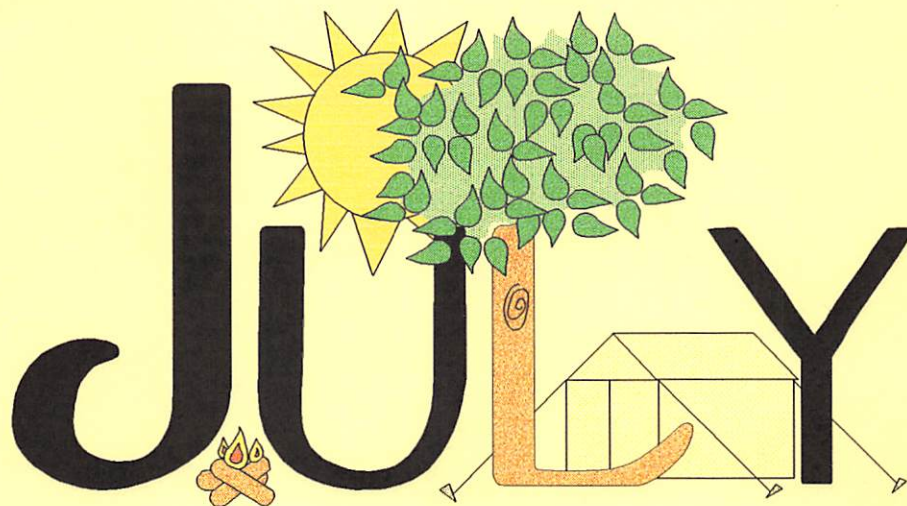


agenda
City of Brookings
Common Council Meeting
City Hall Council Chambers
898 Elk Drive
Brookings, Oregon, 97415 - 7:00 p.m.
July 14, 1997



agenda

CITY OF BROOKINGS
COMMON COUNCIL MEETING
Brookings City Hall Council Chambers
898 Elk Drive, Brookings, Oregon
July 14, 1997
7:00 p.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS
- V. PUBLIC HEARINGS
 - A. Wastewater System Development Charge increase (see memo under Item # VIII.A.1)
- VI. SCHEDULED PUBLIC APPEARANCES
 - A. Nature's Coastal Christmas - Keith Pepper (green)
- VII. ORAL REQUESTS AND COMMUNICATIONS FROM THE AUDIENCE
- VIII. STAFF REPORTS
 - A. City Manager
 - 1. Wastewater improvements project-local payment plan (yellow)
 - 2. Policy on spending by City Manager Council/Community Relations line item budget (blue)
 - B. Community Development
 - 1. Acceptance of Bargain and Sale Deed from South Coast Lumber (pink)
 - 2. Request for easement on city-owned property (cream)
 - 3. Acceptance of Dedication Deed from Brook-Haven Trust for a pedestrian walkway (purple)

IX.

CONSENT CALENDAR

A. Acceptance of Commission/Committee Minutes

1. Minutes of June 3, 1997 Planning Commission Meeting (gold)
2. Minutes of June 24, 1997 Systems Development Charge Review Board (tan)

(end Consent Calendar)

X.

ORDINANCES/RESOLUTIONS/FINAL ORDERS

A. Resolutions

1. Resolution No. 97-R-619 - A resolution revising the wastewater systems development charges and repealing Resolution No. 91-R-519 (green)
2. Resolution No. 97-R-620 - A resolution adopting rates, fees and charges to the users of the City of Brookings sewer services; and repealing Resolution No. 91-R-517 (orange)
3. Resolution No. 97-R-621 - A resolution exempting the purchase of a file server under ORS 279.011(h) (cream)

XI.

COMMITTEE & LIAISON REPORTS

- A. Planning Commission
- B. Parks & Recreation Commission
- C. Chamber of Commerce
- D. Councilors

XII.

REMARKS FROM MAYOR AND COUNCILORS

- A. Mayor
- B. Council

EXECUTIVE SESSION - ORS 192.660(1)(i) - Performance Evaluation of Public Officers and Employees (blue)

XIII.

ADJOURNMENT

JULY 1997

[illegible]

JULY 1997

APPOINTMENTS & SCHEDULED EVENTS

7/10/97

7:00pm Town Hall Mtg-Wastewater issues-Conference Ctr

AUGUST 1997

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						9:00am CC-CFABB
	7:00pm CC-CFABB 7:00pm FH-Dept drill night	8:30am Staff Mtg-Tom's ofc 12:00pm Rotary-Sandy's 7:00pm CC-Planning Commission Mtg	12:00pm CC-Community mtg 7:00pm FH-PD Reserves (Mike)	9:00am CC-Crime Stoppers 10:00am Site Plan-Tom's ofc	1	8:00am AMF at Azalea Park
3	7:00pm CC-Council Mtg 7:00pm FH-Dept drill night	8:30am Staff Mtg-Tom's ofc 12:00pm Rotary-Sandy's	7:00pm CC-APF Mtg 7:00pm Tri Cities Council-Gold Beach Chambers	8:15am Finance Staff Mtg 10:00am Site Plan-Tom's ofc 12:00pm Chamber Forum-Conf Ctr 5:00pm Local Public Safety Coord Council-GB	8	9
10	7:00pm FH-Dept drill night 7:30pm School Board-Azalea Library	8:30am Staff Mtg-Tom's ofc 12:00pm Rotary-Sandy's	1:30pm FH-Safety Comm Mtg	10:00am Site Plan-Tom's ofc	15	16
17	7:00pm CC-Council Mtg 7:00pm FH-Dept drill night	8:30am Staff Mtg-Tom's ofc 12:00pm Rotary-Sandy's 7:00pm CVAT-Forest Svc Bldg	7:00pm Chamber Board of Directors-Conf Ctr	10:00am Site Plan-Tom's ofc 7:00pm CC-Parks & Rec Comm Mtg	22	23
24						
31						

SEPTEMBER 1997

JULY 1997

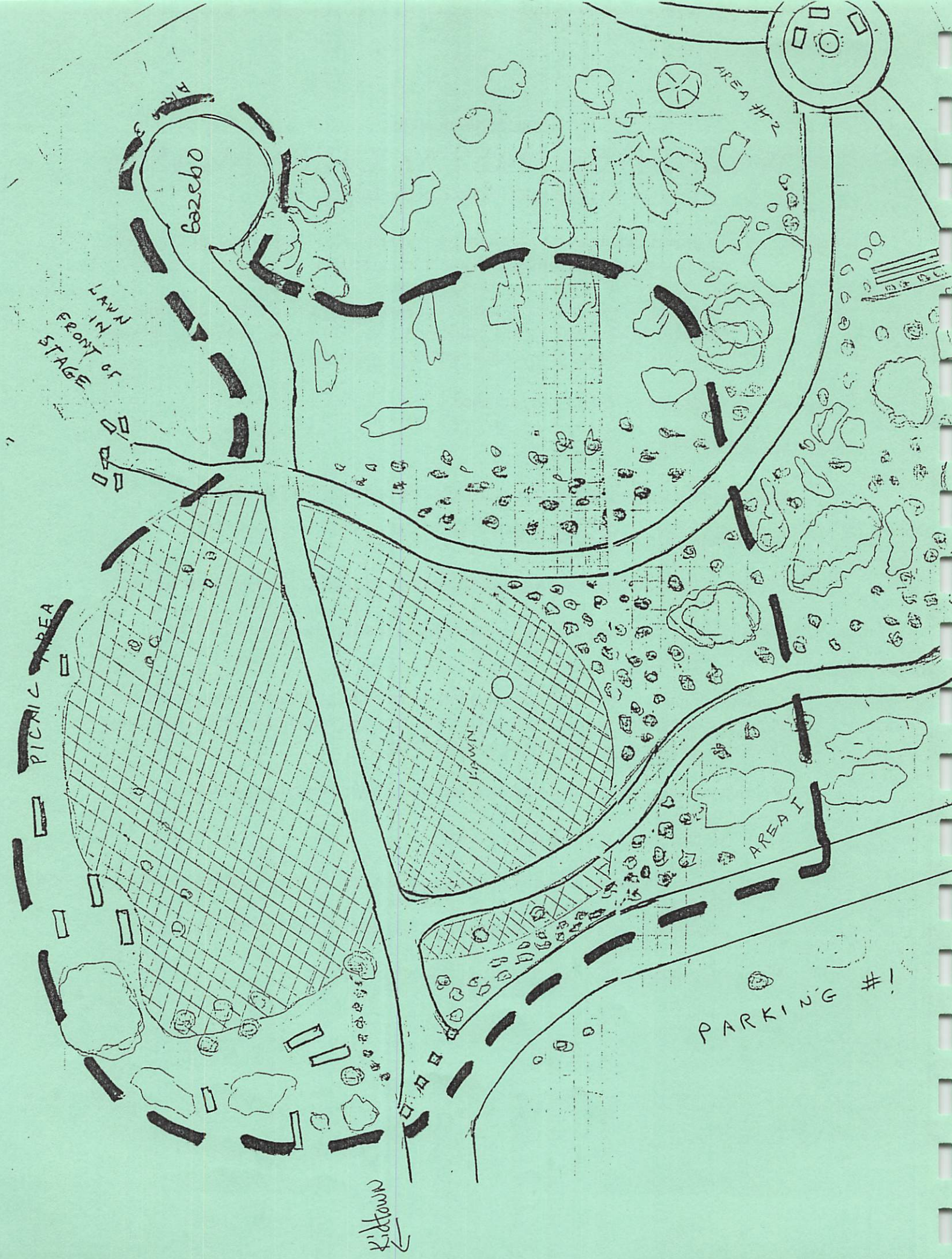
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Concept proposal for
"NATURE'S COASTAL CHRISTMAS"
Azalea Park Holiday Lighting Display

