Leo Lightle, Community Development Director  
**THROUGH:** Tom Weldon, City Manager  
**DATE:** September 4, 1997



Issue: Evergreen Federal Request for Parking Time Limits


Synopsis: The city received a request by Evergreen Federal that the duration of parking be limited in front of their business during business hours. The Police Department reviewed the request and felt that it would be appropriate to limit the parking to 1-hour parking from 6 AM to 6 PM. Staff recommendation is based on the Police Department's comments.

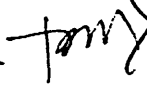
Recommendation: The City Council authorize 1-hour parking, 6 AM to 6 PM, in front of Evergreen Federal. The cost of signs and installation, approximately \$100 for each sign, will be paid to the city by Evergreen Federal.

Background: Evergreen Federal requested parking limits at their entryway due to safety and security reasons. In a follow-up call initiated by staff the issue was parking during daylight hours, especially by motor homes. The issue was referred to the Police Department. Sergeant Sheffel felt that changing the parking to be the same as Chetco Avenue would be all right. The parking time limit on the major portion of Chetco Avenue is 1-hour between the hours of 6 AM and 6 PM.



**TO:** MAYOR, CITY COUNCIL

**FROM:** JACK MC DONALD, CHIEF OF POLICE 

**THROUGH:** TOM WELDON, CITY MANAGER 

**SUBJECT:** PUBLIC SAFETY INFORMATION MANAGEMENT  
ADVISORY TEAM: INTERIM OPERATIONAL PLAN

**BACKGROUND:**

In July 1997, we initiated our Public Safety Information Management Advisory Team (PSIMAT) in response to the county's announced plan to terminate our law enforcement computer service with AIRS and transition to a new, unknown to local law enforcement, private vendor. The AIRS system has been utilized by local law enforcement agencies and financed by Curry County since 1988. It operates as a major regional automated law enforcement information system networking a large number of Oregon public safety agencies. In June 1997 we appeared before the Curry County Board of Commissions acting as a Contract Review Committee meeting to appeal the Commissions' decision. As a result, we committed to developing a user group that would provide an interim report to the Commission on September 15, 1997 addressing our overall strategy and proposed processes to evaluate our information service needs.

Subsequently, the Public Safety Information Management Advisory Team has met on numerous occasions and has provided you with minutes of those work sessions and timely briefings at Council meetings.

At our August 26, 1997 work session we established the format and structure of our September 15 interim report to the Board of Commissioners. Our recommendations conceptually will be structured as follows:

- A. Proposed Interim Operational Plan:
  - 1. Curry County will continue to provide law enforcement user agencies access to AIRS through the end of the current contract period which terminates June 1998.
  - 2. Funding for continued access to AIRS will be provided by Curry County officials through the end of FY 97/98.
  - 3. The user agencies commit to discussing reasonable cost sharing formula designed to finance a mutually acceptable law enforcement management information system meeting our collective needs and the recommendations of the PSIMAT.



**B. Proposed Systems Evaluation Process and Strategy:**

1. Conduct a comprehensive needs assessment. **(Task Completed)**
2. Prioritize needs. **(Task completed)**
3. Identify & evaluate vendors. **(Task In Progress)**

This task will include inviting key vendors that most closely meet PSIMAT's established systems requirements to an on-site product evaluation workshop.

4. Proposed time line profile. **(Task In Progress)**
5. Conduct cost-benefit analysis of selected systems.
6. Develop action plan with recommendations.
7. Continuous feedback to governing bodies. **(On-going)**

**RECOMMENDATIONS:**

1. Approve proposed Interim Operational Plan and conceptual framework for the Interim September 15 report to the Curry County Board of Commissioners.
2. Delegate a contingent of Councilors and city staff to attend the September 15, 1997 Board of Commissioners meeting.



# **Public Safety Information Management Advisory Team**

## **Executive Summary**

**7-18-1997**

On June 10, 1997 Curry County Commissioner Bill Roberts sent a letter to the Mayors of Gold Beach, Brookings and Port Orford outlining the Boards intent to discontinue the use of the AIRS information system within Curry County effective December 31, 1997. This letter explained that the County would be adopting the "HTE's" public safety software applications for their use. Commissioner Roberts then provided a cost profile for each participating entity.

On June 23, 1997 the Curry County Board of Commissioners renewed the Lane County Regional Information System contract (AIRS), for the period of July 1, 1997 through December 31, 1997.

On June 30, 1997 the Curry County contract review board met to consider the waiver of the competitive bidding requirements, pursuant to ORS 279.015 regarding the purchase of HTE public safety software.

Attending the meeting were the Mayors and Councilpersons of Port Orford, Gold Beach and Brookings, the Chiefs of Police of Gold Beach and Brookings and the Sheriff of Curry County.

Brookings Mayor Brendlinger represented the unified cities and law enforcement agencies. She expressed their collective concern about the purchase of a software program to manage public safety when no public safety professionals had been consulted. Mayor Brendlinger further expressed concern about the process of obligating the cities without consideration of budget process, without discussion and without adequate planning.

The contract review board (Curry County Board of Commissioners), at the suggestion of county wide law enforcement and each city government, elected to form an advisory group made up of system users to study the management of public safety information and to then report back with findings.

On July 9, 1997 the "Public Safety Information Management Advisory Team" was formed and began strategic planning to analyze and evaluate public safety information management systems.

The objectives of the team are as follow—

A team oriented group of public safety professionals collectively dedicated to:

- making a systematic assessment of the current information management system to  
—form a foundation for evaluation criteria, and  
—establish prioritized system requirements.
- making a high quality, cost effective and objective business decision for presentation to our respective governing bodies.

The Public Safety Information Management Advisory Team has already successfully conducted two work sessions and is committed to meeting as frequently as is deemed necessary by the team, to effectively and collectively meet the goals outlined by the team.



**CITY OF BROOKINGS**  
**COUNCIL MEETING MINUTES**  
**Brookings City Hall Council Chambers**  
**898 Elk Drive, Brookings, Oregon**  
**August 25, 1997**  
**7:00 p.m.**

**I.           CALL TO ORDER**

Mayor Brendlinger called the meeting to order at 7:03 p.m.

