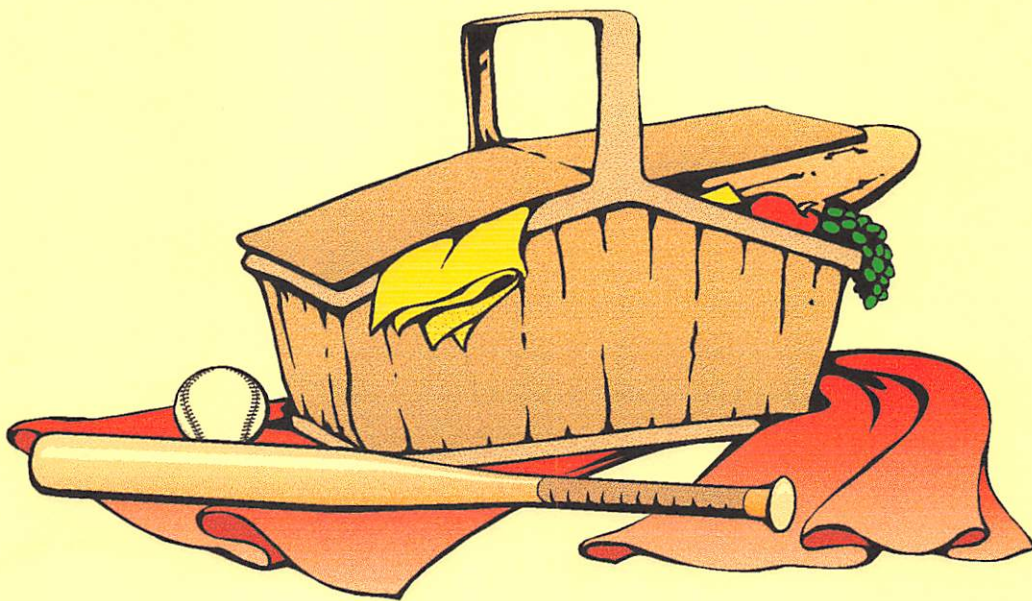


Vand.

agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, Oregon, 97415 - 7:00 p.m.
August 25, 1997



Labor Day
September 1, 1997

agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
August 25, 1997
7:00 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS
- V. PUBLIC HEARING
- VI. SCHEDULED PUBLIC APPEARANCES
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
- VIII. STAFF REPORTS
 - A. Finance Department
 1. Resolution correcting an error in the Budget process (green)
 - B. City Manager
 1. Council appointment (cream)
 - C. Community Development
 1. Ransom Street storm drainage adjacent to John Zia's property (blue)
- IX. CONSENT CALENDAR
 - A. Approval of Council Meeting Minutes
 1. Minutes of August 11, 1997 Regular Meeting (orange)

- B. Acceptance of Commission/Committee Minutes
 - 1. Minutes of July 1, 1997 Regular Planning Commission Meeting (purple)
(end Consent Calendar)

X. ORDINANCES/RESOLUTIONS/FINAL ORDERS

- A. Resolutions
 - 1. Resolution No. 97-R-623 - A resolution to acknowledge and correct a material error in the 1997/98 budget process (pink)

XI. COMMITTEE & LIAISON REPORTS

- A. Planning Commission
- B. Parks & Recreation Commission
- C. Chamber of Commerce
- D. Councilors

XII. REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor
- B. Council

XIII. ADJOURNMENT

Memorandum



TO: Mayor, City Council
FROM: Bev Adams, Finance Director/Recorder *BA*
THRU: Tom Weldon, City Manager
DATE: August 20, 1997
RE: Resolution No. 97-R-623

Issue: Resolution to acknowledge a material error in the 1997/98 budget process

Synopsis Oregon Department of Revenue is requiring the City of Brookings to adopt the above mentioned resolution in order to correct an error in the publication of taxes to be levied

Recommendation

To adopt Resolution no. 97-R-623

Background

During the preparation of the 1997/98 proposed budget document, Measure 47 was in effect which stated that Cities must use the tax levy amount levied in the 1994 budget year, or 10% less than the 1995 budget year. Using this amount of taxes to be levied, the financial summary was published in the local paper. However, following the passage of Measure 50 after the budget was approved and published, the City was able to increase the amount of levied taxes. Because this amount was different than we published in the budget process, it constitutes a material error in the budget process, according to Oregon Department of Revenue. In order to correct this error, the Council must adopt a resolution stating that a material error has been made. Unaware of the ability to levy to the fullest extent under Measure 47 and that the cut to the 1994 level would take place at the assessor's office, over 200 cities calculated taxes at the 1994 limit, thus creating an error in the budget process.