- Mission: To provide a holiday attraction for the community, to raise money for City Park maintenance and to involve local youths in the project.
- Focus: To provide a holiday lighting display with an emphasis on lighted 3 dimensional sculpture which is realistic and indigenous to the Northwest. (For example-whale, otter, owl, elk, deer, bear, cougar, salmon, starfish, pelican)
- Location: Azalea Park Gardens. See attached.

PRELIMINARY DETAILS:

- ▶ Open for 9 days covering 2 weekends in December, possibly the 19th-28th.
- ▶ A fee will be charged likely \$1-2.
- ▶ Electricity- 200A available at the stage, also power pole @Kidtown and lower parking lot.
- ▶ Security- likely small motor home parked at entrance after closing, with 24 hour surveillance.
- ▶ Community involvement- once concept approved and design finalized, presentations to numerous community organizations to elicit volunteer hours and or financial contributions. (Example: \$5 to light a plant, \$25 to light an azalea...)
- ▶ Youth involvement: Contacting the schools, youth groups, church organizations for involvement, such as:
 - Contest to develop sculpture designs.
 - Materials provided to school for construction of sculpture(s).
 - Youth organizations to provide entertainment, sell cookies, cider etc. to raise funds for their group(s).
 - Youth to assist with installation, removal, afternoon and evening security.
- ▶ Plant safety- lights will be laid on plants, not wrapped.



Memorandum

TO: Mayor, City Council

FROM: Tom Weldon, City Manager *Tom*

DATE: July 10, 1997



Issue: Wastewater improvements project - local payment plan

Synopsis: Council needs to adopt a plan to pay for this \$13.1 million project

Recommendation:

1. Council adopt Resolution No. 97-R-619 (attached) increasing wastewater system development charge as shown in that resolution effective September 1, 1997.
2. Council adopt Resolution No. 97-R-620 (attached) increasing monthly sewer user fees as shown in that resolution, effective September 1, 1997.

Rationale: We are going to make major improvements to our wastewater facilities! DEQ has made that quite clear. The citizens of Brookings and Harbor will be the primary users of these improvements, thus it follows they will be the ones to pay for these improvements.

Background:

1. We need to adopt a plan to show people - Brookings voters as well as DEQ - how we will finance these improvements.
2. The rates shown in the 2 recommended resolutions are those developed by the City's wastewater engineering firm's Chief Economist and are projected to pay for this project during the term of the loan. We need to make these improvements.
3. The recommended rates are those selected by the Council June 23rd as your "preferred" choices for a single family residence. Monthly sewer user fees would increase \$5.76, going from \$22.04 to \$27.80. This includes the \$2.50 monthly sewer replacement fund charge. Wastewater system development charges for a new single family residence would increase \$1,622, going from \$1,378 to \$3,000.

4. Making these new rates effective September 1st gives our Finance Department time to make the rate changes in their computer utility software program and test run the new rates before sending the bills out.
5. These rates are based upon our receiving a DEQ state revolving fund loan at a very low interest rate. If we do not receive this loan, these rates will need to be revised up.
6. Resolution No. 97-R-620 also includes an increase in our returned check charge of \$15.00 to cover our costs of handling these checks and is in line with what many other companies charge.

-eom-

RESOLUTION NO. 97-R-619

A RESOLUTION REVISING THE WASTEWATER SYSTEMS DEVELOPMENT CHARGES AND REPEALING RESOLUTION NO. 91-R-519.

WHEREAS, the City of Brookings has adopted Ordinance No. 91-O-477, providing for systems development charges; and

WHEREAS, Section 4 of Ordinance No. 91-O-477 provides for the establishment and revision of systems development charges by resolution of the Council.

NOW, THEREFORE, BE IT RESOLVED that the Brookings City Council hereby revises the wastewater systems development charges in accordance with Exhibit "A", attached hereto and incorporated herein by this reference. This Resolution shall become effective September 1, 1997 at which time Resolution No. 91-R-519 shall be repealed without further action by the Council.

**Passed by the Council and signed by the Mayor this 14th
day of July, 1997.**

Nancy Brendlinger
Mayor

Attest:

Beverly S. Adams
City Recorder

Development Type	Wastewater System	Water System	Transportation	Storm Drainage	Parks and Recreation	Total SDC's Charge
Single Family Unit	\$3,000	\$ 776	\$ 258	\$ 88	\$ 57	\$ 4,179
Multiple Family Unit	\$2,414	\$ 621	\$ 258	\$ 88	\$ 57	\$3,438
Restaurant Public Restrooms Less than 25 Seats		\$3,104	\$ 258	\$ 88	\$ 0	\$ 3,450
Restaurant Public Restrooms Between 25 and 50 Seats		\$3,880	\$ 258	\$ 88	\$ 0	\$4,226
Office/Small Commercial 1 Private Restroom Public Restrooms		\$2,328	\$ 258	\$ 88	\$ 0	\$2,674
Large Commercial/Industrial (1" or Larger Water Meter)	Determined on a Case by Case Basis					

1. Restaurant and Commercial example charges based on 10,000 square feet of development area.

RESOLUTION NO. 91-R-519 97-R-619

A RESOLUTION ESTABLISHING REVISING THE WASTEWATER SYSTEMS DEVELOPMENT CHARGES AND REPEALING RESOLUTION NO. 91-R-519.

WHEREAS, the City of Brookings had adopted Ordinance No. 91-O-477, providing for systems development charges; and

WHEREAS, Section 4 of Ordinance No. 91-O-477 provides for the establishment and revision of systems development charges by resolution of the Council.

NOW, THEREFORE, BE IT RESOLVED that the Brookings City Council hereby establishes revises the wastewater systems development charges in accordance with Exhibit "A", attached hereto, and incorporated herein by this reference. This Resolution shall become effective September 1, 1997 at which time Resolution No. 91-R-519 shall be repealed without further action by the Council.

Passed by the Council and signed by the Mayor this 26th 14th day of August July, 1994 1997.