**II.           PLEDGE OF ALLEGIANCE**

**III.          ROLL CALL**

Council Present: Mayor Nancy Brendlinger, Councilors Larry Curry, Dave Ham, Julie Cartwright, Bob Hagbom

Staff Present: City Manager Tom Weldon, Finance Director/Recorder Beverly Adams, Community Development Director Leo Lightle, Accounting Clerk Denise Bottoms

Media Present: Martin Kelly, KCRE; Chuck Hayward, Curry Coastal Pilot; Jerry Teague, Curry Coastal Pilot

**IV.          CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS**

Mayor Brendlinger asked for a moment of silence in memory of Henry Kerr who recently passed away. Mr. Kerr was elected to the City Council in 1963 and served until 1968.

**V.           PUBLIC HEARINGS**

None

**VI.          SCHEDULED PUBLIC APPEARANCES**

None

**VII.         ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE**

None

**VIII.        STAFF REPORTS**

A.       Finance Department



1. Resolution No. 97-R-623 - A Resolution to acknowledge and correct a material error in the 1997/98 budget process.

Councilor Hagbom moved, Councilor Ham seconded and the Council voted unanimously to approve Resolution No. 97-R-623.

B. City Manager

1. Council appointment

Councilor Ham moved, Councilor Cartwright seconded and the Council voted unanimously to retain Larry Curry as the Council's representative to OCZMA and Bob Hagbom as the alternate representative.

C. Community Development

1. Ransom Street storm drainage adjacent to John Zia's property

Comments or questions were heard from the following parties:

Marvin Lindsey      PO Box 1804, Brookings

Councilor Ham moved, Councilor Curry seconded and the Council voted unanimously to table this item so that staff can contact the City Engineer and come back to the Council to set up a study session to discuss the options available.

IX. CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. Minutes of August 11, 1997 Regular Council Meeting

B. Acceptance of Commission/Committee Minutes

1. Minutes of July 1, 1997 Regular Planning Commission Meeting

(end Consent Calendar)

Motion made by Councilor Curry, seconded by Councilor Hagbom and the Council voted unanimously to approve the consent calendar as amended.

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS



**XI. COMMITTEE & LIAISON REPORTS**

- A. Planning Commission - None
- B. Parks & Recreation Commission - None
- C. Brookings-Harbor Chamber of Commerce - None
- D. Councilors

Councilor Curry reported that he attended the August 13, 1997 Tri-Cities meeting where they covered the Strategic Plan highlights of Oregon Shines II.

Councilor Hagbom mentioned that the Council may want to visit the Ransom Street storm drainage site to look at the situation before the study session takes place.

**XII. REMARKS FROM MAYOR AND COUNCILORS**

- A. Mayor

Mayor Brendlinger has been speaking to many groups in support of the sewer bond election and has many more speaking arrangements planned.

The Mayor also reminded the Council of the Scenic Byway local meeting to be held on September 3, 1997 at the Best Western Brookings Inn Conference Center at 9:00 am. She has 2 copies of the draft plan and encouraged the Council to read the Curry County section prior to the meeting.

- B. Council - None

**XIII. ADJOURNMENT**

Councilor Hagbom moved, Councilor Curry seconded and the council voted unanimously to adjourn at 8:13 pm.

ATTEST:

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Nancy Brendlinger  
Mayor

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Beverly Adams  
Finance Director/Recorder



**MINUTES**  
**BROOKINGS PLANNING COMMISSION**  
**REGULAR MEETING**  
**August 5, 1997**

The regular meeting of the Brookings Planning Commission was called to order by Vice-Chair Judi Krebs at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Earl Breuer  
Judi Krebs  
Keith Pepper

Marv Lindsey  
Ted Freeman  
Rick Dentino

John Bischoff, Planning Director  
Linda Barker, Secretary

Ex Officio Commissioner Babin was not present at the meeting. George Ciapusci joined the meeting at 7:01 p.m. and assumed the Chair position.

**CHAIRPERSON ANNOUNCEMENTS**

None

**MINUTES**

By a 7-0 vote (motion: Commissioner Breuer, second: Commissioner Lindsey) the Planning Commission approved the minutes of the July 1, 1997 meeting as written.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS**

None

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS**

None

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS**

1. By a 7-0 vote (motion: Commissioner Breuer, second: Commissioner Krebs) the Planning Commission approved (File No. CUP-7-97) a request for a conditional use permit to expand an existing building to establish a 33-unit residential care facility over two lots located on the south side of Railroad Street opposite the south end of Oak Street, more specifically 425 and 503 Railroad Street; Don and Becky Hodges, applicants; Mike Crow, Crow/Clay & Associates, Inc., representative.

Before the hearing was opened the following Commissioners declared ex parte contact as a result of a site visit: Commissioners Krebs, Freeman, Dentino and Ciapusci. Commissioner Breuer declared he is the caretaker of the property for the present owners. Each declared this caused no bias. No member of the audience challenged any Planning Commission member for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:



a) Mike Crow  
b) Becky Hodges

125 W Central, Suite 400  
96978 Park Lane

Coos Bay OR  
Brookings OR

The applicant waived his right to seven (7) additional days in which to submit written argument.

2. By a 7-0 vote (motion: Commissioner Breuer, second: Commissioner Krebs) the Planning Commission approved the Final ORDER and Findings of Fact for File No. CUP-7-97.
3. By a 7-0 vote (motion: Commissioner Pepper, second: Commissioner Breuer) the Planning Commission approved (File No. CUP-6-97) a request for a conditional use permit to use two of the classrooms in an existing church building to conduct classes for 6th grade public school students, located in the southeast corner of Pacific Avenue and Oak Street, more specifically 544 Pacific Avenue; Brookings-Harbor School District, applicant; Sue Musser, representative.

After the hearing was announced the following Commissioners declared ex parte contact as a result of a site visit: Commissioners Krebs, Pepper, Ciapusci, Lindsey and Breuer. Commissioner Dentino stated he had a child in the 6th grade at Azalea School. Each declared this caused no bias. No member of the audience challenged any Planning Commission member for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

a) Sue Musser	564 Fern Avenue	Brookings OR
b) Adrian Van Aswegen	17182 Rainbow Rock Road	Brookings OR
c) Gary Cooper	818 Pioneer Road	Brookings OR

No one participating in the hearing asked for additional time to keep the record open. The applicant waived his right to seven (7) additional days in which to submit written argument.

4. By a 7-0 vote (motion: Commissioner Krebs, second: Commissioner Breuer) the Planning Commission approved the Final ORDER and Findings of Fact for File No. CUP-6-97 as written.
5. By a 7-0 vote (motion: Commissioner Pepper, second: Commissioner Breuer) the Planning Commission voted to send a recommendation to the City Council for additional cautionary signs and law enforcement on Fir, Oak, and Pacific Streets and Pioneer Road during school hours.