Attachments

Letter from the Oregon Department of Revenue

August 11, 1997

Beverly Adams, Finance Director/Recorder
City of Brookings
898 Elk Drive
Brookings OR 97415

This is in response to your letter dated August 11, 1997, requesting approval to correct an error in the budget process.

If it is determined by the governing body of the district that a material error has been made relating to the effects of Measure 50 (section 11, Article XI, Oregon Constitution) on the district's 1997-98 tax levy amount, the Department of Revenue may grant approval of the error correction.

Department of Revenue approval of the error correction is granted after the following are completed:

1. A resolution is adopted stating that a material error has been made, the nature of the error and the actions necessary to correct the error.

The resolution may be enacted at a regular or special meeting of the governing body.

Before the extension date granted by the county assessor, two copies of the above resolution and this approval document must be filed with the county assessor along with two copies of the budget document.



Patricia L. Dunn, Property Tax Analyst
Finance and Taxation Team
Property Tax Division

Phone: (503) 945-8341
FAX: (503) 945-8737
TTY: (503) 945-8617



MEMO

To: Mayor & City Council
From: Tom Weldon, City Manager
Subject: Council Appointments
Date: August 18, 1997

Tom

The appointment of 2 City representatives to the Oregon Coastal Zone Management Association expire in September, 1997. Presently Council Curry is your representative and Councilor Hagbom is the alternate representative.

These are the only 2 Council member appointments that expire in the near future.

The Mayor and I will have recommendations for you at your September 22nd Council meeting for youth representatives on the Council, Planning Commission and Parks and Recreation Commission and 3 students who will work with me planning a student City Council meeting.

-eom-

Memorandum

TO: Mayor, City Council
FROM: Leo Lightle, Community Development Director
THROUGH: Tom Weldon, City Manager
DATE: August 20, 1997



Issue: John Zia's project on Ransom Avenue

Synopsis: The City Council directed staff to work with the developer (John Zia) to provide a solution to the safety issues on Ransom Street adjacent to Tax Lot 200 Assessor's Map 41-13-6AB. The developer has proposed to put in storm drain pipe on the northern portion of Ransom, provide a graveled 20' wide strip, overlay the existing street, remove a portion of the western hump in the street and raise a portion of the street in the lowest area by several inches to make a smoother transition. There will still be a dip in the street so curb, gutter and sidewalk will not be installed.

Recommendation: The City Council allow the project to be constructed without curb, gutter and sidewalk. The developer also be required to sign a Deferred Improvement Agreement.

Background: John Zia appealed the Planning Commission requirements for curbs, gutters, sidewalk and fire hydrants. John Zia also verbally appealed a portion of the storm drainage requirement.

The City Council, after receiving testimony, and after deliberation decided to participate in the project because of the issue of pedestrian safety. The City Council concluded that due to the lack of area for pedestrians to safely walk off the travel way and the high volume of foot traffic that this was highest priority for needed improvements to provide a safe walkway. Council denied the appeal, but said the city would be responsible for the storm drainage due to the storm drainage being a pre-existing condition. Mr. Zia would still be required to do curb, gutters and sidewalk. Staff was to work out the details with Mr. Zia.

Staff requested the City Engineer update the costs for the storm drainage in this area, as the design was done for a previously proposed LID. The updated costs were \$80,000 and staff took this number back to the City Council.

The City Council upon hearing the cost directed staff to work out a project that would be a temporary solution with the understanding that the developer would sign a Deferred Improvement Agreement.