**Fred Hummel Nancy Brendlinger
Mayor**

Attest:

**Beverly S. Shields Adams
City Recorder**

Development Type	Wastewater System	Water System	Transportation	Storm Drainage	Parks and Recreation	Total SDC's Charge
Single Family Unit	-\$1,378 \$3,000	\$ 776	\$ 258	\$ 88	\$ 57	\$ 2,557 \$4,179
Multiple Family Unit	-\$1,102 \$2,414	\$ 621	\$ 258	\$ 88	\$ 57	-\$ 2,126 \$3,438
Restaurant Public Restrooms Less than 25 Seats	\$5,512	\$3,104	\$ 258	\$ 88	\$ 0	\$ 8,962 \$3,450
Restaurant Public Restrooms Between 25 and 50 Seats	\$6,890	\$3,880	\$ 258	\$ 88	\$ 0	-\$11,116 \$4,226
Office/Small Commercial 1 Private Restroom Public Restrooms	\$4,134	\$2,328	\$ 258	\$ 88	\$ 0	\$ 6,808 \$2,674
Large Commercial/Industrial (1" or Larger Water Meter)	Determined on a Case by Case Basis					

1. Restaurant and Commercial example charges based on 10,000 square feet of development area.

RESOLUTION NO. 97-R-620

A RESOLUTION ADOPTING RATES, FEES AND CHARGES TO THE USERS OF THE CITY OF BROOKINGS SEWER SERVICES; AND REPEALING RESOLUTION NO. 91-R-517.

WHEREAS, Ordinance No. 91-O-477 provides for adoption of rates, fees and charges to the users of the City of Brookings sewer services; and

WHEREAS, the collection of reasonable rates, fees and charges are necessary to sustain the sewer system and sewer service;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brookings, Oregon, a municipal corporation, that the following rates, fees and charges be hereby adopted, effective September 1, 1997:

Construction Fee:	Determined by records of the City Clerk and Recorder
Sewer Service Account Fee:	\$10.00 nonrefundable
Service deposit - for tenant:	Included with water deposit
for owner:	Included with water deposit
Monthly user charges for:	
Single family residential:	\$25.30
Multi-family residential:	\$20.24
Restaurants:	\$ 8.78 monthly service charge
plus	\$ 2.74/ccf of water use
Commercial:	\$ 8.78 monthly service charge

	plus	\$ 2.14/ccf of water use
Churches:		\$ 8.78 monthly service charge
	plus	\$ 1.04/ccf of water use
Schools		\$ 8.78 monthly service charge
	plus	\$ 1.37/ccf of water use
Industrial		\$ 8.78 monthly service charge
	plus	\$ 3.21/ccf of water use
Harbor Sanitary District		\$1,118 monthly service charge
	plus	\$ 2.23/ccf of sewer use
Late payment charge for accounts over 30 days late:		\$25.00
Returned check charge:		\$25.00
Systems development charge:		As established by Ordinance No. 91-O-477 and Resolution No. 97-R-619

Residential users shall be comprised of all single-family residences as the term "residence" is defined in Ordinance No. 88-O-430, including mobile homes and recreation vehicles utilized as permanent residences for periods longer than thirty (30) days.

"Multiple family dwelling unit" shall be as defined in Ordinance No. 88-O-430.

Recreational vehicle parks, as defined in Ordinance No. 88-O-430, shall in all instances be classified as commercial units for rate purposes.

PASSED by the council and signed by the mayor this ____ day
of _____, 1997.

Nancy Brendlinger
Mayor

ATTEST:

Beverly S. Adams
City Recorder

RESOLUTION NO. 91-R-517 97-R-620

A RESOLUTION ADOPTING RATES, FEES AND CHARGES TO THE USERS OF THE CITY OF BROOKINGS SEWER SERVICES; AND REPEALING RESOLUTION NO. 89-R-468 91-R-517.

WHEREAS, Ordinance No. 91-O-477 provides for adoption of rates, fees and charges to the users of the City of Brookings sewer services; and

WHEREAS, the collection of reasonable rates, fees and charges are necessary to sustain the sewer system and sewer service;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brookings, Oregon, a municipal corporation, that the following rates, fees and charges be hereby adopted, effective September 1, 1994 1997:

Construction Fee:	Determined by records of the City Clerk and Recorder
Sewer Service Account Fee:	\$10.00 nonrefundable
Service deposit - for tenant:	Included with water deposit
for owner:	Included with water deposit
Monthly user charges for:	
Single family residential:	\$19.54 <u>\$25.30</u>
Multi-family residential:	\$17.39 <u>\$20.24</u>
Restaurants:	\$ 8.78 monthly service charge
plus	\$ 1.19 <u>\$2.74</u>/ccf of water use
Commercial:	\$ 8.78 monthly service charge

	plus	\$ 0.89 <u>\$2.14/ccf of water use</u>
Churches:		\$ 8.78 monthly service charge
	plus	\$ 0.43 <u>\$1.04/ccf of water use</u>
Schools		\$ 8.78 monthly service charge
	plus	\$ 0.54 <u>\$1.37/ccf of water use</u>
Industrial		\$ 8.78 monthly service charge
	plus	\$ 1.33 <u>\$3.21/ccf of water use</u>
Harbor Sanitary District		\$1,118 monthly service charge
	plus	\$ 1.16 <u>\$2.23/ccf of sewer use</u>
Late payment charge for accounts over 30 days late:		\$25.00
Returned check charge:		\$10.00 <u>\$25.00</u>
Systems development charge:		As established by Ordinance No. 91-O-477 and Resolution <u>No. 97-R-619.</u>

Residential users shall be comprised of all single-family residences as the term "residence" is defined in Ordinance No. 88-O-430, including mobile homes and recreation vehicles utilized as permanent residences for periods longer than thirty (30) days.

"Multiple family dwelling unit" shall be as defined in Ordinance No. 88-O-430.

Recreational vehicle parks, as defined in Ordinance No. 88-O-430, shall in all instances be classified as commercial units for rate purposes.

PASSED by the council and signed by the mayor this 15th 14th
day of August July, 1991
1997.

Fred Hummel Nancy Brendlinger
Mayor

ATTEST:

Beverly S. Shields Adams
City Recorder

I N T E R
O F F I C E

MEMO

To: Mayor and City Council
From: Tom Weldon *Tom*
Subject: SDC's for sewers
Date: July 11, 1997

I spoke with Marv Weiner today. The sewer SDC amount for the last three blank spaces on the chart attached to Resolution No. 97-R-619 in your packet should be as shown on the attached revised chart. These dollars are based on the Council's "preferred" choice on financing this project. To determine these amounts, we look at the "Report on Systems Development Charges" July 1991 by HGE Inc., page 7-21. The chart on this page uses a single family unit as one EDU and as the base for figuring other types of development's appropriate EDU count. The other numbers are based on their impact on our sewer system compared to a single family residence. A multiple family unit counts as 0.80 of 1 EDU, a restaurant with less than 25 seats as 4.00 EDU's, a restaurant with between 25 and 50 seats as 5.00 EDU's and an office/small commercial as 3.00 EDU's. To determine the correct amount for each type, multiply the base EDU by the appropriate number.