The Commission recessed from 8:48 p.m. to 8:55 p.m.

6. By a 7-0 vote (motion: Commissioner Freeman, second: Commissioner Lindsey) the Planning Commission approved (File No. CUP-8-97) a request for a conditional use permit to reopen an existing restaurant which has been closed for a number of years; located at Railroad Street between Cove Road and Memory Lane; Janet Green, applicant; Jonathon Kemp, representative. The approval included the following changes to the conditions of approval:



1) Condition #3 be changed to read: If the applicant desires to install a drive-thru window for the restaurant, a minor change must be filed with the Planning Department and brought to the Planning Commission pursuant to Section 140.150 of the city's Land Development Code.

2) Added Condition #11: The applicant shall purchase **no parking** signs and cause them to be installed on Cove Road in locations to be determined by city staff. The applicant shall consult with the city staff about the need for and location of **no parking** signs on Memory Lane. In the event that **no parking** signs are required on Memory Lane the applicant shall purchase the required number of signs and cause them to be installed.

After the hearing was announced Commissioner Krebs declared ex parte contact as a result of a site visit. She declared this caused no bias. No member of the audience challenged any Planning Commission member for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

a) Jonathon Kemp                      PO Box 578                      Brookings OR 97415

The applicant waived his right to seven (7) additional days in which to submit written argument.

7. By a 7-0 vote (motion: Commissioner Freeman, second: Commissioner Lindsey) the Planning Commission approved the Final ORDER and Findings of Fact for File No. CUP-8-97 as amended.
8. By a 7-0 vote (motion: Commissioner Breuer, second: Commissioner Freeman) the Planning Commission approved (File No. M3-9-97) a request for a minor partition to create two lots of 21,795 and 26,840 sq. ft. in size; located in the southeast corner of Old County Road and Marina Heights Road; Cooper & Sons Construction Co., applicant; Gary Cooper, representative.

After the hearing was announced the following Commissioners declared ex parte contact as a result of a site visit: Commissioners Krebs, Pepper, and Freeman. Each declared this caused no bias. Commissioner Freeman stated he sells products to Cooper and Sons but this would not affect his decision in the matter. No member of the audience challenged any Planning Commission member for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

a) Gary Cooper                      818 Pioneer Road                      Brookings OR

The applicant waived his right to seven (7) additional days in which to submit written argument.

9. By a 7-0 vote (motion: Commissioner Breuer, second: Commissioner Freeman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. M3-9-97 as written.



## **THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS**

None

## **UNSCHEDULED PUBLIC APPEARANCES**

None

## **REPORT OF THE CITIZENS ADVISORY COMMITTEE**

Planning Director Bischoff reported on the Public Facilities and Services Study. Originally \$30,000 in state funds had been approved for the study which was to be completed by the end of June. Due to a late start for the project, the grant was cut back to \$20,000 and the product of the study was decreased. The conditions of this grant have been fulfilled and closed out. The city has now submitted an application for the remaining \$10,000 to finish the project plus \$4,000 to have the consultant present their findings and recommendations to the city and county Planning Commissions, the County Commissioners and the City Council. The state of Oregon added \$1,000 to the grant monies because of requirements to work with various state agencies on this project. These funds have been approved and will be forthcoming.

## **MESSAGES AND PAPERS FROM THE CITY MANAGER**

None

## **MESSAGES AND PAPERS FROM THE MAYOR**

None

## **REPORT OF THE PLANNING DIRECTOR**

The Planning Director's quarterly report was included in the Commission packet. Commissioner Krebs remarked this was a useful way to distribute the report so that any questions Commissioners have can be answered at the meeting. Director Bischoff agreed this was a good way to handle the quarterly report and will, in the future, include it in the packet for Commissioner review.

## **PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS**

Chair Ciapusci recapped his remarks to the City Council on the recall issue. The article in the Curry Coastal Pilot following the Council meeting said George Ciapusci, Chairman of the Planning Commission would "use anything in his power to defeat the recall." This statement in the newspaper has raised a lot of questions and concern on Chair Ciapusci's part as he clearly and specifically stated he was speaking as a private citizen representing no group of any kind.

Commissioner Breuer listed city streets that need patching: Alder Street, Easy Street and Railroad Avenue. The damage to these streets is from a variety of causes including waterline and sewerline breaks. The need for repairs has been evident for many months. After Commission discussion Planning Director Bischoff was directed to seek the proper procedures for requesting that street repairs be done on a timely basis.

Commissioner Freeman related that he was called this evening by Larry Anderson regarding final map approval for a redesign of a previous Planned Unit Development. The Commission heard the application in March and approved the redesign. Commissioner Freeman told Mr. Anderson that he could not speak to him regarding the matter, that he needed to speak with Director Bischoff. Bischoff



explained that Mr. Anderson had requested the final map approval be placed on tonight's agenda. The item had been received by the city in a timely matter but it had been overlooked and was not on the agenda. Because Mr. Anderson needs recorded maps before he can obtain construction funding Director Bischoff requested a special Planning Commission meeting to address this one item. Commissioner Krebs moved and Commissioner Freeman seconded a motion to permit Chair Ciapusci to approve and sign this one final map once it was ascertained by city staff that the final map is identical to the preliminary plat presented at the hearing in March. The motion carried.

Commissioner Pepper noted the Comprehensive Plan includes an evaluation of scenic, historical and cultural attributes. He volunteered to work on any Periodic Review task that addresses these attributes. Commissioner Pepper related that signs he had mentioned at previous meetings were still out of compliance with Land Development Code guidelines and that there was a safety issue involved. Director Bischoff will contact business owners about these signs. To Commissioner Peppers inquiry, Director Bischoff answered that the Infill Study has been completed but that he has not had a chance to read the document yet. This will be reviewed at a future meeting. The review of the Hillside Ordinance will be convened in September. At the joint Planning Commission/City Council meeting of July 28, 1997 there seemed to be unanimous agreement that DIAs are not the preferred way to go for street improvements yet Commissioner Pepper felt no clear direction was presented. The item is slated for further investigation by the joint groups.