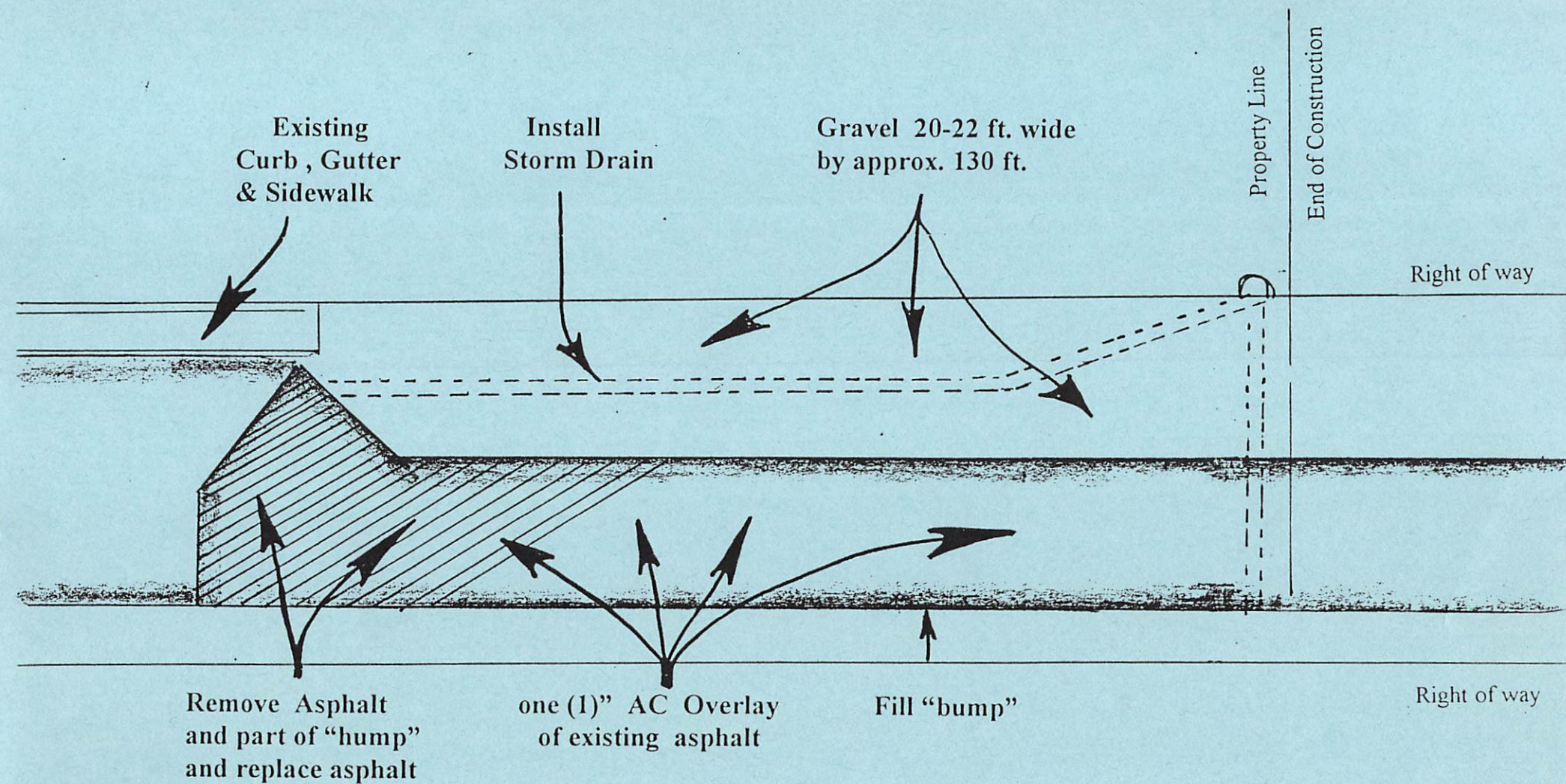
The builder (John Zia) has proposed to level much of the westerly hump and the easterly dip and pave the street with a overlay at essentially the existing width. He will install the storm drainage pipe on the northerly portion of the project to provide an approximately 20-22' graveled area for pedestrian walkway.

His proposal will partially resolve the ramp type effect of the street and provide a walkway area for pedestrians. Addressing these two issues alleviates the City Council's safety concerns.

Under this proposal the city would not be participating in the project.

The proposed project will be constructed to essentially existing grades, therefore no curb, gutter or sidewalk is proposed.

The Roadway will not be substantially raised or lowered ; but the "hump" at the top and bump near the low spot will be reconstructed.