-eom-

Revised

Development Type	Wastewater System	Water System	Transportation	Storm Drainage	Parks and Recreation	Total SDC's Charge
Single Family Unit	\$3,000	\$ 776	\$ 258	\$ 88	\$ 57	\$ 4,179
Multiple Family Unit	\$2,414	\$ 621	\$ 258	\$ 88	\$ 57	\$3,438
Restaurant Public Restrooms Less than 25 Seats	\$12,000	\$3,104	\$ 258	\$ 88	\$ 0	\$15,450
Restaurant Public Restrooms Between 25 and 50 Seats	\$15,000	\$3,880	\$ 258	\$ 88	\$ 0	\$19,226
Office/Small Commercial 1 Private Restroom Public Restrooms	\$9,000	\$2,328	\$ 258	\$ 88	\$ 0	\$11,674
Large Commercial/Industrial (1" or Larger Water Meter)	Determined on a Case by Case Basis					

1. Restaurant and Commercial example charges based on 10,000 square feet of development area.

REVISED

Development Type	Wastewater System	Water System	Transportation	Storm Drainage	Parks and Recreation	Total SDC's Charge
Single Family Unit	\$4,378 \$ 3,000	\$ 776	\$ 258	\$ 88	\$ 57	\$ 2,557 \$ 4,179
Multiple Family Unit	\$4,482 \$ 2,414	\$ 621	\$ 258	\$ 88	\$ 57	\$ 2,426 \$ 3,438
Restaurant Public Restrooms Less than 25 Seats	\$ 5,542 \$12,000	\$3,104	\$ 258	\$ 88	\$ 0	\$ 8,962 \$15,450
Restaurant Public Restrooms Between 25 and 50 Seats	\$ 6,890 \$15,000	\$3,880	\$ 258	\$ 88	\$ 0	\$44,446 \$19,226
Office/Small Commercial 1 Private Restroom Public Restrooms	\$ 4,134 \$ 9,000	\$2,328	\$ 258	\$ 88	\$ 0	\$ 6,808 \$11,674
Large Commercial/Industrial (1" or Larger Water Meter)	Determined on a Case by Case Basis					

1. Restaurant and Commercial example charges based on 10,000 square feet of development area.

Memorandum

TO: Mayor, City Council
FROM: Tom Weldon, City Manager
DATE: July 7, 1997



Issue: Expenditure of monies from \$10,000 line item -
Council/Community relations by City Manager

Recommendation: City Manager be authorized to spend up to \$200 from this line
item to support community projects

-eom-

Memorandum

TO: Mayor, City Council
FROM: John Bischoff, Planning Director
THROUGH: Tom Weldon, City Manager
DATE: July 8, 1997



Issue: Deed for land around the Mill Beach sanitary sewer pump station.

Synopsis: The city has received a deed for a 1,775 sq. ft. area around the pump station.

Recommendation: Acceptance of the deed.

Rationale: The city would own the land around the pump station in fee rather than by easement.

Background: As a condition of approval for a minor partition of a portion of their property located around the pump station, South Coast Lumber Co. was required to deed the land in fee to the city. Prior to the minor partition the area was occupied by easement only. This deed will give the city full ownership of the pump station land, including sufficient land to park a truck or operate equipment.

Options/Alternatives: Listed Below are the options we have reviewed and do not recommend.

1. Not accepting the deed.

BARGAIN AND SALE DEED--STATUTORY FORM
CORPORATE GRANTOR

South Coast Lumber Co., a corporation duly organized and existing under the laws of the State of Oregon, Grantor, conveys to the City of Brookings, Oregon, Grantee, the following described real property situated in Curry County, Oregon, to-wit:

See Exhibit "A" attached hereto and by this reference made a part hereof.

The true consideration for this conveyance is \$None.

Done by order of the grantor's board of directors with its corporate seal affixed on April 21, 1997.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

SOUTH COAST LUMBER CO.

By 
Gordon M. Ball, Chief Financial Officer

STATE OF OREGON, County of Curry) ss.

This instrument was acknowledged before me on April 21, 1997, by Gordon M. Ball as Chief Financial Officer of South Coast Lumber Co.


Notary Public for Oregon
My Commission Expires: 1/13/01

South Coast Lumber, Grantor

City of Brookings, Grantee

After recording return to:
City of Brookings



Until a change is requested,
all tax statements shall be
sent to the following address:
Exempt

LEGAL DESCRIPTION

The purpose of this description is to provide additional land to be conveyed to the City of Brookings, Oregon for the Mill Beach Road Wastewater Pump Station which has an existing 25 foot by 25 foot deeded parcel owned by the City of Brookings per Deed Volume 56, Pages 591-594, Deed Records of Curry County, Oregon.

This parcel of land is located in the northeast one-quarter of the southwest one-quarter of Section 6, Township 41 South, Range 13 West of the Willamette Meridian in the City of Brookings, Curry County, Oregon, and is more particularly described as follows:

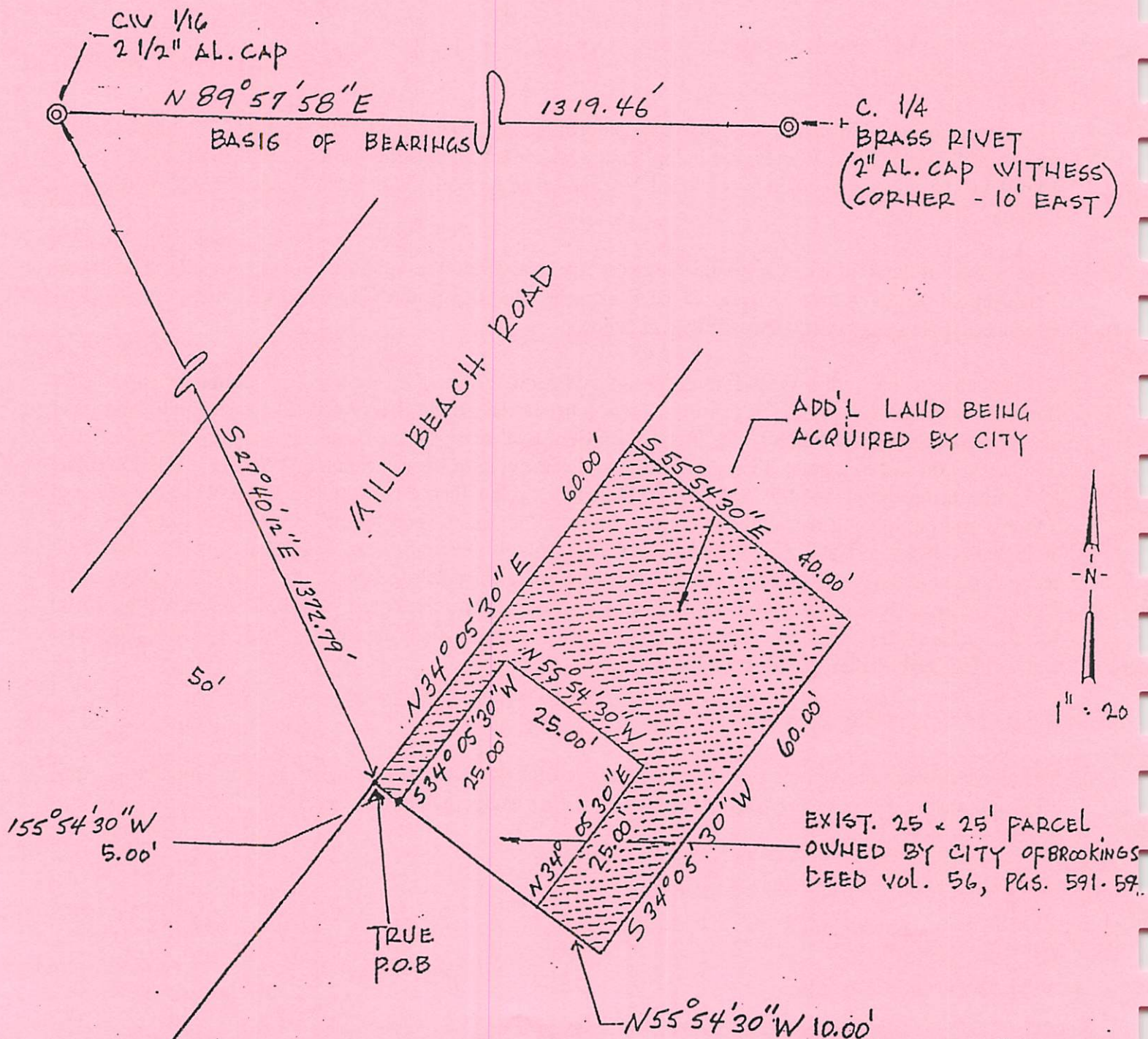
Commencing at the Center West 1/16 corner of said Section 6, marked by a 2 1/2" aluminum cap; thence South 27° 40' 12" East 1,372.79 feet to a point on the easterly right-of-way of Mill Beach Road, said point also being **THE TRUE POINT OF BEGINNING**; thence along said easterly right-of-way North 34° 05' 30" East 60.00 feet to a point; thence departing said easterly right-of-way South 55° 54' 30" East 40.00 feet to a point; thence South 34° 05' 30" West 60.00 feet to a point; thence North 55° 54' 30" West 10.00 feet to a point, said point being the southeast corner of a parcel of land owned by the City of Brookings per Deed Volume 56, Pages 591-594, Deed Records of Curry County, Oregon; thence North 34° 05' 30" East 25.00 feet to a point at the northeast corner of said City of Brookings parcel; thence North 55° 54' 30" West 25.00 feet to a point at the northwest corner of said City of Brookings parcel; thence South 34° 05' 30" West 25.00 feet to a point at the southwest corner of said City of Brookings parcel; thence North 55° 54' 30" West 5.00 feet to **THE TRUE POINT OF BEGINNING**.