Commission Krebs commented on RV parking signs attached to a chain link fence on Memory Lane. The site of the vacated building at Chetco Avenue and Chetco Lane is being used to sell a variety of wood crafted items such as greenhouses and storage sheds. Commissioner Krebs questioned if any action is being taken to restrict this. Planning staff has given this information to the Business License clerk. Commissioner Freeman said this is a self limiting problem as the site will be leveled by the end of August and a Subway Sandwich Shop constructed. Commissioner Krebs also questioned why, if sandwich board signs are not allowed on sidewalks, are boats allowed. She cited boats leaning against the building in front of Loring's Lighthouse Sporting Goods. The curbs and sidewalk recently constructed on Pacific Avenue at Railroad Street seem to have narrowed the driving surface so that parking on the westerly side of Pacific causes traffic concerns. Commissioner Krebs asked staff to investigate street-side parking on Pacific Avenue.


Planning Director Bischoff announced that the city Building Official, Doug Alexander will be leaving the city in November to take a position with the State of Oregon in the Building Codes Division.

#### **ADJOURNMENT**

There being no further business before the Planning Commission, the meeting was adjourned at 10:27 p.m.

Respectfully submitted,

**BROOKINGS PLANNING COMMISSION**

  
George L. Ciapusci, Chairman



City of Brookings  
CHECK REGISTER: CHECK # 29358 THRU 29562  
For The Month Ending: August 31, 1997 \*\* CLOSED \*\*  
PRINTED: September 2, 1997 08:19:29

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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
29358	DHR Child Support Unit	Garnishment	08/12/97	100-106.00	62.50	100-220.70	62.50
29359	DHR Child Support Unit	Garnishment	08/12/97	100-106.00	33.00	100-220.70	33.00
29360	ICMA-RT 457 c/o 1st Ntl Bnk MD	Payroll 8/8/97	08/12/97	100-106.00	755.00	100-220.70	755.00
29361	Oregon Department of Revenue	State W/H Tax	08/12/97	100-106.00	3,267.70	100-220.30	3,267.70
29362	OR Teamster Employers Trust	Aug Premium	08/12/97	100-106.00	5,148.08	100-220.60	5,148.08
29363	OR Teamster Employers Trust	Aug Premium	08/12/97	100-106.00	9,560.72	100-220.60	9,560.72
29364	PERS - Retirement	Payroll 8/8/97	08/12/97	100-106.00	6,786.25	100-220.70	73.28
						100-220.80	6,712.97
29365	Teamsters Local Union 223	August Dues	08/12/97	100-106.00	465.00	100-220.70	465.00
29367	Brett B Hendricks	Deposit Refund	08/14/97	100-106.00	41.25	200-134.00	41.25
29368	Tom Clark	Deposit Refund	08/14/97	100-106.00	12.85	200-134.00	12.85
29369	Charles & Nancy Brendlinger	Deposit Refund	08/14/97	100-106.00	14.36	200-134.00	14.36
29370	Sharon Sines/Virgil Griffin	Deposit Refund	08/14/97	100-106.00	18.72	200-134.00	18.72
29371	Darla Niccum	Deposit Refund	08/14/97	100-106.00	19.23	200-134.00	19.23
29372	Coastal Real Estate	Deposit Refund	08/14/97	100-106.00	45.00	200-134.00	45.00
29373	Joseph & Carmen Powers	Deposit Refund	08/14/97	100-106.00	14.88	200-134.00	14.88
29374	June Jones	Deposit Refund	08/14/97	100-106.00	3.14	200-134.00	3.14
29375	Kim Bullock	Deposit Refund	08/14/97	100-106.00	52.65	200-134.00	52.65
29376	Tiffany Bruce	Deposit Refund	08/14/97	100-106.00	35.72	200-134.00	35.72
29377	Barbara Freeman	Deposit Refund	08/14/97	100-106.00	27.85	200-134.00	27.85
29378	Horton Brothers	Deposit Refund	08/14/97	100-106.00	23.77	200-134.00	23.77
29379	Charles Konrad	Deposit Refund	08/14/97	100-106.00	1.34	200-134.00	1.34
29380	Sheryl Siebenborn	Deposit Refund	08/14/97	100-106.00	53.67	200-134.00	53.67
29381	Shiela Winter	Deposit Refund	08/14/97	100-106.00	7.56	200-134.00	7.56
29382	Eldon Gossett	Deposit Refund	08/14/97	100-106.00	21.41	200-134.00	21.41
29383	Dorothy Kemp	Deposit Refund	08/14/97	100-106.00	16.16	200-134.00	16.16
29384	Dorothy Kemp	Deposit Refund	08/14/97	100-106.00	16.03	200-134.00	16.03
29385	Dorothy Kemp	Deposit Refund	08/14/97	100-106.00	16.26	200-134.00	16.26
29386	Christina Avery	Deposit Refund	08/14/97	100-106.00	25.05	200-134.00	25.05
29387	A R Chip Stebbins	Deposit Refund	08/14/97	100-106.00	50.64	200-134.00	50.64
29388	Roxey A Hastings	Deposit Refund	08/14/97	100-106.00	42.87	200-134.00	42.87
29389	Patricia Sullivan	Deposit Refund	08/14/97	100-106.00	24.96	200-134.00	24.96
29390	Ken Olsen	Deposit Refund	08/14/97	100-106.00	5.08	200-134.00	5.08
29391	Ernest Flackus	Deposit Refund	08/14/97	100-106.00	21.84	200-134.00	21.84
29392	Gerrald Fries	Deposit Refund	08/14/97	100-106.00	31.75	200-134.00	31.75
29393	Grace Scattini	Deposit Refund	08/14/97	100-106.00	41.44	200-134.00	41.44
29394	American Red Cross	7 CPR/54 Swim	08/14/97	100-106.00	124.00	106-612.00	124.00
29395	Ball Janik Attorneys	Inv 46604	08/14/97	100-106.00	10,000.00	102-646.00	2,000.00
						105-646.00	8,000.00
29396	Bay West Supply Inc	105495 & 105496	08/14/97	100-106.00	248.43	106-612.00	107.50
						109-614.00	140.93
29397	Becco Inc	Aug Pager/Maint	08/14/97	100-106.00	343.85	103-664.00	43.85
						107-612.00	300.00
29398	Ben-Ko-Matic Brush	Inv 075667	08/14/97	100-106.00	1,236.60	150-606.00	1,236.60
29399	Best Western Brookings Inn	July Statement	08/14/97	100-106.00	54.50	103-614.00	54.50
29400	Brookings Harbor Chamber	July Motel Tax	08/14/97	100-106.00	2,507.41	109-687.00	2,507.41
29401	Brookings Lock & Safe Co	Inv 5490	08/14/97	100-106.00	248.00	103-624.00	248.00
29402	Brookings Office Supplies	July Statement	08/14/97	100-106.00	54.50	107-602.00	19.50
						201-602.00	17.50
						251-602.00	17.50
29403	Brookings Police Reserves	97/98 Donation	08/14/97	100-106.00	8,000.00	103-681.00	8,000.00
29404	Brookings Supply Inc	July Statement	08/14/97	100-106.00	256.51	102-606.00	25.54