**CITY OF BROOKINGS
COUNCIL MEETING MINUTES
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
August 11, 1997
7:00 p.m.**

I. CALL TO ORDER

Mayor Brendlinger called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Present: Mayor Nancy Brendlinger, Councilors Larry Curry, Dave Ham, Julie Cartwright, Bob Hagbom

Staff Present: City Manager Tom Weldon, City Attorney Martin Stone, Finance Director/Recorder Beverly Adams, Community Development Director Leo Lightle, Police Chief Jack McDonald, Accounting Clerk Denise Bottoms

Media Present: Martin Kelly, KCRE; Chuck Hayward, Curry Coastal Pilot

IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

None

V. PUBLIC HEARINGS

- A. Mayor Brendlinger opened the third public hearing for public review and input on the proposed Wastewater System Development Charge increase at 7:03 p.m.

Comments or questions were heard from the following parties:

Shirley Sheffel	16695 Crown Terrace
Larry Anderson	1395 Glenwood Drive

Mayor Brendlinger closed the public hearing at 7:30 p.m.

1. Resolution No. 97-R-619 - A Resolution revising the wastewater systems development charges and repealing Resolution No. 91-R-519

Councilor Ham moved, Councilor Curry seconded and the Council voted unanimously to approve Resolution No. R-97-619 after adding "EXHIBIT A" to the exhibit shown.

2. Resolution No. 97-R-620 - A Resolution adopting rates, fees and charges to the users of the City of Brookings sewer services; and repealing Resolution No. 91-R-517

Councilor Curry moved, Councilor Ham seconded and the Council voted unanimously to approve Resolution No. 97-R-620 after changing the late payment charge for accounts from "30" to "40".

VI. SCHEDULED PUBLIC APPEARANCES

A. Shelter Resources

Laura Coomes explained to the Council the low income housing project Shelter Resources plans on building in the City of Brookings near Azalea Park. She asked for support from the City Council to help them in this effort.

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to authorize the City Manager to draft a letter of support for Shelter Resources for the Council to review and sign.

VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE

Lloyd Whaley spoke in support of Councilors Hagbom and Curry. He also stated frustration at the recall attempts taking place in the County and stated that we all need to work together.

Mayor Brendlinger voiced her support of Councilors Hagbom and Curry and stated that she would like to see them fill out their terms.

Councilor Ham also expressed his support of these Councilors and said he felt a sense of support for the Councilors from Brookings residents.

Dave Cartwright of Southcoast EMS spoke of his desire to see the community work together.

VIII. STAFF REPORTS

A. Finance Department

1. Computer Maintenance Service Agreement

Councilor Hagbom moved, Councilor Ham seconded and the Council voted unanimously to approve staff's recommendation that Amazing Computers receive the City's computer maintenance services contract.

B. Community Development

1. Accept Wastewater Facilities Plan

Councilor Ham moved, Councilor Curry seconded and the Council voted unanimously to adopt the Wastewater Facilities Plan Amendment dated January 13, 1997 with the insertion of the two page addendum.

2. Stout Park bid award

Councilor Hagbom asked Keith Pepper of the Parks and Recreation Commission to explain what the money donated by Palm Stout and Virginia Manley could legally be used for. Keith explained that the funds donated by Palm Stout in the 1960's was to be used specifically for maintenance only of the park. When Virginia Manley passed away, she left a donation to the city to be used to complete the Stout Park Plan.

Councilor Hagbom moved, Councilor Ham seconded and the Council voted unanimously to award the bid for the Stout Park Project to Freeman Rock Enterprises in the amount of \$127,070.

3. Water Treatment Plant re-roof bid award

Councilor Hagbom moved, Councilor Curry seconded and the Council voted unanimously to award the bid for the reroof of Brookings Water Treatment Plant to Lawless Roofing Inc. in the amount of \$30,408 as shown in Exhibit I.

Councilor Ham moved, Councilor Hagbom seconded and the Council voted unanimously to add the Oak Street Project street closure to the agenda.

4. Oak Street project street closure

Councilor Ham moved, Councilor Hagbom seconded and the Council voted unanimously to authorize the closure of Oak Street for the reconstruction of Oak Street as shown in Leo Lightle's memo passed out at the meeting (Exhibit II).

Leo Lightle, Community Development Director, gave an update on the smoke testing of sewer lines and reported that they were pleased with the results. Major inflow areas were detected and now they know exactly where improvements are needed.