Contains: 1,775 square feet.

The above description is based on a Record of Survey for South Coast Lumber Company prepared in April 1990 and recorded in the Curry County Surveyor's Office as Survey number 41-1169.

As illustrated in Exhibit "A", Page 2.

ADDITIONAL LAND REQ'D FOR IMPROVEMENTS TO MILL BEACH
WASTEWATER PUMP STATION LOCATED IN THE 1/4 OF THE SW 1/4,
SECTION 6, T. 41 S., R. 13 W., W.M., CITY OF BROOKINGS, CURRY
COUNTY, OREGON.



Memorandum

TO: Mayor, City Council
FROM: Leo Lightle, Community Development Director
THROUGH: Tom Weldon, City Manager
DATE: July 9, 1997



Issue: Request for easement on city-owned property: Assessor's Map 41-13-6DD Tax Lot 400.

Synopsis: Coos Curry Electric is rebuilding their power grid in or adjacent to the downtown area. In order to upsize the power line on Hemlock Street they need a site for the guy wires at the intersection of Hemlock and Wharf Streets.

Recommendation: The City Council authorize the Mayor to sign the easement agreement with Coos Curry Electric to place a pole with an anchor and guy wires on Assessor's Map 41-13-6DD Tax Lot 400.

Rationale: Coos Curry Electric needs to upgrade their system to maintain and provide additional service to handle growth.

Background: Coos Curry Electric is rebuilding their power grid in the downtown and adjacent areas including rebuilding their line on Hemlock Street. The uncertainty of locating the poles in a permanent site on Railroad Street due to the couplet planned for the Railroad Street alignment makes it more appealing to place poles on Hemlock Street.

Coos Curry Electric is asking the city to provide an area on city property to guy the pole that will be placed at the intersection of Hemlock and Wharf Street. The angle necessary for the guy wires and anchors cause intrusion into the city-owned lot by 30 feet, at an angle that takes up an area essentially 30 feet by 30 feet. City staff has looked at the project with Coos Curry staff for alternate locations and there isn't an acceptable alternate site. The city, as it grows, needs to encourage the other utilities to upgrade their systems to accommodate growth. Therefore staff is recommending approval of the easement request.

Coos-Curry Electric

Cooperative, Inc.



P. O. Box 819, Brookings, Oregon 97415 ... 469-2103

June 26, 1997

City Of Brookings
898 Elk Drive
Brookings, Or. 97415

Attn: Leo Lightle

Gentlemen:

Coos-Curry Electric Cooperative, Inc.(CCEC) is planning to upgrade power lines within the City of Brookings.

One of the line upgrades calls for rebuilding the existing power line that runs on Hemlock Street and turns south onto Wharf Street.

In order to adequately support a pole at the turn, a set of (2) guy wires and anchors are needed. The location of these facilities are shown on the enclosed map.

Other alternatives have been looked into, but because of the uncertainty as to the exact boundaries of the proposed couplet through town, the above described appears to be the best one.

Therefore CCEC seeks legal permission in the form of an easement from the City of Brookings (as owner of the property), to place a pole with adequate support structures on the Tax Lot 400, Map No.415, 13W, 6DD.

Your immediate attention to this matter is greatly appreciated.

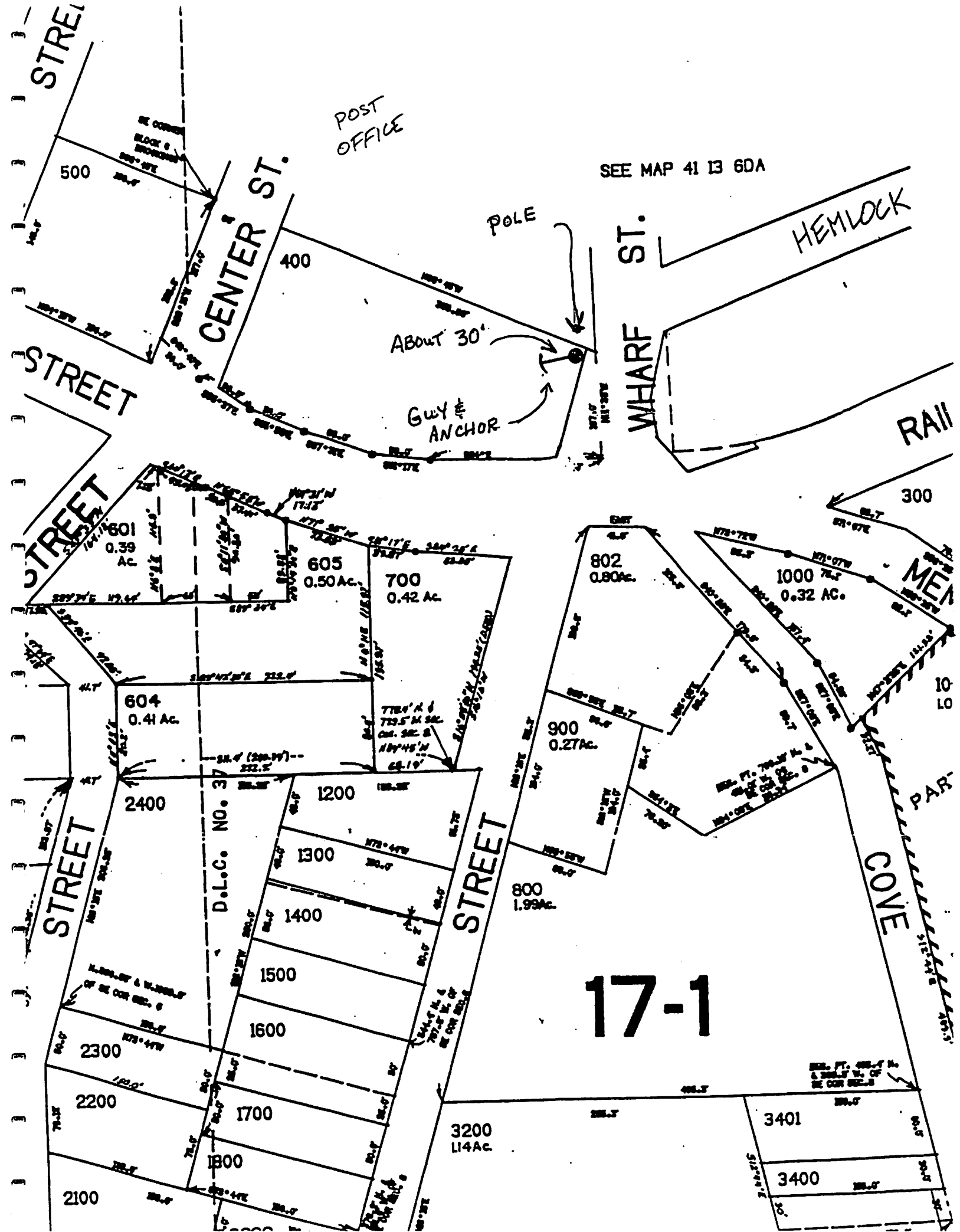
If you have any questions, please, do not hesitate to call.