(Continued)



City of Brookings  
CHECK REGISTER: CHECK # 29358 THRU 29562  
For The Month Ending: August 31, 1997 \*\* CLOSED \*\*  
PRINTED: September 2, 1997 08:19:29

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CHECK #	PAID TO	DESCRIPTION	DATE	CR ACCOUNT	CR AMOUNT	ALLOC ACCT	ALLOC AMOUNT
Brookings Supply Inc, (Continued)							
						150-606.00	8.19
						251-606.00	208.13
						252-612.00	14.65
29405	Brookings Vol Firefighters	August Contrib	08/14/97	100-106.00	1,666.67	104-682.00	1,666.67
29406	Brookings Ward Relief Society	Azalea Park Ref	08/14/97	100-106.00	25.00	100-478.00	25.00
29407	Brown & Caldwell	Inv 13-2463	08/14/97	100-106.00	1,348.19	903-730.00	1,348.19
29408	Carpenter Auto Center	Inv 11738/11785	08/14/97	100-106.00	588.31	103-606.00	85.21
						106-606.00	503.10
29409	Caveman Heating	Misc Invoices	08/14/97	100-106.00	1,497.36	252-606.00	1,497.36
29410	Chetco Pharmacy & Gifts	Inv 88281	08/14/97	100-106.00	17.52	103-614.00	17.52
29411	Child Evangelism of Curry Co	Azalea Park Ref	08/14/97	100-106.00	25.00	100-478.00	25.00
29412	Clackamas Communications Inc	Acct #6079	08/14/97	100-106.00	2,371.13	103-606.00	635.54
						103-726.00	( 1,139.00)
						104-606.00	237.50
						300-606.00	2,474.74
						103-606.00	162.35
29413	Coastal Coffee Service	Inv 3969	08/14/97	100-106.00	35.00	109-614.00	35.00
29414	Colvin Oil	Misc Invoices	08/14/97	100-106.00	1,473.05	103-606.00	347.73
						104-606.00	60.29
						105-606.00	11.91
						106-612.00	50.84
						150-606.00	280.63
						201-606.00	87.26
						202-606.00	40.22
						251-606.00	24.60
						252-606.00	40.23
						252-612.00	529.34
29415	Commercial Landscape Supply	Inv 64551	08/14/97	100-106.00	157.40	106-626.00	157.40
29416	City of Coos Bay	SludgePump Rent	08/14/97	100-106.00	1,300.00	252-650.00	1,300.00
29417	Coos-Curry Electric	July Electric	08/14/97	100-106.00	3,079.67	106-662.00	24.72
						109-686.00	73.64
						150-662.00	1,069.88
						201-662.00	1,475.67
						251-662.00	278.04
						252-662.00	157.72
29418	Curry Coastal Pilot	July Statement	08/14/97	100-106.00	636.75	102-602.00	189.15
						105-602.00	83.70
						106-685.00	224.40
						202-624.00	83.70
						500-688.00	55.80
29419	Curry Equipment Co	33849 & 33850	08/14/97	100-106.00	185.60	106-606.00	28.10
						201-612.00	157.50
29420	Curry General Hospital	Ronald J Murphy	08/14/97	100-106.00	1,937.86	103-646.00	1,000.00
						109-646.00	937.86
29421	Dan's Auto & Marine Electric	July Statement	08/14/97	100-106.00	273.74	106-626.00	26.43
						150-606.00	34.78
						201-606.00	122.85
						251-606.00	75.71
						251-612.00	13.97
29422	Dan's Photo & Cameras	Inv 10698/10668	08/14/97	100-106.00	65.22	102-602.00	52.50
						103-614.00	12.72

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29423	Del Cur Supply	Inv 53331/53019	08/14/97	100-106.00	103.53	106-612.00	62.03
						201-612.00	41.50
29424	Delaney's Bakery	Inv 445247	08/14/97	100-106.00	26.00	103-614.00	26.00
29425	Donald Dunster	Serv Dep Refund	08/14/97	100-106.00	70.00	200-212.00	60.00
						250-478.00	10.00
29426	Deborah Newman-Farrell	Bus Lic Overpay	08/14/97	100-106.00	60.00	100-422.00	60.00
29427	Marshal Ferg	Inspections	08/14/97	100-106.00	180.00	105-646.00	180.00
29428	Ferrellgas	July Statement	08/14/97	100-106.00	2,644.52	106-662.00	2,644.52
29429	Curt Fox	Reimbursement	08/14/97	100-106.00	459.49	103-658.00	459.49
29430	GTE Northwest	July Phone	08/14/97	100-106.00	1,685.08	102-664.00	142.24
						103-664.00	521.40
						104-664.00	142.24
						105-664.00	106.68
						201-664.00	132.88
						202-664.00	120.80
						252-664.00	48.32
						300-664.00	470.52
29431	Glock Inc	Misc Invoices	08/14/97	100-106.00	3,774.40	103-614.00	3,774.40
29432	Gold Beach Lumber	Inv 59822	08/14/97	100-106.00	50.75	103-722.00	50.75
29433	Great Western Supply Co	Inv 00769347	08/14/97	100-106.00	183.31	103-614.00	183.31
29434	Harbor Logging Supply Inc	Inv 3442	08/14/97	100-106.00	7.65	150-606.00	7.65
29435	HGE Inc	Inv 11843/11844	08/14/97	100-106.00	1,055.82	105-646.00	309.75
						202-624.00	552.00
						901-730.00	194.07
29436	Industrial Steel & Supply	Inv 27433	08/14/97	100-106.00	18.68	150-606.00	18.68
29437	IDMGIA c/o Las Vegas Metro PD	Reg Fee:Plaster	08/14/97	100-106.00	175.00	103-684.00	175.00
29438	Isco Inc	Inv 704906-00	08/14/97	100-106.00	437.00	252-612.00	437.00
29439	Aaron Johnson	BL Refund	08/14/97	100-106.00	60.00	100-422.00	60.00
29440	Michelle Kalina	Summer Rec Sup	08/14/97	100-106.00	900.00	106-685.00	900.00
29441	Kerr Hardware	July Statement	08/14/97	100-106.00	4,153.34	103-730.00	3,994.09
						105-602.00	6.75
						106-606.00	5.54
						106-624.00	91.10
						106-626.00	55.86
29442	Kerr Hardware	Deposit Refund	08/14/97	100-106.00	1,671.10	109-686.00	50.00
						150-606.00	46.99
						150-624.00	1,152.01
						201-612.00	47.47
						251-612.00	26.24
						251-624.00	122.29
						252-612.00	64.10
						252-650.00	162.00
29443	Mail Tribune	Inv 847	08/14/97	100-106.00	200.86	500-688.00	200.86
29444	Mory's	July Statement	08/14/97	100-106.00	213.09	102-602.00	16.12
						103-602.00	51.12
						105-602.00	9.43
						106-612.00	8.12
						107-602.00	40.80
						109-686.00	87.50
29445	Motor Vehicles Division	Inv60682-080197	08/14/97	100-106.00	13.50	103-606.00	13.50
29446	Munnell & Sherrill Inc	Inv 215059	08/14/97	100-106.00	58.00	252-612.00	58.00
29447	Neilson Research Corp	Inv BR02163	08/14/97	100-106.00	204.50	252-646.00	204.50