C. Police Department

1. AIRS Management Information report

Police Chief, Jack McDonald, gave an update on the AIRS Management team. Councilor Ham complimented the team on the time and effort they have put into this project at no expense to the community. Councilor Hagbom also expressed his appreciation to the team working on this project.

2. E 9-1-1 update

An update on E 9-1-1 was given by Chief McDonald who reported that they are still researching available options.

The Police Department is also looking into Video Conferencing system options between Brookings and Gold Beach. The user group is looking at these options and may use a phased in approach.

IX.

CONSENT CALENDAR

A. Approval of Council Meeting Minutes

1. Minutes of June 23, 1997 Regular Council Meeting
2. Minutes of July 28, 1997 Regular Council Meeting

B. Approval of Vouchers (\$144,213.88)

(end Consent Calendar)

Motion made by Councilor Curry, seconded by Councilor Hagbom and the Council voted unanimously to approve the consent calendar as amended.

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Ordinances

1. Ordinance No. 97-O-524 - An Ordinance vacating a 0.94 acre portion of the Bridge Street right-of-way located on the South side of Bridge Street
 - a. Final Order and Findings of Fact for VAC-1-97

As presented in the packet, no further action on this matter is recommended until the questions raised can be answered and a clear course of action established.

B. Resolutions

1. Resolution No. 97-R-622 - A resolution authorizing the City of Brookings to participate in the City/County Insurance Services Trust

Councilor Ham moved, Councilor Curry seconded and the Council voted unanimously to approve Resolution No. 97-R-622.

XI.

COMMITTEE & LIAISON REPORTS

- A. Planning Commission - None
- B. Parks & Recreation Commission - None
- C. Brookings-Harbor Chamber of Commerce - None
- D. Councilors

Councilor Curry reported that he attended the July 17, 1997 meeting of CPACT where the future of CPACT was discussed as well as other issues. He also attended an OCZMA meeting on July 18, 1997 where there was a 1997 legislative review, etc.

Councilor Hagbom attended meetings of both the Chetco Watershed Council and the Curry Watershed Council last week. Jim Martin spoke at both meetings and was very informative.

XII.

REMARKS FROM MAYOR AND COUNCILORS

A. Mayor

Mayor Brendlinger attended the Mayor's Conference in Seaside and took a tour of Fort Clatsop and met the City of Sacramento's expert on telemetry. She reported that the conference was both fun and educational. She also notified the Council that she had distributed Measure 50 updates to them.

Mayor Brendlinger spoke at the Senior Center regarding the sewer bond.

B. Council - None

XIII.

ADJOURNMENT

Councilor Hagbom moved, Councilor Curry seconded and the council voted unanimously to adjourn at 9:45 pm.

Nancy Brendlinger
Mayor

ATTEST:

Beverly Adams
Finance Director/Recorder

Memorandum

TO: Mayor, City Council
FROM: Leo Lightle, Community Development Director
THROUGH: Tom Weldon, City Manager
DATE: August 8, 1997



Issue: Awarding of bid on the reroof Brookings Water Treatment Plant .

Synopsis: The City Council authorized the calling for bids on the reroof Brookings Water Treatment Plant.

Bid opening was at 2 P.M. on August 8, 1997. Bids were submitted by Mc Murry and Sons, Inc.; Lawless Roofing Inc.

The Bids were:

Mc Murry and Sons, Inc.		
Basic Bid \$34,900	Alternate \$ 3,000	Total \$37,900

Lawless Roofing Inc.		
Basic Bid \$25,835	Alternate \$ 4,573	Total \$ 30,408

Engineers Estimate		Total \$ 41,480
--------------------	--	-----------------

Recommendation: The City Council award the bid for the Reroof Brookings Water Treatment Plant to Lawless Roofing Inc. in the amount of \$ 30,408.

Q:\LEO\MEMOS\TOCOUNCL\REROOFWT.97

EXHIBIT I

Memorandum

TO: Mayor, City Council
FROM: Leo Lightle, Comm. Dev. Director
THROUGH: Tom Weldon, City Manager
SUBJECT: Oak Street project street closure
DATE: August 8, 1997

LBL

Tom



Synopsis:

The contractor, to do the reconstruction work, will need to close Oak Street beginning August 18, 1997. The project will last for 30 days. Beginning August 18, 1997 the street will be closed several days in a row during the day and open at night. There will be times, between subcontractors doing their work, that the street will be open both day and night. It is estimated that there will be two to three days between the final preparation for paving work and paving the street.