Sincerely,

Walt Jurczenko

Walt Jurczenko
Staking Engineer

WJ/cs



Memorandum

TO: Mayor, City Council
FROM: Leo Lightle, Community Development Director
THROUGH: Tom Weldon, City Manager
DATE: July 9, 1997



Issue: Acceptance of Dedication Deed from Brook-Haven Trust for a pedestrian walkway.

Synopsis: Brook-Haven Trust brought to the City the offer of dedicating right-of-way for property on which someone had built a pathway connecting the finished portions of Hassett Street. The acceptance of this document finalizes the dedication.

Recommendation: The City Council accept the dedication deed for the pathway behind Brook-Haven.

Rationale: The City Council has indicated in Council meeting discussions that they thought the pathway served a purpose and that some cost and liability was warranted to continue making the pathway available until such a time as a proper sidewalk is installed or until the Council or future Councils decide to discontinue the use of the property.

After Recording
Return To:

City of Brookings
898 Elk Drive
Brookings, Oregon 97415

Consideration: No Money Consideration

Mail Tax
Statements To: None

DEDICATION DEED

KNOW ALL MEN BY THESE PRESENTS that BROOK-HAVEN TRUST, by and through its Trustees, Grantor, does hereby grant, bargain, convey and dedicate unto the CITY OF BROOKINGS, CURRY COUNTY, OREGON, a municipal corporation of the State of Oregon, Grantee, in trust for public use and for pedestrian walkway purposes, all of grantor's interest in the real property situate in the County of Curry, State of Oregon, described on attached Exhibit "A" incorporated herein by this reference.

TO HAVE AND TO HOLD the above described and dedicated real property, together with all and singular the rights and appurtenances thereunto belonging or in any way appertaining, to the CITY OF BROOKINGS, CURRY COUNTY, OREGON, in trust for public use and for pedestrian walkway purposes, as aforesaid.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.

DATED this _____ day of _____, 1997.

BROOK-HAVEN TRUST

Edward Wagner, Chairman

Irene Hinkley, Secretary

STATE OF OREGON

County of Curry

)
) ss.
)

Personally appeared the above named Edward Wagner and Irene Hinkley who declared that they are the Chairman and Secretary of Brook-Haven Trust, a trust organized and existing under the laws of the State of Oregon, and acknowledged the foregoing instrument to be their voluntary act and deed on behalf of Brook-Haven Trust.

Notary Public for Oregon
My Commission Expires:

Exhibit "A"

A parcel of land lying within the Northeast $\frac{1}{4}$, of the Northeast $\frac{1}{4}$, of Section 6, Township 41 South, Range 13 West, Willamette Meridian, City of Brookings, Curry County, Oregon, more particularly described as follows:

Commencing at a capped iron rod at the initial point of Brook-Haven, a planned community, as recorded in Curry County Plat No. 1988-01 (Volume 2, pages 304-306) and replatted in Curry County Plat No. 1993-37 (Instrument No. 93-4179); thence, North $87^{\circ}46'15''$ West, 360.38 feet, to the Westerly line of a 20 foot easement recorded in Curry County Book of Records 74, page 345, at the Point of Beginning; thence, along a chain link fence, North $87^{\circ}36'08''$ West, 140.50 feet; thence, continuing along said fenceline, North $89^{\circ}24'11''$ West, 156.51 feet, to the Westerly boundary of said Brook-Haven planned community; thence, leaving said fenceline, along said Westerly boundary, North $00^{\circ}04'12''$ West, 4.86 feet to the North line of said Section 6 (the E. $\frac{1}{16}$ corner bears, North $89^{\circ}42'03''$ West, a distance of 5.70 feet); thence, along the North line of said Section 6, South $89^{\circ}42'03''$ East, 296.80 feet, to the Westerly line of a 20 foot easement recorded in Curry County Book of Records 74, page 345; thence, along said Westerly boundary, South $00^{\circ}29'12''$ East, 10.81 feet, more or less, to the Point of Beginning.

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
June 3, 1997**

The regular meeting of the Brookings Planning Commission was called to order by Chair George Ciapusci at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

George Ciapusci
Earl Breuer
Judi Krebs

Keith Pepper
Marv Lindsey
Ted Freeman

Rick Dentino
John Bischoff, Planning Director
Linda Barker, Secretary

At the time of the roll call Commissioner Freeman was not present. He joined the meeting at 7:05 p.m.

MINUTES

By a 4-0 vote (motion: Commissioner Krebs, second: Commissioner Pepper; Commissioners Lindsey and Breuer abstaining as they were not present at the March meeting; Commissioner Freeman had not yet joined the meeting at the time of this vote) the Planning Commission approved the minutes of the March 4, 1997 meeting as written.

By a 7-0 vote (motion: Commissioner Krebs, second Commissioner Pepper) the Planning Commission approved the minutes of the May 6, 1997 meeting as corrected.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS
None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS
None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS
None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

1. By a 7-0 vote (motion: Commissioner Freeman, second: Commissioner Breuer) the Planning Commission will send a favorable recommendation to Curry County in the matter of CR-AD-9711 a request for a conditional use permit to place a house on a 4.50 acre parcel of land located in the Forest Grazing Zone; located on the southerly side of Harbor Hills Road approximately 1/3 miles east of Benham Lane; zoned County FG (Forest Grazing); Pat and David Chesterman, applicants; Jim Capp, representative. The favorable response will include recommendations that: (1) the applicant obtain a geological study to determine the type of foundation needed to secure the house on the hillside; (2) the applicant obtain all required permits from the County Sanitarian for a well and septic system; and (3) adequate fire

protection for the dwelling be addressed.

This action was taken following questions or comments regarding the request from the following people:

a) Jim Capp

PO Box 2937

Harbor Oregon

Before the referral was heard the following Commissioners declared ex parte contact as a result of a site visit: Pepper, Dentino, Freeman and Lindsey. Each declared this caused no bias. No member of the audience challenged any Planning Commission member for bias or conflict of interest.

2. By a 7-0 vote (motion: Commissioner Freeman, second: Commissioner Breuer) the Planning Commission will send a favorable recommendation to Curry County in the matter of CR-AD-9713 a request for a conditional use permit to convert the upstairs area of an existing commercial building into a 3-bedroom apartment for use of the applicant's family for security purposes; located on the east side of Highway 101 and the north side of Raymond Lane, more specifically 15745 Highway 101 South, Harbor; zoned County RC (Rural Commercial); Dale Coleman, applicant. The favorable response will include recommendations that: (1) the County Sanitarian approve the existing septic system for the addition of the apartment or require expansion of the existing system; (2) the outdoor storage be enclosed with a sight obscuring fence of at least eight (8) feet in height; and (3) all parking and maneuvering areas be paved with asphalt or other similar material.

This action was taken following questions or comments regarding the request from the following people:

a) Dale Coleman

PO Box 1026

Brookings Oregon

Before the referral was heard the following Commissioners declared ex parte contact as the result of a site visit: Krebs and Dentino. Commissioner Freeman declared he has had business dealings with the shop established at this location and Commissioner Breuer declared he has been a customer of the shop in the past. Each declared this caused no bias. No member of the audience challenged any Planning Commission member for bias or conflict of interest.

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

The Planning Director reported he will include his quarterly report in the July Commission packet. He also reported that the oral arguments for the Urban Growth Boundary appeal will be heard in Salem on June 12, 1997. He will attend representing the City; Chuck Nordstrom will represent Curry County. One City Council member and the Mayor may also attend the court session.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Commissioner Krebs suggested that a spare bulb be obtained and be available during the meeting for the overhead projector. When bulbs burn out as happened this evening, the presenter and the Commission are both handicapped

Commissioner Lindsey sought the correct avenue to bring street cuts and their repair to the City's attention. Cuts made in Railroad Street and Dawson Road were used as examples of the type of street cut repaving that has happened in the City. Commissioner Freeman detailed alternate methods that are being used in other jurisdictions.