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29448	Pacific Water Works	Misc Invoices	08/14/97	100-106.00	662.28	201-612.00	662.28
29449	Pitney Bowes Inc	Inv 859207	08/14/97	100-106.00	22.50	109-606.00	22.50
29450	Quality Fast Lube & Oil	Inv 4571 & 4531	08/14/97	100-106.00	61.85	103-606.00	23.95
						201-606.00	37.90
29451	Ramcell of Oregon	July Phone	08/14/97	100-106.00	314.31	102-664.00	40.21
						103-664.00	233.10
						104-664.00	41.00
29452	Rays Food Place	July Statement	08/14/97	100-106.00	203.47	103-614.00	62.32
						103-658.00	17.28
						201-612.00	113.88
						252-612.00	9.99
29453	Regence Life & Health Ins	August Premium	08/14/97	100-106.00	212.00	100-220.60	212.00
29454	Reliance Appliance	Inv 44099	08/14/97	100-106.00	495.00	252-612.00	495.00
29455	Roto-Rooter	July Services	08/14/97	100-106.00	441.48	109-686.00	211.48
						251-606.00	230.00
29456	R & R Uniforms	Inv 011-087839	08/14/97	100-106.00	92.88	103-608.00	92.88
29457	Siegrist Ford	Inv 39944	08/14/97	100-106.00	115.74	201-606.00	115.74
29458	Ruby Spackman	Azalea Park Ref	08/14/97	100-106.00	25.00	100-478.00	25.00
29459	Stadelman Electric	Inv 3229 & 3348	08/14/97	100-106.00	1,253.81	104-606.00	732.06
						106-612.00	101.75
						300-606.00	420.00
29460	Stone, Trew & Cyphers	July Statement	08/14/97	100-106.00	3,688.50	102-632.00	3,451.50
						102-638.00	237.00
29461	Strahm's Sealcoat & Striping	Inv 8999 & 9000	08/14/97	100-106.00	2,957.00	150-646.00	2,957.00
29462	That Special Touch	Inv 22179/22180	08/14/97	100-106.00	160.00	102-602.00	160.00
29463	United Communications	July Phone	08/14/97	100-106.00	469.73	102-664.00	39.48
						103-664.00	319.34
						104-664.00	110.91
29464	United Communications	July Phone	08/14/97	100-106.00	187.80	105-664.00	84.69
						106-664.00	9.34
						107-664.00	21.63
						150-664.00	18.07
						201-664.00	8.73
						202-664.00	8.73
						251-664.00	8.73
						252-664.00	8.73
						107-664.00	19.15
29465	United Pipe & Supply Co Inc	Misc Invoices	08/14/97	100-106.00	3,385.39	150-628.00	2,566.31
						201-612.00	819.08
29466	U S Bank - Visa	July Statement	08/14/97	100-106.00	417.24	102-658.00	189.33
						103-658.00	158.84
						104-658.00	50.90
						105-658.00	9.17
						107-658.00	9.00
29467	Vision Quest Studios	Annual Report	08/14/97	100-106.00	2,000.00	102-646.00	2,000.00
29468	Warden Fluid Dynamics	Inv I-52919-0	08/14/97	100-106.00	320.83	251-606.00	320.83
29469	W & H Pacific	Inv 1279 & 1781	08/14/97	100-106.00	11,806.85	105-646.00	11,806.85
29470	White House Sales	Inv 0058292	08/14/97	100-106.00	635.51	106-652.00	635.51
29471	The World	Inv-Stout Park	08/14/97	100-106.00	67.32	500-688.00	67.32
29472	Xerox Corp	Inv 058033551	08/14/97	100-106.00	898.84	109-606.00	898.84
29473	John Riddle	Travel Advance	08/20/97	100-106.00	267.60	103-658.00	267.60
29474	U.S. Postmaster	Postage	08/20/97	100-106.00	494.29	202-612.00	247.15