We have awarded the contract so we have to allow the street to be closed to complete the required work.

Recommendation:

That the City Council authorize the closure of Oak Street for the reconstruction of Oak Street.

Rationale:

There is really no way for the construction to proceed without closure of the street.

Background:

The City Council awarded the bid for this project and now needs to authorize closure of the street to allow for reconstruction.

-eom-

EXHIBIT II

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
July 1, 1997**

The regular meeting of the Brookings Planning Commission was called to order by Chair George Ciapusci at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

George Ciapusci
Earl Breuer
Judi Krebs

Keith Pepper
Marv Lindsey
Ted Freeman

Rick Dentino
John Bischoff, Planning Director
Linda Barker, Secretary

Ex Officio Commissioner Babin was not present at the meeting.

CHAIRPERSON ANNOUNCEMENTS

Chair Ciapusci announced there will be a joint meeting of the City Council and the Planning Commission July 14, 1997 at 6:00 p.m. in the Council Chambers.

The Planning Commission will discuss the proposed Capital Improvement Plan in a public meeting at the next Planning Commission regular meeting, August 5, 1997.

MINUTES

By a 7-0 vote (motion: Commissioner Breuer, second: Commissioner Freeman) the Planning Commission approved the minutes of the June 3, 1997 meeting as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS
None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS
None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 6-1 vote (motion: Commissioner Krebs, second: Commissioner Breuer; voting for: Commissioners Krebs, Freeman, Breuer, Ciapusci, Pepper and Dentino; voting against: Commissioner Lindsey) the Planning Commission approved (File No. CUP-3-97) a request for a conditional use permit to allow the construction of a power substation on a 3.47 acre parcel of land located on the south side of Hampton Road approximately 125 feet east of Parkview Drive; Coos Curry Electric Co-operative, applicant; Lauren Porsch, representative. The motion deleted proposed conditions of approval numbers 7 and 8, renumbered No. 9 and added a condition to require that prior to any construction on the site the applicant have the final map for the Minor Partition that created the subject parcel recorded with the County Clerk.

Before the hearing was opened the following Commissioners declared ex parte contact as a result of a site visit: Commissioners Krebs, Pepper, Freeman, Dentino and Ciapusci. Each declared this caused no bias. Kim Jester challenged Commissioner Freeman for conflict of interest citing that his business could benefit during construction of the substation. After hearing Commissioner Freeman's statement Chair Ciapusci ruled there was no conflict.

This action was taken following questions or comments regarding the request from the following people:

a) Lauren Porsch	PO Box 819	Brookings OR
b) Jack Darger	PO Box 1958	Brookings OR
c) Tom Herrod	1089 Parkview Drive	Brookings OR
d) Don Hodges	96978 Park Lane	Brookings OR
e) Kim Jester	PO Box 3149	Harbor OR
f) Jerry McGee	96949 Hampton Road	Brookings OR
g) Ron Eslick	PO Box 1153	Brookings OR
h) Lindsay Berryman	1694 Highcrest Drive	Medford OR

The applicant waived his right to seven (7) additional days in which to submit written argument.

2. By a 6-1 vote (motion: Commissioner Krebs, second: Commissioner Breuer; voting for Commissioners Krebs, Pepper, Freeman, Ciapusci, Breuer and Dentino; voting against: Commissioner Lindsey) the Planning Commission approved the Final ORDER and Findings of Fact for File No. CUP-3-97 as amended.

The Planning Commission recessed from 8:47 p.m. to 8:54 p.m.

3. By a 7-0 vote (motion: Commissioner Breuer, second: Commissioner Freeman) the Planning Commission approved (File No. M3-8-97) a request for a minor partition to divide a 1.0 acre parcel of land to create two parcels of 12,613 and 31,065 sq. ft. in size each, located on the east side of Third Street approximately 142 feet north of Easy Street; Catherine L. Lathrop, applicant; Reily Smith, representative.