The joint sessions sought between the Parks and Recreation Commission and the Planning Commission were discussed. Commissioner Pepper reported possible agenda topics suggested by the Parks Commission include: (1) preparing a park plan for the entire city that would identify vacant parcels where development could happen and whether plans for new parks should be included in the development of these parcels; and (2) a referral process between the Planning Commission and the Parks and Recreation Commission that when a proposed subdivision is over a certain size Parks and Recreation could be brought into the discussion as well as the Planning Commission. Chair Ciapusci designated three volunteers to meet with a corresponding number of members of the Parks Commission to discuss these issues and set a date for a joint meeting of the two Commissions. Commissioners Krebs, Pepper and Dentino volunteered to serve as representatives from the Planning Commission.


Chair Ciapusci welcomed Chuck Hayward, a recent addition to the staff of the Curry Coastal Pilot. Mr. Hayward is now covering City Hall.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 8:12 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION


George L. Ciapusci, Chairman

**SYSTEMS DEVELOPMENT CHARGE REVIEW BOARD
898 ELK DR.
BROOKINGS, OR 97415**

Jim Collis - Chairman - 469-3678 Bob Krebs - Vice Chairman - 469-3017
Ross Shawaker - Member - 469-6499 Larry Smith - Member - 469-6577
Russ Fritz - Member - 469-0244

MINUTES:

The Board met in the Council Chambers at 898 Elk Drive, Brookings, Oregon at 1:30 PM on Tuesday, June 24, 1997.

Members present were Bob Krebs, Ross Shawaker, Larry Smith, Russ Fritz and Jim Collis. Members present constituted a quorum. Mayor Nancy Brendlinger, City Manager Tom Weldon and, Community Development Director Leo Lightle were also present.

Vice Chairman Bob Krebs reviewed the previous Board meeting held on June 18, 1997.

Leo Lightle reviewed the projects that involved SDC funds in the City Capital Improvement Plan for 1997-98. Projects were as follow:

STREET

1. Oak Street -(Hwy 101 to Railroad) FY- 97 - Widen to Classification Standard - Cost \$6,700, SDC share 45%

2. Oak Street -(Hwy 101 to Railroad) FY- 98 - Widen to Classification Standard - Cost \$6,700, SDC share 45%

WASTEWATER

3. Existing Plant - Complete Phase I and II - Cost 13.1 Million - SDC share 73% (project still under City Council review).

WATER

4. Mill St to Cottage - Install 8" pipeline - Cost \$27,200 - SDC share 45%

Mr Lightle proposed to add an additional project as follows:

. Marine Drive - Rebuild pump Station - Cost \$50,000 - SDC share - currently set at 45% but needs to be reviewed during forthcoming SDC update.

Bob Krebs moved that the Board recommend approval of the pump station project at an amount and SDC share to be specified during the forthcoming System Development Charge update and that the project be included in the Capital Improvement Plan. Seconded by Larry Smith and passed.

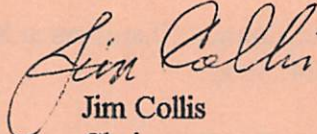
Bob Krebs moved that SDC Board accept the overall Capital Improvement List for fiscal year 1997-98 with information on the Marine Drive pump station project to be furnished.

Seconded by Larry Smith and passed.

Mayor Brendlinger gave the Board a brief review of the factors surrounding the proposed upgrade of the Brookings Waste Water plant and the related September 16th, sewer bond election. After further discussion Bob Krebs moved that the SDC Board express its support for the sewer bond issue and recommend it's approval . Seconded by Larry Smith and passed.

The next meeting of the Board was scheduled for 1:30 PM September 9, 1997.

The meeting adjourned at 2:45 PM


Jim Collis
Chairman

RESOLUTION NO. 97-R-619

A RESOLUTION REVISING THE WASTEWATER SYSTEMS DEVELOPMENT CHARGES AND REPEALING RESOLUTION NO. 91-R-519.

WHEREAS, the City of Brookings has adopted Ordinance No. 91-O-477, providing for systems development charges; and

WHEREAS, Section 4 of Ordinance No. 91-O-477 provides for the establishment and revision of systems development charges by resolution of the Council.

NOW, THEREFORE, BE IT RESOLVED that the Brookings City Council hereby revises the wastewater systems development charges in accordance with Exhibit "A", attached hereto and incorporated herein by this reference. This Resolution shall become effective September 1, 1997 at which time Resolution No. 91-R-519 shall be repealed without further action by the Council.

Passed by the Council and signed by the Mayor this 14th
day of July, 1997.

Nancy Brendlinger
Mayor

Attest:

Beverly S. Adams
City Recorder

Development Type	Wastewater System	Water System	Transportation	Storm Drainage	Parks and Recreation	Total SDC's Charge
Single Family Unit	\$3,000	\$ 776	\$ 258	\$ 88	\$ 57	\$ 4,179
Multiple Family Unit	\$2,414	\$ 621	\$ 258	\$ 88	\$ 57	\$3,438
Restaurant Public Restrooms Less than 25 Seats		\$3,104	\$ 258	\$ 88	\$ 0	\$ 3,450
Restaurant Public Restrooms Between 25 and 50 Seats		\$3,880	\$ 258	\$ 88	\$ 0	\$4,226
Office/Small Commercial 1 Private Restroom Public Restrooms		\$2,328	\$ 258	\$ 88	\$ 0	\$2,674
Large Commercial/Industrial (1" or Larger Water Meter)	Determined on a Case by Case Basis					

1. Restaurant and Commercial example charges based on 10,000 square feet of development area.

RESOLUTION NO. 91-R-519 97-R-619

A RESOLUTION ESTABLISHING REVISING THE WASTEWATER SYSTEMS DEVELOPMENT CHARGES AND REPEALING RESOLUTION NO. 91-R-519.

WHEREAS, the City of Brookings had adopted Ordinance No. 91-O-477, providing for systems development charges; and

WHEREAS, Section 4 of Ordinance No. 91-O-477 provides for the establishment and revision of systems development charges by resolution of the Council.

NOW, THEREFORE, BE IT RESOLVED that the Brookings City Council hereby establishes revises the wastewater systems development charges in accordance with Exhibit "A", attached hereto, and incorporated herein by this reference. This Resolution shall become effective September 1, 1997 at which time Resolution No. 91-R-519 shall be repealed without further action by the Council.

Passed by the Council and signed by the Mayor this 26th 14th day of August July, 1991 1997.

Fred Hummel Nancy Brendlinger
Mayor

Attest:

Beverly S. Shields Adams
City Recorder

Development Type	Wastewater System	Water System	Transportation	Storm Drainage	Parks and Recreation	Total SDC's Charge
Single Family Unit	\$1,378 \$3,000	\$ 776	\$ 258	\$ 88	\$ 57	\$ 2,557 \$4,179
Multiple Family Unit	\$1,102 \$2,414	\$ 621	\$ 258	\$ 88	\$ 57	\$ 2,126 \$3,438
Restaurant Public Restrooms Less than 25 Seats	\$5,512	\$3,104	\$ 258	\$ 88	\$ 0	\$ 8,962 \$3,450
Restaurant Public Restrooms Between 25 and 50 Seats	\$6,890	\$3,880	\$ 258	\$ 88	\$ 0	\$11,116 \$4,226
Office/Small Commercial 1 Private Restroom Public Restrooms	\$4,134	\$2,328	\$ 258	\$ 88	\$ 0	\$ 6,808 \$2,674
Large Commercial/Industrial (1" or Larger Water Meter)	Determined on a Case by Case Basis					

1. Restaurant and Commercial example charges based on 10,000 square feet of development area.

RESOLUTION NO. 97-R-620

A RESOLUTION ADOPTING RATES, FEES AND CHARGES TO THE USERS OF THE CITY OF BROOKINGS SEWER SERVICES; AND REPEALING RESOLUTION NO. 91-R-517.