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U.S. Postmaster, (Continued)						252-612.00	247.14
29476	Allied Colloids Inc	087789 & 087842	08/21/97	100-106.00	1,918.00	252-652.00	1,918.00
29477	APWA Oregon Chapter	Spec Manual	08/21/97	100-106.00	45.00	105-602.00	45.00
29478	Ben-Ko-Matic Brush	Inv 076219	08/21/97	100-106.00	456.95	150-606.00	456.95
29479	BJ's Video/Jim Bowman	Restitution	08/21/97	100-106.00	25.00	100-478.00	25.00
29480	Nancy Brendlinger	Reimbursement	08/21/97	100-106.00	229.60	102-658.00	229.60
29481	Brookings Glass	Inv I003765	08/21/97	100-106.00	1,214.00	103-722.00	1,214.00
29482	B & S Industries Inc	Inv 10145936	08/21/97	100-106.00	334.45	103-614.00	334.45
29483	Clackamas Communications Inc	Inv 0037259	08/21/97	100-106.00	886.50	103-606.00	886.50
29484	Coastal Coffee Service	Inv 3999	08/21/97	100-106.00	6.00	109-614.00	6.00
29485	Mike Cooper	Travel Advance	08/21/97	100-106.00	78.00	300-658.00	78.00
29486	Coos-Curry Electric	July Electric	08/21/97	100-106.00	2,772.87	106-662.00	1,584.08
						150-662.00	133.09
						201-662.00	796.99
						252-662.00	258.71
29487	Curry Coastal Pilot	a103090&a106832	08/21/97	100-106.00	133.95	103-614.00	81.20
						105-602.00	21.15
						202-612.00	15.80
						252-612.00	15.80
29488	Curry Tree Service	Remove Tree	08/21/97	100-106.00	300.00	500-688.00	300.00
29489	DEQ	#WQ98IND-1184	08/21/97	100-106.00	275.00	202-612.00	275.00
29490	DHR Child Support Unit	Garnishment	08/21/97	100-106.00	62.50	100-220.70	62.50
29491	DHR Child Support Unit	Garnishment	08/21/97	100-106.00	33.00	100-220.70	33.00
29492	Doubletree Hotel	Hotel-Cooper	08/21/97	100-106.00	189.66	300-658.00	189.66
29493	Emerald Swimming Pools of OR	140912 & 140892	08/21/97	100-106.00	8.08	106-612.00	8.08
29494	Floor Covering Express	Carpet-Jack Crk	08/21/97	100-106.00	504.00	109-686.00	504.00
29495	Grants Pass Veterinary	Inv 72976	08/21/97	100-106.00	336.30	103-606.00	336.30
29496	Richard Harper	July & August	08/21/97	100-106.00	500.00	101-646.00	500.00
29497	ICMA-RT 457 c/o 1st Ntl Bnk MD	Payroll 8/22/97	08/21/97	100-106.00	755.00	100-220.70	755.00
29498	Kenrick Technologies, Inc	Maint Agreement	08/21/97	100-106.00	1,257.50	102-612.00	600.00
						107-612.00	219.16
						201-612.00	219.18
						251-612.00	219.16
29499	LPL Financial	BL Overpayment	08/21/97	100-106.00	15.00	100-422.00	15.00
29500	OK Tire & Auto Care Center	Inv 6896	08/21/97	100-106.00	216.32	103-606.00	216.32
29501	DMJA c/o Janice D Zyryanoff	Dues-Harper	08/21/97	100-106.00	150.00	101-602.00	150.00
29502	DMJA c/o Janice D Zyryanoff	Conf Reg-Harper	08/21/97	100-106.00	109.00	101-602.00	109.00
29503	Oregon Department of Revenue	State W/H Tax	08/21/97	100-106.00	3,303.40	100-220.30	3,303.40
29504	The Oregonian	Inv 1-957217	08/21/97	100-106.00	290.02	202-612.00	145.01
						252-612.00	145.01
29505	Paramount Pest Control Inc	Inv 36721	08/21/97	100-106.00	28.00	103-624.00	28.00
29506	PERS - Retirement	Payroll 8/22/97	08/21/97	100-106.00	6,807.10	100-220.80	6,807.10
29507	Petty Cash	Reimbursement	08/21/97	100-106.00	75.67	102-602.00	18.57
						102-658.00	19.00
						103-602.00	6.00
						103-614.00	13.58
						103-658.00	5.66
						104-602.00	7.86
						104-658.00	5.00
29508	Petty Cash	Reimbursement	08/21/97	100-106.00	74.55	105-602.00	2.00
						106-612.00	16.99

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Petty Cash, (Continued)							
						107-602.00	8.00
						109-614.00	9.08
						201-612.00	22.49
						202-612.00	8.00
						252-612.00	7.99
29509	Pitney Bowes Inc - FAX	Inv X428640	08/21/97	100-106.00	85.00	109-606.00	85.00
29510	PBCC	Inv 8598088	08/21/97	100-106.00	206.00	109-606.00	206.00
29511	Quality Fast Lube & Oil	Inv 4600	08/21/97	100-106.00	59.95	103-606.00	59.95
29512	SCAN	Inv 22173&22174	08/21/97	100-106.00	26.00	103-664.00	22.00
						104-664.00	4.00
29513	SWOCC Curry Program	Azalea Park Ref	08/21/97	100-106.00	25.00	100-478.00	25.00
29514	United Pipe & Supply Co Inc	Misc Invoices	08/21/97	100-106.00	60.70	150-628.00	60.70
29515	U.S. Identification Manual	Inv 74743	08/21/97	100-106.00	72.50	103-664.00	72.50
29516	Tom Weldon	Reimbursement	08/21/97	100-106.00	63.30	102-658.00	63.30
29517	LETN	Inv 874125	08/21/97	100-106.00	288.00	103-658.00	288.00
29518	Whitney Equipment Company Inc	Inv 0010620-IN	08/21/97	100-106.00	62.15	252-652.00	62.15
29519	Willamette Valley Co	Inv 11257920	08/21/97	100-106.00	300.00	106-652.00	300.00
29521	American Red Cross	48 Students	08/28/97	100-106.00	48.00	106-612.00	48.00
29522	Dennis Barlow	Reimbursement	08/28/97	100-106.00	241.11	251-624.00	241.11
29523	Becco Inc	Inv 07840	08/28/97	100-106.00	395.70	103-612.00	395.70
29524	Don Bishop	Sub-The World	08/28/97	100-106.00	88.00	102-602.00	88.00
29525	Branom Instrument Co	Inv 26255	08/28/97	100-106.00	281.68	252-612.00	281.68
29526	Brookings Sports Unlimited	Inv 19834	08/28/97	100-106.00	185.40	103-614.00	185.40
29527	B & S Industries Inc	Inv 10136748	08/28/97	100-106.00	116.25	104-606.00	116.25
29528	Camp Florence Revolving Fund	Refund Overpay	08/28/97	100-106.00	80.00	100-474.00	80.00
29529	CareerTrack Inc	Reg Fee-Barker	08/28/97	100-106.00	79.00	105-658.00	79.00
29530	W.H. Cochran	Azalea Park Ref	08/28/97	100-106.00	25.00	100-478.00	25.00
29531	Colvin Oil	Mid Aug & Misc	08/28/97	100-106.00	960.22	103-606.00	360.60
						104-606.00	147.51
						105-606.00	20.51
						106-612.00	13.83
						150-606.00	259.05
						201-606.00	60.27
						202-606.00	37.77
						251-606.00	22.92
						252-606.00	37.76
29532	Colvin Oil	Inv 645261	08/28/97	100-106.00	726.25	251-612.00	363.13
						252-612.00	363.12
29533	Coos-Curry Electric	July Electric	08/28/97	100-106.00	7,787.41	109-662.00	623.47
						202-662.00	4,187.07
						252-662.00	2,976.87
29534	1st Impressions	Inv 5676	08/28/97	100-106.00	186.80	102-602.00	186.80
29535	Fred Meyer	Inv 553673	08/28/97	100-106.00	108.98	103-614.00	108.98
29536	Grants Pass Water Lab	July Statement	08/28/97	100-106.00	122.50	201-612.00	122.50
29537	Hach Co	Inv 782256	08/28/97	100-106.00	44.75	202-652.00	44.75
29538	Loring's Sporting Goods	Inv 01133	08/28/97	100-106.00	136.45	201-608.00	136.45
29539	Muffler & More	Inv 0255	08/28/97	100-106.00	176.50	104-606.00	176.50
29540	National Fire Safety Council	Fire Prev Mater	08/28/97	100-106.00	50.00	104-683.00	50.00
29541	Newman Signs	Inv 2072319	08/28/97	100-106.00	278.80	150-628.00	278.80
29542	OCZMA	97-98 Dues	08/28/97	100-106.00	500.00	102-660.00	500.00
29543	OK Tire & Auto Care Center	Inv 6911	08/28/97	100-106.00	209.62	103-606.00	209.62