After the hearing was announced the following Commissioners declared ex parte contact as a result of a site visit: Commissioners Krebs, Pepper, Freeman and Ciapusci. Each declared this caused no bias. No member of the audience challenged any Planning Commission member for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

a) Reily Smith	PO Box 7276	Brookings OR
----------------	-------------	--------------

The applicant waived his right to seven (7) additional days in which to submit written argument.

4. By a 7-0 vote (motion: Commissioner Breuer, second: Commissioner Freeman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. M3-8-97 as written.
5. By a 5-1 vote (motion: Commissioner Breuer, second: Commissioner Freeman; voting for: Commissioners Krebs, Freeman, Breuer, Pepper and Dentino; voting against: Commissioner Lindsey; Commissioner Ciapusci declared bias and removed himself from the bench) the Planning Commission denied (File No. VAR-2-97) a request for a variance to allow reduced side yard setbacks to allow construction of a proposed addition to an existing house located at 96396 Dawson Road; James and Lindsay Berryman, applicant.

Before the hearing was opened Commissioners Pepper and Krebs declared ex parte contact as a result of a site visit. Each declared this caused no bias. For this agenda item Chair Ciapusci removed himself from the bench citing personal bias. Vice Chair Krebs assumed the gavel.

This action was taken following questions or comments regarding the request from the following people:

- | | | |
|---------------------|----------------------|--------------|
| a) Lindsay Berryman | 1694 Highcrest Drive | Medford OR |
| b) Jerry Weichers | PO Box 6041 | Brookings OR |

The applicant waived his right to seven (7) additional days in which to submit written argument.

6. By a 5-1 vote (motion: Commissioner Breuer, second: Commissioner Dentino; voting for: Commissioners Freeman, Pepper, Krebs, Dentino and Breuer; voting against: Commissioner Lindsey; Commissioner Ciapusci had excused himself from the hearing) the Planning Commission approved the Final ORDER and Findings of Fact for File No. VAR-2-97 as written.

Following the public hearing on VAR-2-97 Commissioner Ciapusci reentered the room and resumed as Chair. Commissioner Breuer asked to be excused and left the meeting at 10:05 p.m.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

1. By a 5-0 vote (motion: Commissioner Krebs, second: Commissioner Freeman; voting for: Commissioners Krebs, Freeman, Pepper, Lindsey and Dentino; abstaining: Chair Ciapusci) the Planning Commission will send a favorable recommendation to Curry County in the matter of CR-AD-9716 a request for a variance to the yard setbacks from the road center line to make use of an irregularly shaped 0.35 acre lot; located on Short Way, approximately 220 feet from Oceanview Drive, Harbor; W. J. Falkenstein, applicant.

This action was taken following questions or comments regarding the request from the following:

- | | | |
|----------------------|--------------------------|----------------|
| a) W. J. Falkenstein | 133 NW Wrightwood Circle | Grants Pass OR |
|----------------------|--------------------------|----------------|

Before the referral was heard Chair Ciapusci reminded the Commissioners and hearing participants that there was no need to declare ex parte contact as this item was not a public hearing.

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

Planning Director Bischoff reported on the open house held June 19, 1997 for the Highway 101 Couplet Refinement study. Approximately 70 to 80 people attended. The plan prepared by the consulting firm W & H Pacific will be distributed to all Planning Commission members.

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

Rather than give an oral quarterly report the Planning Director will include his report in the August Commission packet for discussion at the August meeting.

Director Bischoff gave a report of the City Council action on John Zia's appeal of the Planning Commission decision requiring curbing, sidewalk, gutter and paving on Ransom Street as a condition of approval for M3-7-97. The Council denied the appeal. However adjoining property owner Marvin Lindsey volunteered to place curb, gutter and sidewalk adjacent to his three lots if Mr. Zia would improve his section and the Council agreed the City would do drainage improvements.