WHEREAS, Ordinance No. 91-O-477 provides for adoption of rates, fees and charges to the users of the City of Brookings sewer services; and

WHEREAS, the collection of reasonable rates, fees and charges are necessary to sustain the sewer system and sewer service;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brookings, Oregon, a municipal corporation, that the following rates, fees and charges be hereby adopted, effective September 1, 1997:

Construction Fee:	Determined by records of the City Clerk and Recorder
Sewer Service Account Fee:	\$10.00 nonrefundable
Service deposit - for tenant:	Included with water deposit
for owner:	Included with water deposit
Monthly user charges for:	
Single family residential:	\$25.30
Multi-family residential:	\$20.24
Restaurants:	\$ 8.78 monthly service charge
plus	\$ 2.74/ccf of water use
Commercial:	\$ 8.78 monthly service charge

	plus	\$ 2.14/ccf of water use
Churches:		\$ 8.78 monthly service charge
	plus	\$ 1.04/ccf of water use
Schools		\$ 8.78 monthly service charge
	plus	\$ 1.37/ccf of water use
Industrial		\$ 8.78 monthly service charge
	plus	\$ 3.21/ccf of water use
Harbor Sanitary District		\$1,118 monthly service charge
	plus	\$ 2.23/ccf of sewer use
Late payment charge for accounts over 30 days late:		\$25.00
Returned check charge:		\$25.00
Systems development charge:		As established by Ordinance No. 91-O-477 and Resolution No. 97-R-619

Residential users shall be comprised of all single-family residences as the term "residence" is defined in Ordinance No. 88-O-430, including mobile homes and recreation vehicles utilized as permanent residences for periods longer than thirty (30) days.

"Multiple family dwelling unit" shall be as defined in Ordinance No. 88-O-430.

Recreational vehicle parks, as defined in Ordinance No. 88-O-430, shall in all instances be classified as commercial units for rate purposes.

PASSED by the council and signed by the mayor this ____ day
of _____, 1997.

Nancy Brendlinger
Mayor

ATTEST:

Beverly S. Adams
City Recorder

RESOLUTION NO. 91-R-517 97-R-620

A RESOLUTION ADOPTING RATES, FEES AND CHARGES TO THE USERS OF THE CITY OF BROOKINGS SEWER SERVICES; AND REPEALING RESOLUTION NO. ~~89-R-468~~ 91-R-517.

WHEREAS, Ordinance No. 91-O-477 provides for adoption of rates, fees and charges to the users of the City of Brookings sewer services; and

WHEREAS, the collection of reasonable rates, fees and charges are necessary to sustain the sewer system and sewer service;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brookings, Oregon, a municipal corporation, that the following rates, fees and charges be hereby adopted, effective September 1, ~~1994~~ 1997:

Construction Fee:	Determined by records of the City Clerk and Recorder
Sewer Service Account Fee:	\$10.00 nonrefundable
Service deposit - for tenant:	Included with water deposit
for owner:	Included with water deposit
Monthly user charges for:	
Single family residential:	\$19.54 \$25.30
Multi-family residential:	\$17.39 \$20.24
Restaurants:	\$ 8.78 monthly service charge
plus	\$ 1.19 \$2.74/ccf of water use
Commercial:	\$ 8.78 monthly service charge

	plus	\$ 0.89 <u>\$2.14</u> /ccf of water use
Churches:		\$ 8.78 monthly service charge
	plus	\$ 0.43 <u>\$1.04</u> /ccf of water use
Schools		\$ 8.78 monthly service charge
	plus	\$ 0.54 <u>\$1.37</u> /ccf of water use
Industrial		\$ 8.78 monthly service charge
	plus	\$ 1.33 <u>\$3.21</u> /ccf of water use
Harbor Sanitary District		\$1,118 monthly service charge
	plus	\$ 1.16 <u>\$2.23</u> /ccf of sewer use
Late payment charge for accounts over 30 days late:		\$25.00
Returned check charge:		\$10.00 <u>\$25.00</u>
Systems development charge:		As established by Ordinance No. 91-O-477 and Resolution No. 97-R-619.

Residential users shall be comprised of all single-family residences as the term "residence" is defined in Ordinance No. 88-O-430, including mobile homes and recreation vehicles utilized as permanent residences for periods longer than thirty (30) days.

"Multiple family dwelling unit" shall be as defined in Ordinance No. 88-O-430.

Recreational vehicle parks, as defined in Ordinance No. 88-O-430, shall in all instances be classified as commercial units for rate purposes.

PASSED by the council and signed by the mayor this 15th 14th
day of August July, 1991
1997.

Fred Hummel Nancy Brendlinger
Mayor

ATTEST:

Beverly S. Shields Adams
City Recorder

RESOLUTION NO. 97-R-621

A RESOLUTION EXEMPTING FROM COMPETITIVE BIDDING THE PURCHASE OF A COMPUTER FILE SERVER.

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BROOKINGS THAT:

WHEREAS, the City of Brookings computer file server is in need of replacement due to equipment failure; and

WHEREAS, the city's Novell network system is dependent upon the file server; and

WHEREAS, the financial and administrative operations of the City of Brookings are greatly dependent upon the computer system; and

WHEREAS, the replacement of the City's file server is an emergency in that the loss of the computer system creates an interruption of services; and

WHEREAS, the need for the replacement of the City's file server due to equipment failure could not have been reasonably foreseen;

NOW, THEREFORE, BASED ON THE FOREGOING FINDINGS AND AS ALLOWED UNDER ORS. 279.011(4), BE IT RESOLVED that the purchase of a computer file server from BECCO, Inc., in the amount of \$5,750.40 is exempted from the competitive bidding requirements.

PASSED by the council and signed by the mayor this _____ day of July, 1997.

Nancy Brendlinger
Mayor

ATTEST:

Beverly Adams
Finance Director/Recorder

BUILDING DEPARTMENT ACTIVITIES SUMMARY

For Month of **June, 1997**

No.	Building	Permit Fee	Plan Check Fee	Surcharge	SDF's	Value Current Month	No. to Date	Total to Date	No. Last Yr	Total Last Year
							25	\$3,335,077.82	14	\$1,813,084.10
5	Single Family Dwelling	\$2,259.50	\$1,295.00	\$112.98	\$10,228.00	\$559,952.00	8	\$84,857.00	23	\$277,489.00
2	Single Family Addition	\$189.50	\$122.50	\$9.48	\$0.00	\$26,881.00	8	\$173,016.00	6	\$49,144.00
4	Single Family Garage-Carport	\$310.00	\$202.00	\$15.50	\$0.00	\$37,309.00	1	\$156,038.00	1	\$154,370.00
0	Two Family Residential	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	3	\$1,487,885.00
0	Multi-Family Residential Apts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	5	\$592,140.00
0	Commercial New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	17	\$359,563.00	7	\$92,834.76
5	Commercial Addition-Change	\$455.50	\$295.00	\$22.78	\$2,931.00	\$50,628.00	0	\$0.00	0	\$0.00
0	Churches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$15,000.00	0	\$0.00
0	School Repair-Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$0.00	4	\$0.00
0	Building Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$6,700.00	5	\$10,000.00
0	Misc.-Retaining Wall-Fence	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	65	\$4,130,251.82	68	\$4,476,946.86
16	Total Building Permits	\$3,214.50	\$1,914.50	\$160.73	\$13,159.00	\$674,770.00				
8	Mechanical Permits	\$189.50	N/A	\$9.48		N/A	40			
5	Plumbing Permits	\$411.95		\$20.60	\$0.00	N/A	30			
2	Manufactured Home Permits	\$210.00		\$10.50	\$5,114.00	N/A	4			
31	TOTAL PERMITS	\$4,025.95	\$1,914.50	\$201.30	\$18,273.00	\$674,770.00	139	\$4,130,251.82	68	\$4,476,946.86
	Total Year to Date Calculated Fees	\$20,825.95	\$10,440.59	\$1,041.31	\$127,560.70					

In May, 1997 Harbor issued permits for 0.00 EDUs.

During the Month of June, 1997, Brookings issued permits for 7.14 new sewer connections. The City of Brookings now has 115.69 EDU Units connected to the Brookings Wastewater System since the signing of the MAO.