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29544	The Oregonian/Nancidee Horn	Sub Aug97-Jun98	08/28/97	100-106.00	149.60	102-602.00	74.80
						103-602.00	74.80
29545	Oregonian Publishing Co	#985992	08/28/97	100-106.00	1,419.58	105-602.00	820.68
						202-612.00	299.45
						252-612.00	299.45
29546	Pacific Water Works	Inv 2158305	08/28/97	100-106.00	196.80	201-612.00	196.80
29547	Quality Control Services	Inv 18590	08/28/97	100-106.00	74.00	252-612.00	74.00
29548	Quality Fast Lube & Oil	Inv 4600	08/28/97	100-106.00	59.95	103-606.00	59.95
29549	Guill Corp	Misc Invoices	08/28/97	100-106.00	771.58	102-602.00	77.75
						103-602.00	235.90
						107-602.00	16.11
						109-602.00	396.85
						201-602.00	22.49
						251-602.00	22.48
29550	Ramcell of Oregon	Bus Lic Refund	08/28/97	100-106.00	75.00	100-422.00	75.00
29551	R & R Uniforms	Inv 011-089134	08/28/97	100-106.00	164.59	103-608.00	164.59
29552	Smith & Loveless Inc	Inv 104304	08/28/97	100-106.00	11,784.00	251-606.00	11,784.00
29553	Stoffel Seals Corp	Inv 0598757	08/28/97	100-106.00	302.00	103-686.00	302.00
29554	Tidewater Contractors Inc	001120 & 001148	08/28/97	100-106.00	411.76	106-612.00	142.31
						500-688.00	269.45
29555	Trade Mark Direct Inc	Inv 23144	08/28/97	100-106.00	313.00	103-614.00	313.00
29556	United Pipe & Supply Co Inc	Misc Invoices	08/28/97	100-106.00	200.10	201-612.00	200.10
29557	Johnie Watterson	Azalea Park Ref	08/28/97	100-106.00	75.00	100-478.00	75.00
29558	Tom Weldon	Sept Car Allow	08/28/97	100-106.00	200.00	102-606.00	200.00
29559	Whitney Equipment Company Inc	Inv 0010723-IN	08/28/97	100-106.00	37.68	252-606.00	37.68
29560	WordPerfect Magazine	Inv 2741533	08/28/97	100-106.00	79.95	109-602.00	79.95
29561	Xerox Corp	Inv 058169111	08/28/97	100-106.00	106.00	103-606.00	106.00
29562	Zee Service Company	Inv 72-420725	08/28/97	100-106.00	97.95	201-684.00	97.95
					170,569.82		170,569.82

\*\*\* END OF REPORT \*\*\*



# **BUILDING DEPARTMENT ACTIVITIES SUMMARY** **For Month of August, 1997**

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
4	Single Family Dwelling	\$1,934.00	\$1,257.00	\$96.70	\$10,228.00	\$477,496.96	31	\$4,087,252.78	23	\$2,941,029.10
5	Single Family Addition	\$458.00	\$295.00	\$22.90	\$0.00	\$59,995.00	18	\$229,481.00	31	\$441,329.00
0	Single Family Garage-Carport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	10	\$200,649.00	9	\$90,065.00
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$156,038.00	1	\$154,370.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	3	\$1,487,885.00
1	Commercial New	\$170.50	\$110.00	\$8.53	\$0.00	\$25,000.00	1	\$25,000.00	6	\$855,432.00
1	Commercial Addition-Change	\$50.50	\$0.00	\$2.53	\$0.00	\$4,900.00	19	\$365,963.00	15	\$485,111.76
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
1	School Repair-Addition	\$146.50	\$95.00	\$7.33	\$0.00	\$20,651.00	3	\$35,651.00	0	\$0.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$0.00	5	\$0.00
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$6,700.00	5	\$10,000.00
12	Total Building Permits	\$2,759.50	\$1,757.00	\$137.98	\$10,228.00	\$588,042.96	87	\$5,106,734.78	98	\$6,465,221.86
7	Mechanical Permits	\$181.00	N/A	\$9.05		N/A	53	N/A	24	\$0.00
										\$0.00
5	Plumbing Permits	\$238.00		\$11.90	\$0.00	N/A	37	N/A	16	
0	Manufactured Home Permits	\$0.00		\$0.00	\$0.00	N/A	5	N/A	2	
24	TOTAL PERMITS	\$3,178.50	\$1,757.00	\$158.93	\$10,228.00	\$588,042.96	182	\$5,106,734.78	140	\$6,465,221.86
	Total Year to Date Calculated Fees	\$26,186.50	\$15,326.09	\$1,309.34	\$145,459.70					

In July, 1997 Harbor issued permits for 1. EDUs.

During the Month of August, 1997, Brookings issued permits for 4.00 new sewer connections. The City of Brookings now has 130.69 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.