Staff also recapped the oral arguments given at the Oregon Court of Appeals hearing on the Urban Growth Boundary. The Court's ruling is expected before August.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

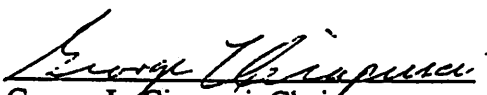
Commissioner Pepper related that signs at Boomerangs and the Thrift Shoppe are hanging below regulation clearance. Also mentioned was signage at Matt's Wholesale Foods. This sign will be removed as the business is closing. The Planning Director will follow up on compliance by the businesses noted.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 10:40 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION


George L. Ciapusci, Chairman

PLANNING COMMISSION
QUARTERLY REPORT
August 5, 1997

1. TGM Study: The TGM Study is finished and we have received the final products. The final package includes suggested ordinance changes to encourage in-fill development and the enhance redevelopment of the commercial and industrial areas. One of the suggestions is to change the C-3 Zone to allow a residence either behind or above a business. The current zoning allows only multiple dwellings not on a ground floor. There are other suggested ordinance changes to eliminate some to the road blocks to redevelopment of the older commercial areas.
2. Highway 101 couplet study: We have had two public meetings on the refinement study to divide the highway between Chetco Ave. and Railroad St. The last meeting on June 19 was attended by at least 70 people, of which five or six were very verbally against the propose realignment. I was told later from someone that had been in the audience that most of the people seemed to be in favor of the project but less verbal. W&H Pacific is the consultant funded by ODOT.
3. Public Facilities and Services Plan: This project is funded by a DLCD periodic review grant and was late getting started. The original grant was for \$30,000, however, because of the late start the amount was reduced to \$20,000 and the work program was cut back also. In this next grant period we will receive the remaining \$10,000 to finish the entire work program. The original \$30,000 did not quite allow for the completion of the work program and have the consultant, W&H Pacific, to attend the public hearing to present their findings and recommendations. Therefore in this next grant period we have applied for an additional \$5,000 to have the consultant present their recommendations and to allow for some additional coordination with other state agencies. The new grant will have a completion date of June 30, 1998 but we hope the project will be completed by December this year.
4. ODOT has been placing handicapped curb cuts at each corner along the highway through town and the project may be completed but there has been not final inspection as of this date.
5. You may have notice that the lot just north of the A&W Restaurant, where the old car wash and used car lot were, has been cleared and graded. The new owner has discussed the possibility of a fast food restaurant of some sort and a small shopping center on the property. No plans have been submitted however.
6. As of this meeting the Commission has heard nine minor partitions and eight conditional use permits and a total of 23 cases, which is a rather heavy case load.
7. The Chetco Inn has received its occupancy permit and has reopened as a residential care facility with seven rooms.
8. The city has received a grant from the Special City's Allotment from ODOT in the amount of \$25,000 to repair and improve 150 feet of Oak St. south of the highway. The city will contribute \$15,000 toward this project. The project will include sidewalks, curb and gutter on the west side and pavement. The city received two bids for this work. The lowest bid was submitted by B&B Excavation and was \$50,575.04. With the engineering cost the total amount was \$66,000.

9. The extension for the police station has been started. The concrete was pored on June 20 and framing was started shortly after. This is being done totally with volunteer help.
10. The different divisions of the Community Development Department have started on and completed some of the various "Let Us Help" pamphlets. The Building Division has completed 2 pamphlets and the Planning Division has completed 4. The Building Division pamphlets are being published and the Planning are being reviewed by various people.
11. The Stout Park project is out for bid again.

RESOLUTION NO. 97-R-623

A RESOLUTION TO ACKNOWLEDGE AND CORRECT A MATERIAL ERROR IN THE 1997/98 BUDGET PROCESS.

WHEREAS, the 1997/98 levied taxes in the amount of \$1,301,523 was estimated based on Measure 47 and information available at budget preparation time; and

WHEREAS, the City of Brookings did advertise in the Curry Coastal Pilot the financial summary of the 1997/98 budget showing levied taxes to be \$1,301,523; and

WHEREAS, upon later passage of Measure 50 and information obtained at that time from which the City of Brookings increased the amount of taxes to be levied in the 1997/98 fiscal year to \$1,441,580; and

WHEREAS, this increase in taxes to be levied was after the publication of the financial summary; and

WHEREAS, to correct the error in advertising the amount of taxes to be levied to the citizens of Brookings, the governing body of the City of Brookings must acknowledge that a material error has been made in the budget process and adopt this resolution accordingly;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Brookings does hereby acknowledge and therefore provide correction for a material error which occurred during the 1997/98 budget process.

PASSED by the council and signed by the mayor this _____ day of August, 1997.

Nancy Brendlinger
Mayor

ATTEST:

Beverly Adams
Finance Director/Recorder